



ADVISORY COUNCIL November 5, 2015, 1:00 PM

(Note: committees may meet prior to the start of the regular meeting.)

CSOA Main Conference Room
650 Imperial Way, Napa, CA 94559

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Advisory Council are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

1:00 pm I. Call to order

- A. Pledge of Allegiance
- B. Introduction of Guests

1:05 pm II. CONSENT AGENDA

All matters listed hereunder constitute a Consent Agenda, are considered to be routine by the Advisory Council and will be acted upon by a single roll call vote of the Advisory Council. There will be no separate discussion of these items unless a member of the Council so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

- A. Amendment/Approval of November 5, 2015 Agenda
- B. Amendment/Approval of October 1, 2015 Minutes (copy attached)

1:10 pm. III. Correspondence: Area Plan Approval Letter from the California Department of Aging (CDA) dated September 30, 2015. (copy attached)

1:15 pm. IV. Provider Presentation: Update on AAoA Direct Services, Terry Ann Steffen

- 1:30 pm. V. Community Input I -- Public comment and open forum. *Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Advisory Council. The Council will hear public comments from guests for up to ten (10) minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Council and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Advisory Council may complete its agenda in a timely manner.*
- 1:40 pm. VI. AAoA Board Liaison Report – Dr. Richard Lundin may bring information from the Board of Directors. Minutes from the September 15 Board meeting are attached.
- 1:45 pm. VII. Committee Reports: Any Standing or Ad hoc Committees that wish to report out may do so: (Information Items)
- A. Program Performance Monitoring Committee – Teri Ruggiero or other committee members may report on committee activities. Copies of the July – September 2015 Provider Performance Report are enclosed with the agenda packet. The committee is scheduled to meet on Monday, November 2 to review the report and develop recommendations.
 - B. Area Plan Committee – report on committee meeting scheduled prior to the regular Advisory Council Meeting, and timeline for committee work.
 - C. Legislative Committee CSL Report –
 - D. Advocacy Committee – Suzanne Blakeley may report on issues for consideration.
 - E. Membership Committee –
- 2:20 pm. VIII. AAoA Executive Director Staff Report
- A. Leanne Martinsen will report on current issues and status of AAoA activities, as well as updates from Sacramento.
 - B. Introduction of Jason Curletto, Program Assistant – Management Information Systems (MIS)
- 2:40 pm IX. Action Items:
- A. The Council may make recommendations to the Board of Directors regarding Program Monitoring.
 - B. The Council may make recommendations to the Board of Directors regarding any other matters.
 - C. Other items as time allows.
- 2:45 pm. X. Information Items – Council Members may discuss any unfinished business, review material for consideration for future meeting action items and/or proposed for future meeting agendas.

2:50 pm XI. Communication with AAoA Board: The Advisory Council Chair or designee will present information from the Council at the AAoA Board meeting on December 15 in Napa. Council membership may advise the Chair on issues and concerns to include in the report.

2:55 pm XII. Community Input II -- Public comment and open forum continued, Council members input and announcements – Outreach and Advocacy Reports

3:00 p.m. XIII. Adjournment

CONCERNED SENIORS ARE INVITED TO ATTEND AND PARTICIPATE IN THIS MEETING

***Date of next Board of Directors Meeting: December 15, 2015
At Napa County Comprehensive Services for Older Adults, 650 Imperial Way Napa.***

***Date of next Advisory Council Meeting: December 3, 2015
At AAoA Office Training Room, 400 Contra Costa St., Vallejo***