



ADVISORY COUNCIL, April 4, 2013, 1:00 PM

Florence Douglas Senior Center, 333 Amador St., Vallejo, CA 94590

Minutes

- I. The meeting was called to order at 1:05 pm by Chair Sharon Monck, with the pledge of Allegiance.
 - A. Members Present: Sharon Monck, Constance Boulware, Betty Holland, Rodrigo Galindo, Lois Harper, Lauren Rolfe, Richard Sager, Suzanne Blakeley, Steven Rosensky Teri Ruggiero, Heather Stanton.
 - B. Staff Present: Leanne Martinsen – AAA Executive Director, Harriett Dietz -- Planner, Dan Hernandez -- MIS Contracts Coordinator, Anne Payne –Direct Services Supervisor.
 - C. Members Absent/Excused: Georgia Craddock, Nieves Fernandez, Richard Lundin, Rosemarie Wilson, Anita Ziebe.
 - D. Introduction of Guests: JoAnn Busenbark, Board Member.
- II. Consent Agenda
 - A. **Motion by Steven Rozensky, seconded by Betty Holland, to approve the agenda for the April 4, 2013 meeting, as presented, motion carried.**
 - B. **Motion by Lauren Rolfe, seconded by Betty Holland to approve the minutes of the March 7, 2013 meeting, correcting the second motion under VII. B. to read “Motion by Lauren Rolfe, seconded by Heather Stanton, that the reasons for not accepting the staff recommendations (which were that the Council did not have input into the decision, and did not have background on how the decision was made) be made clear to the Board of Directors, motion carried.” motion carried.**
 - C. **Motion by Steven Rozensky, seconded by Suzanne Blakeley to approve the minutes of the March 25, 2013 minutes as presented, motion carried.**
- III. Community Input – Public Comment: Suzanne Blakeley reported that she had received an e-mail from President Obama’s office indicating that he was taking a pay cut to support the people that are being hurt by sequestration, and encouraging members of Congress to do the same. Steve Rozensky stated that he had represented the Napa Red Cross at the Wellness Fair in Napa on Wednesday, and was pleased to see that AAOA was represented there also. Lois Harper reported on the senior peer support group that she facilitates at the Florence Douglas Senior Center on Thursdays from 9 to 10:30 am. Lauren Rolfe reported that she had advocated with Senator Beale for the

inclusion of fall prevention in healthcare reform legislation. Rick Sager reported that he was retiring from his job at the Napa Library, and would be resigning from the Advisory Council after the next meeting. Rudy Galindo reported that he has been volunteering as a tutor for Big Brothers. Constance Boulware reported that the Solano Library Foundation was seeking a new Director, and that the Rio Vista Senior Center renovations were nearing completion with a re-opening scheduled soon. Sharon Monck invited everyone to come to Merrill Gardens on April 17 for the Top Chef event, and reported that the Mini-Medical School series sponsored by the Senior Coalition of Solano County would be held on 4 Saturday mornings starting April 13, and that she had been to Sacramento for an advocacy day for the California Assisted Living Association.

- IV. Presentation: Leanne Martinsen distributed copies of a powerpoint presentation that CDA did in 2011 and a section from the orientation manual regarding the roles and relationships of the Advisory Council, Board and Staff. There was discussion regarding the Council's responsibility to give feedback to the agency, and to make recommendations to the Board of Directors. There was also discussion regarding the corrective action plan for that was requested of Community Action Napa Valley (CANV). Leanne Martinsen indicated that she would distribute copies of the relevant correspondence to the membership.
- V. Correspondence: None.
- VI. AAoA Board Liaison Report – JoAnn Busenbark reported that at the last Board meeting the focus was on fundraising for the agency, and a review of the RFP process. Suzanne Blakeley reported that she has also been actively participating in the Board's Fundraising Committee, and explained that the group was concerned with "Branding" of the Agency, and getting the name out and what the Agency does better known in the community. She noted that Lois Harper had also been participating, and invited more Council members to join the committee.
- VII. AAoA Executive Director & Staff Report
 - A. Leanne Martinsen reported on AAoA status, including:
 - April is Volunteer Month. We appreciate the Council members and other volunteers that deliver services to older adults in our community.
 - The Fundraising Committee will meet at noon on Tuesday April 23 at the AAoA office in Vallejo.
 - Planning for the AAoA office addition/classroom has been delayed, but we hope to get the building permit very soon so that we can proceed.
 - The May meeting is scheduled to be held at Queen of the Valley Community Outreach in Napa, and we will request a presentation from Healthy Minds-Healthy Aging, a program that provides prevention and early intervention services for older adults in Napa County, funded in part with MHSA dollars.
 - Staffing vacancies have been posted for StopFalls Napa Valley.
 - Considering staffing reductions in response to sequestration cuts.
 - CDA has issued a revised Budget including sequestration cuts for the current Fiscal year, and indicated that the Planning Estimate for FY 2013-14 will be issued by mid April. The Budget and Area Plan Update are due on May 1. Staff does not anticipate significant changes in the Area Plan goals and objectives, only changes related to funding reductions.
 - Napa Senior Resource Guide is being updated and will be sent to the printer soon.

