



P.O. Box 3069, Vallejo, CA 94590

707-644-6612

ADVISORY COUNCIL, May 5, 2016, 1:00 PM

Area Agency on Aging Serving Napa and Solano
CSOA Conference Room – 650 Imperial Way, Napa, CA 94559

Minutes

- I. The meeting was called to order at 1:05 pm by Chair, Steven Rozensky, with the pledge of Allegiance. Guests were introduced.
 - A. Members Present, Steven Rozensky, Carroll Cotten, Lois Harper, Carl Bunch, Arnold Koenig, Sandy Calloway
 - B. Staff Present: Leanne Martinsen – AAOA Executive Director, Jason Curletto, Program Assistant – MIS.
 - C. Members Absent/Excused: Nieves Fernandez, Sally Livingston, Betty Lou Mukerji, Suzanne Blakeley, Susan Okun, Patricia Scarcelli, Teri Ruggiero.
 - D. Board Members Present: None.
 - E. Guests Present: None.
- II. Consent Agenda
 - A. **Motion by Carroll Cotten, seconded by Carl Bunch, to approve the agenda for May 5, 2016 meeting minutes as presented, motion carried.**
 - B. **Motion by Carrol Cotten, seconded by Sandy Calloway, to approve the April 7, 2016 meeting minutes, as presented, motion carried.**
- III. Correspondence: None.
- IV. Presentation: The provider that had been invited was unable to attend this meeting, and will be invited back for a future meeting.
- V. Community Input I – Carroll Cotten reported that, in his capacity as a member of the Napa Commission on Aging, he serves on the planning committee for the Napa Housing Summit, and that event will be held on June 6 at the Hillside Christian Church in Napa. Steve Rozensky reported that following the TACC meeting in Sacramento on May 10, he will be able to participate in the Senior Rally Day at the Capitol, and Leanne Martinsen encouraged other members to consider participating. Lois Harper reported on an article that had appeared in the Vallejo Post about housing issues.
- VI. AAOA Board Liaison Leanne Martinsen noted that the Board met on April 19, and approved the Area Plan for submission to CDA.
- VII. Committee Reports:

- A. Program Performance Monitoring Committee –There were no members of the Committee present to report, but Leanne Martinsen indicated that they had reviewed the Provider Service Delivery Report that was included in the agenda packet (July – March, third quarter of the current fiscal year), and although there was not a quorum available to meet earlier this week, there was consensus that there were no significant problem areas, and there were no recommendations to the Board at this time. The contract providers are at or above 75% of units delivered, and progress was being made in most areas of direct services that had fallen behind. Steven Rozensky commented that the committee had made good efforts and the report reflects the provider’s improved performance.
- B. Area Plan Work Group. Leanne Martinsen thanked the members that participated, and the Area Plan was submitted to the California Department of Aging (CDA) on April 29. We anticipate a few items will be edited, and CDA should approve within 90 days. The plan will be effective on July 1, 2016. Both the Area Plan and Budget must be approved before reimbursement can be made.
- C. Legislative Committee CSL Report – Leanne Martinsen reported that the Older Americans Act reauthorization was signed by President Obama in April. She also noted that she was driving to Sacramento on May 11 for the Senior Rally. Two Advisory Council members had signed up to go with her, and she still has room for additional passengers, if any other members wish to go. We are advocating for a budget augmentation for Senior Nutrition programs. It was suggested that Lauren Rolfe be invited to join us at a future meeting to give us an update on the California Senior Legislature
- D. Advocacy Committee – Suzanne Blakeley was not present to report.
- E. Membership Committee – Lois Harper indicated that there were no new applications. A new member orientation has been scheduled on May 20 for Sandra Calloway, and potential members are encouraged to attend as well.
- F. Nominating Committee – Lois Harper reported that the committee had contacted the following members who had agreed to stand for election:
Steve Rozensky, Chair, Suzanne Blakeley, Vice Chair, Susan Okun, Secretary
Leanne Martinsen noted that the elections will take place at the June 2 meeting, and additional nominations may be made from the floor at that meeting.

VIII. AAoA Executive Director & Staff Report.

- A. Leanne Martinsen reported on AAoA activity, including the following items:
 - May is Older Americans Month, and Proclamations are scheduled with both County Boards of Supervisors. May 10 is the date we expect the agenda items.
 - Area Plan submitted to CDA on April 29.
 - CDA has released the Area Plan Budget Display (Planning Estimate) we will have 30 days to complete and submit the Area Plan Budget to CDA. The CDA contract and the budget will be shared at the next Board meeting. The contract is to be signed and submitted by July 1, and the budget becomes part of the contract. The Area Plan, contract, and budget must all be approved before any reimbursement for FY 2016-17 will be made.

- Provider Contracts for Fiscal Year 2016-17 will be developed following this budget, and the Program Monitoring Committee will have an opportunity to review them in the next month.
- Application for Napa MSA (StopFalls Napa Valley) was not awarded funding.
- Application for Kaiser Community Benefit for Latino Outreach submitted April 7.
- Application for Kaiser Public Affairs Event Sponsorship for Fall Prevention Events in September submitted March 18.
- Solano Co. Public Health contracts to continue CDSMP in place and Fall Prevention contract is still in process of review.
- Discussions with Health Services Advisory Group regarding a contract to provide Diabetes Empowerment Education Program (DEEP) in Napa and Solano Co. This is an Evidence-Based program, and we sent staff to San Francisco for leader training later this month. Reimbursement is based on the number of qualified Medicare Recipients that complete the 6-week program.
- Staffing: Posted position for-MSSP Case Manager (Full time to replace CM who is relocating) and Direct Services Case Manager in Solano (Part time to replace CM who will be retiring). Hired Navigator-Case Manager for Healthy Minds-Healthy Aging program in Napa.
- There are a number of outreach events scheduled in May and June, and Advisory Council members are encouraged to sign up at accompany staff.

B. Jason Curletto indicated that the Provider Service Delivery Report included a few adjustments, including moving some units from Community Education to Health Promotion, where they belonged, but that both categories were still at or above where they should be at this point in the program year. He noted that he is continuing to schedule program monitoring site visits and he would be notifying Advisory Council members regarding the revised schedule for program monitoring site visits, and encouraged them to participate and visit the provider organizations in which they had interest. He noted that he has been busy with technical support at the AAoA offices, helping with some computer and phone system issues.

IX. Action Items: None this month.

X. Information Items: None

.XI. Communication with AAoA Board: Steven Rozensky indicated that he would not be able to attend the May 17 Board of Directors meeting, but as there are no recommendations this month, there is no need to appoint an alternate member to bring a report.

XII Community Input II. Lois Harper stated concerns about the traffic and difficulty turning onto Soscol when leaving the meeting. Several options were offered. Leanne Martinsen

XIII. The meeting was adjourned at 2:00 PM. With thanks to Steven Rozensky for providing cookies.

Submitted by: Leanne Martinsen, Executive Director

Approved by _____, Advisory Council Secretary

Date: June 2, 2016

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