



ADVISORY COUNCIL, NOVEMBER 2, 2017, 1:00 PM

Area Agency on Aging Serving Napa and Solano Training/Conference Room
400 Contra Costa Street, Vallejo, CA 94590

Minutes

- I. The meeting was called to order at 1:12 pm by Chair, Steven Rozensky, with the pledge of Allegiance. Guests were introduced.
 - A. Members Present: Steven Rozensky, Chair, Carroll Cotton, Suzanne Blakeley, Arnold Koenig, Lois Harper, Susan Okun, Secretary, Steve Sillen, Mary C. Spry-Danner
 - B. Staff Present: Leanne Martinsen – AAoA Executive Director, Ruth Clark -- Planner, Jason Curletto -- Program Assistant/MIS&IT.
 - C. Members Absent/Excused: Carl Bunch; Sandra Calloway, John Morris, Mary Palmer, VChair, Teri Ruggiero
 - D. Board Members Present: none.
 - E. Guests Present: Nicole Howell and Su-Yin Bickner from Ombudsman Services of Contra Costa and Solano Counties
- II. Consent Agenda
 - A. **Motion by Susan Okun, seconded by Suzanne Blakeley, to approve the Nov 2, 2017 meeting agenda, as presented, motion carried.**
 - B. **Motion by Carroll Cotten, seconded by Suzanne Blakeley, to approve the October 5, 2017 meeting minutes as presented.**
- III. Correspondence:
 - A. Leanne Martinsen shared a letter dated October 19, 2017 from the California Department of Aging regarding the review and approval of the 2017-2018 Area Plan Update.
- IV. Provider Presentation: Nicole Howell, Executive Director of Ombudsman Services of Contra Costa and Solano gave a presentation about the Solano County Ombudsman services which are a new contract for her agency.

Nicole stated that she believes the Ombudsman role is not just for facility coverage and complaints, but has an important role to educate the community on issues of aging. She said the Bay Area has porous borders so people may live in one county and receive services in another. Nicole said that this agency sees person at the center of the care plan and focuses on a transparent relationship. She told the Advisory Council to expect to see the agency numbers every month and asked for local contacts to present to local community groups. AC member questioned if any previous staff transitioned to this agency. Nicole stated that they have retained one staff member as a volunteer. Nicole said that there will be three types of volunteer ombudsman trainings: daytime for 2 ½ days; a 6-week evening training, and a Saturday/Sunday training in February and March. Steve Rozensky asked how many LTC beds there are in Contra Costa and Solano Counties. Nicole stated 10,000 in Contra Costa, and 3000 in Solano long term care beds, which is 4% of the LTC beds in California. Several AC members gave suggestions to Nicole for local contacts. Nicole was asked to come back in a year to share further.

V. Community Input I –

A. Susan Okun Informed the AC that there is a new Collabria Care program in Napa Valley that has a presentation on end of life planning.

VI. AOA Board Report: Carolyn Wrage was not in attendance. The next Board meeting will be on November 21 in Napa at 650 Imperial Way.

VII. Committee Reports:

A. Program Performance Monitoring Committee –Teri Ruggiero was not in attendance and this committee will meet when she calls the next meeting. Susan stated that this committee could welcome another new member. Current members are Heather, Suzanne, Susan, and Teri.

B. Legislative Committee CSL Report – Leanne Martinsen reported that the California Senior Legislature annual session is being held this week and so our representative Lauren couldn't attend today's meeting. She has been invited to make a report at a future meeting in December or January.

C. Advocacy Committee – Suzanne Blakeley

1. The Vallejo police department is providing a three-part training on crime for apartment complex managers of senior facilities. Interest was expressed in having a representative of the police department come talk to the AC on this issue.
2. There was a discussion about Medicare and Social Security benefits and this year's cost of living factor.
3. Update on the status of the Solano Vista Senior Apartments. Residents have been returned to their apartments, but there are still major problems with plumbing and other maintenance and theft issues, so residents there are still in need of advocacy. Next week she will be filing a tax exemption complaint

with HUD against ownership and management company based on their negligence.

