



Board of Director's Meeting -- Tuesday, May 16, 2017 -- 2:30 PM
Area Agency on Aging Serving Napa and Solano

Comprehensive Services for Older Adults (CSOA) Main Conference Room
650 Imperial Way, Napa, CA 94559

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Board of Directors are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council and/or Board of Directors after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

Note: the Finance Committee will meet on Monday, May 15 at 12:30 pm

The Membership Committee will meet just prior to the Board meeting at 2:00 PM

AGENDA

Carolyn Wrage, Board Chair Presiding

2:30 PM Call to order, Quorum check / Sign-in, Introduction of Guests

Public Comment Period (10 minutes) *Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Advisory Council and Board of Directors. The Board and Council will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and Council and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Board may complete its agenda in a timely manner.*

Regular Business

1. Review / Amend / Approve Agenda for the May 16, 2017 meeting.
2. Review / Amend / Approve Minutes of April 18, 2017 Board Meeting (copy attached).
3. Finance/Treasurer's Report: Jacquelin Bell CFO, Marty Kuehneman, Treasurer
 - a. April 2017 Financial reports (copy attached). Recommended Action: to accept report.

- b. Initial CDA Budget for FY 2017-18 was still being developed at the time of this mailing of this agenda, and will be provided via e-mail if completed prior to the meeting date.
 - c. Update on progress of Audits currently underway.
 - d. Any other items from Finance Committee
4. Correspondence: None
 5. Advisory Council Report and Recommendations: The Advisory Council met on May 4, and heard a presentation on the Home sharing program managed by Napa Valley Community Housing. The Advisory Council accepted recommendations from the Program Monitoring Committee (copy attached), and RFP Review Team (copy attached), which will be considered under new business.
 6. Board Committee and work group reports
 - a. Executive Committee – Carolyn Wrage may report on any committee activity
 - b. Membership Committee – Rev. Tony Ubalde may report on any Membership Committee activity. An application has been received from Kelly Abernathy (copy attached), and the Membership committee is scheduling an interview. Napa County will be posting the vacancy for District 5.
 - c. Legislative and Veterans Issues report from Dr. Richard Lundin.
 7. Executive Director Leanne Martinsen will present a report on recent AAoA Activity.
 8. Planner Vincent Valenzuela will provide an update on Planner’s activities.

Old Business:

1. Information/Action Item: Board may provide an update on the social event that is planned for the late afternoon of June 15 at La Strada (restaurant located on highway 29 between American Canyon and the Napa Airport), with invitations to be extended to Board and Advisory Council members, AAoA staff and County Supervisors.. .

Tabled Business: None.

New Business:

1. Discussion/Action Item: Board may vote to accept the membership application of Kelly Abernathy, to fill the vacant “at large” position, with a term expiring 6/30/2018.
2. Discussion/Action Item: Resolution authorizing that Leanne Martinsen, the Executive Director of the Agency, be authorized and directed to execute and sign, Contract MS-1718-31 and all amendments with the California Department of Aging (CDA) for fiscal year 2017-2018. This is the Multipurpose Senior Services Program (MSSP), a Medi-Cal waiver program providing case management to low-income older adults who would qualify for nursing home level of care. (Copies of this contract have been sent to Board Members via e-mail.)

3. Discussion/Action Item: Board may respond to recommendations from Advisory Council regarding Program Monitoring.
4. Discussion/Action Item: Board may accept recommendations from Advisory Council regarding the award of service provider contracts, and instruct staff to proceed with the development of contracts for FY 2017-18.

Napa County Service Category	Provider Organization	Recommended Funding
Congregate Nutrition/ Education	Community Action Napa Valley	\$81,431
Home-delivered Nutrition/Education	Community Action Napa Valley	\$209,395
Legal Assistance	Bay Area Legal Aid	\$25,630
Transportation	Molly's Angels	\$20,710
Telephone Reassurance	Molly's Angels	\$20,280
Information & Assistance, Case Management, Outreach, Caregiver Referral Registry	Collabria Care	\$89,975
Family Caregiver Support	Collabria Care	\$44,518
Solano County		
Solano County Service Category	Provider Organization	Recommended Funding
Congregate Nutrition/ Education	Meals on Wheels of Solano Co.	\$230,064
Home-delivered Nutrition/Education	Meals on Wheels of Solano Co.	\$591,594
Legal Assistance	Legal Services of Northern Ca.	\$57,600
Friendly Visiting	Faith in Action	\$25,250
Telephone Reassurance	Faith in Action	\$25,250
Family Caregiver Support	NorthBay Health Care	\$37,154
Long-Term Care Ombudsman	Ombudsman Services of Contra Costa	\$108,122

5. Discussion/Action Item: Discussion of workload for Fiscal staff, and consider options for additional support.

Information Items: For discussion Schedule of Events (Copy attached).

Roundtable / Announcements (2 minutes, please). Comments by and Board Members

Adjournment.

The next Advisory Council meeting will be on Thursday June 8, 2017, at 1:00 pm at the AAoA Conference room, 400 Contra Costa St. Vallejo.

The next Board of Directors meeting will be on June 20, 2017 at 2:30 pm at the AAoA Conference room, 400 Contra Costa St. Vallejo.