



Board of Director's Meeting -- Tuesday, September 18, 2012 -- 2:30 PM

Veterans Home of California, 100 California Drive Yountville, CA 94599

Room 210 - Member Service Center

(From Highway 29 northbound, take the first Yountville exit and turn Left on California Drive. Coming into the Veterans Home - you come to a stop sign T intersection, the MSC is straight ahead. Turn left for parking. Room on second floor.)

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

Donald Bond, Presiding

2:30 PM Call to order / Quorum check / Sign-in / Introduction of Guests

Public Comment Period (10 minutes) *Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Board of Directors. The Board will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.*

Regular Business

1. Review / Amend / Approve Agenda for September 18, 2012 meeting.
2. Review / Amend / Approve Minutes of August 21, 2012 meeting (copy attached).
3. Finance/Treasurer's Report: Doug Hanson, CFO, Marty Kuehneman, Treasurer
 - a) August 2012 Financial report (copy to be distributed). Recommended Action: to accept reports.
 - b) Area Plan Financial Closeout Report for FY 2011-2012. (Copy enclosed) Recommended Action: to accept report.

4. Advisory Council Report and Recommendations: Sharon Monck Advisory Council Chair will provide information from the Advisory Council. A copy of the July Advisory Council meeting minutes is attached.
5. Correspondence – Letter from the California Department of Aging regarding the Corrective Action Plan from the on-site monitoring in June 2012. (copy attached)
6. Committee Reports:
 - a) Executive Committee – may report on any activity, and designate liaison to October 4 Advisory Council meeting at in Napa.
 - b) Membership Committee –
 - 1) Members may discuss efforts to fill remaining vacancies on the Board of Directors: Solano District 2 and one (1) “at large”, Napa Districts, 3, 4, 5 and one (1) “at large” positions.
 - c) Fundraising Committee -- Rev. Tony Ubalde will report on plans for the next benefit variety show in February 2013
7. Executive Director Leanne Martinsen, Executive Director will present a report on recent AAA Activity.
8. Planner Harriett Dietz will provide a brief summary of progress towards implementing the FY 2012-2016 Area Plan.

Old Business:

1. Schedule for Building addition.

Tabled Business:

1. None.

New Business:

1. Members may vote on accepting recommendation(s) from Advisory Council.
2. Members may vote on scheduling Board meeting locations for the current fiscal year.

Executive (closed) session to discuss personnel matter, if needed.

Information Items: For discussion

1. Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Board Members

Adjournment.

Next meeting, October 16, 2012 at Florence Douglas Senior Center, 333 Amador St., Vallejo.