



ADVISORY COUNCIL, August 4, 2011, 12:30 PM
American Canyon Senior Multi-Use Center
2185 Elliot Dr., American Canyon, CA 94503

Minutes

- I. The meeting was called to order at 12:30 pm by Sharon Monck, with the pledge of Allegiance.
 - A. Members Present: Sharon Monck, Richard Sager, Rosemarie Wilson, Elsie Tate, Georgia Craddock, Suzanne Blakeley, Nieves Fernandez, Lois Harper, Rodrigo Galindo.
 - B. Staff Present: Leanne Martinsen – AAA Executive Director, Anne Payne – AAA Direct Services Supervisor, Dan Hernandez, MIS Coordinator.
 - C. Members Absent/Excused: Lauren Rolfe, Richard Lundin, Juliana Williams, Nancy Yingst, Teri Ruggiero.
 - D. Introduction of Guests: Jo Ann Busenbark – AAA Board Member, Susan Turner and Betty Holland (applicants), Celine Regalia Director Adult Day Health Care Program at Napa Valley Hospice and Adult Day Services (Arrived at 2:30 pm).

- II. Consent Agenda
 - A. **Motion by Nieves Fernandez, seconded by Suzanne Blakeley to approve the agenda for the August 4 meeting, motion carried.**
 - B. **Motion by Nieves Fernandez, seconded by Rodrigo Galindo to approve the minutes for the June 2 2011 meeting, motion carried.**

- III. Community Input – Richard Sager expressed concern about the federal budget and debt ceiling, and whether that would impact funding for senior programs. Leanne Martinsen responded that at a meeting she attended in Sacramento last week, there was discussion that the funding for Older Americans Act (OAA) programs could be jeopardy, as the OAA funding is considered discretionary. This is an opportunity for us to educate our elected officials about the importance of these safety net programs and advocate for continued funding. Rodrigo Galindo reported that he had attended the Solano Co. Fair on Wednesday, when admission was free for Seniors. Betty Holland volunteered a 2 for 1 admission pass to the Fair. Nieves Fernandez reported that she had participated in a phone call with Congressman George Miller, and Social Security issues were discussed. Rodrigo Galindo reported that he had called on Congressman Miller's office, which has moved to 401 Amador in Vallejo. Lois Harper shared concerns about issues raised in a Senior Peer Counseling Group, and was advised to contact Faith in Action about the older person who might benefit from receiving regular calls from a volunteer, as well as different types of emergency response systems. Sharon Monk announced that the Solano Fall Prevention Partnership was going to have a call to action event on September 19 at the Ulatis Center in Vacaville.

- IV. Board Liaison Reports: Jo Ann Busenbark referred to the minutes of the May 17 Board of Directors meeting. She indicated the concern about vacancies from Napa County, and that she had met with Napa County Supervisor Diane Dillon. She also discussed the joint meeting on July 19 with the AAA Board and Advisory Council, and the recommendation for more joint meetings in the future, as well as communication between the Board Chair and Advisory Council Chair. She commented on HAPI Rides, a program that is designed to help fill a gap in transportation for Napa County seniors.

- V. Correspondence:
 - A. A letter was sent to the Triple A Council of California (TACC) regarding representation from AAoA, a copy was included in agenda packet. Sharon Monck will be attending the next TACC meeting in Sacramento August 24-25.
 - B. An announcement sent to media and senior centers regarding membership recruitment, and we have received two applications from the Fairfield area so far. We still need additional representation from Napa County to balance the Council. An orientation for new and prospective members will be scheduled soon.
 - C. Sharon Monck reported that there have been three resignations from Advisory Council members this year. Michael Palmaffy resigned in April, David Stewart and Faith Munn resigned in May.

- VI. Action Items:
 - A. Presentation of revised Advisory Council Bylaws. (A final draft was mailed with the agenda packet, and is also available to be e-mailed to members.) If any members wish to have a color copy so they can more easily identify the changed sections, they should contact the AAoA office, and one will be mailed to them. Sharon Monck commended the committee for the hard work that they put in on the bylaws revision. She reviewed the sections that had been changed, and indicated that the approval of the amended bylaws will be an action item at the September meeting.
 - B. Election of Officers. Lois Harper indicated that her situation has changed, and she is able to continue serving as the Advisory Council Secretary for the remainder of her term, ending in June 2012.
 - C. Area Plan Public Hearings. Leanne Martinsen reported on input from three public hearings: At each hearing, a powerpoint presentation was made, Anne Payne, Direct Services Supervisor and Mary Vineyard Outreach Coordinator were also present to answer questions, and participants were invited to make comments.
 - 1. June 9 in Vallejo (attended by 30), main issues were housing related.
 - 2. July 19 in Vacaville (attended by 12), main issues were care facilities and Adult Day Health Care funding.
 - 3. July 25 in Napa (attended by 28), in conjunction with the Napa Commission on Aging, numerous questions from commissioners regarding the distribution of funds, selection of providers, adequate proportion, and a request for the Area Plan Budget and Provider Performance reports be provided for future meetings. Leanne Martinsen is following up with the chair of the Napa Commission on these requests. There was also a discussion about the elimination of Adult Day Health Care as a Medi-Cal benefit, and that the existing home and community-based services were insufficient to meet the needs of this population.

