



**ADVISORY COUNCIL November 7, 2013, 1:00 PM**

(Note: committees may meet prior to the start of the regular meeting.)

**Florence Douglas Senior Center, 333 Amador St., Vallejo, CA 94590**  
**Carl Manner Room**

*The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Advisory Council are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.*

*Non-confidential materials related to an item on this Agenda submitted to the Advisory Council after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.*

**AGENDA**

1:00 pm I. Call to order

- A. Pledge of Allegiance
- B. Introduction of Guests

1:05 pm II. CONSENT AGENDA

*All matters listed hereunder constitute a Consent Agenda, are considered to be routine by the Advisory Council and will be acted upon by a single roll call vote of the Advisory Council. There will be no separate discussion of these items unless a member of the Council so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate item.*

- A. Amendment/Approval of November 7, 2013 Agenda
- B. Amendment/Approval of October 3, 2013 Minutes (copy attached)

1:10 pm. III. Community Input I -- Public comment and open forum. *Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Advisory Council. The Council will hear public comments for up to ten (10) minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Council and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Advisory Council may complete its agenda in a timely manner.*

1:20 pm. IV. Presentation: Richard Strange, Site Director for the Multipurpose Senior Services Program (MSSP) will provide a brief overview of this program.

1:30 pm. V. Correspondence:

- A. Area Plan Update Approval from CDA 9/25/13 (copy attached).
- B. Resignation notice from Sharon Monck (copy attached).
- C. Memo regarding Open Meeting Laws from Carrie Keefe Scarlata, Deputy County Counsel (copy attached).

1:35 pm. VI. AAoA Board Liaison Report – (Copies of September 17, 2013 Board Meeting Minutes attached).

1:40 pm. VII. AAoA Executive Director & Staff Report

- A. Leanne Martinsen will report on current issues and status of AAoA, as well as updates from Sacramento.
- B. Harriett Dietz will provide an update on AAoA planning activities and transition of MIS duties to Olivia Meadows.
- C. Anne Payne will provide an update on AAoA Direct Services.
- D. Terry Ann Steffen will provide an update on AAoA Family Caregiver Support Program.

2:00 pm IX. Committee Reports: Any Standing or Ad hoc Committees that wish to report out may do so: (Information Items)

- A. Legislative Committee CSL Report – Dr. Richard Lundin/Lauren Rolfe may report on the annual California Senior Legislature Session, and any other legislative issues.
- B. Membership Committee – Lois Harper may report on membership recruitment.
- C. Bylaws Committee – Constance Boulware may report on proposed updates to the Advisory Council Bylaws (copy enclosed).
- D. Advocacy Committee – Suzanne Blakeley may report on issues for consideration
- E. Program Performance Monitoring Committee – Teri Ruggiero may report on committee activities.

2:30 pm VIII. Action Items:

- A. The Council may formally notice proposed changes to the bylaws, and place on agenda for vote at the next regularly scheduled meeting.
- B. The Council may charge the nominating committee to nominate a member to fill the unexpired term for Chairperson, created by the resignation of Sharon Monck. Nominations and voting will take place at the next regularly scheduled meeting.
- C. In consideration of the upcoming Holiday Season, the Council may vote to adjust meeting dates in December and or January, and also consider whether to plan a social event during the holiday season.
- D. The Council may make recommendations to the Board of Directors

2:40 pm. X. Information Items – Council Members may discuss any unfinished business, review material for consideration for future meeting action items and/or proposed for future meeting agendas.

2:45 pm XI. Communication with AAA Board: The Advisory Council Chair or designee will present information from the Council at the next AAA Board meeting on November 19 in Vallejo. Council membership may advise the Chair on issues and concerns to include in the report.

2:50 pm XII. Community Input II -- Public comment and open forum continued, Council members input – Outreach and Advocacy Reports

3:00 p.m. XIII. Adjournment

**CONCERNED SENIORS ARE INVITED TO ATTEND AND PARTICIPATE IN THIS MEETING**

***Date of next Board of Directors Meeting: November 19, 2013***  
at Florence Douglas Senior Center in Vallejo.

***Date of next Advisory Council Meeting: To Be Determined.***