



A Tradition of Stewardship
A Commitment to Service

NAPA / SOLANO AREA AGENCY ON AGING
275 Beck Avenue, Fairfield, CA 94533
(707) 784-8960
www.aaans.org



Area Agency on Aging Napa/Solano Advisory Council on Aging Agenda

**650 Imperial Way
Napa, CA 94559**

**June 4, 2019
10:00 am – 12:00 pm**

The Advisory Council on Aging does not discriminate against persons with disabilities. Meetings are held in accessible facilities. If you wish to attend this meeting and require assistance in order to participate, please call the Area Agency on Aging at least 24 hours in advance of the event to make reasonable arrangements, 707/784-8960.

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council on Aging after distribution of the agenda packet are available for public inspection during normal business hours at the Solano County Older and Disabled Adult Services receptionist's desk at 275 Beck Avenue, Fairfield, 1st Floor.

If you wish to address any items on the Agenda, please participate in the discussion so the Advisory Council on Aging can fulfill its purpose of being an informed community champion of older adults, advising the AAA, the Oversight Board, and the Napa and Solano Boards of Supervisors.



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AGENDA

CALL TO ORDER – 10:00 am
ROLL CALL

COMMENTS FROM THE PUBLIC- 10:05

This is your opportunity to address the Advisory Council on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the ACOA. Please limit your comments to three minutes. Items from the public will be taken under consideration without discussion by the Advisory Council and may be referred to staff.

APPROVAL OF THE AGENDA 10:15

APPROVAL OF THE MINUTES -- Attachment

PRESENTATION – Information and Assistance Program, Napa -- Tiffany Walker, Collabria Care- 10:20

REPORTS 10:35

COMMITTEES

Executive -- Attachment

STAFF -- Attachment

BREAK 10:50 – 11:00

OLD BUSINESS 11:00 – 11:30

1. Establish Standing and Ad hoc Committees and assign membership
 - Legislative –
 - Program – Fall Prevention
 - Communications – Framing, social media, website, logo
 - Others?

NEW BUSINESS 11:30-11:50

1. ACOA Bylaws – Ad Hoc Committee? -- Attachment

ANNOUNCEMENTS 11:50

ADJOURN (Noon)

To the next scheduled meeting of the Advisory Council on Aging. July 2, 2019, 10:00 am – noon in Fairfield, 675 Texas Street, Fairfield, CA 94533.

Napa/Solano Advisory Council on Aging
Meeting Minutes May 7, 2019

Location: County Administration Center
Multi-Purpose Rooms
675 Texas Street, Fairfield, CA 94533

Date: Tuesday, May 7, 2019

Time: 10:00 am – 12:00 pm (noon)

Attendees: Brenda Crawford, Fran Rosenberg, Susan Ensey, Donna Harris, Dane Reeves, Arnold Koenig, Jennalee Dawson, Deanna DuPont, Robert Padilla, Linda Chandler, Donna Altes, Julie Spencer
Marc Glassberg, Diane Kaljian, Sara Naramore, Rita Emery, Joyce Goodwin, Roselle Tamoro, Elaine Clark

Call to Order – 10:02 am; roll call, quorum present

Public Comment

Sara Naramore – Epidemiologist, Solano County Public Health

- Feedback for needs assessment in Solano and Napa Counties
- ACOA majority voted for individual meetings with Sara. Sara will follow up with each member to conduct the survey.

Marc Glassberg – Leisure Town Home Association (LTHA) Board 1st Vice President, disaster planning, 707/448-8042, info@ltha.org

Spoke about the need for all organizations to have disaster plans in place.

- Update the placard method “Help – Senior/child” in front window to present day methods – statewide advocacy needed
- Amendment to the Good Samaritan Law to make it easier to provide assistance

Approval of the Agenda

- Motion and second to approve agenda. All in favor, none opposed
- Introduction Activity
- Staff Presentation – Overview of Advisory Council and discussion about issues of aging.

| Social Barriers | |
|--------------------------------|-------------------------------|
| Ageism - Age discrimination | Poverty - Income disparity |
| Transportation | Abuse - Physical |

| | |
|--------------------------------------------------------------|--------------------------------|
| | - Emotional - Financial |
| Isolation | Depression - Suicide |
| Being invisible | Purpose |
| Physical barriers | Denial |
| Technology | Relocation |
| Relearning basic life skills - Cooking - Writing check | Social/recreational activities |
| Dementia | Not eating |
| Unsafe living conditions | Fall risks |
| Language | Vulnerability |
| Giving up independence | Guilt |
| Illness | Fear of death |
| Social security | Lack of companion |
| Increased med issues | Lack of resources |
| Grief | Irrational fears |
| Homelessness | Loss of sight/sound |
| | Hoarding |

Action Items

- Select Leadership Team – all moved, seconded and carried by Council
 - Chairperson – Brenda Crawford, Solano
 - Vice-Chairperson – Dane Reeves, Napa
 - Secretary – Susan Ensey, Napa
- Committees will be discussed and created at the June meeting.

Council Member Comments

No comments.

Meeting adjourned at 11:54 am. Next meeting is June 4, 2019, 10:00 am – noon in Napa, 650 Imperial Way, Napa 94559.

**Napa / Solano Advisory Council on Aging (ACOA)
Executive Committee Minutes**

Location: County Administration Center
275 Beck Avenue, Fairfield
Conference Room 2

Date: Friday, May 24, 2019

Time: 10:00 – 12:00

Attendees: Elaine Clark, Program Oversight, Area Agency on Aging for Napa and Solano
Brenda Crawford, President Advisory Council
Dane Reeves, Vice President Advisory Council
Susan Ensey, Secretary Advisory Council

Call to Order: 10:17 a.m.

Executive Committee approved opening application process to fill open seat on Advisory Council for Napa.

Calendar dates set for Executive Committee Meetings: Normal date will be the third Friday of each month at 10:00 to 11:00 a.m.. Next meeting is Friday, June 21 at 2600 Estates Drive, Fairfield, 94533.

Discussion on ACOA Committees: The Executive Committee recommends the following three:

- Communications: Strategy, logo, social media, etc.
- Program Committee with focus on Fall Prevention Strategy - Matter of Balance Program
- Legislative Committee

Program Review Committee is a future committee

Committees will include community members

Everything we do should be framed in terms of specific core areas of disparity / value for seniors, such as: Isolation, independence, social engagement, hunger, healthcare, housing.

Establishing committees and committee structure to be discussed at next regular ACOA Meeting.

Agenda for regular ACOA Meeting:

- Call to Order
- Public Comment
- Approve Agenda
- Presentation on a current issue or topic, or by a provider

- Committee Reports
- Staff Reports
- Old / New Business
- Announcements
- Adjourn

Review of By-Laws:

- Add the conflict of interest statement.
- Change the meeting schedule from meet at least monthly to meet a minimum of eight times a year.

Elaine will ask members to review the By-Laws and prepared to discuss at the next regular ACOA Meeting.

Adjourned



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ACOA Staff Update June 4, 2019

Program

1. CDA contract approved by Board of Supervisors and submitted to CDA. Budget and funding overview. Attached.
2. New, one-year contract for SSI expansion will begin July 1, 2019. New legislation allows older adults receiving SSI to also receive CalFresh assistance, effective June 1st. One-time-funding for outreach and application assistance. Apx \$40,000 that will be contracted out.
3. New contracts for the 2019-2020 year are being created with current providers.
4. Search continues for a provider of Ombudsman Services for Napa County. The current "emergency" provider contract will not be renewed. We are close to making a final selection.
5. Elaine Clark, AAA Project Manager, volunteered to participate on a C4A committee to work with CDA to streamline contracting process.

Legislative Update

1. C4A (the advocacy organization for AAAs and programs) reported positive movement on several Bills affecting seniors and adults with disabilities. Attached
2. Long Term Care Ombudsman Services -- \$4.2 million additional funding likely
3. Senior Nutrition – between \$17 – \$20 million additional funding likely
More work to be done re: helping understand the need and measuring need
4. SB280 Housing. Trying to establish "seniors" as a special group in all HUD housing programs as part of the Continuum of Care.
5. CA Commission on Aging is supporting many bills including SB512 that creates a structure for developing long-term care programs and benefits to seniors.
6. N4A will host their annual "Hill" Policy Update in Washington, DC, on March 17-18, 2020 for anyone who is interested and will be in Washington.

