



Board of Director's Meeting -- Tuesday, January 17, 2017 -- 2:30 PM
Area Agency on Aging Serving Napa and Solano

Comprehensive Services for Older Adults (CSOA) Main Conference Room
650 Imperial Way, Napa, CA 94559

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council and/or Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

Note: the Finance Committee will meet at 2:00 PM

AGENDA

Carolyn Wrage, Board Chair Presiding

2:30 PM Call to order, Quorum check / Sign-in, Introduction of Guests

Public Comment Period (10 minutes) *Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Advisory Council and Board of Directors. The Board and Council will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and Council and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.*

Regular Business

1. Review / Amend / Approve Agenda for the January 17, 2017 meeting.
2. Review / Amend / Approve Minutes of December 6, 2016 Board Meeting (copy attached).
3. Finance/Treasurer's Report: Jacquelin Bell CFO, Marty Kuehneman, Treasurer
 - a. November 2016 Financial reports (copy attached). Recommended Action: to accept report.
 - b. Any other items from Finance Committee

4. Correspondence: None
5. Advisory Council Report and Recommendations: The Advisory Council met on January 5. Fran Rosenberg presented an update on Molly's Angels. The Advisory Council meeting minutes from December 1 were approved (copy attached). The Council did not have any additional recommendations for the Board of Directors at this time. The next meeting of the Program Monitoring Committee is scheduled on January 30.
6. Board Committee and work group reports
 - a. Executive Committee – Carolyn Wrage may report on any committee activity.
 - b. Membership Committee – Rev. Tony Ubalde may report on any Membership Committee activity. Napa County has posted the vacancy for District 5.
 - c. Legislative and Veterans Issues report from Dr. Richard Lundin.
7. Executive Director Leanne Martinsen will present a report on recent AAoA Activity, including an update from Consultant Bruce Wagstaff on the organizational assessment in process.
8. Planner Vincent Valenzuela will provide an update on Planner's activities, including the draft timeline for the Request for Proposals (RFP) to be conducted this year.

Old Business:

1. Information/Action Item: Board may consider hosting a social event for Board and Advisory Council members and AAoA Staff. Marilyn Manfredi, Rev. Tony Ubalde and Heather Stanton volunteered to plan this event.

Tabled Business: None.

New Business:

1. Action Item: Members may vote to authorize Executive Director, Leanne Martinsen to sign the space agreement with Napa County. This is a MOU that covers the arrangements for our staff that are co-located at Comprehensive Services for Older Adults.

Information Items: For discussion Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by and Board Members

Adjournment.

The next Advisory Council meeting will be on Thursday February 2, 2017, at 1:00 pm at the AAoA Conference room, 400 Contra Costa St. Vallejo.

The next Board of Directors meeting will be on February 21, 2017 at 2:30 pm at the AAoA Conference room, 400 Contra Costa St. Vallejo.