



ADVISORY COUNCIL, June 4, 2015, 1:00 PM

Napa Senior Center (Large Annex)
1500 Jefferson Street, Napa

Minutes

- I. The meeting was called to order at 1:15 pm by, Steven Rozensky, Chair, with the pledge of Allegiance. Guests were introduced.
 - A. Members Present, Steven Rozensky, Carroll Cotten, Nieves Fernandez, Lois Harper, Susan Okun, Teri Ruggiero.
 - B. Staff Present: Leanne Martinsen – AAoA Executive Director,
 - C. Members Absent/Excused: Suzanne Blakeley, Carl Bunch, Sally Livingston, Betty Lou Mukerji, Patricia Scarcelli.
 - D. Board Members Present:
 - E. Guests Present: Phyllis Gittings.
- II. Consent Agenda
 - A. **Motion by Nieves Fernandez, seconded by Lois Harper, to approve the agenda for the June 4, 2015 meeting minutes as presented.**
 - B. **Motion by Teri Ruggiero, seconded by Nieves Fernandez, to approve the May 7, 2015 meeting minutes as presented, motion carried.**
- III. Correspondence: None.
- IV. Presentation: There was no Provider Presentation this month.
- V. Community Input I – Susan Okun and Lois Harper reported that they had participated in the recent annual membership meeting of the Florence Douglas Senior Center. They also noted that Advisory Council member Suzanne Blakeley had been honored at the Solano County Living Legacy Awards. Nieves Fernandez reported that June was Filipino month, and there were a number of celebrations in Vallejo.
- VI. AAoA Board Liaison Report – Dr. Lundin was not present to report. The March Board Meeting Minutes and April Financial reports that were approved by the Board at their May 19 meeting were included in the meeting packet. Leanne Martinsen stated that the Board meeting, they re-activated the Finance Committee, and also accepted the report and recommendations from the Advisory Council Program Monitoring Committee
- VII. Committee Reports:
 - A. Program Performance Monitoring Committee – The July 2014– April 2015 provider service delivery was included in the mailed meeting packet. Teri Ruggiero

reported that the committee did meet this week with staff and reviewed the service delivery report and reviewed the Corrective Action Plan from Meals on Wheels of Solano. She distributed a draft of the meeting summary. A copy of that report is attached to these minutes. No Board action is being requested. There was a discussion of how volunteers can assist staff with outreach. Leanne Martinsen distributed copies of a form that Advisory Council members can use to record outreach contacts. **Motion by Susan Okun, seconded by Carroll Cotten to recommend to the Board of Directors that provider contracts include a clause “At the sole discretion of the Board, failure to fulfill contract obligations may result in reduced compensation.”, motion carried.** The next meeting of the Program Monitoring Committee will be on Monday, June 15 at 2:00 PM. At this meeting the committee will have the opportunity to provide input on the provider contracts for next year.

- B. Legislative Committee CSL Report – There were no members present to report on Legislative Activity, and Leanne Martinsen indicated that the list of legislation from CSL proposals and the list of bills that C4A is monitoring is available. She also shared information about the CSL Rally Day and how Advisory Council members could be more involved in legislative advocacy. C4A is interested in helping to develop this kind of advocacy, and may offer a training track at the annual conference.
- C. Advocacy Committee – Suzanne Blakeley was not present to make a committee report.
- D. Membership Committee – Lois Harper stated that she was recommending that members bring a friend to the next meeting. We need members from both Napa and Solano County, and would really like to have representation from the Latino Community.
- E. Steven Rozensky distributed copies of his report from the TACC meeting that was held in Sacramento on May 19 and 20, and reviewed some of the highlights, including the information about the state budget, and the Long Term Care Ombudsman Program. He also shared a publication from Riverside County that could be adapted for use in our elder fraud prevention initiative.

