



Board of Director's Meeting -- Tuesday, February 21, 2017 -- 2:30 PM
Area Agency on Aging Serving Napa and Solano

Area Agency on Aging Serving Napa and Solano
Training/Conference Room
400 Contra Costa Street, Vallejo, CA 94590

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council and/or Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

Carolyn Wrage, Board Chair Presiding

2:30 PM Call to order, Quorum check / Sign-in, Introduction of Guests

Public Comment Period (10 minutes) *Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Advisory Council and Board of Directors. The Board and Council will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and Council and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.*

Regular Business

1. Review / Amend / Approve Agenda for the February 21, 2017 meeting.
2. Review / Amend / Approve Minutes of January 17, 2017 Board Meeting (copy attached).
3. Finance/Treasurer's Report: Jacquelin Bell CFO, Marty Kuehneman, Treasurer
 - a. December 2016 Financial reports were reviewed by the Finance Committee on February 13, and copies are attached with narrative notes.
Recommended Action: to accept report.
4. Correspondence: None.

5. Advisory Council Report and Recommendations: The Advisory Council met on February 2. Copies of the January 5 Advisory Council meeting minutes (last approved) are attached. The Program Monitoring Committee met on January 30, and the committee report was accepted at the February 2 meeting (copy attached). Copies of the service delivery report for July – December (6 months) are enclosed.
6. Organizational Review Report by Bruce Wagstaff. Copies will be provided at the meeting.
7. Board Committee and work group reports
 - a. Executive Committee – Carolyn Wrage may report on any committee activity.
 - b. Membership Committee – Rev. Tony Ubalde may report on any Membership Committee activity.
 - c. Legislative and Veterans Issues report from Dr. Richard Lundin.
8. Executive Director Leanne Martinsen will present a report on recent AAoA Activity.
9. Planner Vincent Valenzuela will provide an update on Planner's activities, including the Request for Proposals (RFP) to be conducted this year. (copy to be distributed via e-mail attachment prior to the Board meeting).

Old Business:

1. Planning for social event for Board and Advisory Council members and AAoA staff and providers to be held in June. At the January meeting of the Board of Directors, there was discussion about expanding the event to include local elected officials and possibly others. Recommended action: Board members may report on plans for this event.

Tabled Business:

1. None.

New Business:

1. Action Item: Authorize staff to release the RFP as presented.
2. Discussion & Possible Action: Board may consider acting on recommendations from the organizational review report, or agenda items for future meetings..

Information Items: For discussion Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by and Board Members

Adjournment.

The next Advisory Council meeting will be on Thursday March 2, 2017, at 1:00 pm at the Napa Senior Center.

The next Board of Directors meeting will be on Tuesday March 21, at 2:30 pm at the Comprehensive Services for Older Adults (CSOA) Main Conference Room, 650 Imperial Way, Napa, CA 94559.