



**Board of Director's Meeting -- Tuesday, October 16, 2012 -- 2:30 PM**

**Florence Douglas Senior Center**  
**333 Amador Street, Vallejo, CA 94590**

*The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.*

*Non-confidential materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.*

**AGENDA**

Donald Bond, Presiding

2:30 PM Call to order / Quorum check / Sign-in / Introduction of Guests

*Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Board of Directors. The Board will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.*

Regular Business

1. Review / Amend / Approve Agenda for October 16, 2012 meeting.
2. Review / Amend / Approve Minutes of September 18, 2012 meeting (copy attached).
3. Finance/Treasurer's Report: Doug Hanson, CFO, Marty Kuehneman, Treasurer
  - a) September 2012 Financial report (copy attached). Recommended Action: to accept reports.
4. Advisory Council Report and Recommendations: Suzanne Blakeley Advisory Council member will provide information from the Advisory Council. A copy of the September Advisory Council meeting minutes is attached.
5. Correspondence

6. Committee Reports:

- a) Executive Committee – may report on any activity, and designate liaison to November 1 Advisory Council meeting in Vallejo.
- b) Membership Committee –
  - 1) Members may vote to accept the application of Stephanie Bunch fill an at-large Napa County position, with term expiring June 30, 2013 (Copy of application attached).
  - 2) Members may discuss efforts to fill remaining vacancies on the Board of Directors: Solano District 2 and one (1) “at large”, Napa Districts, 3, 4, and 5.
- c) Fundraising Committee -- Rev. Tony Ubalde will report on plans for the next benefit variety show in February 2013

7. Executive Director Leanne Martinsen, Executive Director will present a report on recent AAA Activity.

8. Planner Harriett Dietz will present a draft demographic summary report for the PSA, and also discuss a draft presentation being developed for outreach to community organizations. Input from Board members will be solicited.

Old Business:

1. Schedule for Building addition (Information Item).

Tabled Business:

1. None.

New Business:

1. Members may vote on accepting recommendation(s) from Advisory Council.
2. Members may vote on scheduling Board meeting locations for the current fiscal year.

Executive (closed) session to discuss personnel matter, if needed.

Information Items: For discussion

1. Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Board Members

Adjournment.

Next meeting, November 20, 2012 at Florence Douglas Senior Center, 333 Amador St., Vallejo.