VIII. AAoA Executive Director & Staff Report.

Leanne Martinsen reported on AAoA activity, including the following items:

- Next Board of Directors. Meeting Tuesday 6/16/2015 @ 2:30 PM at Napa City Library.
- Staffing: Posting positions for Planner, Direct Service Supervisor.
- Area Plan submitted to CDA on May 1, awaiting approval.
- Expect to receive contracts & budget display for FY 2015-16 from CDA by 6/5. The funding amounts are quite similar to last year, and I will be working with Jacque on developing the Initial budget, which will be due to CDA in 30 days, and also the provider contracts, which we had hoped to have ready for the June Advisory Council and Board Meetings.

- Provider Applications for continued funding due 6/12, meeting with Program Monitoring committee to review proposed contracts on 6/15, so recommendations can be prepared for 6/16 Board Meeting.
- I met with state and local Ombudsman staff regarding the transition of the Solano Ombudsman program. Received one response to a request for a Letter of Interest (LOI), and the State LTC Ombudsman will need to vet to insure that they have the capacity to sponsor this program before an RFP or contract is issued.
- StopFalls Napa Valley did not receive Napa Master Settlement funds for FY 2015-16. We have been informed that 2014-15 is the last year we will be receiving funding from The California Wellness Foundation (have received \$50,000/year for 6 years = \$300,000), as they have established new funding priorities. If additional funding is not secured, we will be scaling down this program in the next fiscal year.
- Received notification of \$20,000 Kaiser Community benefit grant to continue Latino Outreach.
- Invited to Submitted full application for Auction Napa Valley 3/20 \$75,000 for SFNV, \$22,000 for HM-HAP, Due 6/22.
- Solano Co. Fall Prevention Partnership - StopFalls Solano Seniors. Had a site visit with the Solano Community Foundation in February, and they have indicated an intention to provide sustaining funding for this program.
- A new contract with Solano Co. Public Health to train/certify staff in specific evidence based exercise programs “Stepping on” and “Tai Chi for Better Balance” and deliver training classes for at risk seniors in Solano County.
- Partners In Care, the organization that we have a contract with for Chronic Disease Self-Management Education, is applying for funding for two more years, and also another grant that would allow us to train leaders to provide other evidence-based programs related to fall prevention in both counties: Matter of Balance and Home Meds. This would be for next fiscal year.
- Health Educator to provide Nutrition Education – SNAP-Ed contract. Classes are being offered at congregate nutrition sites in both counties, and we are submitting the budget to continue this program for another year.
- Advocacy regarding OAA reauthorization and state budget action for older adult programs is needed. Participated in CSL Senior Rally day on May 6 in Sacramento.
- Father’s Day message on AAoA Facebook – Call your Father, Call Mary at AAoA to volunteer or donate to help a father.
- June is being designated as Elder Abuse Awareness Month, World Elder Abuse Awareness Day is on June15.
- Look for us on Facebook, like us and share postings.

IX Action Items: were included under committee and staff report agenda items.

- A. **Motion by Nieves Fernandez, seconded by Carroll Cotten to forward the report and recommendations from the Program Monitoring Committee to the Board of Directors, motion carried.**

- B. **Motion by Carroll Cotten, seconded by Teri Ruggiero to extend the membership term of Lois Harper for a three year term expiring in 2018, motion carried.**
- C. **Motion by Teri Ruggiero, seconded by Carroll Cotten to cancel the July 2 Advisory Council meeting, motion carried.** There was also discussion regarding the starting time of meetings in the future, but the decision was to keep the start time at 1:00, as some members have concerns about the traffic later in the afternoon. Leanne Martinsen offered to check the option of meeting at the conference room in the new location of Comprehensive Services for Older Adults, which has moved to a larger location on Imperial Way in Napa, and may have suitable meeting space without charge.
- X. Information Items: Steven Rozensky suggested that Advocacy plans be an agenda item at a future meeting.
- XI. Communication with AAoA Board: Steven Rozensky indicated that he and Teri Ruggiero would report on Advisory Council activity at the June 19 Board of Directors meeting in Napa.
- XII Community Input II – none.
- XIII. The meeting was adjourned at 3:00 PM.

Submitted by: Leanne Martinsen, Executive Director

Approved by _____, Advisory Council Secretary

Date: _____

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