



**ADVISORY COUNCIL April 4, 2013, 1:00 PM**

(Note: committees may meet prior to the start of the regular meeting.)

**Florence Douglas Senior Center, 333 Amador St., Vallejo, CA 94590**

*The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Advisory Council are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.*

*Non-confidential materials related to an item on this Agenda submitted to the Advisory Council after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.*

**AGENDA**

1:00 pm I. Call to order

- A. Pledge of Allegiance
- B. Introduction of Guests

1:10 pm II. CONSENT AGENDA

*All matters listed hereunder constitute a Consent Agenda, are considered to be routine by the Advisory Council and will be acted upon by a single roll call vote of the Advisory Council. There will be no separate discussion of these items unless a member of the Council so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate item.*

- A. Amendment/Approval of April 4, 2013 Agenda
- B. Amendment/Approval of March 7, 2013 Minutes (copy attached)
- C. Amendment/Approval of March 25, 2013 Minutes (copy attached)

1:15 pm. III. Community Input -- Public comment and open forum, Council members input – Outreach and Advocacy Reports. *Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Advisory Council. The Council will hear public comments for up to ten minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Council and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Advisory Council may complete its agenda in a timely manner.*

- 1:30 pm. IV. Presentation: Leanne Martinsen, Executive Director will provide information to clarify the roles and responsibilities of the Advisory Council, as well as how they relate to those of the Board of Directors and Staff of the Agency
- 1:40 pm. V. Correspondence:
- 1:45 pm. VI. AAoA Board Liaison Report – JoAnn Busenbark
- 1:50 pm. VII. AAoA Executive Director & Staff Report
- A. Leanne Martinsen will report on current issues and status of AAoA, as well as updates from Sacramento, including budget amendment #2 (Sequestration Cuts)
  - A. Harriett Dietz, Planner, will provide an update on the Request for Proposals (RFP) process, and concerns discussed at the Advisory Council meetings in March. She will also discuss plans for the Area Plan Update Public Hearing on April 25 in American Canyon
  - B. Dan Hernandez, MIS Coordinator will discuss program monitoring sit visits completed and schedule for the remainder of the current fiscal year.
- 2:15 pm VIII. Committee Reports: Any Standing or Ad hoc Committees that wish to report out may do so: (Information Items)
- A. Legislative Committee CSL Report – Dr. Richard Lundin/Lauren Rolfe
  - B. Program Performance Monitoring Committee – Teri Ruggiero
  - C. Membership Committee – Lois Harper
- 2:30 pm IX. Action Items:
- A. The Council may make recommendations to the Board of Directors regarding the draft Request for Proposals (RFP).
  - B. Consideration of adding a special meeting of the Advisory Council to accommodate the RFP timeline.
  - C. Recommendations to the Board of Directors may be considered.
- 2:45 pm. X. Information Items – Council Members may review material for consideration for future meeting action items.
- 2: 50 pm XI. Communication with AAA Board: The Advisory Council Chair or designee will present information from the Council at the next AAA Board meeting on April 16 in Vallejo. Council membership may advise the Chair on issues and concerns to include in the report.
- 2:55 pm XII. Parking lot items – Unfinished business, at this time any agenda items that have been tabled at previous meetings can be resolved as time allows, or proposed for future meeting agendas.
- 3:00 p.m. XIII. Adjournment

**CONCERNED SENIORS ARE INVITED TO ATTEND AND PARTICIPATE IN THIS MEETING**

***Date of next Board of Directors Meeting: April 16, 2013***  
at Florence Douglas Senior Center in Vallejo.

***Date of next Advisory Council Meeting: Thursday May 2, 2013***  
at Queen of the Valley Community Outreach in Napa.