



P.O. Box 3069, Vallejo, CA 94590

707-644-6612

ADVISORY COUNCIL, September 1, 2016, 1:00 PM

**Area Agency on Aging Serving Napa and Solano
CSOA Conference Room – 650 Imperial Way, Napa, CA 94559**

Minutes

- I. The meeting was called to order at 1:10 pm by Chair, Steven Rozensky, with the pledge of Allegiance. Guests were introduced, and John Morris shared some information about himself.
 - A. Members Present, Steven Rozensky, Susan Okun, Carl Bunch, Lois Harper, Arnold Koenig, Sally Livingston.
 - B. Staff Present: Leanne Martinsen – AAoA Executive Director, Jason Curletto, Program Assistant – MIS.
 - C. Members Absent/Excused: Suzanne Blakeley, Sandy Calloway Carroll Cotten, Teri Ruggiero, Nieves Fernandez, Betty Lou Mukerji.
 - D. Board Members Present: None.
 - E. Guests Present: Joyce Goodwin – Interim Health Services Administrator for Older and Adult Services in Solano Co, John Morris – Napa Resident, Applicant for Advisory Council membership.
- II. Consent Agenda
 - A. **Motion by Sally Livingston, seconded by Carl Bunch, to approve the agenda for the September 1, 2016 meeting minutes as presented, motion carried.**
 - B. **Motion by Carl Bunch, seconded by Sally Livingston, to approve the July 7, 2016 meeting minutes, as presented, motion carried.**
- III. Correspondence: None.
- IV. Presentation: Lisa DeRose from Community Action Napa Valley had been scheduled to provide an update on Napa Senior nutrition programs, but she was not able to attend.
- V. Community Input I – None.
- VI. AAoA Board Liaison Leanne Martinsen noted that the Board met on August 20, and there was discussion about a meeting that some Board members had been invited to participate with Supervisor Wagenknecht from Napa County and Supervisor Spering from Solano County as well as some County Health and Human Services staff, regarding concerns about the Area Agency on Aging. She noted that a follow up meeting had been scheduled for next week, and that she had been invited to participate in that meeting. In response to a question, she indicated that a recommendation has been made to engage a consultant to conduct a review of the AAoA organization, and that this may be an opportunity to implement changes to improve the agency's effectiveness and efficiency.

VII. Committee Reports:

- A. Program Performance Monitoring Committee –Teri Ruggiero was not able to attend the meeting today, but committee members Sally Livingston and Susan Okun reported that the committee met on August 23 to review the 2015-16 year-end Service Delivery reports and also the progress reports from AAoA programs that are funded separately from the Older Americans Act. The committee does not have any recommendations for the Board of Directors at this time. Copies of these reports, as well as the Service Delivery report reflecting services provided in July 2016 (first month of current fiscal year) were also available at the Council meeting. The next meeting of the Committee will be on November 1, when the service delivery reports for the first quarter will be available for review.
- B. Legislative Committee CSL Report – Leanne Martinsen reported that the Older American’s Act was reauthorized and signed by the President in April, but advocacy for adequate funding continues. The California Budget was timely this year, and additional funds for the Long-term Care Ombudsman and Home-Delivered meals were included.
- C. Advocacy Committee – Suzanne Blakeley was not present to report. Lois Harper commented that she appreciated the advocacy information that Suzanne shares via e-mail from time to time. Susan Okun inquired about the Napa Housing Summit that was held in June. Leanne Martinsen indicated that a follow-up summit was planned for October. Steven Rozensky, one of the members that had participated, recommended that others register early for this, as space is limited and last time folks were turned away. There was also a discussion about the increasing concerns about senior homelessness, and the prevalence of mental health issues in the homeless population.
- D. Membership Committee – Lois Harper recognized John Morris, and asked him to share some information about himself and why he was interested in serving on the Council. His application for membership was included in the meeting packet, and will be on the next meeting agenda for a vote. Lois also stated that Nieves Fernandez would be resigning, and we needed to recruit more members from Solano County. She reported that she had been in contact with the Carquinez Village organization and they may be interested in getting more involved with the AAoA. In response to a question, Leanne Martinsen indicated that all of the positions on the Board of Directors for Solano County are full, but there are vacancies posted for a number of Napa County members.
- E. TACC Report – Steven Rozensky indicated that he would not be able to participate in the TACC meeting in Sacramento on September 12-13. Vice chair Suzanne Blakeley is also unavailable. Secretary Susan Okun also indicated that she had a conflict on these dates, so the Chair asked if there were other members who might want to represent the AAoA, and Arnold Koenig indicated that he might be able to do so. If he decides to go, Leanne Martinsen will notify Sandi Fitzpatrick of the designated alternate, so that arrangements can be made. Arnold Koenig also reported on a meeting that he attended about the Napa Caregiver Ordinance. He has volunteered to assist Napa Commission on Aging members with developing

