



**Board of Director's Meeting -- Tuesday, July 17, 2012 -- 2:30 PM**

**Florence Douglas Senior Center**  
**333 Amador Street, Vallejo, CA 94590**

*The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Advisory Council are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.*

*Non-confidential materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.*

**AGENDA**

Donald Bond, Presiding

2:30 PM Call to order / Quorum check / Sign-in / Introduction of Guests

*Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Board of Directors. The Board will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.*

Regular Business

1. Review / Amend / Approve Agenda for July 17, 2012 meeting.
2. Review / Amend / Approve Minutes of June 19, 2012 meeting (copy attached).
3. Finance/Treasurer's Report: Doug Hanson, CFO, Marty Kuehneman, Treasurer
  - a) June 2012 Financial reports will not be available, as this is the last month of the fiscal year, and the accounts are still open. .
4. Advisory Council Report and Recommendations: Sharon Monck Advisory Council Chair will provide information from the Advisory Council. A copy of the June Advisory Council meeting minutes is attached.
5. Committee Reports:

- a) Executive Committee – may report on any activity, and designate liaison to future Advisory Council meetings.
- b) Membership Committee –
  - 1) Members may discuss efforts to fill remaining vacancies on the Board of Directors: Solano –One (1) “at large”, Napa Districts, 3, 4, 5 and one (1) “at large” positions. The Administrative support technician for Napa County Executive Office has posted these vacancies. Recommended action: Members may vote to extend terms of “at large” members, and to accept new applications for any Supervisorial nominees or “at large” positions.
6. Executive Director Leanne Martinsen, Executive Director will present a report on recent AAA Activity.
7. Planner Harriett Dietz will provide a brief summary of progress towards implementing the FY 2012-2016 Area Plan and share a draft of the updated AAoA brochure.

Old Business:

1. None.

Tabled Business:

1. None.

New Business:

1. The Area Agency on Aging has been invited to participate in the “Celebrating Seniors” event planned for October 7 in Napa. Copies of event flyers are included in the meeting packet and AAA staff are actively participating on the planning committee. Recommended action: Board may approve the involvement of the AAA as fiscal agent for this event.
2. Members may vote on scheduling Board meeting locations for the current fiscal year.

Executive (closed) session to discuss personnel matter, if needed.

Information Items: For discussion

1. Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Board Members

Adjournment.

Next meeting, August 21, 2012 at Florence Douglas Senior Center Center in Vallejo.