CDA Update

1. Close to hiring a Director and Deputy Directors. Currently working filled with "Acting" positions.

General

1. Administration for Community Living (ACL) which houses the Administration on Aging (AoA), and Administration on Intellectual and Developmental Disabilities (AIDD), and the HHS Office on Disability, has been reorganized. The effect is to have fewer people available to help state organizations respond to emerging issues. Most staff positions have been reassigned to Washington, DC.

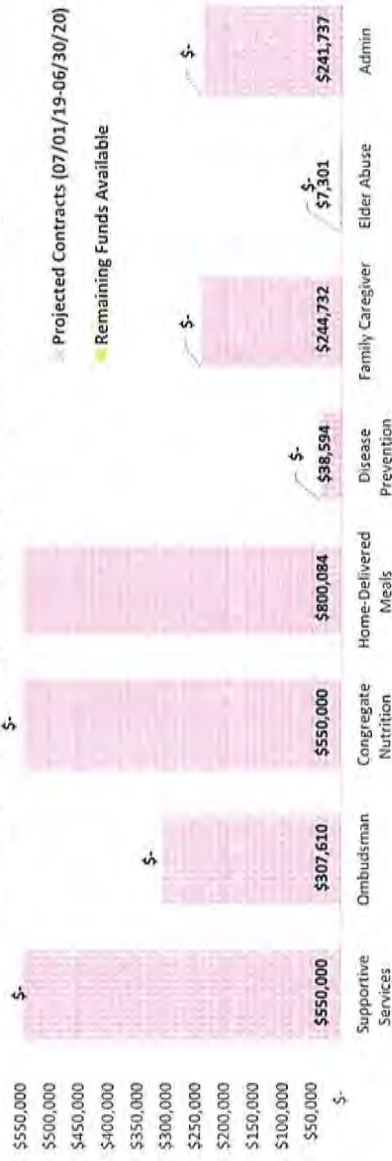
**PLANNING AND SERVICE AREA (PSA) 28
 NAPA/SOLANO AREA AGENCY ON AGING
 PROPOSED AREA PLAN BUDGET FY 19/20**

PART I: FY 19-20 AP - PSA 28

A. TOTAL FEDERAL & STATE FUNDING

| | Supportive Services | Ombudsman | Congregate Nutrition | Home-Delivered Meals | Disease Prevention | Family Caregiver | Elder Abuse | Admin | Total |
|----------------------------------------------------------|---------------------|------------|----------------------|----------------------|--------------------|------------------|-------------|------------|--------------|
| Updated Baseline (Inc. Transfers) One Time Only (OTO) | \$ 550,000 | \$ 307,610 | \$ 550,000 | \$ 800,084 | \$ 38,594 | \$ 244,732 | \$ 7,301 | \$ 241,737 | \$ 2,740,058 |
| Total Funding - AP1920-28 | \$ 550,000 | \$ 307,610 | \$ 550,000 | \$ 800,084 | \$ 38,594 | \$ 244,732 | \$ 7,301 | \$ 241,737 | \$ 2,740,058 |
| Projected Contracts (07/01/19-06/30/20) | (550,000) | (307,610) | (550,000) | (800,084) | (38,594) | (244,732) | (7,301) | (241,737) | (2,740,058) |
| Remaining Funds Available | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

AP-1920-28 TOTAL FUNDING BY SERVICE TYPE



B. CONTRACT FUNDING BY SERVICE AREA

| Service Area | Supportive Services | Ombudsman | Congregate Nutrition | Home-Delivered Meals | | Disease Prevention | Family Caregiver | Elder Abuse | Admin | Total | % to Total |
|--------------|---------------------|-------------------|----------------------|----------------------|------------------|--------------------|------------------|-------------------|---------------------|----------------|------------|
| | | | | Delivered | Meals | | | | | | |
| Napa | \$ 255,000 | \$ 134,703 | \$ 200,000 | \$ 270,084 | \$ - | \$ 85,000 | \$ 7,301 | \$ - | \$ 952,088 | 34.75% | |
| Solano | 295,000 | 172,907 | 350,000 | 530,000 | 23,594 | 159,732 | - | - | 1,531,233 | 55.88% | |
| Both | - | - | - | - | 15,000 | - | - | 241,737 | 256,737 | 9.37% | |
| Total | \$ 550,000 | \$ 307,610 | \$ 550,000 | \$ 800,084 | \$ 38,594 | \$ 244,732 | \$ 7,301 | \$ 241,737 | \$ 2,740,058 | 100.00% | |

| Service Area | Contracts Serving Napa or Solano | | Contracts Serving Both Counties * | | Total | % |
|--------------|----------------------------------|----------------|-----------------------------------|----------------|---------------------|----------------|
| | Amount | % | Amount | % | | |
| Napa | \$ 952,088 | 38.34% | \$ 68,061 | 26.51% | \$ 1,020,149 | 37.23% |
| Solano | 1,531,233 | 61.66% | 188,676 | 73.49% | \$ 1,719,910 | 62.77% |
| Total | \$ 2,483,321 | 100.00% | \$ 256,737 | 100.00% | \$ 2,740,059 | 100.00% |

(Rounding Error)

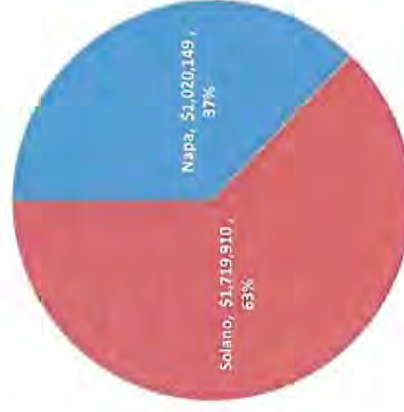
* Percentage of allocations based on prorated share of population served in each County as Provided by California Department of Aging (2018 Data)

| County | Population | % |
|--------------|----------------|----------------|
| Napa | 36,069 | 26.51% |
| Solano | 99,982 | 73.49% |
| Total | 136,051 | 100.00% |

POPULATION



CONTRACT FUNDING PER SERVICE AREA



C. CONTRACTS SUMMARY

| Provider | Service Area | Total | Services |
|----------------------------------------------------|--------------|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Northern CA & Northern NV Alzheimer's Association | Solano | 24,732 | Family Caregiver |
| Bay Area Legal Aid | Napa | 50,000 | Supportive Services: Legal Services |
| Collabria Care | Napa | 215,000 | Supportive Services: Information and Assistance, Outreach, Registry, Case Management Caregiver: Information Services, Access, Assistance, Support Services, Respite Care |
| Community Action of Napa Valley | Napa | 470,084 | Congregate Meals, Home Delivered Meals and Nutrition Education |
| Faith in Action | Both | 15,000 | Disease Prevention, Supportive Services: Phone Reassurance, Home Visiting, Transportation, |
| Faith in Action | Solano | 110,000 | Disease Prevention, Supportive Services: Phone Reassurance, Home Visiting, Transportation, |
| Choice in Aging | Solano | 50,000 | Family Caregiver |
| Legal Services of Northern California | Solano | 60,000 | Supportive Services: Legal Services |
| Meals on Wheels Solano County | Solano | 880,000 | Congregate Meals, Home Delivered Meals, and Nutrition Education |
| Molly's Angels | Napa | 75,000 | Supportive Services: Transportation and Telephone Reassurance |
| Northcoast Opportunities - DBA Redwood Care Givers | Solano | 85,000 | Family Caregiver |
| Ombuds Services of Contra Costa and Solano | Solano | 172,907 | Supportive Services and Elderly Abuse Prevention |
| Ombudsman Services TBD | Napa | 142,004 | Ombudsman Services |
| Solano Transportation Authority | Solano | 50,000 | Supportive Services: Transportation |
| IIIB New Provider Solano Pride Ctr | Solano | 25,000 | IIIB Supportive Services |
| IIIB New Provider #2 TBD (Home Mods) | Solano | 50,000 | IIIB Supportive Services |
| IIID New Provider #3 TBD (Fall Prevent) | Solano | 23,594 | IIIB Supportive Services |
| Stella Wu-Chu | Both | 30,000 | Administration: Nutrition Counseling |
| Total | | \$ 2,528,321 | |

PART II: FY 19-20 SNAP-Ed

| | Amount |
|-------------------------------------------|---------------|
| Administration | 9,047 |
| Contract with Healthy Cooking for Kids ** | 81,425 |
| Total Funding | 90,472 |

** In process; The contractor "Healthy Cooking with Kids" program area "Innovative Health" will coordinate and provide Tai Chi for Arthritis and Fall Prevention program training, Bingocize exercise and movement for seniors, and senior nutrition instruction to promote healthy food and drink choices, and coordinate with our SNAP-Ed partners to increase access & resources for evidence-based physical, and nutritional activities for seniors.



