



Board of Director's Meeting -- Tuesday, March 17, 2015 -- 2:30 PM

Area Agency on Aging Serving Napa and Solano
Training/Conference Room
400 Contra Costa Street, Vallejo, CA 94590

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council and/or Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

Carolyn Wrage, Board Chair Presiding

2:30 PM Call to order / Pledge of Allegiance
Quorum check / Sign-in
Introduction of Guests

Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Advisory Council and Board of Directors. The Board and Council will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and Council and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.

Presentation: Grant Bennett Associates – Presentation of Audit Report for FY 2013-14

Regular Business

1. Review / Amend / Approve Agenda for March 17, 2015 meeting.
2. Review / Amend / Approve Minutes of February 17, 2015 Board Meeting (copy attached).
3. Finance/Treasurer's Report: Jacquelin Bell CFO, Marty Kuehneman, Treasurer
 - a. February 2015 Financial reports (copy attached). Recommended Action: to accept reports.

4. Correspondence:
5. Advisory Council Report and Recommendations: The Advisory Council met on March 5, 2015. (Copy of the minutes from the February 5, 2015 meeting is attached) Chair Steven Rozensky may present information on Council activity and Teri Ruggiero may report on the Program Monitoring Committee recommendations. (Copy of the Advisory Council Program Monitoring Committee summary report is attached.)
6. Board Committee Reports
 - a) Executive Committee – Chairman Carolyn Wrage may report on any executive committee activity.
 - b) Membership Committee – Rev. Tony Ubalde may report on any membership committee activity.
 - c) Bylaws Committee – Edwin Warren will report on bylaws committee activity, and may make recommendations to update Board bylaws.
 - d) Marketing and Resources Committee – Larry Kromann will report committee activity, and business plan review process.
 - e) Legislative and Veterans Issues report from Dr. Richard Lundin.
7. Executive Director Leanne Martinsen will present a report on recent AAoA Activity.
8. Harriett Dietz, Planner, will report on Area Plan Update process (Copies of public hearing documents are attached).

Old Business:

1. The Board may consider scheduling future meetings in alternate locations. There will be space available in Napa when the Comprehensive Services for Older Adults moves to its new location (tentatively in May) at no charge. Meeting space has been reserved at Napa Valley Hospice and Adult Day Services for the April 21 meeting, and at the Napa City-County Library for the June 16 meeting.

Tabled Business: None.

New Business:

1. Action Item: Members may vote to accept the Audit Report presented by Grant Bennett Associates at this meeting.
2. Action Item: The Board may accept the Advisory Council's recommendations regarding Program Monitoring.
3. Action Item: The Board may accept the Advisory Council's recommendations regarding the Area Plan Update for 2015.
4. The Board may accept any other recommendations from the Advisory Council.

5. The Board may review the provider contract language regarding payment. Staff research determined that additional language was added in FY 2002-03, and copies of that section of the contract are attached for reference. A review of Board of Directors meeting minutes for the year 2001-2002 do not reflect policy discussion or action related to this change.
6. Other action Items have been placed in the related committee agenda items.

Information Items: For discussion

Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Advisory Council and Board Members

Adjournment.

The next Advisory Council meeting will be on Thursday April 2, 2015 at the Napa Senior Center, 1500 Jefferson Street, in the large annex room.

The next Board of Directors meeting will be on Tuesday, April 21, 2015, at 2:30 pm, at Napa Valley Hospice and Adult Day Services, 444 S. Jefferson St., Napa