



Board of Director's Meeting -- Tuesday, February 19, 2013 -- 2:30 PM

Florence Douglas Senior Center
333 Amador Street, Vallejo, CA 94590

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

Donald Bond, Presiding

2:30 PM Call to order / Quorum check / Sign-in / Introduction of Guests

Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Board of Directors. The Board will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.

Presentation: Grant Bennett Associates – Presentation of Audit Report for FY 2011-12

Regular Business

1. Review / Amend / Approve Agenda for February 19, 2013 meeting.
2. Review / Amend / Approve Minutes of January 15, 2013 meeting (copy attached).
3. Finance/Treasurer's Report: Doug Hanson, CFO, Marty Kuehneman, Treasurer
 - a) January 2013 Financial report (copy attached). Recommended Action: to accept reports.

4. Advisory Council Report and Recommendations: Advisory Council Chair will provide information from the Advisory Council. A copy of the January Advisory Council Meeting Minutes is attached.
5. Correspondence
6. Committee Reports:
 - a) Executive Committee – may report on any activity.
 - b) Membership Committee – Rev. Tony Ubalde will report on committee activity
 - 1) Stephanie Bunch has been appointed to fill the vacant position for Napa County District 3, with term expiring June 30, 2013, and Larry Kromann has been appointed to fill the vacant position for Napa County District 4, with term expiring June 30, 2014. Recommended action: to accept appointed members.
 - 2) Members may discuss efforts to fill remaining vacancies on the Board of Directors: Solano District 2 and one (1) “at large”, Napa District 5 and (1) “at large”.
 - c) Fundraising Committee -- Rev. Tony Ubalde will report on committee activity
7. Executive Director Leanne Martinsen, Executive Director will present a report on recent AAA Activity.

Old Business:

1. None

Tabled Business:

1. None.

New Business:

1. Audit Report. Recommended Action: to accept the Audit Report for Fiscal Year 2011-2012 that was presented by Grant Bennett Associates earlier in the meeting.
2. Members may vote on accepting recommendation(s) from Advisory Council.

Information Items: For discussion

1. Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Board Members

Adjournment.

Next meeting, March 19, 2013 at Florence Douglas Senior Center, 333 Amador St., Vallejo.