2019 LEGISLATIVE BILLS - UPDATE

980 9th Street Suite 240 ~ Sacramento, CA 95814 ~ ph: 916-443-2800 ~ Fax: 916-554-0111 ~ aging@c4a.info

"Aging is All About Living"

Revised May 22, 2019

Supplement page of A bill.

AB480 (Salas) Mental Health: Older Adults Position: Support Priority: A Status: Passed Assembly Appropriations

AB1136 (Nazarian) California Department of Community Living establishment Position: Support Priority: A Status: Held in Assembly Appropriations
create CA dept community hlt

AB1137 (Nazarian) The California Department of Aging Position: Support Priority: A Status: Passed Assembly Appropriations
use part of the budget - hlt. Now we go

AB1287 (Nazarian) Universal Assessments: No Wrong Door System Position: Support Priority: A Status: Passed Assembly Appropriations
redesigning Older CA Act. Modernization of Older CA Act.

AB1382 (Aguilar-Curry) Master Plan for An Aging California Position: Support Priority: A Status: Passed Assembly Appropriations

SB228 (Jackson) Master Plan on Aging Position: Support Priority: A Status: Senate Floor - Special Consent

SB280 (Jackson) Older Adults and Person with Disabilities: Fall Prevention Position: Support Priority: A Status: Senate Floor - Special Consent

SB453 (Hurtado) Older Adults - ADRL pgms. Position: Support Priority: A Status: Senate Floor - Special Consent
ADRL pgm. Approved as well.

SB611 (Caballero) Housing: Elderly and Individuals with Disabilities Position: Support Priority: A Status: Senate Floor - Special Consent

California Population Changes by Age Groups 2011-2018

| Population by Age Group | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | Change 2011-2018 | % Change 2011-2018 |
|-------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------------|--------------------|
| All ages | 37,675,500 | 38,042,760 | 38,373,749 | 38,739,792 | 39,059,415 | 39,312,207 | 39,613,019 | 39,952,483 | 2,276,983 | 6.0% |
| 0-9 Yrs | 5,062,009 | 5,084,201 | 5,095,257 | 5,103,531 | 5,101,697 | 5,081,374 | 5,054,802 | 5,031,272 | -30,737 | -0.6% |
| 10-18 yrs | 4,814,899 | 4,788,579 | 4,770,814 | 4,766,123 | 4,746,921 | 4,752,180 | 4,782,490 | 4,813,339 | -1,560 | 0.0% |
| 19-25 Yrs | 10,123,264 | 10,185,541 | 10,260,373 | 10,328,296 | 10,363,146 | 10,377,327 | 10,379,376 | 10,364,844 | 241,580 | 2.4% |
| 26-39 Yrs | 5,159,273 | 5,205,998 | 5,261,870 | 5,318,812 | 5,346,222 | 5,352,282 | 5,354,174 | 5,350,446 | 191,173 | 3.7% |
| 40-49 Yrs | 5,290,881 | 5,273,176 | 5,236,169 | 5,202,887 | 5,179,027 | 5,158,070 | 5,152,765 | 5,154,185 | -136,696 | -2.6% |
| 50-59 Yrs | 4,892,470 | 4,982,072 | 5,053,693 | 5,116,219 | 5,148,581 | 5,136,348 | 5,121,022 | 5,112,854 | 220,384 | 4.5% |
| 60+ Yrs | 6,355,310 | 6,594,219 | 6,837,392 | 7,106,208 | 7,396,184 | 7,658,877 | 7,933,064 | 8,221,985 | 1,866,675 | 29.4% |
| 0-59 Years | 31,320,190 | 31,448,541 | 31,536,357 | 31,633,584 | 31,663,231 | 31,653,330 | 31,679,955 | 31,730,498 | 410,308 | 1.3% |

Projections Prepared by Demographic Research Unit, California Department of Finance, January 2018
 Chart created by the Seniors Council of Santa Cruz & San Benito Counties using the CA Dept of Finance Projections

glenn, 11/20/15

Proposed Addition to the Bylaws

Oversight Board of the Napa/Solano Area Agency on Aging

April 2019

Concern:

The Bylaws governing the Oversight Board of the Napa/Solano Area Agency on Aging (N/S AAA) do not address the possible conflict of interest or appearance of a conflict of interest should a member of the community who relates to an organization funded by the N/S AAA apply for a position on the Oversight Board. Therefore, it is recommended -the following be adopted as part of the Bylaws governing the Oversight Board.

Section 5. CONFLICTS OF INTEREST – additional paragraph

A member of the Oversight Board shall not have a financial interest in any entity funded by the AAA, as provided for in Government Code, § 1090, et seq., and Government Code, § 87100, et seq. Notwithstanding those laws, such "financial interest" shall include income received from, or a position of management in, any nonprofit entity funded by the AAA, whether received or held by the member or his or her spouse.



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Area Agency on Aging Napa/Solano Advisory Council on Aging Agenda

**675 Texas Street
Fairfield, CA 94533**

**July 2, 2019
10:00 am – 12:00 pm**

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If you wish to address any items on the Agenda, please participate in the discussion so the Advisory Council on Aging can fulfill its purpose of being an informed community champion of older adults, advising the AAA, the Oversight Board, and the Napa and Solano Boards of Supervisors.



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AGENDA

CALL TO ORDER – 10:00 am
ROLL CALL

COMMENTS FROM THE PUBLIC- 10:05

This is your opportunity to address the Advisory Council on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the ACOA. Please limit your comments to three minutes.

APPROVAL OF THE AGENDA 10:15

APPROVAL OF THE MINUTES -- Attachment

PRESENTATION 10:15 -- 10:40

Ombudsman Services of Contra Costa and Solano Counties – Nicole Howell, Executive Director

REPORTS 10:40 – 11:10

COMMITTEES

- Executive -- Attachment
- Legislative -- Attachment
- Programs -- Attachment
- Communications -- Attachment
- Bylaws -- Attachment

STAFF -- Attachment

OLD BUSINESS 11:10 – 11:40

Discussion

1. Proposed Bylaws changes – Coming separately

NEW BUSINESS 11:40 --11:50

Action Items

1. Establish Membership Committee

Discussion Items

1. Discuss designating a person to attend key Solano and Napa County meetings and report to the full ACOA.

ANNOUNCEMENTS -- 11:50

ADJOURN (Noon)

To the next scheduled meeting of the Advisory Council on Aging. August 6, 2019, 10:00 am – noon in Napa, 650 Imperial Way.



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Napa/Solano Advisory Council on Aging (ACOA) Minutes June 4, 2019

Location: 650 Imperial Way
Napa, CA 94559

Date: Tuesday June 4, 2019

Time: 10:00 – 12:00

Attendees: Elaine Clark, Staff, Napa/Solano Area Agency on Aging
Brenda Crawford, Chairperson
Dane Reeves, Vice Chair
Susan Ensey, Secretary
Richard White, Member
Fran Rosenberg, Member
Robert Padilla, Member
Deanna DuPont, Member
Arnold Koenig, Member
Donna Altes, Member
Julie Spencer, Member

Absent: Bonita Knuckles (unexcused), Sherill Richied (unexcused), Donna Harris (excused), Jenalee Dawson (excused), Linda Chandler (excused).

Call to Order: 10:03 a.m.

Comments and a moment of silence were held in honor of JoAnn Busenbark, Advisory Council member and long-time senior advocate who recently passed.

- Motion to Approve Agenda M/S/A
- Motion to Approve Minutes M/S/A

Presentation: Tiffany Walker, MSW, Program Manager, Collabria Care

Reports

- Executive Committee – Dane Reeves. The Executive Committee met and created today's agenda and recommended the formation of sub-committees which will meet monthly or as needed to forward the work of the Advisory Council and bring recommendations to the full ACOA.
- Staff Report - Elaine Clark. Contracts are in process with vendors to begin July 1. Working on a new contract for the SSI/Cal Fresh expansion. A local contractor is being reviewed. Working with potential service provider and the State Ombudsman office to secure a local provider for the Ombudsman



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Program serving Napa County. Elaine Clark will request a presentation from the Solano County Ombudsman Program to come speak at next Advisory Council meeting.