educational materials for the community, including first responders. Leanne Martinsen indicated that the AAoA has been responsible for processing the permit applications, and there is information, including the actual ordinance, posted on the AAoA website.

VIII. AAoA Executive Director & Staff Report.

A. Leanne Martinsen reported on AAoA activity, including the following items:

- The Area Plan was submitted to CDA on April 29, awaiting approval.
- The Area Plan Budget was approved by CDA.
- Worked with CFO to accomplish fiscal closeout reports for fiscal year-end.
- Local service provider contracts have been signed and returned, and services continue with same providers as last year.
- Staff continues to follow up with both nutrition contractors regarding the transition to subcontracting with Valley Services. Our dietitian is working with the subcontractor's dietitian on the menus and safety and sanitation protocols. The meals are being prepared in the Meals on Wheels kitchen in Suisun City, and the Home-Delivered meals will be delivered cold, as they have been in Solano County for several years. This is a change in Napa. AAoA staff will follow the transition and provide technical assistance as needed. Sally Livingston stated that she was working as the Dietitian for Meals on Wheels of Solano County several years ago, when they made the switch to delivering frozen meals, and the food quality and safety were improved by this. Arnold Koenig reported that he had heard an informative presentation from the providers at the Napa Commission on Aging meeting in July.
- Kaiser Public Affairs Event Sponsorship for Fall Prevention events, Awarded \$5,000 for each county. Events will be held on September 7 in Suisun City, September 23 in Napa and September 28 in St. Helena.
- An application for funds to support community health programs in Napa (Including StopFalls Napa Valley) was submitted on August 15.
- Discussions with Partners In Care Foundation regarding amending current contract for provision of Chronic Disease Self-Management Program (AAoA Health Promotion) to also include short-term post discharge services (MSSP Care Management) for Blue Shield members by referral.
- Worked to transfer Napa MHSA –PEI contract to Mentis, effective July 1. AAoA will be subcontracted for the Navigator position.
- Attended National Association of Area Agencies on Aging (N4A) annual conference in San Diego July 24-28. Throughout the year, I appreciate the advocacy that N4A provides on the federal level, and this was an opportunity to learn about what other AAAs across the country are doing. Shared a page from the conference program that summarized the focus areas. Brought back information to share on best practices in Healthy Aging, Business Development, Livable Communities and more.
- Request from the Vallejo Veterans Memorial Building Council, seeking WW II veterans to honor on December 16. Contact information was shared.
- Represented AAoA at community forums.

- Encouraged members to participate at outreach opportunities, many events in September and October. A sign-up sheet was distributed. Copies of event flyers were provided for those who wish to take for themselves and to distribute in the community.

B. Jason Curletto offered to answer questions from members about the end-of year reports or any other concerns about program monitoring.

IX. Action Items: None this month.

X. Information Items: None

.XI. Communication with AAoA Board: Steven Rozensky indicated that he would not be available to attend the September Board of Directors meeting.

XII. Community Input II. Sally Livingston reported that the Senior Coalition of Solano County will be recognizing centenarians on September 13. They have identified at least 22 Solano County residents that are 100 years old or older, and many of them will be present at the ceremony at the Supervisor's chambers in Fairfield. (Note: Napa County will be recognizing centenarians at an event on September 20. Both events are listed in the Schedule of Events in the agenda packet.) She also reported on the Mental Health Services Act Stakeholder process in Solano County. Leanne Martinsen will forward information about future stakeholder meeting dates and locations to the members, and they are encouraged to participate and advocate for continued funding of services for older adults.

XIII. The meeting was adjourned at 2:20 PM. With thanks to Steven Rozensky for providing cookies.

Submitted by: Leanne Martinsen, Executive Director

Approved by _____, Advisory Council Secretary

Date: October 6, 2016

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