



Board of Director's Meeting -- Tuesday, November 19, 2013 -- 2:30 PM

Area Agency on Aging Serving Napa and Solano
Training/Conference Room
400 Contra Costa Street, Vallejo, CA 94590

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

Donald Bond, Presiding

2:30 PM Call to order / Quorum check / Sign-in / Introduction of Guests

Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Board of Directors. The Board will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.

Regular Business

1. Review / Amend / Approve Agenda for November 19, 2013 meeting.
2. Review / Amend / Approve Minutes of October 15, 2013 meeting (copy attached).
3. Finance/Treasurer's Report: Doug Hanson CFO, Executive Director, Marty Kuehneman, Treasurer
 - a. September and October 2013 Financial report (copy attached).
Recommended Action: to accept reports.
4. Advisory Council Report and Recommendations: Sharon Monck, Advisory Council Chair, has resigned due to taking a job out of the county. Suzanne Blakely may

report on the November 7 meeting and activities of the Council. The October 3 Advisory Council Meeting Minutes are attached.

5. Correspondence: None
6. Committee Reports:
 - a) Executive Committee – may report on any activity.
 - b) Membership Committee – Rev. Tony Ubalde will report on committee activity. Members may discuss efforts to fill remaining vacancies on the Board of Directors: Solano – Districts 2 and 4, Napa District 5 and one (1) “at large” positions.
 - c) Bylaws Committee – Edwin Warren will report on committee activity.
 - d) Marketing and Resources Committee – Larry Kromann will report on committee activity.
 - e) Ad Hoc Efficiency Committee – has an initial meeting scheduled prior to the Board meeting. Members will report on the scope of the project and work plan.
7. Executive Director Leanne Martinsen, Executive Director will present a report on recent AAA Activity.

Old Business:

1. Letter to Boards of Supervisors regarding the impact of Federal Funding on local programs and services. Note: since the Federal Government shutdown ended in October, the proposed letter is being revised to reflect the potential issues if the situation is not resolved before the January date. A draft will be distributed at the meeting for consideration.
2. Discussion of remote access for Board meetings. Members may share information about technology that may be available to facilitate remote access and participation in Board meetings, and decide how best to proceed.

Tabled Business: None.

New Business:

1. Action Item: Members may vote on accepting any recommendation(s) from the Advisory Council.
2. Action Item: Members may vote on whether to cancel the next Regular meeting of the Board, which would fall on December 17, and/or schedule a social event in place of the business meeting.
3. Action Item: Members may vote to establish an ad hoc committee to plan an event to celebrate the opening of the new AAoA training/conference facilities at the main office.

Information Items: For discussion

1. Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Board Members

Adjournment.

Next meeting, Date and time to be determined.