Public Comments

Brenda Burke of the Jameson Animal Rescue Ranch Senior Citizen Pet Wellness Program expressed concern about senior safety. She also reviewed the work of the Pet Wellness program.

Bylaw Discussion

- Elaine Clark reviewed the role of the Oversight Board and the need for adoption of Advisory Council Bylaws. Clark recommended the creation of a committee to review the current draft, make recommendations, and bring recommendations back to the full Advisory Council for discussion and approval.

ACOA Committees Formed – Action Item

- **Legislative Committee:** Arnold Koenig – Napa, Robert Padilla – Solano, Dane Reeves – Napa, Deanna DuPont – Solano
- **Programs Committee:** Arnold Koenig – Napa, Susan Ensey – Napa, Fran Rosenberg – Napa, Julie Spencer – Napa, Robert Padilla – Solano
- **Communications Committee:** Arnold Koenig – Napa, Julie Spencer – Napa, Richard White – Solano
- **Critical Issues Committee:** Donna Altes – Napa, Robert Padilla – Solano, Brenda Crawford – Solano
- **New Business Committee:** Susan Ensey – Napa, Robert Padilla – Solano, Deanna DuPont – Solano
- Motion to accept committees as defined M/S/A

New Business – Action Item

- Ad hoc Bylaws Committee created, M/S/A.
- Bylaws Committee: Deanna DuPont – Solano, Susan Ensey – Napa, Robert Padilla – Solano.

Adjourned at 11:50

**Napa / Solano Advisory Council on Aging (ACOA)
Executive Committee Minutes**

Location: Paradise Valley Estates Conference Room
2600 Estates Drive, Fairfield, CA 94533

Date: Friday, June 21, 2019

Time: 10:00 – 11:30 a.m.

Attendees: Elaine Clark, Program Oversight, Area Agency on Aging for Napa and Solano
Dane Reeves, Vice President Advisory Council
Susan Ensey, Secretary Advisory Council
Diane Kaljian, Consultant, Area Agency on Aging for Napa and Solano
Deanna DuPont, Advisory Council Member
Richard Padilla, Advisory Council Member

Call to Order: 10:12 a.m.

Action Items:

1. Format and Due Dates for Committee Meeting Minutes: Elaine Clark developed a template for Committees to record the Minutes. These Minutes are to be forwarded to Elaine by the last Monday of each month so they can be included in the Agenda materials for the monthly ACOA Meetings.
2. Agenda Outline for Monthly ACOA Meeting reviewed and approved.
3. ACOA Membership and Officers: There are two vacancies for each county, including the vacancy for President. Elaine will discuss establishing a Membership Committee, and ask for nominations for President at the July 2nd meeting.
4. Locations for Committee Meetings: Dane has volunteered the Paradise Valley Estates facilities at 2600 Estates Drive in Fairfield for committees that include mostly Solano members. Elaine secured the Napa County Health and Human Services facility at 650 Imperial Way in Napa for committees that include mostly Napa members.

Discussion Items:

1. Training in the Brown Act: Elaine is investigating alternatives.
2. Program Enhancements and Opportunities for AAA Funded Services: Elaine explained that service providers will be encouraged to enhance current programs, and to identify innovative opportunities that address critical areas such as such as improving health, addressing housing, and social isolation. How programs address and impact critical needs will become a part of the RFP process.

Adjourned: 11:06 a.m.

NAPA/SOLANO AREA AGENCY ON AGING\
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**Napa/Solano Advisory Council on Aging (ACOA)
Legislative Committee Minutes**

Location: Paradise Valley Estates

Date: 06 21 19

Time: 11:30 A.M.

Attendees:

Richard White, Chair
Dane Reeves
Deanna DuPont
Robert Padilla
Elaine Clark
Diane Kaljian

Call to order: 11:30 A.M.

Action Items:

1. Arrange for California Senior Legislature representative to make a presentation to AAA Advisory Board.
2. Strategize advocacy.
3. Plan for what AAA legislative Council will do in the future.
4. Select pertinent issues we will plan to deal with
5. Advocate for legislation in process now, while keeping long term goals in mind.
6. Assign deadlines on our actions.

Discussion items:

AAA Advisory Council possible input - monitoring, commenting, and making recommendations re AAA functions.

Sensible plans for advocacy given unavailability of funding
Updates re Legislation - funding disposition and related advocacy groups
Legislative process time lines – secure info to enhance our planning
Legislative lobbying procedures - Robert will share info
Statewide AAA board members' perspectives might serve as advice re our efforts to fulfill unmet needs
Needs surveys - advocacy for same
Major Issues - transportation, affordable housing, and Healthcare reform
Long term care – difficulties: doughnut hole – Medicare qualified versus MediCal/MedicAid qualified – Federal money.
Partnership with Healthcare Plan – Dane will share info.
California Master Plan for Aging - info needed to enhance our activities
LGBTQ and people of color communities – awareness of disposition and quality of services
C4A Conferences – potential info resource especially via member/s attendance at same

Future AAA Advisory Council Legislative Committee meetings:

Next meeting: Friday, July 19

Monthly meetings will take place routinely on the 3rd Friday, at 11:30 A.M., Paradise Valley Estates.

Adjourned (Time): 12:40 P.M.

**Napa / Solano Advisory Council on Aging (ACOA)
Program Committee Minutes**

Location: Napa County Health and Human Services
Silver Lupine Conference Room
650 Imperial Way, Napa

Date: Tuesday, June 25 2019

Time: 10:15 – 12:30 a.m.

Attendees:

Arnold Koenig, Advisory Council Member
Donna Altes, Advisory Council Member
Julie Spencer, Advisory Council Member
Elaine Clark, Program Oversight, AAA

Deanna Dupont, Advisory Council Member
Fran Rosenberg, Advisory Council Member
Susan Ensey, Secretary Advisory Council
Mary Kaufmann, Guest

Call to Order: 10:15 a.m.

Action Items:

Chairperson: Elaine Clark will be the temporary Committee Chair.

Examples of Fall Prevention Programs: Elaine will put together a written summary of programs.

Program Committee participation: Committee Members are asked to invite others who have an interest and expertise in Fall Prevention.

Discussion:

Elaine explained that the scope of the Program Committee is powerful:

We are tasked with determining if programs funded by AAA are achieving desired outcomes. For example, moving from evaluation criteria solely based on number of meals provided, to data showing clients are healthier.

We will use the data collected on senior needs that will be provided at the end of July to 1) Determine and recommend key program areas; 2) Develop the evaluation criteria to be included in RFPs and contracts for AAA funding, These recommendations will be presented to the larger ACOA, and then to the Oversight Board.

Fall Prevention Program(s) will be our immediate focus:

AAA has \$40K of funding to be allocated to fall prevention for the period of July 2019 to June 2020. We need to create a strategy and framework for implementing a program, or programs for Napa and Solano County.

Recommended Scope of Components

- Comprehensive Education program for community, seniors and providers
- Exercise Programs that people will want to go to.
- Installation of grab bars including home assessments and follow-ups

Ideally develop one strategy for both Counties and one entry point for information and referrals. If programs are split Napa receives about 30% and Solano 70%. AAA can't fund all of this or be a provider, but we can talk with funders once a strategy is in place.

Examples of Fall Prevention Programs: The group reviewed written materials for two programs, and briefly discussed previous and current Fall Prevention Programs including: Matter of Balance; Stop Falls; and Solano County 2018 – 2022 Fall Prevention Partnership Strategic Plan. Elaine will provide a written summary.

Adjourned: 12:40

Next Meeting: Tuesday, July 23, 11:00 – 12:30. Napa County Health and Human Services, 650 Imperial Way, Napa



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Napa / Solano Advisory Council on Aging (ACOA) Communication Committee Minutes

Location: 650 Imperial Napa.

