



P.O. Box 3069, Vallejo, CA 94590

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ADVISORY COUNCIL, March 3, 2016, 1:00 PM

Area Agency on Aging Serving Napa and Solano
CSOA Breakroom Conference Room – 2nd Floor
650 Imperial Way, Napa, CA 94559

Minutes

- I. The meeting was called to order at 1:05 pm by Chair, Steven Rozensky, with the pledge of Allegiance. Guests were introduced.
 - A. Members Present, Steven Rozensky, Carroll Cotten, Nieves Fernandez, Lois Harper, Suzanne Blakeley, Susan Okun, , Teri Ruggiero Carl Bunch, Patricia Scarcelli.
 - B. Staff Present: Leanne Martinsen – AAoA Executive Director, Jason Curletto, Program Assistant – MIS, Harriet Dietz Emerson, consultant.
 - C. Members Absent/Excused: Sally Livingston, Betty Lou Mukerji.
 - D. Board Members Present: None.
 - E. Guests Present: Sandy Calloway, applicant for membership, and Celine Regalia, program director, Collabria Care.
- II. Consent Agenda
 - A. **Motion by Carl Bunch, seconded by Suzanne Blakeley, to approve the agenda for March 3, 2016 meeting minutes as presented, motion carried.**
 - B. **Motion by Carrol Cotten, seconded by Lois Harper, to approve the February 4, 2016 meeting minutes, as presented, motion carried.**
- III. Correspondence: None.
- IV. Presentation: Celine Regalia gave an informative presentation about Collabria Care, and explained that the new name for the organization that has been in existence for many years and continues to provide Hospice, Adult Day Care and related services. She talked about the Day program which provides both Adult Day Health Care and Social Day Care, and serves all of Napa County and Vallejo. They have been designated as an Alzheimer’s Resource Center, and provide support groups, family consultation, and respite services for family caregivers. They have more recently been certified as a music and memory center, and have intergenerational programs with New Tech High School and several internship programs. They provide a number of other programs and community education about dementia and caregiving issues. She also talked about the Palliative care and Hospice services, and answered questions from members.

- V. Community Input I – Teri Ruggiero reported that Solano County IHSS Public Authority Spring Conference will be held on May 4 in Fairfield, and discussed some of the topics that will be on the agenda.
- VI. AAoA Board Liaison Leanne Martinsen noted that the Board met in February, and received the Program Monitoring Committee report and an update on the Area Plan work group activities.
- VII. Committee Reports:
- A. Program Performance Monitoring Committee – Teri Ruggiero distributed a memo that summarized the committee meeting on February 29, when they reviewed the Provider Service Delivery Report that was included in the agenda packet (July – January), and noted that both contract providers that were on the “watch” list are currently in compliance with the established goals. They reviewed the Corrective Action Plan (CAP) submitted for the Direct Services of Napa Information and Assistance and Solano Outreach, which remain below where they should be at this point in the fiscal year, and recommended the acceptance of this CAP. They also reviewed the contract revisions that were made to adjust the funding with One-Time-Only Funds and related adjustments to service delivery goals. They noted that even with the increased goals set, all contracted providers were at or above the level they should be at month 7 of the fiscal year. The AAoA budget was also adjusted with OTO funds for direct services (Title IIIB and IIID), but all of the Family Caregiver Support (Title IIIE) funds were distributed to the contractors this year. They recommend acceptance of actions taken by staff to allocate funding. There was discussion about the reported increase in reported service delivery in January as compared to the previous month. Jason Curletto reported that this pattern is consistent with prior years, as there are fewer work days with Holidays in November and December, and in January, things generally pick up. **Motion by Patricia Scarcelli, seconded by Suzanne Blakeley, to accept the report of the Program Monitoring Subcommittee, motion carried.**
- B. Area Plan Work Group. Harriett Emerson distributed a handout that that summarized the needs assessment findings and work of the group review of the range of services that could be funded by the Older Americans Act, the current funding allocations and the specific services that are currently funded. The working group recommended priorities and recommendations are listed below:

Napa County Priorities for FY 2016 – 2020

- Enhance the AAOA’s community-based care and support system.
- The AAOA should support efforts to provide for affordable housing and efforts to allow older adults to remain in their homes through adequate supportive services and home modifications.

