



P.O. Box 3069, Vallejo, CA 94590

707-644-6612

**ADVISORY COUNCIL November 2, 2017, 1:00 PM**

(Note: committees may meet prior to the start of the regular meeting.)

**Area Agency on Aging Serving Napa and Solano**  
**Training/Conference Room**  
**400 Contra Costa Street, Vallejo, CA 94590**

*The Area Agency on Aging Serving Napa and Solano does not discriminate against persons with disabilities and meetings of the Advisory Council are held in accessible facilities. If you wish to attend this meeting and you will require assistance in order to participate, please call the Area Agency on Aging office at 707-644-6612 at least 24 hours in advance of the event to make reasonable arrangements to ensure accessibility to this meeting.*

*Non-confidential materials related to an item on this Agenda submitted to the Advisory Council after distribution of the agenda packet are available for public inspection at the office of the Area Agency on Aging Serving Napa and Solano, 400 Contra Costa Street, Vallejo, during normal business hours.*

**AGENDA**

1:00 pm. I. Call to order

- A. Pledge of Allegiance
- B. Introduction of Guests

1:05 pm. II. CONSENT AGENDA -- *All matters listed hereunder constitute a Consent Agenda, are considered to be routine by the Advisory Council and will be acted upon by a single roll call vote of the Advisory Council. There will be no separate discussion of these items unless a member of the Council so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate item.*

- A. Amendment/Approval of November 2, 2017 Agenda
- B. Amendment/Approval of October 5, 2017 Minutes (copy attached)

1:10 pm. III. Correspondence:

- A. Letter dated October 19, 2017 from the California Department of Aging regarding the review and approval of the 2017-2018 Area Plan Update.

1:15 pm. IV. Presentation: Nicole Howell, Executive Director of Ombudsman Services of Contra Costa and Solano will give a presentation about the services that are being provided in Solano County.

- 1:30 pm. V. Community Input I -- Public comment and open forum. *Please limit to 2 minutes for each speaker, and limit your comments within the subject matter jurisdiction of the Area Agency on Aging Advisory Council. The Council will hear public comments from guests for up to ten (10) minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Council and may be referred to staff. Time limits and subject matter guidelines are to ensure that the Advisory Council may complete its agenda in a timely manner.*
- 1:40 pm. VI. AAoA Board Liaison Report – The Board met on October 17, and accepted the report of the independent auditors for the Fiscal Year ended June 30, 2016. The minutes from the September 19, 2017 Board meetings are attached. The next Board meeting is scheduled on November 21, 2017 in Vallejo.
- 1:45 pm. VII. Committee Reports: Any Standing or Ad hoc Committees that wish to report out may do so: (Information Items)
- A. Program Performance Monitoring Committee – The service delivery report for July 2017 – September 2017 is enclosed. The committee may schedule a meeting to review the first quarter service delivery reports.
  - B. Legislative Committee CSL Report – The California Senior Legislature is in session this week, and Lauren Rolfe, Senior Assembly member has been invited to make a presentation at a future Advisory Council meeting.
  - C. Advocacy Committee – Suzanne Blakeley may report on issues for consideration.
  - D. Membership Committee – Lois Harper may report on committee activity..
  - E. Ad Hoc Committee on Senior Safety/Elder Abuse Awareness and Prevention – Arnold Koenig will present information.
- 2:15 pm. VIII. AAoA Executive Director Staff Report
- A. Leanne Martinsen will report on current issues and status of AAoA activities, as well as updates from Sacramento.
  - B. Ruth Clark will provide update on Planner’s Activities.
  - C. Jason Curletto will be available to answer questions about the Provider Service Delivery Report and other provider & program monitoring issues.
- 2:30 pm. IX. Discussion/Action Items:
- A. The Council may make recommendations to the Board of Directors regarding Program Monitoring or any other matters.
  - B. At the October meeting, there was discussion of a recommendation that operators of senior housing that accept federal funding should be required to have staff on site that have the capacity to assess and respond to resident emergencies, and it was requested to have this item on the agenda for the next meeting.

- C. Discussion regarding the distribution of Agenda Packets, via electronic means, including e-mail. Members may provide feedback to staff on their concerns and preferences.
  - D. Other items as time allows.
- 2:45 pm. X. Information Items – Council Members may discuss any unfinished business, review material for consideration for future meeting action items and/or proposed for future meeting agendas.
- 2:50 pm. XI. Communication with AAoA Board: The Advisory Council Chair or designee will present information from the Council at the AAoA Board meeting on November 21, 2017 in Napa. Council membership may advise the Chair on issues and concerns to include in the report.
- 2:55 pm. XII. Community Input II -- Public comment and open forum continued, Council members input and announcements – Outreach and Advocacy Reports
- 3:00 pm. XIII. Adjournment

**CONCERNED SENIORS ARE INVITED TO ATTEND AND PARTICIPATE IN THIS MEETING**

***Date of next Board of Directors Meeting:***

***November 21, 2017***

***At CSOA Conference Room, 550 Imperial Way, Napa***

***Date of next regular Advisory Council Meeting:***

***December 7, 2017***

***At Napa Senior Center Large Annex Room, 1500 Jefferson St., Napa***