- We have looked at office space in Napa that may be available for a satellite I&A location. We have also met with Napa Parks & Recreation staff about plans at the Napa Senior Center that may work into a resource center that could provide increased access to services for seniors.
 - StopFalls Napa Valley funding, Auction Napa Valley funding \$64,000 provided this year. And we will have submitted a Letter of Interest for next year's funding cycle. The Napa County Master Settlement Agreement (MSA) funds has been recommended that the program be funded \$70,000 for next year.
 - Mental Health Services Act Prevention & Early Intervention (MHSA PEI) both counties, final year of initial grant. Solano and Napa will fund another year at same level. Additional foundation funding is being sought for Healthy Minds-Healthy Aging in Napa County, including a St. Joseph Health System wellness grant, and the Thomas and Vera Long Foundation.
 - The Solano Community Foundation/United Way Health fund mini-grant for veterans outreach was declined but invited for the next funding cycle in June for Senior access priority services.
 - The California Association of Area Agencies on Aging (C4A) has scheduled a Capitol Day on April 18. Advisory Council members are encouraged to participate.
 - The sequestration cuts for the current year, retroactive to October 1, 2012 amount to a loss of \$46,554. About \$28,000 will be reduced from current provider contracts, with the remainder coming off of AAA administration and direct services. Sequestration is ongoing, and will result in funding reductions in future fiscal years.
- B. Harriett Dietz, Planner, discussed the draft Request for Proposal (RFP) for the fiscal year beginning July 1, 2013, and the revised funding allocation that staff has proposed. The change for Napa County is reallocating IIIB funds that have been supporting three programs (assisted transportation, home visits and telephone calls for reassurance) to focus on transportation, an identified priority need, and a portion for a one-year mobility management contract to support the transportation program. In Solano County we propose to reallocate IIIB funds from assisted transportation (funding that was being used to augment a CDBG funded program in the city of Vallejo that is being discontinued), to increase funding for legal assistance, another identified priority need. In response to a question, staff indicated that clients of the senior escort program will be transitioned to an existing volunteer driver program that serves the entire county. Anne Payne discussed how AAA staff duties are being realigned so that we can continue to provide services integrated with I&A and Outreach in both counties. AAoA staff can work with volunteers and could support a friendly visitor program in Napa County. The RFP funding amounts have been estimated and will be adjusted when we receive that actual planning estimate/budget display from CDA. Heather Stanton questioned whether there were other community-based providers in Napa County that could be funded for home visits and telephone calls, and stated that she had an issue with removing services from Napa. **Motion by Betty Holland, seconded by Constance Boulware to take a vote on the RFP, motion carried. Motion by Lauren Rolfe, seconded by Steve Rozensky to recommend the Draft RFP for contracted services, with the staff-recommended funding allocations, to the Board of Directors, motion carried by a 6/5 vote.** Harriett Dietz also discussed plans for the Area Plan Update Public Hearing on April 25 at the Senior Center in American Canyon.

- C. Dan Hernandez, MIS Coordinator, thanked members that had participated in site visits, and reported that there are seven program monitoring site visits scheduled, and encouraged members to sign up to participate.

VII. Committee Reports:

- A. Legislative Committee CSL Report –Lauren Rolfe reported on legislation, including AB322 and AB1217, both dealing with in-home caregivers. She also reported on CSL proposals that are now bills, including AB247, AB396, AB477, AB633, AB918, SB129, and a joint resolution regarding the reauthorization of the Older Americans Act. She has been testifying at the Capitol on some of these bills, and will send the weekly update of CSL bills to forward to the membership.
- B. Program Performance Monitoring Committee – Teri Ruggiero indicated that she would schedule a committee meeting to review the program monitoring reports before the next Council meeting. The third quarter provider data reports should be distributed to Council members in advance of the next meeting.
- C. The Membership Committee – Lois Harper reported that Constance Boulware and Betty Holland had contacted Fairfield and Vacaville city staff to recruit potential members. Additional members should also be recruited from Napa County.

IX. Action Items:

- A. Action on the RFP recommendation was taken during the staff report.
 - B. There was no necessity to schedule an additional meeting at this time.
 - C. Other recommendations to the Board of Directors, none at this time.
- X. Information Items – Constance Boulware suggested that a committee meet before the next meeting, either in person or by conference call to assist with agenda and meeting preparations. Leanne Martinsen will facilitate with the Council officers for next month.
- XI. Communication with AAA Board: Sharon Monck will present information from the Council at the next AAA Board meeting on April 16, 2013 at the Florence Douglas Senior Center in Vallejo.
- XII. Parking lot items – Betty Holland noted that when Rick Sager leaves the Council, the Area Plan and Grants Review Committee will need to select a new chair, and suggested that a new Parliamentarian be appointed. JoAnn Busenbark commented that she appreciated the Advisory Council's strong advocacy, and will communicate this to the Board.
- XIII. The meeting was adjourned at 3:10 PM.

