



ADVISORY COUNCIL, September 1, 2011, 12:30 PM

Florence Douglas Senior Center
333 Amador St., Vallejo, CA 94590

Minutes

- I. The meeting was called to order at 12:30 pm by Sharon Monck, with the pledge of Allegiance.
 - A. Members Present: Sharon Monck, Lauren Rolfe, Rosemarie Wilson, Elsie Tate, Georgia Craddock, Suzanne Blakeley, Nieves Fernandez, Lois Harper, Juliana Williams, Rodrigo Galindo, Teri Ruggiero.
 - B. Staff Present: Leanne Martinsen – AAA Executive Director, Anne Payne – AAA Direct Services Supervisor, Dan Hernandez, MIS Coordinator, Dianna Gonzalez, Latino Outreach Coordinator.
 - C. Members Absent/Excused: Richard Lundin, Richard Sager, Nancy Yingst.
 - D. Introduction of Guests: Stephen Murphy and Tom McNicholas – AAA Board Members, Betty Holland (applicant).
 - E. Stephen Murphy indicated that he was only able to stay for a short time, so the Chair requested that he share his information at this time. He indicated that he was pleased to get to know more about the Advisory Council, and the Board looks forward to working together with the Council. In response to questions from Council members, he commented briefly on issues related to seniors and bankruptcy.

- II. Consent Agenda
 - A. **Motion by Georgia Craddock, seconded by Nieves Fernandez to approve the agenda for the September 1 2011 meeting, motion carried.**
 - B. **Motion by Nieves Fernandez, seconded by Suzanne Blakeley to approve the minutes for the July 19 2011 meeting, motion carried.**
 - C. **Motion by Elsie Tate, seconded by Suzanne Blakeley to approve the minutes for the August 4 2011 meeting, motion carried.**

- III. Community Input – Rose Marie Wilson requested information for a senior with low vision, and was referred to the I&A program. Georgia Craddock indicated that she was still interested in being a volunteer driver for the HAPI Rides program and would forward her information. Elsie Tate indicated that she had referred seniors to the 800 number for Senior I&A. Nieves Fernandez reported that seniors can get reduced rates on BART and Vallejo Transit. Rudy Galindo shared information from the Vallejo Times Herald about an event for homeless on October 6 that was recruiting volunteers (AAA staff will be participating at all three Homeless Connect events in Solano County.) Lois Harper reported that the Caring and Sharing (Peer Counseling) Group will be starting another session in October. Teri Ruggiero gave an update on IHSS Public Authority, including

the impact of funding reductions, and the threat of a 20% cut in service hours in January. IHSS applicants and recipients now have to get medical certification to enroll and on annual reassessment. She also indicated that the Public Authority would be providing training. Lauren Rolfe announced that the Solano Fall Prevention Coalition would be presenting a “Call to Action” and video premier on September 19 in Vacaville. Juliana Williams commented on the practice of hospitals discharging patients to nursing homes to die, and also issues with a mobile home park in Calistoga that is raising rents and giving notice to low-income residents. She also announced that Clyde Gambles had opened the US Family Veterans office at 1305 Tennessee Street, and they can help family members of veterans to access resources to which they are entitled. Sharon Monck announced that there will be a Senior Summit in Rio Vista on October 14, and that Faith in Action will be expanding services and training volunteers for the Rio Vista Community. There will be a Senior Resource and Health Fair in Dixon on October 15.

- IV. Correspondence: Leanne Martinsen reported that Dr. Lundin, Richard Sager and Nancy Yingst left messages that they would not be able to attend the meeting. She also corresponded with CDA staff, who indicated that approval for the Area Plan Update would be mailed soon.
- V. AAoA Board Liaison Report – Stephen Murphy gave his report earlier in the agenda. A copy of the minutes of June 21 Board meeting was included in the agenda packet.
- VI. Committee Reports: Legislative Committee CSL Report – Lauren Rolfe reported that SB 33, which extended the bank employees as mandated reporters for elder abuse had passed and was waiting for the Governor’s signature. SB 586, which increases fines for identity theft, has also passed. Assembly member Mariko Yamada’s bill AB 40 is a two-year bill. In response to a question from Juliana Williams, she indicated that the proposal to require oversight of placement agencies had not been picked up as a bill this session. The CSL session will be held in October.
- VII. Triple A Council of California (TACC) Report – Sharon Monck attended the TACC meeting held in Sacramento August 24-25. She reported that she participated, along with other TACC members in the rally for Adult Day Health Care (ADHC) which was organized by Assembly member Mariko Yamada. Yamada’s position is that the transition plan is inadequate and that Adult Day Health Care benefits should continue through March. Sharon suggested that the Advisory Council could write a letter to the Governor, objecting to the elimination of ADHC as a Medi-Cal benefit. Sharon will share the report on PSA #28 activities that she gave at that meeting. She also reported that the focus of the meeting was the “Village to Village” concept, which enables individuals to buy into a membership, which allows them to obtain services that allow them to remain independent. They also learned about the Senior Center Without Walls program. Nieves Fernandez reported that she participates in this program, and it is very good. Laura Connolly, Interim Director at the California Department of Aging (CDA) also addressed TACC, and discussed the impact of losing ADHC on CDA.