4. Previously, Susan had recommended that the AC write a letter to the management, stating disappointment that donated food was not provided to the residents in need.
- D. Membership Committee – Lois Harper reported that there is no membership committee news. Leanne brought to her attention that several members' terms are close to expiration. Susan and Carroll expressed their interest in continuing their AC membership. Susan Okun made a motion seconded by Steve Sillen to extend their memberships that was subsequently approved.
- E. Ad Hoc Committee on Senior Safety: Arnold Koenig expressed his concern about the elderly victims of the recent wildfires. There was a discussion about the failings of the Nixle alert system. Ruth Clark, Planner, shared a variety of Area Agency on Aging disaster preparedness and disaster response resources including AAoA grantee emergency plans, county Volunteer Organizations Active in Disaster (VOAD) <http://www.calvoad.org/>, Alzheimer Association emergency planning, and Community Emergency Response Team (CERT).

VIII. AAoA Executive Director & Staff Report.

- A. Leanne Martinsen reported on AAoA activity, including the following items:
- The Board of Directors has accepted an offer of technical assistance from the Solano County auditor.
 - Solano County will be assisting in recruitment of the new Executive Director.
 - Leanne commented about the AAoA providers' response to the fires. The AAoA has amended its emergency plan and added air masks to emergency supplies.
 - Staffing:
 - Accepted resignation of Jacquelin Bell, CFO, effective 10/31/2017; recruiting to fill this position.
 - Hired part-time RN Case Manager for MSSP to replace one that left to accept a full-time position.
 - Hired a part-time Intake Coordinator for PEAS to replace one that left to accept a higher paying position with the County.
 - Recruiting a part-time I&A staff for the Drop-in Center, as one Full-time staff member has reduced hours to half-time, and the position is budgeted as full-time
 - Received Budget Display for Area Plan with \$70,000 OTO funds, submitted Budget revision. Preparing revisions for provider contracts and updating Agency Budget to reflect distribution of OTO funds.
 - AAoA Team - staff for Solano walk to End Alzheimer's on October 28. Thank you to members that supported us. Our team raised \$1,355 this year.
 - Napa Fall Prevention event rescheduled for November 6, at Rohlf's Manor. Please register.

- CDA on-site visit scheduled January 22-26, 2018 to monitor Older Americans Act funded programs and services. CDA will meet with the AC Chair on-site at that time. Received request on October 10 for documents to be submitted in advance, and met with staff (Planner, MIS Coordinator and Direct Services Supervisor) to prepare response by November 28.
 - Napa Valley Vintners: We submitted an application for funds to support StopFalls Napa Valley and expansion of existing Health Promotion programs in Napa County was submitted on August 18. Notification of awards has been received, but they have requested that we not share until the funder releases this to the public.
 - Updated Senior Guides for both Napa and Solano, English and Spanish are available now. We are updating the Solano Guide for reprinting in the next month.
 - Working with staff to promote a range of evidence-based health promotion programs, including Chronic Disease Self Management (Diabetes and Chronic Pain), and Fall Prevention (Matter of Balance and Tai Chi) programs in both Napa and Solano County.
 - Next Advisory Council Meeting Thursday, 12/7/2017 in Napa
- B. Planner Report from Ruth Clark: Ruth and other AAoA staff met with almost all contract providers in October meetings. The remaining meeting is scheduled for early November.
- C. Jason Curletto
- a. Program Monitoring. (The next Monitoring Committee meeting will be scheduled by Teri Ruggiero, who was not at this meeting.) Jason offered to review the PM report but Steven said that the Monitoring Committee should meet and review individual issues for individual providers rather than just look at numbers.
 - b. FIA has a new contract for the entire county, not just Vacaville. AAoA has requested a service area map to review service coverage.

IX. Discussion/Action Items:

- A. There were no recommendations to the Board of Directors at this time.
- B. Regarding the October discussion of a recommendation that operators of senior housing that accept federal funding should be required to have staff on site that have the capacity to assess and respond to resident emergencies: Steven stated that since this situation has now become a legal case, the AC holds off on making recommendations. Ruth Clark suggested that perhaps this issue might be rephrased to identify resources for residents of federally funded senior housing, and a resource may be a HUD Approved Housing Counseling Agency. Leanne suggested that the Vacaville Housing Authority is a housing counseling agency and that we request better information, perhaps a presentation on the topic.
- C. Discussion regarding the distribution of Agenda Packets, via e-mail, in addition to AAoA mailing hard copy Agenda packets. It was decided that members will receive

Agenda Packets by mail and staff will print 1-2 additional packets for distribution at the AC meeting.

XIII. The meeting was adjourned at 3:10 PM.

Submitted by: Ruth Clark, Planner

Approved by _____, Advisory Council Secretary

Date: _____