Method of Delivery of Title IIIB Supportive Services:

Contract out certain Title IIIB supportive services to local providers:

The Working Group recommends that three services including (1) Information & Assistance, (2) Case Management, and (3) Caregiver Registry, now provided by AAOA staff, be contracted out to a local provider in Napa County. Funding for three other services now provided by AAOA staff - Outreach, Public Information

and Community Education - should be included in the contract for Information & Assistance for community outreach activities.

Current (FY 2015 – 2016) funding amounts for the affected services include:

- Case management - \$20,182
- Information and Assistance - \$53,059
- Caregiver Registry - \$5,796
- Outreach - \$7,646
- Public Information - \$1,050
- Community Education - \$1,050

Potential contractors will be given the opportunity to collaborate with and potentially co-locate with the Napa County Comprehensive Services for Older Adults.

Solano County Priorities for FY 2016 – 2020

- Explore strategies to increase access to dental care for older adults. One strategy is to encourage future events by the California Dental Association in Solano County to provide free dental services to low-income residents

Allocation of funding under Title IIIB Supportive Services:

Transfer 6% of the funding allocated to Solano County for Information and Assistance to Case Management.

Motion by Suzanne Blakeley, seconded by Nieves Fernandez, to accept the report of the Area Plan workgroup and forward them to the Board of Directors, motion carried.

There was a discussion regarding the need for affordable senior housing, and the importance of advocacy, especially at the local level. There will be a Housing Summit in Napa County, and it was recommended that this would be a good forum for members to become more informed and to advocate for the needs of seniors.

- C. Legislative Committee CSL Report – Carl Bunch reported on the California Association of Area Agencies on Aging (C4A) Capitol Day on February 25, with informative speakers in the morning and visits with legislators in the afternoon.
- D. Advocacy Committee – Suzanne Blakeley reminded the members that this is an election year, and it is important to pay attention to the candidates positions. A lot of important issues are at stake, including the reauthorization and funding of the Older American’s Act. She also indicated that Costco is starting to have health fairs, and this might be a venue for outreach.
- E. Membership Committee – Lois Harper. **Motion by Carl Bunch, seconded by Teri Ruggiero, to accept the application of Sandra Calloway, and appoint her to a three year term expiring in March 2019, motion carried.** A new member orientation will be scheduled within the next month.

VIII. AAoA Executive Director & Staff Report.

- A. Leanne Martinsen reported on AAoA activity, including the following items:
 - Two applications for grant funding are coming up this month: Napa Master Settlement Agreement (MSA) to support StopFalls Napa Valley, and Kaiser

Permanente Community Benefit to support Latino Outreach and Health Promotion activities.

- Flyers promoting workshops, events, and trainings are available for distribution.
- Flyers for Area Plan Public Hearings in St. Helena (March 23) and Napa (March 29) are available for distribution. There will be a forum at the Vacaville Senior Roundtable meeting on March 17, and another at a location in either Fairfield or Vallejo to be determined.

B. Jason Curletto indicated that he most of the program monitoring site visits for Meals on Wheels of Solano County, and the other provider visits had been pushed back, so he would be notifying Advisory Council members regarding the revised schedule for program monitoring site visits, and encouraged them to participate and visit the provider organizations in which they had interest. He commented on the wonderful live music at the Florence Douglas Senior Center lunch site on Tuesdays.

- IX. Action Items: were included under committee reports earlier in the agenda
- X. Information Items: None
- .XI. Communication with AAoA Board: Teri Ruggiero will attend the March 15 Board meeting.
- XII Community Input II. None .
- XIII. The meeting was adjourned at 2:55 PM. With thanks to Steven Rozensky for providing brownies.

Submitted by: Leanne Martinsen, Executive Director

Approved by _____, Advisory Council Secretary

Date: April 7, 2016

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