



Board of Director's Meeting -- Tuesday, May 19, 2015 -- 2:30 PM

Area Agency on Aging Serving Napa and Solano
Training/Conference Room
400 Contra Costa Street, Vallejo, CA 94590

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council and/or Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

Carolyn Wrage, Board Chair Presiding

2:30 PM Call to order / Pledge of Allegiance

Quorum check / Sign-in

Introduction of Guests

Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Advisory Council and Board of Directors. The Board and Council will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and Council and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.

Regular Business

1. Review / Amend / Approve Agenda for April 21, 2015 meeting.
2. Review / Amend / Approve Minutes of March 17, 2015 Board Meeting (copy attached).
3. Finance/Treasurer's Report: Jacquelin Bell CFO, Marty Kuehneman, Treasurer
 - a. March 2015 Financial reports (copy attached). Recommended Action: to accept reports.
 - b. April 2015 Financial reports: See attached memo from Jacquelin Bell CFO.

- c. Schedule date and time for Board Finance Committee to meet prior to the June 16 Board meeting.
 - d. Discussion re: engagement of audit firm for FY ending 6/30/2015. Staff recommendation to remain with Grant Bennett Associates for this transitional year, and postpone consideration of soliciting bids for audit firm until next year.
4. Correspondence: None
 5. Advisory Council Report and Recommendations: The Advisory Council met on April 2 and May 7, 2015. (Copy of the minutes from the March 5 and April 2, 2015 meetings are attached) Chair Steven Rozensky is attending the Triple-A Council of California (TACC) meeting in Sacramento this week. Teri Ruggiero may report on the Program Monitoring Committee recommendations. A copy of the Provider Service Delivery Report through March 31, 2015 (prepared by staff) is enclosed, and the Advisory Council Program Monitoring Committee summary report is attached to the agenda packet.
 6. Board Committee Reports
 - a) Executive Committee – Chairman Carolyn Wrage may report on any executive committee activity.
 - b) Membership Committee – Rev. Tony Ubalde may report on any membership committee activity. Members with terms that expire on June 30, 2015 should contact their County Supervisor regarding reappointment. Laurence Koross has submitted a resignation, and Thomas McNicholas has informed us that he will not be seeking reappointment. (Copies of correspondence attached).. Joice Beatty has been appointed by Napa County Board of Supervisors on their April 21 agenda. (Copy of application attached)
 - c) Bylaws Committee – Edwin Warren will report on bylaws committee activity, and may make recommendations to update Board bylaws.
 - d) Marketing and Resources Committee – Larry Kromann will report committee activity, and business plan review process.
 - e) Legislative and Veterans Issues report from Dr. Richard Lundin.
 7. Executive Director Leanne Martinsen will present a report on recent AAoA Activity.

Old Business:

Tabled Business: None.

New Business:

1. Action Item: The Board may authorize the chair to sign the transmittal letter for the 2015 update for the 2012-2016 Area Plan, submitted May 1, 2015.
2. Action Item: The Board may accept the Advisory Council's recommendations regarding Program Monitoring.

3. Action Item: The Board may accept any other recommendations from the Advisory Council.
4. Information Item: Executive Director Leanne Martinsen will present Information received from an informal survey of similar Area Agencies on Aging regarding fund development/fundraising.
5. Information Item: Executive Director Leanne Martinsen will present Information about the Live Healthy Napa County initiative.
6. Information/Action Item: Executive Director Leanne Martinsen will present Information about the Senior Coalition of Solano County's Senior Poverty Working Group, and request authorization to endorse a recommendation that Solano County hire a qualified agency/firm and/or individual contractor to coordinate efforts to recruit volunteers and connect them to volunteer opportunities.

Information Items: For discussion

Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by Advisory Council and Board Members

Adjournment.

The next Advisory Council meeting will be on Thursday June 4, 2015 at 1:00 pm at the Napa Senior Center, 1500 Jefferson St., Napa, CA 94559.

The next Board of Directors meeting will be on Tuesday, June 16, 2015, at 2:30 pm, at the Napa City-County Library, 580 Coombs St., Napa, CA 94559.