Date: 6/2 / 19

Time: 10:00 AM

Attendees: Donna
Elaine Clark
Deanna Dupont - Julie Spencer
Arnold Koenig - Mary Kaufman
Richard White

Call to Order: (time) 10:00 AM

Action Items

- Chairman needed - Mission Statement
- a logo is needed - Website Development
Branding
- _____

Discussion Items

- Should website be for information or for
- more involved info - like agency info - *Social media*
- On agency public announcements - AAA needs logo *present*
- Resource guide - Phone numbers - Press Release - *Public session for 2*
Time a year

*miss
omitted
would*

Adjourned (time) 10:05

Committee Meeting Dates: July 23, 2019

MISSION Statement -

Priorities

- 1) Mission Statement
- 2) Logo
- 3) Website - Media Social
- 4) Phone

5) News Release

- 6) Newsletter phased in as budget increase / contract on service agency website

(Outreach Strategy)

Deanna DuPont - will be the chair

4th Tuesday of the month for meetings



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Napa / Solano Advisory Council on Aging (ACOA)
Bylaws Committee Minutes

Location: Paradise Valley Estates 2600 Estate Dr. Fairfield, CA 94558

Date: 6/21/19

Time: 9:00 AM

Attendees: Elaine Clark
Susan Ensey
K
Robert Padilla
Deanna Dupont

Call to Order: (time) 9:00 AM

Action Items

- Review Bylaws
- Amendments, additions to Bylaws
- _____

Discussion Items

- _____
- _____
- _____
- _____

Adjourned (time) 10:00 AM

Committee Meeting Dates: July 19, 2019 @ Paradise Valley Estates



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ACOA Staff Update June 4, 2019

Program

1. Search continues for a provider of Ombudsman Services for Napa County. The current "emergency" provider contract will not be renewed long-term. We are close to making a final selection.
2. Senior Survey has been extended to July 14. The data gathered will be used to inform the AAA on the needs of seniors. We will use the information as the foundation of the 4 year Area Plan.
3. Committees have regular monthly schedules. Invite community members to attend and participate. The schedule is attached.
4. Attached is a list of service providers and their service unit pacing reports. This is new for many providers and some are struggling with access to the system. Most providers will achieve their service unit goals by the end of June.
5. Falls prevention continues to be of critical importance to both Napa and Solano Counties. Staff is working with the Program Committee and the Solano Public Health to create a framework that can be presented to the ACOA. Once that is approved a Request for Proposal (RFP) will be created. The Programs Committee members will assist in reviewing the applications.
6. Annual Senior Nutrition monitoring reports received with corrective action plans. Programs are performing within acceptable ranges.
7. Annual Senior Nutrition monitoring reports received. Programs are performing with acceptable ranges.

Legislative Update

1. Napa and Solano Counties are both moving ahead with the creation of more "affordable" housing units.
2. A letter and proposal is being sent to the Senate Aging Committee from the National Council on Aging, with community input, regarding fall prevention.

General

1. Spoke at the Solano Senior Symposium "speed dating" on June 27, giving a quick update on AAA goals and activities.
2. Attended the Napa Commission on Aging June meeting and gave a quick update on AAA activities.



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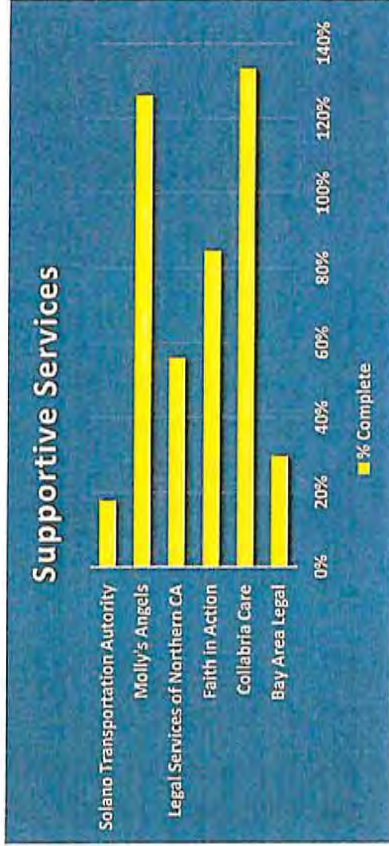
**Advisory Council on Aging
Committee Meeting Calendar
July 2019- June 2010**

| Committee | Meeting Location | Meeting Dates | Meeting Time |
|------------------|-------------------------------------------------|---------------------------|---------------------|
| Communications | 650 Imperial Way, Napa | Last Tuesday of the month | 10:00 – 11:00 |
| Executive | Paradise Valley Estates, Laurel Room, Fairfield | Third Friday of the month | 10:00 – 11:00 |
| Legislative | Paradise Valley Estates, Laurel Room, Fairfield | Third Friday of the month | 11:30 – 12:30 |
| Programs | 650 Imperial Way, Napa | Last Tuesday of the month | 11:15 – 12:30 |
| Bylaws | 650 Imperial Way, Napa | TBD, when needed | |

Everyone is invited to participate in committee work.

NAPA SOLANO AREA AGENCY ON AGING
 SERVICE UNITS PACING REPORT
 01/01/2019 - 05/31/2019

| Contractors | Supportive Services | | |
|---------------------------------|---------------------|----------------|------------|
| | Units Completed | Contract Goals | % Complete |
| Bay Area Legal | 228 | 769 | 30% |
| Collabria Care | 4,242 | 3,182 | 133% |
| Faith in Action | 9,492 | 11,226 | 85% |
| Legal Services of Northern CA | 679 | 1,214 | 56% |
| Molly's Angels | 7,021 | 5,565 | 126% |
| Solano Transportation Authority | 89 | 500 | 18% |
| Grand Total | 21,751 | 22,456 | 97% |



| Contractors | Congregate Meals | | |
|---------------------------------|------------------|----------------|------------|
| | Units Completed | Contract Goals | % Complete |
| Community Action of Napa Valley | 11,843 | 15,645 | 76% |
| Meals on Wheels | 14,469 | 15,387 | 94% |
| Stella Wu-Chu | 50 | 50 | 100% |
| Grand Total | 26,362 | 31,082 | 85% |



| Contractors | Home Delivered Meals | | |
|---------------------------------|----------------------|----------------|------------|
| | Units Completed | Contract Goals | % Complete |
| Community Action of Napa Valley | 35,916 | 42,626 | 84% |
| Meals on Wheels | 82,667 | 94,513 | 87% |
| Stella Wu-Chu | 50 | 50 | 100% |
| Grand Total | 118,633 | 137,189 | 86% |

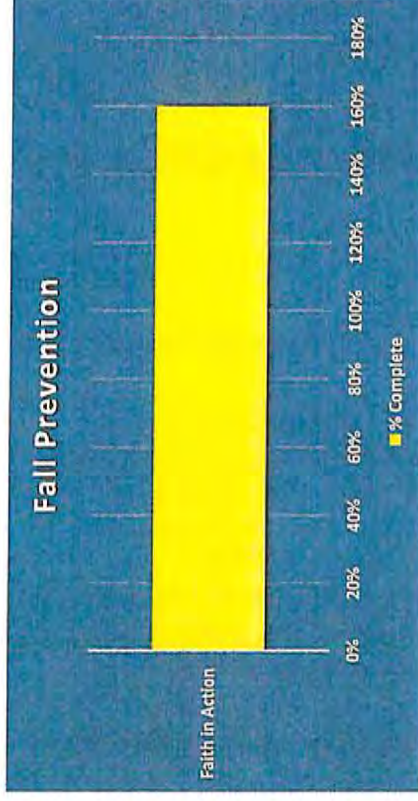


NAPA SOLANO AREA AGENCY ON AGING
 SERVICE UNITS PACING REPORT
 01/01/2019 - 05/31/2019

| Contractors | Family Caregiver | | |
|---------------------------|------------------|----------------|------------|
| | Units Completed | Contract Goals | % Complete |
| Collabria Care | 2,011 | 1,808 | 111% |
| North Coast Opportunities | 605 | 761 | 80% |
| Grand Total | 2,616 | 2,569 | 102% |



| Contractors | Fall Prevention | | |
|-----------------|-----------------|----------------|------------|
| | Units Completed | Contract Goals | % Complete |
| Faith in Action | 80 | 50 | 160% |
| Grand Total | 80 | 50 | 160% |



Ombudsman Program activities are reported directly to the Office of State Ombudsman by Napa Ombudsman and Ombudsman Services of Contra Costa. Elder Abuse Prevention Program activities are reported on a quarterly basis by completing CDA 1037 Elder Abuse Prevention Quarterly Report. For FY 1819 third quarter, there are 350 educational and training sessions conducted by Napa Ombudsman. Choice in Aging and Alzheimer's Association are in the process of completing their data reporting for this time period.