- D. Regular Meeting Schedule. The Council discussed adjusting their meeting calendar to accommodate proposed joint meetings with the AAoA Board of Directors, possibly on a quarterly basis, as proposed at the joint meeting last month. Some meetings may be held at the regular time for the Advisory Council (1st Thursday) and others may be held at the regular time for the Board of Directors (3rd Tuesday), and that the intention was that on months when joint meetings were scheduled, they would take the place of a regular meeting, so there would not be additional meetings. Leanne Martinsen explained that she had prepared a table that indicated the regular meeting dates for this fiscal year and anticipated major agenda items. Rodrigo Galindo suggested that two joint meetings a year might be sufficient. **Motion by Nieves Fernandez to recommend that we schedule special/joint meetings with the Board of Directors in December 2011 and March 2012, seconded by Suzanne Blakeley, motion carried.** In response to a question, she indicated that meetings on alternate dates would be considered special meetings.
- E. Discussion regarding Provider Performance Issues. The Service Delivery Reports (summary of provider performance July 2010 through June 2011) was distributed via e-mail prior to the meeting. Dan Hernandez, MIS Coordinator was present to answer questions. He is currently filing reports with the California Department of Aging (CDA) for last year and setting up the reports with goals for the current year. He indicated that he is working on the report for the current fiscal year to provide a column for unit cost. There was also a discussion regarding CDA's guidance on estimating the unduplicated client count for non-registered services.

VII. Committee Reports:

- A. Legislative Committee Report – Dr. Richard Lundin was unable to attend today, but provided a California Senior Legislature CSL update. Leanne Martinsen had distributed copies of the legislative summary from the California Association of Area Agencies on Aging (C4A). Members commented on bills that would require the State to pass through federal funds in the event of a state budget delay, and another that would establish Adult Day Health Care programs at two veterans homes.
- B. Disaster Planning ad hoc Committee – no report was available.
- C. Advocacy Committee – no report was available.
- D. Area Plan & Grants Committee – no report was available.
- E. Bylaws Committee – report already covered under action items.
- F. The consensus of those present was that future agendas should only list those committees that have action to report out.

VIII. Executive Director/Staff Reports: Leanne Martinsen reported on the following:

- Joint meeting with Board in July 19th, extended afternoon format with CDA staff, requested that members who participated complete evaluation
- AAA Staffing: Hired Latino Outreach Coordinator/Health Educator, Hired Napa Caregiver Permit Specialist, vacancies – Napa PEI Navigator and Planner
- Interim agreement with FormaTech for IT support, and working on AAoA website transition to new format that will be easier for consumers to navigate and easier for us to maintain in-house, We will have a calendar and a place to post meeting agendas and minutes.

- Info-Van replaced with smaller truck
- Area Plan Budget approved by CDA
- Area Plan Update submitted, follow up to include Public Hearing section & requested minor changes last week, awaiting approval.
- Working on Corrective Action Plan for CDA site visit report, due 12/31/2011.
- Direct Services, We are now processing Napa Caregiver Permit Applications.
- Anne Payne reported that we are now managing “HAPI Rides”. She discussed how we are managing the limited funds to make sure that only clients who are unable to access other transportation options are enrolled and authorized for the HAPI Rides program. There was discussion about screening participants and drivers.
- Provider Contracts issued for FY 2011-12.
- Napa nutrition closing Laurel Manor Congregate site
- Volunteer Center of Napa is merging with Community Action Napa Valley (CANV), the host agency for Napa nutrition programs.
- Stop Falls Napa Valley (SFNV) Fall Prevention Program submitted a proposal to Auction Napa Valley 6/16, T.J. Long Foundation proposal due 8/8.
- Mental Health Services Act Prevention & Early Intervention (MHSA PEI) Napa Healthy Minds-Healthy Aging is now accepting clients.
- Chronic Disease Self Management (CDSMP) grant continuing to provide Stanford model program. Workshops at various locations, completing now.
- Archstone funding for Solano FAST ending, intention to disband unless Solano County can support. Potential funding for projects related to elder abuse prevention (consumer education on how to hire in-home help, and personal safety for older adults) have been tentatively approved for funds remaining.
- We are making arrangements for an outside evaluator to assess Direct Service programs and develop recommendations for program design/improvement.
- Anne Payne reported that she is working with her staff on better understanding the goals for their program, and setting better goals.

IX. Presentation – Adult Day Health Care – Celine Regalia, Program Director, Napa Valley Hospice and Adult Day Services (NVH&ADS) discussed current issues related to the impact of the state budget cuts on Adult Day Health Care programs in California. She reported that the state has eliminated ADHC as a Medi-Cal optional benefit, effective December 1. They had hoped to work toward a Medi-Cal waiver program, like MSSP. There is a push to get clients enrolled in managed care. The only other state that does not have ADHC is West Virginia. 17 of the 300 centers in California have already closed because of the uncertainty. The state is working on a transition plan for 38,000 – 55,000 beneficiaries. The loss of Medi-Cal represents 70% of their program revenue, and NVH&ADS is looking at how they can keep the program open. The proposed expansion of IHSS and other community-based programs are not appropriate nor do they have sufficient capacity to meet the needs of the frail seniors who need this level of care. She discussed how Advisory Council members could respond to the transition plan and advocate for appropriate services.

X. Communication with AAA Board: The consensus of the Council was that the chair should serve as liaison from the Advisory Council to the August 16 Board of Directors Meeting.

- X. Parking lot items.
 - A. Status of MIS staffing, CDA/CARS reporting, and monitoring. Dan Hernandez has been concentrating on learning the program data reporting system and program monitoring.
 - B. A sympathy card was signed for Lauren Rolfe who recently lost her step mother.
- XI. The meeting was adjourned at 3:00 pm, with the singing of Happy Birthday to Nieves Fernandez.

Council members are invited to attend the next *Board of Directors Meeting* on Tuesday, August 16, 2:30 p.m. at the Florence Douglas Senior Center, 333 Amador Street in Vallejo.

The next *Advisory Council Meeting* is scheduled on Thursday September 1 at 12:30 pm at the Florence Douglas Senior Center, 333 Amador Street in Vallejo.