



**Board of Director's Meeting -- Tuesday, April 21, 2015 -- 2:30 PM**

**Napa Valley Hospice and Adult Day Services**  
**444 S. Jefferson St., Napa, CA 94559**

*The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.*

*Non-confidential materials related to an item on this Agenda submitted to the Advisory Council and/or Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.*

**AGENDA**

Carolyn Wrage, Board Chair Presiding

2:30 PM Call to order / Pledge of Allegiance  
Quorum check / Sign-in  
Introduction of Guests

*Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Advisory Council and Board of Directors. The Board and Council will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and Council and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.*

**Regular Business**

1. Review / Amend / Approve Agenda for April 21, 2015 meeting.
2. Review / Amend / Approve Minutes of March 17, 2015 Board Meeting (copy attached).
3. Finance/Treasurer's Report: Jacquelin Bell CFO, Marty Kuehneman, Treasurer
  - a. March 2015 Financial reports (copy attached). Recommended Action: to accept reports.
4. Correspondence: None

5. Advisory Council Report and Recommendations: The Advisory Council met on March 5, 2015. (Copy of the minutes from the March 5, 2015 meeting is attached) Chair Steven Rozensky may present information on Council activity and Teri Ruggiero may report on the Program Monitoring Committee recommendations. (Copy of the Advisory Council Program Monitoring Committee summary report is attached.)
6. Board Committee Reports
  - a) Executive Committee – Chairman Carolyn Wrage may report on any executive committee activity.
  - b) Membership Committee – Rev. Tony Ubalde may report on any membership committee activity. Members with terms that expire on June 30, 2015 should contact their County Supervisor regarding reappointment. Joice Beatty has applied for Board Membership, and is scheduled for appointment by Napa County Board of Supervisors on their April 21 agenda. (Copy of application attached)
  - c) Bylaws Committee – Edwin Warren will report on bylaws committee activity, and may make recommendations to update Board bylaws.
  - d) Marketing and Resources Committee – Larry Kromann will report committee activity, and business plan review process.
  - e) Legislative and Veterans Issues report from Dr. Richard Lundin.
7. Executive Director Leanne Martinsen will present a report on recent AAoA Activity.
8. Proposed recommendations for Area Plan Update. Harriett Dietz prepared summary of recommendations that pertain to Goal 1, “Continue and enhance the AAoA’s community-based care and support systems (copy attached). Other changes include updating the demographics and administrative sections of the plan document, prior to submitting to the California Department of Aging on or before the due date of May 1, 2015.

**Old Business:**

**Tabled Business:** None.

**New Business:**

1. Action Item: The Board may authorize the chair to sign the transmittal letter for the 2015 update for the 2012-2016 Area Plan.
2. Action Item: The Board may accept the Advisory Council’s recommendations regarding Program Monitoring.
3. Action Item: The Board may accept any other recommendations from the Advisory Council.

4. Information Item: Executive Director Leanne Martinsen will present Information received from an informal survey of similar Area Agencies on Aging regarding fund development/fundraising.
5. Information Item: Executive Director Leanne Martinsen will present Information about the Live Healthy Napa County initiative.

Information Items: For discussion

Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Advisory Council and Board Members

Adjournment.

The next Advisory Council meeting will be on Thursday May 7, 2015 at 1:00 pm at the AAoA Training/Conference Room, 400 Contra Costa St., Vallejo, CA 94590.

The next Board of Directors meeting will be on Tuesday, May 19, 2015, at 2:30 pm, at the AAoA Training/Conference Room, 400 Contra Costa St., Vallejo, CA 94590.