



**Board of Director's Meeting -- Tuesday, December 17, 2013 -- 1:00 PM**

**Area Agency on Aging Serving Napa and Solano**  
**Training/Conference Room**  
**400 Contra Costa Street, Vallejo, CA 94590**

*The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.*

*Non-confidential materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.*

**AGENDA**

Donald Bond, Presiding

1:00 PM Call to order / Quorum check / Sign-in /  
Welcome Advisory Council Members  
Welcome and Introduction of Guests

*Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Board of Directors. The Board will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.*

**Regular Business**

1. Review / Amend / Approve Agenda for December 17, 2013 meeting.
2. Review / Amend / Approve Minutes of November 19, 2013 meeting (copy attached).
3. Finance/Treasurer's Report: Doug Hanson CFO, Executive Director, Marty Kuehneman, Treasurer
  - a. November 2013 Financial report (copy attached). Recommended Action: to accept reports.

4. Correspondence: None
5. Provider Presentations: Senior Nutrition Programs.  
Cathy Hall, Executive Director - Meals on Wheels of Solano County, and  
Drene Johnson, Executive Director - Community Action of Napa Valley
6. Committee Reports:
  - a) Executive Committee – Donald Bond will report on November 19 Executive Session and follow up.
  - b) Membership Committee – Rev. Tony Ubalde will report on committee activity.
  - c) Bylaws Committee – Edwin Warren will report on committee activity.
  - d) Marketing and Resources Committee – Larry Kromann will report on committee activity related to campaign to appeal for funds for senior food programs.
7. Executive Director Leanne Martinsen, Executive Director will present a report on recent AAA Activity.

Old Business:

Tabled Business: None.

New Business:

1. Action Item: Members may vote on accepting any recommendation(s) from the Marketing and Resources Committee.
2. Action Item: Members may vote to establish an ad hoc committee to plan an event to celebrate the opening of the new AAoA training/conference facilities at the main office.

Information Items: For discussion

1. Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Board Members

Adjournment. Holiday Refreshments served

Next meeting, January 21, 2014, AAoA Conference Room, 400 Contra Costa St., Vallejo.