



ADVISORY COUNCIL, October 4, 2012, 1:00 PM
VOICES meeting room, 780 Lincoln, Napa CA 94558

Minutes

- I. The meeting was called to order at 1:15 pm by Richard Sager, with the pledge of Allegiance.
 - A. Members Present: Suzanne Blakeley, Constance Boulware, Betty Holland, Steven Rosensky, Teri Ruggiero, Richard Sager.
 - B. Staff Present: Leanne Martinsen – AAA Executive Director, Harriett Dietz, Planner, Anne Payne, Direct Services Supervisor.
 - C. Members Absent/Excused: Christina Baird, Sharon Monck, Richard Lundin, Georgia Craddock, Nieves Fernandez, Rodrigo Galindo, Lois Harper, Betty Rhodes, Lauren Rolfe, Heather Stanton, Rosemarie Wilson, Anita Ziebe.
 - D. Introduction of Guests: JoAnn Busenbark (Board Member), Ian Stanley, Program Director, Napa County LGBTQ Project.
 - E. Thank you to Ian Stanley and V.O.I.C.E.S. for hosting this meeting.
- II. Consent Agenda
 - A. **Motion by Teri Ruggiero, seconded by Betty Holland, to approve the agenda for the October 4, 2012 meeting, as presented, motion carried.**
 - B. **Motion by Teri Ruggiero, seconded by Suzanne Blakeley to approve the minutes of the September 6, 2012 meeting, as presented, motion carried.**
- III. Community Input – Public Comment. Betty Holland reported that she had gone to Cuba on a cultural exchange trip and was able to visit a senior residence/center, and also participated in senior Olympics games. Constance Boulware reported that the Rio Vista Health Seminar had gone well, and the HICAP presentation was especially well received. Rick Sager announced that there would be a presentation at the Napa Library on October 9, with John Tuteur, the Napa County Registrar of Voters speaking about the voting process. Anne Payne encouraged everyone to participate in the Senior Celebration in Napa on Sunday, October 7.
- IV. Correspondence: Leanne Martinsen reported that the letter in the meeting packet was from the California Department of Aging indicating that the Corrective Action Plan from the on-site monitoring in June 2010 had been accepted.
- V. Presentation: Ian Stanley, Program Director, Napa County LGBTQ Project shared information about the program, which is funded by Napa County Mental Health Services Act, providing Prevention and Early Intervention services. He estimated that there are 11,000 LGBTQ individuals living in Napa County, and 1,000 of them

are seniors. Many older LGBT individuals are not “out”, and some who have been “out” return to “the closet” when they need to seek services, because they don’t feel safe or fear discrimination. The program works to make sure that the community is safe, welcoming and inclusive, offering support groups, and training to provider agencies, to help them make sure their services are delivered in a culturally competent manner, inclusive and welcoming to LGBTQ persons. He distributed handouts, including LGBT 10 Basic Facts/Older Adults, and answered questions from members.

VI. AAOA Board Liaison Report – Board member JoAnn Busenbark stated that the Board was very appreciative of the work of the Advisory Council and Staff. She reported that at the last meeting, the Board considered the report from the Advisory Council Program Monitoring Committee, and approved the letter to Community Action Napa Valley, regarding the corrective action plan. She also reported on the planned building expansion at the main AAOA office, that will include a new training room, restroom and library, as well as a reconfigured, and more accessible main entrance. This is possible because of a gift/grant from the Margaret A. Cargill Foundation

VII. AAOA Executive Director & Staff Report

A. Leanne Martinsen reported on AAOA status, including:

- Agency staffing is stable. The part time coordinator for the StopFalls Napa Valley program has resigned to focus on her law office, and the Occupational Therapist is serving as the Interim coordinator, and we may be posting the position soon.
- StopFalls Napa Valley funding, The California Wellness Foundation approved \$150,000 for 3 years, Auction Napa Valley funding \$64,000 this year.
- Work continues on the AAOA website, with a calendar and place to post meeting agendas and minutes, as well as other information. We have posted videos for Fall Prevention and the Napa Caregiver Permit. Events are posted on the calendar.
- Area Plan submitted 5/1, responded to comments received on 8/15, awaiting CDA approval.
- Provider contracts developed for current fiscal year.
- Provider Meeting was held, and individual provider contract meetings are scheduled to review the current year contracts, goals and reporting.
- Mental Health Services Act Prevention & Early Intervention (MHSA PEI) both counties, final year of initial grant. Solano and Napa will fund another year at same level. Additional foundation funding is being sought for Healthy Minds-Healthy Aging in Napa County.
- AAA representation at various Commission and Coalition meetings.
- Napa Celebrating Seniors event planning (October 7).

B. Harriett Dietz, Planner, reported that CDA has requested some technical adjustments to the FY 2012-2016 Area Plan, and we are hopeful that it will soon be approved. We are planning on having a more in-depth review of the plan and progress toward achieving the goals, at regular intervals, probably quarterly. She distributed copies of the new agency brochure.

She discussed plans for social media, and has taken training on Facebook. She is also developing a matrix that includes program information, including eligibility, as well as a presentation that would be available to give at service clubs and other community gatherings to increase the visibility of the agency and understanding of services provided. She is investigating GIS software that would facilitate mapping, and has registered for Census training. Community-based planning efforts are initially being focused on Calistoga. We are working on an event for providers to focus on issues related to senior homelessness.

- C. Anne Payne reported that also expressed concerns about the increasing problems of homeless seniors, and the need to advocate for change to address the special needs of this population. There was some discussion about the housing committee and affordable housing task force in Napa. She also discussed the issue of older persons being kept for extended observation in the hospital emergency department, rather than admitting them. This can be a problem for the senior who may not have adequate help at home. Also, some are discharged back to long term care facilities, without a qualifying hospital stay, which is needed for Medicare reimbursement. She indicated that she would appreciate feedback on the Direct Services Policies and Procedures that were distributed with the agenda packet.
- D. Dan Hernandez, MIS Coordinator, was not able to attend the meeting.

VIII. Committee Reports:

- A. Legislative Committee CSL Report – Dr. Lundin and Lauren Rolfe were not able to attend the meeting. The California Senior Legislature session is the last week of October. The 2012 California Legislative Report, produced by the Congress of California Seniors, was distributed to those present.
- B. Program Performance Monitoring Committee – Teri Ruggiero reported that the letter, which was developed by the committee in response to concerns about the CANV senior services, recommending more specificity in the plan of correction, and quarterly performance goals had been approved by the Board, and staff had sent the letter to the provider. The committee had met with Anne Payne, to discuss concerns about AAA Title III B services, but few members attended, so another meeting will be scheduled in Napa to allow more members to participate.

IX. Action Items:

- A. Management Information System/Contracts Policy and Procedure Manual. Consideration was tabled until a future meeting.
- B. Direct Services Policy and Procedure Manual. Consideration was tabled until a future meeting.
- C. Other recommendations to the Board of Directors. The consensus was to have a joint meeting with the Board of Directors in December, and a focused discussion of the Area Plan Goals and Objectives.

- X. Information Items –.
- XI. Communication with AAA Board: Suzanne Blakeley volunteered to present information from the Council at the next AAA Board meeting on October 16, 2012 at the Florence Douglas Senior Center in Vallejo.
- XII. Parking lot items – Constance Boulware invited members to come to Rio Vista for the Bass Festival, October 12-14.
- XIII. The meeting was adjourned at 3:05 PM.