



Board of Director's Meeting -- Tuesday, June 17, 2014 -- 3:00 PM

Area Agency on Aging Serving Napa and Solano
Training/Conference Room
400 Contra Costa Street, Vallejo, CA 94590

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

Donald Bond, Presiding

3:00 PM Call to order / Quorum check / Sign-in / Introduction of Guests

Public Comment Period (10 minutes) *Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Board of Directors. The Board will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.*

Regular Business

1. Review / Amend / Approve Agenda for June 17, 2014 meeting.
2. Review / Amend / Approve Minutes of May 20, 2014 meeting (copy attached).
3. Finance/Treasurer's Report: Doug Hanson CFO, Marty Kuehneman, Treasurer
 - a. May 2014 Financial report (copy attached). Recommended Action: to accept reports.
 - b. Initial Budget for Fiscal Year 2014-15, due to CDA on June 20, 2014 (copy not available at time of mailing, but will be distributed prior to the meeting). Recommended Action: to accept budget.

4. Advisory Council Report and Recommendations: Advisory Council chair, Steven Rozensky will not be available to report at this meeting. Teri Ruggiero will present the Program Monitoring Committee Report that was approved by the Advisory Council at the June 5 meeting. The May 1, 2014 Advisory Council Meeting Minutes and the report from the Program Monitoring Committee are attached,
5. Correspondence: None
6. Committee Reports:
 - a) Executive Committee – may report on any activity.
 - b) Membership Committee – Rev. Tony Ubalde will report on committee activity. Marilyn Manfredi has been nominated to fill the Solano County District 2 position. Members may discuss efforts to fill remaining vacancies on the Board of Directors: Napa District 5 and one (1) “at large” position. Members with terms expiring in June 2014 should contact their supervisors regarding reappointment. .
 - c) Nominating Committtee -- Rev. Tony Ubalde will report on the slate of nominees for election of officers:

| | | |
|---|-------------------|---------------------------|
| Chair | Carolyn Wrage | |
| 1 st Vice Chair | Stephen Murphy | |
| 2nd ^t Vice Chair | Thomas McNicholas | |
| Treasurer | Marty Kuehneman | |
| Secretary | Tony Ubalde | |
| Ex. Officio member of the Executive Committee | | Donald Bond, Past Chair , |
 - d) Bylaws Committee – Edwin Warren will report on committee activity.
 - e) Marketing and Resources Committee – Larry Kromann will report on the committee activity.
7. Executive Director Leanne Martinsen, Executive Director will present a report on recent AAA Activity.

Old Business:

1. Discussion of remote access for Board meetings. Technology is available to facilitate remote access and participation in Board meetings, and should be referenced in bylaws.

Tabled Business: None.

New Business:

1. Action Item: Members may vote to accept the Advisory Council’s recommendations regarding the Program Monitoring Committee.
2. Action Item: Members may vote on accepting any other recommendation(s) from the Advisory Council.
3. Action Item: Members may vote to accept the nomination/appointment of Marilyn Manfredi to fill the position for Solano County District 2 and serve the remainder of the term expiring on June 30, 2014, and another two year term expiring on June 30, 2016.

4. Action Item: Members may vote to extend the terms of at large members Edwin Warren, Rev. Dr. A.C. "Tony Ubalde, and James McCully, with terms expiring on June 30, 2016.
5. Action Item: Members may vote to authorize Executive Director Leanne Martinsen be authorized and directed to execute and sign contracts with the County of Solano, County of Napa, Partners in Care Foundation, Kaiser Permanente, Auction Napa Valley, and St. Joseph Health Community Partnership for Fiscal year 2014-2015.
6. Approval of Continued Funding of Provider Contracts, Recommended Action: Motion to approve renewing contracts with current providers (see chart below), or approve alternative and authorize staff to develop provider contracts for FY 2014-2015

| Contract Provider | Contract | Titles | Initial Amount |
|---|-----------------|-------------------|-----------------------|
| Community Action of Napa Valley (CANV) - (Congregate) | 021 | III C-1 | \$ 81,856 |
| Community Action of Napa Valley (CANV) (Home-Delivered) | 022 | III C-2 | \$ 230,510 |
| Meals on Wheels of Solano Co. (Congregate) | 031 | III C-1 | \$ 202,781 |
| Meals on Wheels of Solano Co. (Home-Delivered) | 032 | III C-2 | \$ 570,315 |
| Catholic Social Services - Friendship Services | 061 | III B | \$ 22,887 |
| Faith In Action | 251 | III B | \$ 22,887 |
| Legal Services of Northern CA - Solano Co. | 081 | III B | \$ 52,209 |
| Legal Aid of Napa | 241 | III B | \$ 23,700 |
| Adult Day Services of Napa Valley (FCSP) | 192 | IIIE | \$ 32,399 |
| Ombudsman Services of Northern California (Solano) | 221 | III B Omb,VII A&B | \$ 59,401 |
| Ombudsman Services of Northern California (Solano) | 222 | SDF/SNFQA | \$ 34,477 |
| North Bay Adult Day Care (FCSP) | 232 | IIIE | \$ 35,385 |
| Molly's Angels | 261 | IIIB | \$ 16,152 |

Information Items: For discussion

Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Board Members

Adjournment.

Next meeting, Tuesday, July 15, .at 2:30 pm, AAoA Training/Conference Room, 400 Contra Costa St., Vallejo, CA 94590