



Board of Director's Meeting -- Tuesday, August 19, 2014 -- 2:30 PM

Area Agency on Aging Serving Napa and Solano
Training/Conference Room
400 Contra Costa Street, Vallejo, CA 94590

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

Carolyn Wrage, Presiding

3:00 PM Call to order / Quorum check / Sign-in / Introduction of Guests

Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Board of Directors. The Board will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.

Regular Business

1. Review / Amend / Approve Agenda for August 19, 2014 meeting.
2. Review / Amend / Approve Minutes of July 15, 2014 meeting (copy attached).
3. Finance/Treasurer's Report: Doug Hanson CFO, Marty Kuehneman, Treasurer
 - a. July 2014 Financial reports (copy attached). Recommended Action: to accept reports.
 - b. Fiscal Year 2013-2014 columnar statement (copy attached). Recommended Action: to accept report.
 - c. Area Plan Financial Closeout Report for period October 1, 2013 – June 30, 2014. (copy enclosed). Recommended Action: to accept report.

4. Advisory Council Report and Recommendations: Minutes of the June 5, 2014 meeting are attached. Steven Rozensky, Advisory Council chair will report on the August 7 Advisory Council meeting. Additional information and recommendations may be presented from the Advisory Council Program Monitoring Committee. Action Item: Members may vote on accepting any recommendation(s) from the Advisory Council. Copies of the year-end service delivery report prepared by staff as well as the summary report from the Advisory Council Program Monitoring Committee are attached.
5. Correspondence: none
6. Committee Reports:
 - a) Executive Committee – Chairman Carolyn Wrage will report on executive session held after the July 15 meeting.
 - b) Membership Committee – Rev. Tony Ubalde will report on committee activity. Napa County Board of Supervisors made nominations on August 12
Recommended Action Items:

Members may vote to accept the nomination/appointment of Heather Stanton to fill the position for Napa County District 1 to serve a two year term expiring on June 30, 2016.

Members may vote to accept the nomination/appointment of Laurence Koross to fill the position for Napa County District 4 to serve a two year term expiring on June 30, 2016.

Members may vote to accept the nomination/appointment of Larry Kromann to fill the position for Napa County District 5 to serve a two year term expiring on June 30, 2016.

Members may vote to appoint Carolyn Wrage to fill the remaining “at large” position for Napa County to serve the remainder of a two year term expiring on June 30, 2015.
 - c) Bylaws Committee – Edwin Warren will report on committee activity. (continued from last meeting.) Action Item: Members may vote on adopting recommended changes
 - d) Marketing and Resources Committee – Larry Kromann will report on the committee activity.
 - e) Legislative and Veterans Issues report from Dr. Richard Lundin.
7. Executive Director Leanne Martinsen will present a report on recent AAA Activity.

Old Business:

1. Discussion of format for Executive Director Performance evaluation.

Tabled Business: None.

New Business:

1. Action Items have been placed in the related committee agenda items..

Information Items: For discussion

Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Board Members

Adjournment.

Next meeting, Tuesday, September 16, .at 2:30 pm, AAoA Training/Conference Room,
400 Contra Costa St., Vallejo, CA 94590