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Area Agency on Aging Napa/Solano Advisory Council on Aging Agenda

**650 Imperial Way
Napa, CA 94559**

**August 6, 2019
10:00 am – 12:00 pm**

The Advisory Council on Aging does not discriminate against persons with disabilities. Meetings are held in accessible facilities. If you wish to attend this meeting and require assistance in order to participate, please call the Area Agency on Aging at least 24 hours in advance of the event to make reasonable arrangements, 707/784-8960.

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council on Aging after distribution of the agenda packet are available for public inspection during normal business hours at the Solano County Older and Disabled Adult Services receptionist's desk at 275 Beck Avenue, Fairfield, 1st Floor.

If you wish to address any items on the Agenda, please participate in the discussion so the Advisory Council on Aging can fulfill its purpose of being an informed community champion of older adults, advising the AAA, the Oversight Board, and the Napa and Solano Boards of Supervisors.



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AGENDA

CALL TO ORDER – 10:00 am
ROLL CALL

COMMENTS FROM THE PUBLIC

This is your opportunity to address the Advisory Council on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the ACOA. Please limit your comments to three minutes.

APPROVAL OF THE AGENDA

PRESENTATION (10:15 – 11:00)

Senior Health Survey Results – Meileen Acosta, Solano Epidemiologist

REPORTS (11:00- 11:15)

COMMITTEES:

- Executive – Brenda Crawford – Group Processes, Roles and Responsibilities, moving meetings to different locations for more community involvement
- Communications --
- Legislative – Richard White, meeting time changed to 11:00, same day and location. Attached
- Programs – To be discussed later in the meeting
- Bylaws – To be discussed and voted on later in the meeting
- Membership – To be discussed and voted on later in the meeting

STAFF – Elaine Clark, Attached

OLD BUSINESS (11:15- 11:30)

- Vote on new members – Action Item
- Vote on proposed changes to the Bylaws – Action Item

NEW BUSINESS (11:30 – 11:55)

- Fall Prevention Plan, Elaine Clark – Discussion
- Create Elder Justice Committee – Arnold Koenig/Brenda Crawford -- Discussion

ANNOUNCEMENTS (11:55 -12:00)

ADJOURN (Noon)

To the next scheduled meeting of the Advisory Council on Aging. September 3, 2019, 10:00 am – noon in Fairfield, 675 Texas Street, Fairfield, CA 94533.



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Napa/Solano Advisory Council on Aging (ACOA) Minutes July 2, 2019

Location: 675 Texas
Fairfield, CA 94533

Date: Tuesday July 2, 2019

Time: 10:00 – 12:00

Attendees: Elaine Clark, Staff, Napa/Solano Area Agency on Aging
Brenda Crawford, Chairperson
Dane Reeves, Vice Chair
Susan Ensey, Secretary
Richard White, Member
Fran Rosenberg, Member
Robert Padilla, Member
Deanna DuPont, Member
Arnold Koenig, Member
Donna Altes, Member
Julie Spencer, Member

Absent: Donna Harris (excused).

Call to Order: 10:00 a.m.

- Roll Call
- Motion to Approve Agenda M/S/A
- Motion to Approve Minutes M/S/A

Public Comments

There were no comments from the community.

Presentation: Nicole Howell, Long-Term Care Ombudsman Services of Contra Costa and Solano

Reports

- Executive Committee – Dane Reeves. The Executive Committee met and created today's agenda.
- Legislative Committee – Robert Padilla. Attached
- Communications Committee – Deanna DuPont. Attached
- Programs Committee – Elaine Clark. Attached
- ByLaws Committee – Deanna DuPont gave an overview for discussion later in the meeting.



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- Staff Report - Elaine Clark. Contracts are in process with vendors to begin July 1. Two members who had not participated, resigned due to personal reasons. Two positions in Napa are open and on position in Solano County. Staff Report Attached

Bylaw Discussion

- Proposed ByLaws presented – Deanna Dupont. ByLaws to be voted on at the August meeting. ByLaws Attached.

New Business – Action Item

- Membership Committee created to review applicants for vacant ACOA positions in both Napa and Solano Counties. Members include Donna Altes (Napa), Jenalee Dawson (Solano), Dane Reeves (Napa), and Richard White (Solano). Members will make recommendations to the full ACOA at the August meeting. M/S/A

New Business – Discussion

- Discussion about the need for someone to attend key meetings in Napa and Solano and to report back to the full Advisory Council each month in order to work more collaboratively. The following meetings were suggested: Solano Senior Coalition – Deanna DuPont; Napa Commission on Aging – Donna Altes. Arnold Koenig agreed to be an alternate for both meetings.

Adjourned at 11:57

Next meeting is August 6, 2019, 650 Imperial Way, Napa, 10:00 – 12:00.



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**Napa / Solano Advisory Council on Aging (ACOA)
Executive Committee Minutes**

Location: Paradise Valley Estates Conference Room
2600 Estates Drive, Fairfield, CA 94533

Date: Friday, July 19, 2019

Time: 10:00 – 11:30 a.m.

Attendees: Elaine Clark, Program Oversight, Area Agency on Aging for Napa and Solano
Brenda Crawford, President Advisory Council
Dane Reeves, Vice President Advisory Council
Susan Ensey, Secretary Advisory Council
Robert Padilla, Advisory Council Member
Arnold Koenig, Advisory Council Member

Call to Order: 10:03 a.m.

Action Items:

Approval and Addition to the August ACOA Agenda:

Brenda will introduce a planning process for ACOA to set priorities. This will provide information for the report to the Board of Supervisors. Discussion at the next ACOA Meeting will include roles and responsibilities for committees, including ad-hoc committees. and overall group process.

Discussion Items;

- A new Housing Bill is coming through and Elaine suggested inviting a speaker to review each County's planning and the Bill's impact on senior housing.
- Brenda will follow up with Suzanne Reed with the California Senior Legislature to speak with ACOA.
- Elaine reviewed the high level calendar for Area Agency on Aging.
- Brenda recommended conducting ACOA meetings in community facilities to include public engagement.
- Brenda requests links and participation in the "Solano Seniors Count" Facebook page.
- The committee briefly discussed availability of emergency services. This could be a future funding opportunity.
- Arnold mentioned the Elder Justice League for Solano County and recommended forming one in Napa.
- Brenda will attend the annual TAC meeting in September,

Adjourned: 10:59

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Napa/Solano Advisory Council on Aging (ACOA)
Legislative Committee Minutes

Location: Paradise Valley Estates, 2600 Estates Dr, Fairfield, CA 94533

Date: Friday, July 19, 2019

Time: 11:30 A.M.

Attendees: Richard White, Chair, Legislative Committee; Brenda Crawford, Chair, Advisory Council; Ronald Koenig, Member; Robert Padilla, Member; Dane Reeves, Member; and Elaine Clark, AAA - Program Manager

Absentees: Deanna DuPont, Member

Call to order: 11:10

Action Items:

Mission Statement: Richard read the mission statement of the Advisory Council - Transportation, healthcare, justice, and housing for seniors are primary concerns as we advocate for seniors in Napa and Solano counties. His motion to accept same, was voted on, seconded, and passed with no abstentions.

Discussion Items:

Regarding the Heathcare Plan, Dane suggested there needs to be a push for a waiver re Medical qualifications and to solve the difficulty of lack of beds in Solano County.

Brenda will follow up on Robert's invitations to Suzanne Reed, California Senior

Legislator, to present info re California Senior Legislature (Link: <https://4csl.org/csl>) to the Advisory Council in September. Robert will provide contact info to Brenda.

Brenda suggested Advisory Council meetings ought to occasionally take place in community venues to provide easier access to senior participation in our meetings. Members agreed.

Elaine sent ICE Raids info to all members of the Advisory Council

Voluntary Organizations Active in Disaster (VOAD) – Richard attended a recent meeting and reported some of the organizations represented at the event were - Meals on Wheels, Salvation Army, and the Red Cross. These and other resource organizations assist in the identification of seniors most at risk in disasters because they are best able to do that. VOAD has decided that they will be involved in ongoing planning to assist seniors in times of disaster.

Brenda brought up the issue of a non-partisan sponsorship of candidate forums to familiarize seniors with the candidates and propositions on the 2020 ballot. The members of the committee agreed this was a worthwhile activity for the Advisory Council to pursue. Brenda will be actively involved with groups organizing same and keep us posted regarding the disposition.

Brenda suggested key goals regarding legislative advocacy ought to be (1) know what bills have been passed (example: SB-1206 No Place Like Home Act of 2018

([vhttps://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SB1206](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SB1206)) and (2) keep track of the disposition of bills in progress. We also ought be concerned about how we can input suggestions for new legislation.

