



P.O. Box 3069, Vallejo, CA 94590

707-644-6612

**ADVISORY COUNCIL, February 6, 2014, 1:00 PM**

**Napa Senior Center, 1500 Jefferson St., Napa**

**Minutes**

- I. The meeting was called to order at 1:00 pm by Steven Rozensky, Chair, with the pledge of Allegiance.
  - A. Members Present:: Steven Rozensky, Richard Lundin, Teri Ruggiero, Lois Harper, Heather Stanton, Betty Holland.
  - B. Staff Present: Leanne Martinsen – AAOA Executive Director, Anne Payne -- Direct Services Supervisor.
  - C. Members Absent/Excused: Lauren Rolfe, Constance Boulware, Suzanne Blakeley, Nieves Fernandez, Mary Spry-Danner.
  - D. Introduction of Guests: Drene Johnson, Alma Fuentes, Lisa DeRose, Juliana Williams, Natalie Klock.
- II. Consent Agenda
  - A. **Motion by Heather Stanton, seconded by Teri Ruggiero, to approve the agenda for the February 6, 2014 meeting, to accept the as presented, motion carried.**
  - B. **Motion by Lois Harper to approve the minutes of the January 2, 2014 meeting. The motion was seconded by Teri Ruggiero. Motion carried, with Heather Stanton and Richard Lundin abstaining.**
- III. Correspondence: None
- IV. Community Input I – Public Comment, announcements, Dr. Lundin reported that the CSL Bay Area Caucus had met and discussed senior legislation and encouraged members to share the word that donations on line 402 of the state income tax return support the CSL. Teri Ruggiero indicated that the IHSS Public Authority would be impacted by changes in the Governor’s proposed budget, and that she would be providing information regarding these regulations for the Council members. In January 2015, IHSS workers will be eligible for overtime pay, and the Governor has proposed regulations that would prohibit them from working overtime. She also announced that the Solano County IHSS Advisory Committee is sponsoring a Spring Conference scheduled for April 23, 2014, in Fairfield at the County Event Center. The theme is “Spring into Wellness”, and speakers will address provide helpful information for caregivers. Anne Payne announced that she is chairing the Solano Walk to Prevent Alzheimer’s Disease this year, and there will also be a Walk in Napa County. She

encouraged members to participate in a walk, and informed them that they could find information and register on the Alzheimer's Association website. She is recruiting members for the Solano planning committee, and also encouraged members to join the AAoA team, so that some of the funds could come back to the Agency.

- V. Drene Johnson, Alma Fuentes and Lisa DeRose gave a brief overview of the Senior Nutrition program and other programs provided by Community Action Napa Valley, including the shelters and food bank. Drene Johnson explained that the previous arrangement with the Napa County correctional facility kitchen was terminated last year, when the department determined that the inmate population was not appropriate for kitchen duty, and the meals purchased from the private caterer and milk are much more costly. CANV has been fundraising, and the Gasser Foundation has provided funding to cover some of the deficit. The Culinary training program provides job training for low-income clients, and the trainees assist with the food preparation for the meal program at Rohlffs Manor. The Culinary Institute of American in St. Helena is also partnering in that effort. There are plans to develop the kitchen at Rohlffs so that the meals for congregate and home-delivered meals for the entire county could be prepared there. Alama Fuentes explained that they work with the dietitian to make sure that the menus and services are in compliance with regulations. The Wellness on Wheels program utilizes registered nurses from the Sonoma State BSN program to provide assessments and wellness checks on home-bound clients in the Meals on Wheels program. In response to questions, Lisa DeRose gave examples of recent meals on the menu. She indicated that the meals from the caterer have been well received, but the portions, while adequate, are less generous than what the previous kitchen had provided. There was also discussion regarding client donations, which have been diminishing in recent years. Alma and Lisa also explained the process for participants to provide feedback, and how client satisfaction surveys are conducted
- VI. AAoA Board Liaison Report – (Copies of December 17, 2013 Board Meeting Minutes attached). No Board members were present, and Leanne Martinsen reported that at the January meeting the Board had discussed designating a more consistent liaison. Dr. Lundin indicated that he was considering seeking a nomination to the Board of Directors, and if he was appointed, he would volunteer to be the designated liaison to the Advisory Council.
- VII. Committee Reports:
- A. Legislative Committee CSL Report –Dr. Lundin distributed copies of a CSL update and commented on the contents.
- B. Membership Committee – Lois Harper reported on membership recruitment, and expressed concern that the membership was low. She has been recruiting among her regular contacts and at the senior centers. Betty “Chip” Holland indicated that she had made calls to senior communities, but was not getting much response. Anne Payne reported that there was interest from the American Canyon Senior Council, and Steve Rozensky indicated that he had also spoken with the mayor of American Canyon. It was also recommended that the local cable access stations be contacted to run announcements.
- C. Advocacy Committee – Suzanne Blakeley was not present to provide a report.

