



Board of Director's Meeting -- Tuesday, October 21, 2014 -- 2:30 PM

Area Agency on Aging Serving Napa and Solano
Training/Conference Room
400 Contra Costa Street, Vallejo, CA 94590

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

Carolyn Wrage, Presiding

2:30 PM Call to order / Quorum check / Sign-in / Introduction of Guests

Public Comment Period (10 minutes) *Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Board of Directors. The Board will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.*

Regular Business

1. Review / Amend / Approve Agenda for October 21, 2014 meeting.
2. Review / Amend / Approve Minutes of September 16, 2014 meeting (copy attached).
3. Finance/Treasurer's Report: Doug Hanson CFO, Marty Kuehneman, Treasurer
 - a. September 2014 Financial reports (copy attached). Recommended Action: to accept reports.
 - b. Resolution to increase Agency Credit Card Limit. Bank requires Board resolution to accommodate increase of Executive Director limit to \$3,000, which raises the total limit for the AAoA. Recommended Action to adopt resolution.

- c. Area Plan Budget AP-1415-28 Revision 1 for FY 2014-15. Recommended action to accept revised budget as submitted to CDA. (copy enclosed)
4. Advisory Council Report and Recommendations: The October 2 Advisory Council meeting was cancelled. Steve Rozensky may present information on Council activity.
5. Correspondence: Letter from California Department of Aging dated September 22, 2014 regarding Area Plan Approval.
6. Committee Reports:
 - a) Executive Committee – Chairman Carolyn Wrage will report on any executive committee activity.
 - b) Membership Committee – Rev. Tony Ubalde will report on any membership committee activity. The resignation of Stephanie Bunch, creates a vacancy in Napa County (District 3).
 - c) Bylaws Committee – Edwin Warren will report on bylaws committee activity. Action Item: Members may vote to adopt amended bylaws as recommended at previous meetings (copy enclosed).
 - d) Marketing and Resources Committee – Larry Kromann will report on the committee meeting on October 14 and any other committee activity.
 - e) Legislative and Veterans Issues report from Dr. Richard Lundin.
7. Executive Director Leanne Martinsen will present a report on recent AAoA Activity.

Old Business: .

1. Napa County Code of Ethics. Board members are required to sign this annually, to comply with our contract to claim reimbursement for Medicaid Administrative Activities (MAA). Any members who have not done so are requested to complete the certification form at their earliest convenience.

Tabled Business: None.

New Business:

1. Other action Items have been placed in the related committee agenda items.

Information Items: For discussion

Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Board Members

Adjournment.

Next meeting, Tuesday, November 18, at 2:30 pm, AAoA Training/Conference Room, 400 Contra Costa St., Vallejo, CA 94590