



**ADVISORY COUNCIL March 3, 2016, 1:00 PM**

(Note: committees may meet prior to the start of the regular meeting.)

**CSOA Breakroom Conference Room – 2<sup>nd</sup> Floor**  
**650 Imperial Way, Napa, CA 94559**

*The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Advisory Council are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.*

*Non-confidential materials related to an item on this Agenda submitted to the Advisory Council after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.*

**AGENDA**

1:00 pm I. Call to order

- A. Pledge of Allegiance
- B. Introduction of Guests

1:05 pm II. CONSENT AGENDA

*All matters listed hereunder constitute a Consent Agenda, are considered to be routine by the Advisory Council and will be acted upon by a single roll call vote of the Advisory Council. There will be no separate discussion of these items unless a member of the Council so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate item.*

- A. Amendment/Approval of March 3, 2016 Agenda
- B. Amendment/Approval of February 4, 2016 Minutes (copy attached)

1:10 pm. III. Correspondence: None

1:15 pm. IV. Provider Presentation: Celine Regalia, Collabria Care (Formerly Napa Valley Hospice and Adult Day Services) will share information about the services offered, including Family Caregiver Support, funded by Title III-E under contract with AAoA.

- 1:30 pm. V. Community Input I -- Public comment and open forum. *Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Advisory Council. The Council will hear public comments from guests for up to ten (10) minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Council and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Advisory Council may complete its agenda in a timely manner.*
- 1:40 pm. VI. AAoA Board Liaison Report – Dr. Richard Lundin may bring information from the Board of Directors. Minutes from the January 19 Board meeting are attached.
- 1:45 pm. VII. Committee Reports: Any Standing or Ad hoc Committees that wish to report out may do so: (Information Items)
- A. Program Performance Monitoring Committee – Teri Ruggiero or other committee members may report on committee activities. Copies of the July 2015 – January 2016 Provider Service Delivery Report are enclosed with the agenda packet. The committee is scheduled to meet on Monday, February 29 to review this report, the budgeted contract revisions for contracted providers and direct services following the awarding of One-Time-Only (OTO) funds and the Corrective Action Plan for Direct Services. The report and recommendations will be available at the Advisory Council meeting.
  - B. Area Plan Work Group – Update following the next meeting of the workgroup, which is scheduled for February 24. The group is developing recommendations for the major Area Plan Update for 2016-2020, which is due on May 1, 2016.
  - C. Legislative Committee CSL Report –The C4A Capitol Day is scheduled for February 25. Members who participate may wish to report on this.
  - D. Advocacy Committee – Suzanne Blakeley may report on issues for consideration.
  - E. Membership Committee – Application for consideration from Sandra Calloway of Napa (Application attached).
- 2:15 pm. VIII. AAoA Executive Director Staff Report
- A. Leanne Martinsen will report on current issues and status of AAoA activities, as well as updates from Sacramento.
  - B. Jason Curletto will be available to answer questions about the Provider Service Delivery Report and program monitoring site visit schedule.
- 2:30 pm IX. Action Items:
- A. The Council may make recommendations to the Board of Directors regarding Program Monitoring.

- B. The Council may make recommendations to the Board of Directors regarding any other matters.
  - C. The Council may accept recommendations from the Area Plan Work Group.
  - D. The Council may vote to accept the application of Sandra Calloway, and appoint her to a three (3) Year term expiring in March 2019.
  - E. Other items as time allows.
- 2:45 pm X. Information Items – Council Members may discuss any unfinished business, review material for consideration for future meeting action items and/or proposed for future meeting agendas.
- 2:50 pm XI. Communication with AAoA Board: The Advisory Council Chair or designee will present information from the Council at the AAoA Board meeting on March 15 in Vallejo. Council membership may advise the Chair on issues and concerns to include in the report.
- 2:55 pm XII. Community Input II -- Public comment and open forum continued, Council members input and announcements – Outreach and Advocacy Reports
- 3:00 p.m. XIII. Adjournment

**CONCERNED SENIORS ARE INVITED TO ATTEND AND PARTICIPATE IN THIS MEETING**

***Date of next Board of Directors Meeting: March 15, 2016  
At AAoA Office Training Room, 400 Contra Costa St., Vallejo***

***Date of next Advisory Council Meeting: April 7, 2016  
At AAoA Office Training Room, 400 Contra Costa St., Vallejo***