



Board of Director's Meeting -- Tuesday, January 20, 2015 -- 2:30 PM

Area Agency on Aging Serving Napa and Solano
Training/Conference Room
400 Contra Costa Street, Vallejo, CA 94590

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council and/or Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

Carolyn Wrage, Board Chair Presiding

2:30 PM Call to order / Pledge of Allegiance
Quorum check / Sign-in
Introduction of Guests

Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Advisory Council and Board of Directors. The Board and Council will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and Council and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.

Regular Business

1. Review / Amend / Approve Agenda for January 20, 2015 meeting.
2. Review / Amend / Approve Minutes of December 16, 2014 Board Meeting (copy attached).
3. Finance/Treasurer's Report: Doug Hanson CFO, Marty Kuehneman, Treasurer
 - a. December 2014 Financial reports (copy attached). Recommended Action: to accept reports.

4. Correspondence: Letter from California Department of Aging dated January 8, 2015, Approval of Corrective Action Plan following on-site monitoring conducted February 10-13, 2014. (copy attached)
5. Advisory Council Report and Recommendations: The Advisory Council met on January 8, 2015. Chair Steven Rozensky may present information on Council activity and Teri Ruggiero may report on the Program Monitoring Committee recommendations. (Copy of the Advisory Council summary report is attached.)
6. Board Committee Reports
 - a) Executive Committee – Chairman Carolyn Wrage may report on any executive committee activity.
 - b) Membership Committee – Rev. Tony Ubalde may report on any membership committee activity.
 - c) Bylaws Committee – Edwin Warren will report on bylaws committee activity, and may make recommendations to update Board bylaws.
 - d) Marketing and Resources Committee – Larry Kromann will report committee activity, and business plan review process.
 - e) Legislative and Veterans Issues report from Dr. Richard Lundin.
7. Executive Director Leanne Martinsen will present a report on recent AAoA Activity.
8. Harriett Dietz, Planner, will report on Area Plan Update process (copy of memo to Advisory Council attached).

Old Business: .

1. The Board may review and comment on AAoA procurement process (copies of related policies and procedures attached).
2. The Board may consider scheduling future meetings in alternate locations. There will be space available in Napa when the Comprehensive Services for Older Adults moves to its new location (tentatively in May) at no charge. Meeting space can be reserved at the Napa Senior Center, but there is a fee. Other options may be considered as well.

Tabled Business: None.

New Business:

1. The Board may accept the Advisory Council's recommendations regarding Program Monitoring.
2. The Board may accept any other recommendations from the Advisory Council.
3. Other action Items have been placed in the related committee agenda items.

Information Items: For discussion

Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Advisory Council and Board Members

Adjournment.

The next Advisory Council meeting will be on Thursday February 5, 2015 at the Napa Senior Center, 1500 Jefferson Street, in the large annex room.

The next Board of Directors meeting will be on Tuesday, February 17, 2015, at 2:30 pm, AAoA Training/Conference Room, 400 Contra Costa St., Vallejo, CA 94590