



Board of Director's Meeting -- Tuesday, April 19, 2016 -- 2:30 PM
Area Agency on Aging Serving Napa and Solano

Comprehensive Services for Older Adults (CSOA) Main Conference Room
650 Imperial Way, Napa, CA 94559

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council and/or Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

Carolyn Wrage, Board Chair Presiding

2:30 PM Call to order, Quorum check / Sign-in, Introduction of Guests

Public Comment Period (10 minutes) Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Advisory Council and Board of Directors. The Board and Council will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and Council and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.

Regular Business

1. Review / Amend / Approve Agenda for the April 19, 2016 meeting.
2. Review / Amend / Approve Minutes of March 15, 2016 Board Meeting (copy attached).
3. Finance/Treasurer's Report: Jacquelin Bell CFO, Marty Kuehneman, Treasurer
 - a. March 2016 Financial reports (copy attached). Recommended Action: to accept reports.
4. Correspondence: None

5. Advisory Council Report and Recommendations: The Advisory Council met on April 7, 2016. (Copy of the minutes from the March 3, 2016 meeting is attached) Advisory Council Chair Steven Rozensky may present information on Council activity. Program Monitoring Subcommittee Chair Teri Ruggiero may report on committee activity.
6. Board Committee and Work Group Reports
 - a) Executive Committee – Chairman Carolyn Wrage may report on any Executive Committee activity.
 - b) Area Plan Working Group – Meeting scheduled for Monday, April 18. Recommendations from the working group may be incorporated into the Area Plan for 2016-2020, due to the California Department of Aging on May 1, 2016.
 - c) Membership Committee – Rev. Tony Ubalde may report on any Membership Committee activity. Current vacancies are in Napa County (Districts 2 and 4, and at large).
 - d) Legislative and Veterans Issues report from Dr. Richard Lundin.
7. Executive Director Leanne Martinsen will present a report on recent AAoA Activity.

Old Business:

1. None.

Tabled Business: None.

New Business:

1. Action Item: The Board may accept any recommendations from the Advisory Council regarding program monitoring.
2. Action Item: The Board may accept recommendations from the Advisory Council regarding the Area Plan for FY 2016-2020, authorize the chair to sign the transmittal letter, and direct staff to submit the plan to the California Department of Aging.
3. Action Item: The Board may accept any other recommendations from the Advisory Council.
4. Action Item: The Board may authorize Leanne Martinsen, Executive Director to submit budgets for contracts AP-1617-28, MS-1617-31 and all revisions with the California Department of Aging (CDA) for the period of July 1 2016 through June 30, 2017. These are submitted in advance of the contracts for the Title III and VII Older Americans Act programs and the Multipurpose Senior Services Program (Medi-Cal waiver case management) for both Napa and Solano Counties, for the fiscal year beginning on July 1, 2016. A copy of the MSSP budget is attached. Note that the budget display from CDA for the Title III & VII funding was not available at the time that this agenda was developed and the budget will be due within 30 days of receipt of the display.

5. Information/Action Item: The Board may consider staff recommendations regarding budgeting and staffing levels for the next fiscal year.

Information Items: For discussion

Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by and Board Members
Adjournment.

The next Advisory Council meeting will be on Thursday May 5, 2016, at 1:00 pm at the Comprehensive Services for Older Adults (CSOA) Main Conference Room, 650 Imperial Way, Napa, CA 94559.

The next Board of Directors meeting will be on Tuesday May 17, 2016, at 2:30 pm at the AAoA Conference room, 400 Contra Costa St. Vallejo.