



Board of Director's Meeting -- Tuesday, July 21, 2015 -- 2:30 PM

Area Agency on Aging Serving Napa and Solano
Training/Conference Room
400 Contra Costa Street, Vallejo, CA 94590

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council and/or Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

Carolyn Wrage, Board Chair Presiding

2:30 PM Call to order, Quorum check / Sign-in, Introduction of Guests

Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Advisory Council and Board of Directors. The Board and Council will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and Council and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.

Regular Business

1. Review / Amend / Approve Agenda for the July 21, 2015 meeting.
2. Review / Amend / Approve Minutes of June 16, 2015 Board Meeting (copy attached).
3. Finance/Treasurer's Report: Jacquelin Bell CFO, Marty Kuehneman, Treasurer
 - a. June 2015 Financial reports will not be available, as this is the last month of the fiscal year, and the accounts are still open.
 - b. Initial Area Plan Budget for 2015-16 submitted to CDA. (copy enclosed)
Recommended Action: to accept budget.
4. Correspondence: None

5. Advisory Council Report and Recommendations: The Advisory Council did not meet in July, no new recommendations.
6. Board Committee Reports
 - a) Executive Committee – Chairman Carolyn Wrage may report on any Executive Committee activity.
 - b) Membership Committee – Rev. Tony Ubalde may report on any Membership Committee activity. Members with terms that expired on June 30, 2015 may be extended to June 30, 2017. Current vacancies in Napa County (Districts 2 and 4) and Solano County (District 3) have been posted.
 - c) Nominating Committee – Rev. Tony Ubalde may call committee to consider nominating a member to serve as Vice Chair, an officer position left vacant when Thomas McNicholas did not extend for another term.
 - d) Bylaws Committee – Edwin Warren will report on Bylaws Committee activity, and may make recommendations to update Board Bylaws.
 - e) Marketing and Resources Committee – Larry Kromann will report on any committee activity.
 - f) Legislative and Veterans Issues report from Dr. Richard Lundin.
7. Executive Director Leanne Martinsen will present a report on recent AAoA Activity.

Old Business: None

Tabled Business: None.

New Business:

1. Action Item: Vote to accept Supervisorial nominations and extend membership of “at large” members with terms that expired June 30, 2015:
Joice Beatty, JoAnn Busenbark, Carolyn Wrage, Richard Lundin, Michael Donnellen, Stephen Murphy.
2. Action Item: Vote to accept personnel policy updates (copy attached)
3. Action Item: Consider vote to cancel August Board Meeting.
4. Action Item: Consider vote on locations of future meetings in Napa County.
5. Information Item: Review of Program Monitoring Guidelines (copy attached)

Information Items: For discussion

Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by and Board Members
Adjournment.

The next Advisory Council meeting will be on Thursday August 6, 2015 at 1:00 pm at the AAoA Conference room, 400 Contra Costa St. Vallejo.

The date and location of the next Board of Directors meeting to be determined.