D. Program Performance Monitoring Committee – Teri Ruggiero distributed copies of a draft report that included the committee meeting that was held on February 4. The committee has set regular monthly meetings at 11:00am on the same days as the Advisory Council meeting, and plans to produce a report like this each month to be presented to the full council and request approval to go to the Board of Directors at least quarterly. The committee requested that some additional items be added to the service delivery report, and service delivery information from the non AoA programs. The committee had discussed the dilemma of providers that are not meeting established goals, when there are circumstances, such as the funding reductions of sequestration that might be addressed by a contract modification to adjust the units of service with the funding, and that would allow the provider to meet the contract goals, but that would not demonstrate the need for restoring funding to meet the needs of the community. The committee recommended more collaboration with partners, including County health and social services in outreach efforts. She reviewed the providers that were below expectations at the end of the second quarter, the provider’s plans to bring service levels up, and recommendations that the committee made. Anne Payne discussed the work that she is doing with the Direct Services staff to bring up the level of service delivery. **Heather Stanton thanked Teri Ruggiero for the work that has gone in to producing this report, and made a motion that it be presented to the Board of Directors this month, seconded by Betty Holland, motion carried.** Teri will finalize the report so that it can be copied for presentation to the Board of Directors.

VIII. Action Items: were considered before staff report, due to the late hour

- A. **Motion to accept the membership application of Carl Bunch to serve a three year term to expire on February 6, 2017 by Dr. Richard Lundin, seconded by Teri Ruggiero, motion carried.** Leanne Martinsen will contact Mr. Bunch to schedule new member orientation.
- B. **Motion to extend the membership of Suzanne Blakeley, to serve another three-year term to expire on February 3, 2017 by Dr. Richard Lundin, seconded by Betty Holland, motion carried.**
- C. Regarding the proposed changes to the bylaws, the consensus was that there was no controversial items, so there was need consider them separately. **Motion by Betty Holland, seconded by Teri Ruggiero to accept all of the proposed changes and amend the Advisory Council Bylaws as proposed, motion carried, with Heather Stanton voting no.**
- D. **Motion by Teri Ruggiero, seconded by Betty Holland to change the date of the next meeting to March 13, motion carried.** Council members were encouraged to participate in the C4A Capitol Day in Sacramento on March 6, and Leanne Martinsen will provide more information and facilitate carpools for members to get to Sacramento.

IX. AAoA Executive Director & Staff Report.

Leanne Martinsen reported on AAoA activity, including the following items:

- Next Bd. Mtg. Tues2/18/14 @ 2:30 PM at AAoA in Vallejo
- Next AC Mtg. Thurs. 03/13/14 @ 1:00 PM at AAoA in Vallejo.

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- Hired an I&A Navigator for the Healthy Minds-Healthy Aging Program in Napa County, and she will be scheduled for regular office hours at Rianda House in St. Helena
- CDA Site Monitor Scheduled February.10-13, 2014
- CDA fiscal audit scheduled for April.
- Scheduling on-site provider monitoring visits to begin in March, complete by June. Council members are encouraged to participate, and a sign up sheet was distributed so that they could indicate their preference of providers.
- Auction Napa Valley has awarded \$64,000 to support StopFalls and other Napa services for seniors.
- Napa MSA application for StopFalls Napa Valley was submitted in January (\$70,000)
- Napa Healthy Minds-Healthy Aging Program has also applied for additional funding from St. Joseph's wellness and prevention.
- We are making application to Kaiser Community Benefit for continued support of the Latino Outreach program in both Napa and Solano Counties.
- AAoA representation at various Commission and Coalition meetings
- Risk of another Federal Government Shutdown in January appears to be over, but advocacy regarding OAA reauthorization and sequestration is still needed.
- The Federal budget will restore funding for senior nutrition programs, but other Older Americans Act Programs will continue to be funded at lower levels due to sequestration, and we will not know the local impact until the funding formulas are applied at the Federal and State level. We hope to get an updated budget in the next month, and that will allow us to adjust contract funding levels for the remainder of this fiscal year.
- Fact sheets on Federal and State Budget issues were distributed.

- X. Information Items – In response to a question from Lois Harper, Leanne Martinsen indicated that the regular election of officers should be held in May, and that the nominating committee should be identifying candidates to nominate in April. The CSL elections are also scheduled to be held in May. Heather Stanton reported that the Gasser Foundation is restoring the Volunteer Center of Napa County, and requested that the Director Jim Tomlinson be invited to give a presentation at a future meeting about the volunteer match program and proposed I&A volunteer navigators that could work with the AAoA I&A services.
- XI. Communication with AAoA Board: All members are encouraged to attend the Board of Directors meetings.
- XII. Community Input II –
- XIII. The meeting was adjourned at 2:45 PM, with thanks to Steven Rozensky for providing refreshments.

Submitted by: Leanne Martinsen, Executive Director

Approved by \_\_\_\_\_, Advisory Council Secretary

Date: \_\_\_\_\_

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