



Board of Director's Meeting -- Tuesday, February 17, 2015 -- 2:30 PM

Veterans Home of California, 100 California Drive Yountville, CA 94599
Room 210 - Member Service Center

(From Highway 29 northbound, take the first Yountville exit and turn Left on California Drive. Coming into the Veterans Home - you come to a stop sign T intersection, the MSC is straight ahead. Turn left for parking. Room 210 is on the second floor.)

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

Carolyn Wrage, Board Chair Presiding

2:30 PM Call to order
Quorum check / Sign-in
Introduction of Guests

Public Comment Period (10 minutes) *Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Board of Directors. The Board will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.*

Regular Business

1. Review / Amend / Approve Agenda for February 17, 2015 meeting.
2. Review / Amend / Approve Minutes of January 20, 2014 Board Meeting (copy attached).
3. Finance/Treasurer's Report: Jacquelin Bell, CFO, Marty Kuehneman, Treasurer
 - a. January 2015 Financial reports (copy attached). Recommended Action: to accept reports.

4. Correspondence: None.
5. Advisory Council Report and Recommendations: The Advisory Council met on February 5, 2015. Chair Steven Rozensky may present information on Council activity and Teri Ruggiero may report on the Program Monitoring Committee recommendations. (Copy of the Advisory Council summary report is attached, and copy of Service Delivery Report is enclosed.)
6. Board Committee Reports
 - a) Executive Committee – Chairman Carolyn Wrage may report on any executive committee activity.
 - b) Membership Committee – Rev. Tony Ubalde may report on any membership committee activity.
 - c) Bylaws Committee – Edwin Warren will report on bylaws committee activity, and may make recommendations to update Board bylaws.
 - d) Marketing and Resources Committee – Larry Kromann will report committee activity, and business plan review process.
 - e) Legislative and Veterans Issues report from Dr. Richard Lundin.
7. Executive Director Leanne Martinsen will present a report on recent AAoA Activity.
8. Harriett Dietz, Planner, will report on Area Plan Update process and other issues related to planning.

Old Business:

1. The Board may review and comment on AAoA procurement process (copies of related policies and procedures attached).
2. The Board may consider scheduling some future meetings in alternate locations. There will be space available in Napa when the Comprehensive Services for Older Adults moves to its new location (tentatively in May) at no charge. Meeting space at the Napa Senior Center is not available on Tuesday afternoons. Other options may be considered as well.
3. The Board may discuss the issue of provider contracts and acceptance of adjustment/reduction of units/service.
4. The Board may discuss the mission of the marketing/business plan and clarification of the steps to attain the agreed goal should be established.

Tabled Business: None.

New Business:

1. The Board may accept the Advisory Council's recommendations regarding Program Monitoring.
2. The Board may accept any other recommendations from the Advisory Council.
3. Other action Items have been placed in the related committee agenda items.

Information Items: For discussion
Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Advisory Council and Board Members

Adjournment.

The next Advisory Council meeting will be on Thursday March 5, 2015 at 1:00 pm, at the AAoA Training/Conference Room, 400 Contra Costa St., Vallejo, CA 94590.

The next Board of Directors meeting will be on Tuesday, March 17, 2015, at 2:30 pm, at the AAoA Training/Conference Room, 400 Contra Costa St., Vallejo, CA 94590. The Independent Auditors will be presenting the audit report for FY 2013-14.