



P.O. Box 3069, Vallejo, CA 94590

707-644-6612

ADVISORY COUNCIL May 4, 2017, 1:00 PM

(Note: committees may meet prior to the start of the regular meeting.)

Napa Senior Activity Center – Large Annex Room
1500 Jefferson St., Napa, CA 94559

The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Advisory Council are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.

AGENDA

1:00 pm I. Call to order

- A. Pledge of Allegiance
- B. Introduction of Guests

1:05 pm II. CONSENT AGENDA -- *All matters listed hereunder constitute a Consent Agenda, are considered to be routine by the Advisory Council and will be acted upon by a single roll call vote of the Advisory Council. There will be no separate discussion of these items unless a member of the Council so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate item.*

- A. Amendment/Approval of May 4, 2017 Agenda
- B. Amendment/Approval of April 18, 2017 Minutes. (Note: not available at time of mailing, but will be provided to members via e-mail prior to the meeting)

1:10 pm. III. Correspondence: None

1:15 pm. IV. Provider Presentation: Napa Valley Community Housing
Marlene Santiago, Director of Resident Services, will share information about the Home Sharing Match-Up Program in Napa County.

1:30 pm. V. Community Input I -- Public comment and open forum. *Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Advisory Council. The Council will hear public comments from guests for up to ten (10) minutes.*

Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Council and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Advisory Council may complete its agenda in a timely manner.

1:40 pm. VI. AAoA Board Liaison Report – The Board and Advisory Council met together on April 18, 2017, after the Area Plan Public Hearing in Vallejo.

1:45 pm. VII. Committee Reports: Any Standing or Ad hoc Committees that wish to report out may do so: (Information Items)

- A. Program Performance Monitoring Committee – Teri Ruggiero or other committee members may report on committee activities. The next meeting of the committee is scheduled on May 1, 2017 to review the report of services delivered by contract and direct services during July 2016 – March 31, 2017, three quarters of this fiscal year. (A copy of the service delivery report as of March 2017 is enclosed).
- B. Request For Proposals (RFP) review team has reviewed the applications received last month, and is scheduled to meet on May 1 to finalize recommendations regarding provider contract funding for Fiscal Year 2017-18. (Note: A draft summary of the scoring was not available at time of mailing, but will be provided to members via e-mail prior to the meeting.)
- C. Legislative Committee CSL Report – C4A Legislative Summary (copy attached). Senior Rally Day on May 11 at the State Capitol in Sacramento, an opportunity for legislative advocacy. Individuals may register on line, notify Vincent Valenzuela if you are interested in carpooling to Sacramento.
- D. Advocacy Committee – Suzanne Blakeley may report on issues for consideration.
- E. Membership Committee – Lois Harper may report on committee activity.
- F. Ad Hoc Committee on Senior Safety – Arnold Koenig may provide update.
- G. TACC report – Carroll Cotten will be representing PSA #28 at the May 10-11 2017 meeting in Sacramento.

2:15 pm. VIII. AAoA Executive Director Staff Report

- A. Leanne Martinsen will report on current issues and status of AAoA activities, as well as updates from Sacramento.
- B. Vincent Valenzuela will provide update on Planner's Activities, including the RFP in progress and the Area Plan Update process.
- C. Jason Curletto will be available to answer questions about the Provider Service Delivery Report and other provider & program monitoring issues.

2:30 pm IX. Action Items:

- A. The Council may make recommendations to the Board of Directors regarding Program Monitoring.

- B. The Council may make recommendations to the Board of Directors regarding awarding provider contracts for Fiscal Year 2017-18.
- C. The Council may make recommendations to the Board of Directors regarding any other matters.
- D. The Council may consider alternative meeting schedules for the months of June, July, August and September, due to holidays and other events. Note: The bylaws call for 10 meetings each year. With the addition of the special meeting in April, there are 13 scheduled in 2017. It has been the practice of the Council to go dark for one month in the summer, but it is not advisable to skip two consecutive months.

Regular Meeting Date & Location	Options	Rationale	Agenda Item considerations
June 1 Vallejo	Cancel or postpone until June 8 (5 Thurs. in June)	Conflict with Elder Abuse Awareness event in Sacramento	If there are provider contract items, need recommendations for Board consideration in June for 7/1 contract start.
July 6 Napa	Cancel	Very close to 7/4 Independence Day Holiday	
August 3 Vallejo	Cancel or postpone until August 10 (5 Thurs. in August)	Executive Director not available on 8/3.	Review prior year-end program monitoring reports
September 7 Napa	Cancel	Very close to 9/4 Labor Day Holiday	

E. Other items as time allows.

2:45 pm. X. Information Items – Council Members may discuss any unfinished business, review material for consideration for future meeting action items and/or proposed for future meeting agendas.

2:50 pm XI. Communication with AAoA Board: The Advisory Council Chair or designee will present information from the Council at the AAoA Board meeting on May 16, 2017 in Napa. Council membership may advise the Chair on issues and concerns to include in the report.

2:55 pm XII. Community Input II -- Public comment and open forum continued, Council members input and announcements – Outreach and Advocacy Reports

3:00 p.m. XIII. Adjournment

CONCERNED SENIORS ARE INVITED TO ATTEND AND PARTICIPATE IN THIS MEETING

***Date of next Advisory Council Meeting: June 1, 2017
At AAoA Office Training Room, 400 Contra Costa St., Vallejo***

***Date of next Board of Directors Meeting: May 16, 2017
At Comprehensive Services for Older Adults (CSOA), 650 Imperial Way, Napa***