



P.O. Box 3069, Vallejo, CA 94590

707-644-6612

**ADVISORY COUNCIL December 1, 2016, 1:00 PM**

(Note: committees may meet prior to the start of the regular meeting.)

**Area Agency on Aging Serving Napa and Solano**  
**Training/Conference Room**  
**400 Contra Costa Street, Vallejo, CA 94590**

*The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Advisory Council are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.*

*Non-confidential materials related to an item on this Agenda submitted to the Advisory Council after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.*

**AGENDA**

1:00 pm. I. Call to order

- A. Pledge of Allegiance
- B. Introduction of Guests

1:05 pm. II. CONSENT AGENDA -- *All matters listed hereunder constitute a Consent Agenda, are considered to be routine by the Advisory Council and will be acted upon by a single roll call vote of the Advisory Council. There will be no separate discussion of these items unless a member of the Council so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate item.*

- A. Amendment/Approval of December 6, 2016 Agenda
- B. Amendment/Approval of November 3, 2016 Minutes (copy attached)

1:10 pm. III. Correspondence: None

1:15 pm. IV. Provider Presentation: Terry Ann Steffen, AAoA Direct Services Update

1:30 pm. V. Community Input I -- Public comment and open forum. *Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Advisory Council. The Council will hear public comments from guests for up to ten (10) minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Council and may be referred to staff. Time limits and*

*subject matter guidelines are to ensure that the Advisory Council may complete its agenda in a timely manner.*

1:40 pm. VI. AAoA Board Liaison Report – The Board did not meet in November. The next Board meeting is scheduled on December 6, 2016.

1:45 pm. VII. Committee Reports: Any Standing or Ad hoc Committees that wish to report out may do so: (Information Items)

- A. Program Performance Monitoring Committee – The service delivery report for July-October is enclosed. The committee is scheduled to meet on November 29 to review the service delivery reports and develop recommendations, and a report will be distributed to members at the Advisory Council meeting.
- B. Legislative Committee CSL Report – Members may report on pending legislative matters.
- C. Advocacy Committee – Suzanne Blakeley may report on issues for consideration.
- D. Membership Committee – Lois Harper may report on committee activity. We have an application (copy attached) for membership from Mary Palmer of Yountville.
- E. Ad Hoc Committee on Senior Safety/Elder Abuse Awareness and Prevention – Arnold Koenig will present information regarding the proposed scope of this committee and anticipated time commitment for members. Volunteers who wish to serve on this committee will be identified.
- F. TACC Report – The Triple A Council of California is meeting on December 6-7 in Sacramento. Steve Rozensky will attend.

2:15 pm. VIII. AAoA Executive Director Staff Report

- A. Leanne Martinsen will report on current issues and status of AAoA activities, as well as updates from Sacramento.
- B. Vincent Valenzuela, Planner, joined AAoA staff in November, and may share information about his priorities going forward.
- C. Jason Curletto will be available to answer questions about the Provider Service Delivery Report and other provider & program monitoring issues.

2:30 pm. IX. Action Items:

- A. The Council may make recommendations to the Board of Directors regarding Program Monitoring or any other matters.
- B. Members may consider schedule and alternate locations for meetings in 2017. The conference room at CSOA in Napa is not available on the first Thursdays. Staff will attempt to reserve space at the Napa Senior Center, alternating with the Training/Conference Room at the AAoA office in Vallejo (copy attached).
- C. Other items as time allows.

- 2:45 pm. X. Information Items – Council Members may discuss any unfinished business, review material for consideration for future meeting action items and/or proposed for future meeting agendas.
- 2:50 pm. XI. Communication with AAoA Board: The Advisory Council Chair or designee will present information from the Council at the AAoA Board meeting on December 6 in Vallejo. Council membership may advise the Chair on issues and concerns to include in the report.
- 2:55 pm. XII. Community Input II -- Public comment and open forum continued, Council members input and announcements – Outreach and Advocacy Reports
- 3:00 pm. XIII. Adjournment

**CONCERNED SENIORS ARE INVITED TO ATTEND AND PARTICIPATE IN THIS MEETING**

***Date of next Board of Directors Meeting: December 6, 2016  
At AAoA Office Training Room, 400 Contra Costa St., Vallejo***

***Date of next Advisory Council Meeting: January 5, 2017  
At Napa Location TBD***