



Board of Director's Meeting -- Tuesday, July 16, 2013 -- 2:30 PM

Florence Douglas Senior Center
333 Amador Street, Vallejo, CA 94590

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

Donald Bond, Presiding

2:30 PM Call to order / Quorum check / Sign-in / Introduction of Guests

Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Board of Directors. The Board will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.

Regular Business

1. Review / Amend / Approve Agenda for July 16, 2013 meeting.
2. Review / Amend / Approve Minutes of June 11, 2013 meeting (copy attached).
3. Finance/Treasurer's Report: Doug Hanson CFO, Executive Director, Marty Kuehneman, Treasurer
 - a) June 2013 Financial reports will not be available, as this is the last month of the fiscal year, and the accounts are still open.
 - b) Area Plan Budgets for FY 2013-14 (copies to be distributed). Recommended action to accept initial budgets as submitted to CDA.
 - c) Information Item: Update on selection of contractor for building expansion.

4. Advisory Council Report and Recommendations: The Advisory Council did not meet in July. The May Advisory Council Meeting Minutes are attached.
5. Correspondence: None
6. Committee Reports:
 - a) Executive Committee – may report on any activity.
 - b) Membership Committee – Rev. Tony Ubalde will report on committee activity. Members may discuss efforts to fill remaining vacancies on the Board of Directors: Solano – Districts 2 and 4 and One (1) “at large”, Napa District 5 and one (1) “at large” positions. Recommended action: Members may vote to extend terms of “at large” members, and to accept new applications for any Supervisorial nominees or “at large” positions.
 - c) Fundraising Committee -- Rev. Tony Ubalde will report on committee activity. (A report on the proposed changes to the Mission Statement is attached.)
 - d) Bylaws Committee – Edwin Warren will report on committee activity
7. Executive Director Leanne Martinsen, Executive Director will present a report on recent AAA Activity.

Old Business: None

Tabled Business: None.

New Business:

1. Information Item: Common Ground is a recently established organization with 15 member organizations (faith-based and other non-profits) in Napa and Solano County, committed to acting together on critical issues for the public good. Board members and staff were in attendance at the founding convention in June (information attached) and may wish to share thoughts about the AAOA working with this organization.
2. Action Item: Mission Statement. Recommended Action: members may vote to adopt a new Mission Statement as proposed by the Fundraising Committee, or propose an alternative.
3. Action Item: Members may vote on accepting any other recommendation(s) from Advisory Council.

Information Items: For discussion

1. Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Board Members

Adjournment.

Next meeting, August 20, 2013 at Florence Douglas Senior Center, 333 Amador St., Vallejo.