



Board of Director's Meeting -- Tuesday, September 16, 2014 -- 2:30 PM

Area Agency on Aging Serving Napa and Solano
Training/Conference Room
400 Contra Costa Street, Vallejo, CA 94590

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

REVISED AGENDA

Carolyn Wrage, Presiding

2:30 PM Call to order / Quorum check / Sign-in / Introduction of Guests

Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Board of Directors. The Board will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.

Regular Business

1. Review / Amend / Approve Agenda for September 16, 2014 meeting.
2. Review / Amend / Approve Minutes of August 19, 2014 meeting (copy attached).
3. Finance/Treasurer's Report: Doug Hanson CFO, Marty Kuehneman, Treasurer
 - a. August 2014 Financial reports (copy attached). Recommended Action: to accept reports.
 - b. Fiscal Audit. Recommended Action to appoint Grant Bennett Associates as auditors for Fiscal Year ended June 30, 2014.
 - c. Line of Credit. Recommended Action to authorize the Executive Director to access the line of credit to meet current obligations, if necessary.

- d. Executive Director Credit Card Limit. Recommended Action to increase the limit above \$1,000, as we now have some vendors that will only do business with us if we pay by credit card.
4. Advisory Council Report and Recommendations: Minutes of the August 7, 2014 meeting are attached. Steven Rozensky, Advisory Council chair will report on the September 4 Advisory Council meeting.
5. Correspondence: none
6. Committee Reports:
 - a) Executive Committee – Chairman Carolyn Wrage will report on any executive committee activity.
 - b) Membership Committee – Rev. Tony Ubalde will report on any membership committee activity.
 - c) Bylaws Committee – Edwin Warren will report on bylaws committee activity. (continued from prior meeting.) Action Item: Members may vote on adopting recommended changes
 - d) Marketing and Resources Committee – Larry Kromann will report on the committee activity.
 - e) Legislative and Veterans Issues report from Dr. Richard Lundin.
7. Executive Director Leanne Martinsen will present a report on recent AAoA Activity.

Old Business: None.

Tabled Business: None.

New Business:

1. Request for Proposal / Advisory Council Recommendation. Recommended Action: to direct staff to release Request for Proposal (RFP) seeking community-based organization to provide telephone reassurance services in Napa County. The proposed concept was reviewed at the August and September Advisory Council meetings, as well as the August Board of Directors meeting.
2. Other Action Items have been placed in the related committee agenda items.

Information Items: For discussion

Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Board Members

Adjournment.

Next meeting, Tuesday, October 21, at 2:30 pm, AAoA Training/Conference Room, 400 Contra Costa St., Vallejo, CA 94590