



Board of Director's Meeting -- Tuesday, April 15, 2014 -- 2:30 PM

Area Agency on Aging Serving Napa and Solano
Training/Conference Room
400 Contra Costa Street, Vallejo, CA 94590

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

Donald Bond, Presiding

2:30 PM Call to order / Quorum check / Sign-in / Introduction of Guests

Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Board of Directors. The Board will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.

Regular Business

1. Review / Amend / Approve Agenda for April 15, 2014 meeting.
2. Review / Amend / Approve Minutes of March 18, 2014 meeting (copy attached).
3. Finance/Treasurer's Report: Doug Hanson CFO, Marty Kuehneman, Treasurer
 - a. March 2014 Financial report (copy attached). Recommended Action: to accept reports (copy attached)
 - b. Area Plan Budget A9 1314-28, Revision 1 for FY 2013-14 (copy enclosed). Recommended action to accept revised budget as submitted to CDA.

4. Advisory Council Report and Recommendations: Steven Rozensky may report on the April 3 & 10, 2014 meetings and activities of the Council, including the Program Monitoring Committee Report prepared by Teri Ruggiero. The March 13, 2014 Advisory Council Meeting Minutes are attached, and the report from the Program Monitoring Committee is enclosed.
5. Correspondence: None
6. Committee Reports:
 - a) Executive Committee – may report on any activity.
 - b) Membership Committee – Rev. Tony Ubalde will report on committee activity. Dr Richard Lundin has been nominated to fill the Solano County District 4 position. Members may discuss efforts to fill remaining vacancies on the Board of Directors: Solano – District 2, Napa District 5 and one (1) “at large” positions. Members with terms expiring in June 2014 should contact their supervisors regarding reappointment. The Agency has been selected to participate in the Napa Valley Non Profit Board Pick event on April 30 from 4-6 pm at the Napa Valley College. Napa County Board Members are invited to join Leanne Martinsen, Executive Director to meet prospective Board Members and share information about our organization.
 - c) Bylaws Committee – Edwin Warren will report on committee activity.
 - d) Marketing and Resources Committee – Larry Kromann will report on committee meeting April 8.
7. Executive Director Leanne Martinsen, Executive Director will present a report on recent AAA Activity.

Old Business:

1. Discussion of remote access for Board meetings. Technology is available to facilitate remote access and participation in Board meetings, and should be referenced in bylaws.

Tabled Business: None.

New Business:

1. Action Item: Members may vote to accept the Advisory Council’s recommendations regarding the Program Monitoring Committee.
2. Action Item: Members may vote to accept the Advisory Council’s recommendations regarding the Area Plan Update.
3. Action Item: Members may vote to authorize the Board Chair to sign the transmittal letter for the Area Plan Update.
4. Action Item: Members may vote on accepting any other recommendation(s) from the Advisory Council.
5. Action Item: Members may designate a nominating committee in preparation for election of Board Officers at the June 17, 2014 meeting.

Information Items: For discussion

Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Board Members

Adjournment.

Next meeting, Tuesday, May 20, 2014.at 2:30 pm, AAoA Training/Conference Room, 400
Contra Costa St., Vallejo, CA 94590