



Board of Director's Meeting -- Tuesday, May 20, 2014 -- 2:30 PM

Area Agency on Aging Serving Napa and Solano
Training/Conference Room
400 Contra Costa Street, Vallejo, CA 94590

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

Donald Bond, Presiding

2:30 PM Call to order / Quorum check / Sign-in / Introduction of Guests

Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Board of Directors. The Board will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.

Regular Business

1. Review / Amend / Approve Agenda for May 20, 2014 meeting.
2. Review / Amend / Approve Minutes of April 15, 2014 meeting (copy attached).
3. Finance/Treasurer's Report: Doug Hanson CFO, Marty Kuehneman, Treasurer
 - a. April 2014 Financial report (copy attached). Recommended Action: to accept reports.
 - b. IRS Form 990 for Fiscal Year ending 6/30/2013 (copy enclosed). Recommended Action: to accept reports.
 - c. Planning Estimate Fiscal Year 2014-15 (copy attached). Information item. Basis for Area Plan Budget due to CDA in 30 days, acceptance will be an item on the June Board Agenda.

4. Advisory Council Report and Recommendations: Steven Rozensky may report on the May 1, 2014 meetings and activities of the Council, including the Program Monitoring Committee Report prepared by Teri Ruggiero. The April 3 & 10, 2014 Advisory Council Meeting Minutes are attached, and the report from the Program Monitoring Committee is enclosed.
5. Correspondence: None
6. Committee Reports:
 - a) Executive Committee – may report on any activity.
 - b) Membership Committee – Rev. Tony Ubalde will report on committee activity. Marilyn Manfredi has been nominated to fill the Solano County District 2 position. Members may discuss efforts to fill remaining vacancies on the Board of Directors: Napa District 5 and one (1) “at large” position. Members with terms expiring in June 2014 should contact their supervisors regarding reappointment. The Agency participated in the Napa Valley Non Profit Board Pick event on April 30 at the Napa Valley College.
 - c) Nominating Committtee -- Rev. Tony Ubalde will report on the committee meeting on May 15 and a slate of nominees for election of officers at the June 17, 2014 meeting.
 - d) Bylaws Committee – Edwin Warren will report on committee activity.
 - e) Marketing and Resources Committee – Larry Kromann will report on the committee meeting May 15.
7. Executive Director Leanne Martinsen, Executive Director will present a report on recent AAA Activity.

Old Business:

1. Discussion of remote access for Board meetings. Technology is available to facilitate remote access and participation in Board meetings, and should be referenced in bylaws.

Tabled Business: None.

New Business:

1. Action Item: Members may vote to accept the Advisory Council’s recommendations regarding the Program Monitoring Committee.
2. Action Item: Members may vote on accepting any other recommendation(s) from the Advisory Council.
3. Action Item: Members may vote to change the time of the June 17 Board meeting to allow participation in the Solano Senior Poverty Summit which is scheduled to be held in Suisun City on June 17 from 9:00 am to 2:30 pm.

Information Items: For discussion

Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Board Members

Adjournment.

Next meeting, Tuesday, June 17, 2014.at 2:30 pm, AAoA Training/Conference Room, 400 Contra Costa St., Vallejo, CA 94590