



ADVISORY COUNCIL, January 5, 2012, 1:00 PM
Fairfield Senior Center
1200 Civic Center Dr., Fairfield, CA 94533

Minutes

- I. The meeting was called to order at 1:05 pm by Sharon Monck, with the pledge of Allegiance.
 - A. Members Present: Sharon Monck, Constance Boulware Georgia Craddock, Rodrigo Galindo, Lois Harper, Betty Holland, Richard Lundin, Lauren Rolfe, Richard Sager, Rosemarie Wilson.
 - B. Staff Present: Leanne Martinsen – AAA Executive Director, Harriett Dietz, Planner, Dan Hernandez, MIS Coordinator, Anne Payne – AAA Direct Services Supervisor.
 - C. Members Absent/Excused: Suzanne Blakeley, Nieves Fernandez, Teri Ruggiero, Elsie Tate, Juliana Williams, Nancy Yingst.
 - D. Introduction of Guests: Heather Stanton and Christina Baird (arrived later), applicants for membership.

- II. Consent Agenda
 - A. **Motion by Richard Lundin, seconded by Lauren to approve the agenda for the January 5, 2012 meeting, with a change deferring agenda item IX.A. until the next meeting, motion carried.**
 - B. **Motion by Richard Lundin, seconded by Betty Holland to approve the minutes for the December 1, 2011 joint meeting with the Board of Directors, with a correction to reflect the presence of Betty Holland, motion carried.**

- III. Community Input –. Members were encouraged to provide feedback on the joint meeting with the Board of Directors in December. Several indicated that they would prefer to have shared agenda items to work on, and others indicated that they would prefer to have these joint meetings twice a year. **Motion by Lauren Rolfe, seconded by Richard Lundin to ask the Board of Directors to join a committee to schedule the next joint meeting in about 6 months and to plan the agenda together with the Advisory Council.** Betty Holland reported that she had some difficulty making meal reservations with Meals on Wheels of Solano County, and that this would be frustrating for a potential program participant. She stated that after several calls, she was successful in signing up for a meal at the Suisun Senior Center, and the meal was good. Staff will address this issue with the provider in program monitoring. There was discussion about customer service and the process of monitoring client satisfaction. Lois Harper related concerns that another volunteer had related to

her about a client that lived in a Board and Care Home who stated that she was concerned about the diet served, that she was not receiving fresh fruit. It was recommended that this volunteer could contact the Long-Term Care Ombudsman, as they have the responsibility to investigate resident complaints in licensed facilities, and could speak to the management, and if needed could contact the licensing agency to follow up.

- IV. Correspondence: Leanne Martinsen reported that we have received applications for membership, which are included in the meeting packet. She also distributed copies of a notice regarding Brown Act Training offered by Solano County on March 23.
- V. AAoA Board Liaison Report –. None available as the last meeting was the joint meeting with the Advisory Council in December 2011.
- VI. Committee Reports:
 - A. Legislative Committee CSL Report – Richard Lundin distributed a report that included the Top 10 State and Top 4 Federal Proposals. Leanne Martinsen indicated that the AAA had one copy of the proposal book that was available for members interested in reviewing the information. Lauren Rolfe indicated that the CSL members would be walking the halls in Sacramento to solicit the support of state legislators for these proposals. The Bay Area Caucus were well represented, seven of the top ten proposals coming from members of this group. Dr. Lundin indicated that eight of his proposals had been chaptered into law, and the ideas all came from advisory council members and other local individuals. He also reported on the progress of establishing Senior Courts in Napa County.
 - B. Leanne Martinsen reported that the Board Fundraising Committee was making plans for a benefit variety show on February 12, 2012 at the USA World Classic Event Center. The next planning committee meeting will be on January 12, and they would welcome the participation of more Advisory Council members. Lauren Rolfe volunteered to help solicit and pick up items donated for the silent auction. Members were encouraged to distribute promotional fliers and help sell tickets.
- VII. AAoA Executive Director & Staff Report
 - A. Leanne Martinsen reported on AAoA status. She reported that the Corrective Action Plan for the June 2010 site monitoring visit has been submitted to the California Department of Aging, and CDA has provided guidance on preparing the 4-year Area Plan that is due on May 1. The annual independent audit is scheduled to begin on November 28. Funding for Stop Falls Napa Valley includes recent grants from Auction Napa Valley (\$30,000), and the T.J. Long Foundation (\$10,000). We are applying to the Napa County for Master Settlement Agreement funding, and we have been invited by the California Wellness Foundation to apply for core operating support. The funding will be maintained at the same level for the Prevention and Early Intervention (Solano MHSA-PEI), for another year (2012-13), and there will be another RFP opportunity to apply for continued funding for this program. The Napa County PEI process is also ongoing, but it appears that they have developed different funding priorities, so we are monitoring that. We are applying to Kaiser Community Benefit for continued support for

Latino Outreach. The Chronic Disease Self-Management program has several sessions starting this month and we hope to continue to support this program through the end of the fiscal year with Title IIID funds. In response to a question, Leanne Martinsen reported that while the CDSMP program was in development, we were required to work with the Public Health Department, and that we have had support from both Napa and Solano County. The Archstone Elder Abuse Initiative funding supported the senior safety seminars that concluded in December, and we are submitting the final report this month. We are also working with Napa County to determine whether we can claim reimbursement for some programs for Medicaid Administrative Activities (MAA).