CARA (California Alliance for Retired Americans) decides at each annual convention, via vote of the attendees, which legislative issues to prioritize, and advocate for, at their annual Lobby Day (May 23) as they lobby legislators in Sacramento or local offices. The California Legislature (see link above) “gathers ideas for legislation at the state and federal levels, crafts the ideas into formal proposals, prioritizes the proposals, presents them to members of the Legislature or the Congress, and advocates for laws implementing the ideas.” When Suzanne Reed meets with us in September she’ll be able to elaborate on the process.

LEGISLATION COMMITTEE – NAPA/SOLANO ACOA

Mission Statement

The mission of the Legislation Committee is to identify, study, review, and advocate for issues related to the independence, well-being, health, and community involvement of senior adults, adults with disabilities, and caregivers across all communities and make recommendations to the full Council.

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Napa/Solano Advisory Council on Aging (ACOA)

Communications Committee Minutes

Location: 650 Imperial Drive, Napa

Date: July 24, 2019

Time: 10:00 am – 11:00 am

Attendees:

- Robert Padilla, Member
- Arnold Koenig, Member
- Richard White, Member
- Brenda Crawford, Member
- Julie Spencer, Member
- Fran Rosenburg, Member
- Susan Ensey, Member
- Elaine Clark, Staff
- Mary Kaufmann, Guest
- Kris Brown, Guest
- Tara Blakely, Guest

Call To Order (time): 10:05 am

Action and Discussion Items

- Adopt Council Mission Statement (see attached). Present to full Council at the next meeting.
- Postpone Vice-chair selection to August meeting.
- Elaine will discuss Logo format, design, and approval process with Joyce and report back to the committee in August.
- Elaine will work with Tara and NSAAA web master to develop/update ACOA web site and report to the committee on or before the August meeting. Once in place, the updated web site will be maintained by Solano county.
- Need a qualified volunteer to assist in developing a viable social media presence.

- Kris offered to assist in developing quarterly newsletter articles; Elaine will follow up with Kris and report back to the committee at the August meeting. Providers will be encouraged to provide articles.

Adjourned (time): 11:10 am

Next Meeting Date: August 28, 2019

Submitted by: Richard White

N/S AAA MISSION STATEMENT

The mission of the NSAAA is to advocate for and enhance the quality of life, health, independence, and dignity of older adults in Napa and Solano counties.



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**Napa / Solano Advisory Council on Aging (ACOA)
Program Committee Minutes**

Location: Napa County Health and Human Services
Silver Lupine Conference Room
650 Imperial Way, Napa

Date: Tuesday, July 23 2019

Time: 11:15 – 12:30 a.m.

Attendees:

Arnold Koenig, Advisory Council Member
Julie Spencer, Advisory Council Member
Elaine Clark, Program Oversight, AAA
Jenalee Dawson, Advisory Council Member

Fran Rosenberg, Advisory Council Member
Susan Ensey, Secretary Advisory Council
Mary Kaufmann, Guest
Chris Brown, Napa County Health and Human Services

Call to Order: 11:15 a.m.

Action Items:

Review of draft Fall Prevention Overview:

Elaine reviewed the Overview materials which included summaries of Strategies; Key Learnings; Proposed Budget Allocations; and Funding. Phase 1 will cover the next six months, and Phase 2 will cover the year July 2020 through June 2021.

The focus and challenge will be on finding the right organization to manage the Program. The provider needs to have broad objectives such as better health that are data-driven.

The committee recommended moving forward with preparing the RFP.

Adjourned: 12:30

Napa / Solano Area Agency on Aging

275 BECK AVE, FAIRFIELD CA 94533
(707) 784-8207 FAX (707) 784-2440

Napa / Solano Area Agency on Aging Advisory Council

BYLAWS

ADOPTED (date)

ARTICLE I – GENERAL PROVISIONS

SECTION 1. NAME

The name of this organization shall be the Advisory Council of the Napa / Solano Area Agency on Aging ("Advisory Council").

SECTION 2. AUTHORIZATION

The Advisory Council shall function according to the provisions of the Joint Exercise of Powers Agreement Between Napa County and Solano County ("JEPA Agreement") approved by the Napa and Solano County Board of Supervisors on September 11, 2018, and all laws and regulations, including the Older Californians Act of 1996 and the Older Americans Act.

The JEPA Agreement established the Napa / Solano Area Agency on Aging, the agency designated by the California Department of Aging (CDA) within PSA 28 pursuant to 22 C.C.R. § 7206 ("AAA"), and the joint operation of it.

ARTICLE II – DUTIES AND RESPONSIBILITIES

SECTION 1. DUTIES AND RESPONSIBILITIES

The Advisory Council shall:

1. Serve in an advisory capacity to the Oversight Body of the AAA.
2. Serve in an advisory, planning and advocacy capacity for seniors, adults with disabilities, and their caregivers, and for other organizations designated by either one or both of the Boards of Supervisors for Napa and/or Solano Counties taking positions on matters pertaining to federal, State, and local policies, programs, procedures, and any legislation affecting older persons.
3. Actively seek advice from senior advocacy organizations, elected officials, local aging commissions, and the general public for the purpose of advocating for and making

formal presentations on issues of concern to seniors, adults with disabilities, and their caregivers.

4. Seek advice from local seniors, adults with disabilities, and caregiver advocates and organizations on specific legislation pending before local, State, and federal governments.
5. Disseminate information of interest to local senior advocates, seniors, adults with disabilities, and their caregivers.
6. Work with AAA staff to develop, implement, and monitor the four-year Area Plan and annual updates.
7. Work with AAA staff to hold public hearings on the four-year Area Plan and updates in accordance with all legal requirements.
8. Work with AAA staff to produce the annual report in accordance with the Older Californians Act. The report shall be prepared within six (6) months of the close of the fiscal year and shall contain a summary of the Advisory Council's activities and projects, finances, a list of Advisory Council members, and any other information specifically requested by the Napa or Solano Board of Supervisors or CDA.
9. Review program and fiscal monitoring and outcomes of AAA contractors along with AAA staff. Recommend programmatic funding areas and funding levels for AAA services/contracts to the AAA Oversight Board.
10. Review and comment on all community policies, programs and actions which affect older persons with the intent of assuring maximum coordination and responsiveness to older persons.

ARTICLE III – MEMBERSHIP

SECTION 1. QUALIFICATIONS

The Advisory Council shall consist of sixteen (16) members as follows:

1. More than 50 percent older (60+) persons, including minority individuals, who are participants or who are eligible to participate in programs under 45 CFR 1321.57;
2. Representatives of older individuals;
3. Representatives of health care provider organizations, including providers of veterans' health care;
4. Representatives of supportive services provider organizations;
5. Persons with leadership experience in the private and voluntary sectors;
6. Local elected officials;
7. Family caregiver representative; and
8. The general public.

No more than three (3) members may be affiliated with any single representation listed in categories 3-8 above.

The Advisory Council shall represent the senior population representing ethnic and racial distribution.

Each County Board of Supervisors shall appoint ½ (8) of the members. Prior to Board Action, the AAA shall review proposed appointments to Advisory Council to ensure that each county's appointments meet the representation requirements. The Advisory Council will review and recommend membership applications by subcommittee; recommend potential members to the full Advisory Council for majority vote to recommend applicants.

SECTION 2. TERM OF OFFICE

Advisory Council members serve for two (2) years from their appointment and may be re-appointed for one additional two-year term. Initially, four (4) members from each county shall be selected by the Advisory Council to serve an initial four (4) year term, with a re-appointment term limited to two (2) years. Any member of the Advisory Council may be removed at any time by their appointing authority. In addition, any member shall be removed at any time if required by these Bylaws, or if the member ceases to meet their representation category.

SECTION 3. VACANCIES

Any vacancy shall be filled by the appointing authority within 90 days, with the new member's term coinciding with the vacating member's term. Notice of vacancies shall be published countywide.

SECTION 4. COMPENSATION

The members of the Advisory Council shall serve without compensation.

SECTION 5. CONFLICTS OF INTEREST

No member shall make, participate in making or in any way attempt to use his official position to influence a governmental decision in which he knows or has reason to know he has a financial interest.

A member of the Advisory Council shall not have a financial interest in any entity funded by the Area Agency on Aging (AAA) (as provided for in Government Code, 1090. et seq., and Government Code 87100, et seq). Notwithstanding those laws, such as "financial interest" shall include income received from or a position of management in, any nonprofit entity funded by the AAA, whether received or held by the member of his or her spouse.