VIII. AAoA Executive Director & Staff Report

- A. Leanne Martinsen reported on AAoA status, including two positions posted (Napa PEI navigator, Planner), the AAoA website has been updated, and we are working on the calendar feature, as well as posting meeting agendas and minutes. Direct Services is now processing Caregiver Permit Applications, managing HAPI Rides, and will be incorporating fall risk assessment into client intake process. The Napa Senior Resource Guide has been updated and is being printed. The Solano Guide is also being updated, as well as the Spanish translation. She reported that arrangements have been made with an outside evaluator to conduct an evaluation of the AAA Title III direct services. She will meet with the Advisory Council program monitoring committee the week of September 6 so that they can be involved in the process. An updated Schedule of Events was distributed.
- B. Anne Payne, Direct Services Supervisor reported on status of AAoA Direct Services, and indicated that she was looking forward to having the evaluator look at our programs. She also stated that she was working with her team on reporting services provided. Anne invites providers to make presentations at the team meetings, so that they are aware of local resources, as well as change in services.
- C. Dan Hernandez, MIS Coordinator presented Service delivery summary report, which reflected services provided in July, and has been reformatted to include a column for unit cost. He answered questions and reported on program monitoring, which will be scheduled so that Advisory Council Members can participate in the site visits. He also discussed the quarterly and annual CDA data reports. Several members requested that these reports be made available to the Council.

IX. Action Items:

- A. Membership Applications have been received from Susan Turner (Fairfield) and Betty Holland (Suisun City), and copies of their application forms were included in the meeting packet. **Motion by Elsie Tate, 2nd by Nieves Fernandez to accept the applications of Susan Turner and Betty Holland to fill vacancies on the Council and serve a three year term**, motion carried.
- B. Approval of revised Advisory Council Bylaws. The final draft was distributed prior to August 4 meeting. The following corrections/or amendments were recommended: Section 10.2.1, item 3, delete "in conjunction with the Area/Strategic Plan and Grants Committee" as it is redundant. Section 10.2.2, amend to clarify participation in review and monitoring site visits for all programs, (not just nutrition programs). **Motion by Teri Ruggerio, 2nd by Rosemarie Wilson to adopt the revised bylaws with these friendly amendments, motion carried with Lauren Rolfe abstaining.** Sharon Monck indicated that at the TACC meeting, a request was made to share bylaws. The consensus was that we should provide a copy so that other organizations that were developing their bylaws would have them as guidelines.
- C. Committee Assignments. **Motion by Lois Harper, 2nd by Rodrigo Galindo that Council members may volunteer to serve on the committee of their choice, and the Chair may also recruit members to serve on specific committees as defined in the bylaws, motion carried.** All members should serve on at least one committee. Individuals who are not Advisory Council members may also serve on committees. Suzanne Blakeley volunteered to participate in the HICAP steering committee, which meets 3 times a year in Santa Rosa to work with the

Health Insurance Counseling and Advocacy Program that serves 4 Planning and Service Areas. Members volunteered to serve on these standing committees:

1. Area/Strategic Plan and Grants Committee
Elsie Tate
2. Program Performance Monitoring Committee
Teri Ruggiero, Lauren Rolfe, Rosemarie Wilson, Rudy Galindo
3. Advocacy Committee
Juliana Williams, Betty Holland, Nieves Fernandez
4. Legislative Committee
Lauren Rolfe, Richard Lundin
5. Nominating Committee
Lois Harper

- D. Consideration of meeting location. The bylaws indicate that meetings should be held in accessible locations throughout the PSA, and that meetings should alternate between the two counties. **Motion by Elsie Tate, 2nd by Nieves Fernandez to hold the October meeting at the American Canyon Senior Center.**
- E. Consideration of meeting time. Within the past year, the meeting time was expanded to 2.5 hours starting at 12:30. **Motion by Lauren Rolfe, 2nd by Betty Holland to change the time so that 12:30-1:00 PM would be available for committee meetings if needed, and that the regular business meeting would be held from 1:00 to 3:00 PM, motion carried.** It was noted that committee meetings should be open to the public and posted in advance just as Council meetings are.
- X. Communication with AAoA Board: Council Chair, Sharon Monck will attend next AAA Board meeting and summarize recommendations to include in report to the Board. She encouraged other Council members to attend if they are able to do so.
- XI. Parking lot items –
- A. Status of CDA/CARS reporting, and program monitoring
 - B. New Items – Discussion about how to encourage seniors from the community to attend and participate in Advisory Council meetings.
 - C. Sharon Monck announced the Senior Center Forum to be hosted by the California Commission on Aging on November 14, in conjunction with the C4A conference in Los Angeles.

XIII. The meeting was adjourned at 2:35 PM.

Council members are invited to attend the next *Board of Directors Meeting* on Tuesday, September 20, 2:30 p.m. at the Florence Douglas Senior Center, 333 Amador Street in Vallejo.

The next *Advisory Council Meeting* is scheduled on Thursday October 6 at 12:30 pm at the American Canyon Senior Center, 2185 Elliot Drive in American Canyon.