- B. Harriett Dietz, Planner Harriett Dietz, Planner, discussed the development of the Four-Year Area Plan (2012-2016) and indicated that we have been reviewing the current plan and working with many partners to assess the major needs and priorities for seniors in Napa and Solano Counties. She stated that staff would be asking the Council for input on the public input process and develop goals and relative objectives to be implemented over the next four years. The Council will be involved in the public hearing process. There was mention of the potential impact that the loss of redevelopment funds would have on senior issues.
- C. Anne Payne, Direct Services Supervisor reported on status of AAoA Direct Services. She reported that every senior who requested a gift received one through the Holiday Connection Program, and that Mary Vineyard reported serving 165 seniors in Vallejo this year. In response to a question, Anne explained that many clients were referred by caseworkers in several programs, and sponsors provided, and in some cases delivered the gifts. There was discussion about residents of Board and Care facilities that don't have families to give them gifts. Constance Boulware reported on the program in Rio Vista that also provided gifts to isolated seniors. Constance will provide the contact information. The consensus was that we could coordinate with organizations throughout the counties to make sure that all seniors receive a holiday gift. Anne also reported that the Drop-In Center's Holiday Open House was a big success, with 83 people participating. This will be an annual event. She also announced that there will be an outreach event on January 26 at the Napa Senior Center.
- D. Dan Hernandez was Dan Hernandez, MIS Coordinator reported the second quarter data reports are due to CDA by January 31, and he is working with the providers to make sure that the reports are accurate and timely. He also reported that the SAMS 3.0 Upgrade is proceeding. [SAMS is the National Aging Programs Information System (NAPIS) compliant database/program used by our providers for reporting services provided with Older Americans Act (OAA) funding]. He discussed plans for monitoring contracted providers and direct services, and distributed a schedule of program monitoring visits for the remainder of the current year. Advisory Council members are encouraged to participate in monitoring visits, and at congregate meal sites are expected to contribute the suggested donation (or visitor rate if under age 60). The Council commended AAA staff for their good work.

VIII. Action Items:

- A. Membership applications have been received from Christina Baird, Heather Stanton, Steven Rozensky, and Anita Ziebe. **Motion by Lauren Rolfe, seconded by Richard Lundin to accept the membership application of Heather Stanton to fill a vacancy on the Council and serve a three year term starting today, motion carried.** **Motion by Richard Lundin, seconded by Lauren Rolfe to accept the membership application of Christina Baird to fill a vacancy on the Council and serve a three year term starting today, motion carried.** An orientation for new members will be scheduled before the next regular meeting.
- B. Consideration of meeting location. The bylaws indicate that meetings should be held in accessible locations throughout the PSA, and that meetings should alternate between the two counties. Several locations in Napa were discussed, and the preferred location was Queen of the Valley Community Outreach. **Motion by Richard Lundin, seconded by Betty Holland to hold the February meeting in Napa, motion carried.** Staff will determine availability and confirm the location for the February 2 meeting. There was a suggestion that the March or May meeting be held in Rio Vista, and also discussion about establishing a schedule of meeting locations on an annual basis.
- C. Napa Valley Community Housing, a non-profit organization is proposing to develop Valley Vista Affordable Senior Housing in American Canyon, CA. The project will include 50+ units, located at 31 Theresa Avenue in American Canyon. **Motion by Betty Holland, seconded by Rudy Galindo to authorize the Chair to sign a letter in support of Napa Valley Community Housing's efforts to develop affordable senior housing in American Canyon, motion carried.**

IX. Information Items

- A. Little Hoover Commission's Report, "A Long-Term Strategy for Long-Term Care" discussion was postponed until the next meeting.
- X. Communication with AAoA Board: Sharon Monck will represent the Advisory Council at the January 17 Board of Directors Meeting in Vallejo.
- XI. Parking lot items –. For discussion at a future meeting
 - A. Legislative Priorities.
 - B. Little Hoover Commission's Report, "A Long-Term Strategy for Long-Term Care" will be on the February meeting agenda. Members are encouraged to view the document on-line or contact staff if they need a copy.
 - C. Lauren Rolfe requested that the second quarter provider performance reports be distributed as soon as they are complete, so that members can review and follow-up at the February meeting.

XIII. The meeting was adjourned at 2:50 PM.

The next *Advisory Council Meeting* is scheduled on Thursday February 2 at 1:00 pm in Napa.