ARTICLE IV –MEETINGS

SECTION 1. SCHEDULE

The Advisory Council shall meet monthly or at least six (6) times a year at a stated date, time, and place to be decided by the Advisory Council. All meetings shall be subject to the Brown Act. Advisory Council meetings shall be held in different communities served by the AAA, when feasible.

SECTION 2. QUORUM

A majority of the Advisory Council, with a minimum of four (4) members serving from each County shall constitute a quorum.

SECTION 3. RULES OF ORDER

The meetings of the Advisory Council shall be governed by the authority of "Robert's Rules of Order."

SECTION 4. ATTENDANCE

If any Advisory Council member has more than (3) unexcused absences in a calendar year, the Advisory Council shall recommend to that member's appointing authority that the member should be removed and replaced.

ARTICLE V – OFFICERS

SECTION 1. OFFICERS

The officers of the Advisory Council shall consist of the following positions with representation from both counties:

1. Chairperson
2. Vice-Chairperson
3. Secretary
4. Such other officers as the Advisory Council deems necessary to perform duties as determined by the Advisory Council.

SECTION 2. DUTIES OF OFFICERS

1. Duties of the Chairperson:
 - A. The Chairperson shall preside at all meetings of the Advisory Council; may appoint any member of the Advisory Council to preside as Chairperson at an Advisory Council meeting should both the Chairperson and the Vice Chairperson be unable to attend.
 - B. The Chairperson may call special meetings of the Advisory Council when necessary.
 - C. In conjunction with members of the Advisory Council and County Staff, The Chairperson shall develop agendas for the Advisory Council meetings. Agenda items from Advisory Council members shall be given to the Chairperson or AAA staff 72 hours in advance of the upcoming meeting.
 - D. The Chairperson shall serve as an ex-officio member of all committees.

- E. The Chairperson shall inform the Oversight Board of the Advisory Council's actions and decisions.
- F. The Chairperson shall ensure adherence to the Brown Act and Robert's Rules of Order.
- G. The Chairperson shall perform all duties necessary or incidental to this office. The Chairperson shall represent the Advisory Council at functions.
- H. The Chairperson shall appoint a temporary Secretary in the event of the absence of the Secretary and his/her alternate at any meeting of the Advisory Council.
- I. The Chairperson shall perform other tasks as authorized by the Advisory Council.

2. Duties of the Vice-Chairperson:

- A. The Vice Chairperson shall perform the duties of and exercise the power of the Chairperson during the absence of the Chairperson.
- B. The Vice Chairperson shall carry out other duties assigned by the Chairperson or Advisory Council.
- C. The Vice Chairperson will automatically become Chairperson and assume the full powers of the Chairperson until the end of the term should the position of Chairperson become vacant. Should the Vice Chairperson be unable or unwilling to assume the Chairperson role, the Advisory Council membership will elect and vote to fill the Chairperson position.

3. Duties of the Secretary:

- A. The Secretary shall review the minutes of each Advisory Council meeting which are recorded, kept and distributed to each member of the Advisory Council along with the agenda for upcoming meetings.
- B. In the absence of the Chairperson and Vice-Chairperson, the Secretary shall perform the duties of and exercise the power of the Chairperson during his/her absence.
- C. The Secretary shall read all correspondence addressed to the Advisory Council at each meeting.
- D. The Secretary shall keep a record of member attendance at Advisory Council meetings and advise the Chair of members with an unexcused absence.

4. Absence of the Officers:

In the absence of all of the officers and the alternates at any Advisory Council meeting, the members present shall choose a presiding officer for that meeting.

SECTION 3. ELECTION AND TERMS

1. Officers may serve two (2) consecutive terms in any one office. As feasible, the officers shall represent both counties. No member shall hold more than one office at any time. Vacancies of officers shall be filled by appointment of the Advisory Council for the remainder of the unexpired term.

2. Nomination of Officers

- A. The Nominating Committee shall consist of three (3) members: one person selected by the Executive Committee at their March meeting, one selected by the Chairperson of the Advisory Council at or prior to the March meeting, and one elected by the Advisory Council at the March meeting.
- B. The Advisory Council Chairperson shall appoint the Chairperson of the Nominating Committee from the three members.
- C. The members of the Nominating Committee shall serve no more than one (1) consecutive appointment.
- D. The Nominating Committee shall meet prior to the April Council meeting to prepare a slate of nominees. The Nominating Committee report shall be signed by each member and indicate the nominees to the offices of Chairperson, Vice-Chairperson, and Secretary.
- E. No member of the Nominating Committee shall be nominated nor accept a nomination to office during his/her tenure on said committee.
- F. The slate will be presented to the full Council at their April meeting. Additional nominations may be made from the floor at that time.
- G. This slate of candidates, comprised after the April meeting, shall be mailed to all members of the Advisory Council one (1) week prior to the May Council meeting.

3. Election of Officers

- A) The election shall take place at the Advisory meeting held in May at which time all nominees must either be present to affirm his or her consent to serve or have provided a written consent to serve.
- B) Nominations from the floor will again be considered. These nominees must also give verbal or written consent to serve.
- C) An individual receiving a majority of votes for any office shall be deemed to have been elected.
- D) In the event of a tie vote, there shall be a second vote on that particular office. If a second vote also ends in a tie, the office shall be filled by the toss of a coin.
- E) Elected Officers shall begin their term on July 1st.

ARTICLE VI – REPORTS AND PUBLIC STATEMENTS

All reports of the Advisory Council ordinarily shall be delivered personally or by mail (postal or electronic) to each member of the Advisory Council and posted on the AAA web site 72 hours prior to the date of the meeting at which the report is proposed for consideration and action thereon by the Advisory Council.

Approval of any report, oral or written, or public statements of Advisory Council members shall require an affirmative vote of the majority of the active members who are present at the meeting.

None of the above shall preclude any Advisory Council member from expressing his/her opinions or recommendation when acting solely as an individual and not as a member of the Advisory Council.

All communications from the Advisory Council shall be sent out with the authorized signature of the Chairperson of the Advisory Council.

ARTICLE VII – COMMITTEES AND TASK FORCES

The Advisory Council has the power to establish and dissolve standing or ad hoc committees as necessary to carry out its work. No standing or action committee may exercise the authority of the Advisory Council. Such committees shall adhere to the Brown Act, to the extent required by law, and shall contain representatives of both counties.

ARTICLE VIII – AMENDMENTS

Notice of any proposed amendment to these Bylaws shall be delivered personally or by mail (postal or electronic) to each member of the Advisory Council and posted on the AAA web site at least thirty (30) days in advance of the meeting when the amendment is to be considered.

Amendments to the Bylaws, after thirty (30) days' notice, may be adopted by the affirmative vote of two-thirds (2/3) of all members of the Advisory Council and with the approval of the Oversight Board.

DRAFT



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ACOA Staff Update August 2019

Presented by Elaine Clark
7/22/19

Program

1. Focus is finalizing 2019-2020 contracts and setting expectations for providers.
2. Napa Ombudsman Program is going to continue with the current staff. PSA4 Sacramento has fiscal oversight and State Ombudsman has program oversight. The state asked for the continuation of this arrangement for at least one more year. The state will assume more programmatic oversight as the state is imposing new requirements for all programs.
3. Fall Prevention plan is forming. Presentation made to Solano Fall Prevention Partnership and the Program Committee. All feedback will be integrated into the final Request for Proposal. Plan will include medication reconciliation from Touro University student pharmacists – new pilot program.
4. AAA Service Provider meeting held August 1st. These meetings will happen quarterly, setting the expectations, creating collaboration, and understanding needs/issues. Oversight Board Chair, Monica Brown, secured the Solano Events Center and is personally paying for full breakfast and raffle prizes for the attendees. Monica is proactively engaging in the event.
5. We are reviewing and revising the SCOPE of work for all programs for 2020-2021. All contracts will be outcome driven and emphasize the need for innovation, particularly the nutrition programs. Working with 2 consultants to understand best practices.
6. CalFresh Expansion contract is being put in place. Our provider, the FoodBank of Contra Costa and Solano, will assist 711 seniors with applications and assist 376 seniors to submit applications.

Legislative Update

1. Fall Prevention, Ombudsman, and Senior Nutrition funding increases will be coming from CDA. