



**Board of Director's Meeting -- Tuesday, November 18, 2014 -- 2:30 PM**

**Area Agency on Aging Serving Napa and Solano**  
**Training/Conference Room**  
**400 Contra Costa Street, Vallejo, CA 94590**

*The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.*

*Non-confidential materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.*

**AGENDA**

Carolyn Wrage, Presiding

2:30 PM Call to order / Quorum check / Sign-in / Introduction of Guests

*Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Board of Directors. The Board will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.*

**Regular Business**

1. Review / Amend / Approve Agenda for November 18, 2014 meeting.
2. Review / Amend / Approve Minutes of October 21, 2014 meeting (copy attached).
3. Finance/Treasurer's Report: Doug Hanson CFO, Marty Kuehneman, Treasurer
  - a. October 2014 Financial reports (copy attached). Recommended Action: to accept reports.
4. Advisory Council Report and Recommendations: The Advisory Council met on November 6. Copies of the minutes of the September 4 meeting are attached. The Council did not meet in October. Chair Steven Rozensky or Vice-chair Suzanne Blakeley may present information on Council activity.
5. Correspondence: None.

6. Committee Reports:

- a) Executive Committee – Chairman Carolyn Wrage will report on any executive committee activity.
- b) Membership Committee – Rev. Tony Ubalde will report on any membership committee activity.
- c) Bylaws Committee – Edwin Warren will report on bylaws committee activity, including follow up on the concerns raised at the October meeting. .
- d) Marketing and Resources Committee – Larry Kromann will report committee activity.
- e) Legislative and Veterans Issues report from Dr. Richard Lundin.

7. Executive Director Leanne Martinsen will present a report on recent AAoA Activity.

**Old Business:** .

1. Napa County Code of Ethics. Board members are required to sign this annually, to comply with our contract to claim reimbursement for Medicaid Administrative Activities (MAA). Any members who have not done so are requested to complete the certification form at their earliest convenience.

**Tabled Business:** None.

**New Business:**

1. The Board may invite the Advisory Council to have a joint meeting in December, or a future date.
2. Other action Items have been placed in the related committee agenda items.

Information Items: For discussion

Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Board Members

Adjournment.

Next meeting, Tuesday, December 16, at 2:30 pm, AAoA Training/Conference Room, 400 Contra Costa St., Vallejo, CA 94590