



Board of Director's Meeting -- Tuesday, January 19, 2016 -- 2:30 PM

Area Agency on Aging Serving Napa and Solano
Training/Conference Room
400 Contra Costa Street, Vallejo, CA 94590

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council and/or Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

Carolyn Wrage, Board Chair Presiding

2:30 PM Call to order, Quorum check / Sign-in, Introduction of Guests

Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Advisory Council and Board of Directors. The Board and Council will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and Council and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.

Special Guest: Joseph Rodrigues, California Long-Term Care Ombudsman

The Office of the State Long-Term Care Ombudsman (OSLTCO) develops policy and provides oversight to the local Long-Term Care Ombudsman (LTCO) Programs. The primary responsibility of the LTCO program is to investigate and resolve complaints made by, or on behalf of, individual residents in long-term care facilities. These facilities include nursing homes and residential care facilities for the elderly. The Long-Term Care Ombudsman Program investigates elder abuse complaints in long-term care facilities. Mr. Rodrigues will share some perspectives and concerns related to our local Long Term Care Ombudsman programs.

Regular Business

1. Review / Amend / Approve Agenda for the January 19, 2016 meeting.
2. Review / Amend / Approve Minutes of December 15, 2015 Board Meeting (copy attached).
3. Finance/Treasurer's Report: Jacquelin Bell CFO, Marty Kuehneman, Treasurer
 - a. December 2015 Financial reports (copy enclosed). Recommended Action: to accept reports.
 - b. Finance/Marketing Committee Report – The committee met on January 12, and members may report out on the items discussed.
4. Correspondence: None
5. Advisory Council Report and Recommendations: The Advisory Council met on January 7, 2016. (Copy of the minutes from the December 3, 2015 meeting is attached) A copy of the most current service delivery report is also enclosed. Please note that this report reflects services delivered from July 1 through November 30, 2015, The next meeting of the Program monitoring committee is scheduled on February 1, when they will review the second quarter provider service delivery reports (through December 31, 2015) prior to the February 4 Advisory Council meeting. Recommendations approved by the Advisory Council will come to the Board at the February 16 Board Meeting.
6. Board Committee and work group reports
 - a) Executive Committee – Chairman Carolyn Wrage may report on any Executive Committee activity.
 - b) Membership Committee – Rev. Tony Ubalde may report on any Membership Committee activity. Current vacancies in Napa County (Districts 2 and 4) and have been posted, and an “at large” position is now vacant following the resignation of Edwin Warren.
 - c) Area Plan Workgroup – This group is looking at the current funding allocations, the range of services that can be provided with Older Americans Act funding, and findings from recent needs assessment surveys, working to develop recommendations regarding priority services to be funded in the next planning cycle, and also considering options for service delivery. They have had two meetings and after the next meeting may have recommendations to bring to the Advisory Council and Board of Directors, which will be reflected in the proposed Area Plan Goals and shared through the public hearing process as the 4-year Area Plan is prepared for submission before May 1. Members of the workgroup may share additional information.
 - d) Housing Concerns – members may share information regarding senior housing issues and concerns, opportunities for advocacy and action.
 - e) Bylaws Committee – With the resignation of Edwin Warren, it has been recommended that Stephen Murphy serve as chair of this committee.
 - f) Legislative and Veterans Issues report from Dr. Richard Lundin.

7. Executive Director Leanne Martinsen will present a report on recent AAoA Activity.

Old Business: None

Tabled Business: None.

New Business:

1. Action Item: Board may vote to designate chair of the Bylaws committee.
2. Information Item: Overview of AAoA staffing (organizational chart attached)

Information Items: For discussion

Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by and Board Members
Adjournment.

The next Advisory Council meeting will be on Thursday February 4, 2016 at 1:00 pm at the AAoA Conference Room, 400 Contra Costa St., Vallejo, 94590.

The Next Board of Directors meeting will be on Tuesday, February 16 at the Comprehensive Services for Older Adults (CSOA) Main Conference Room, 650 Imperial Way, Napa, CA 94559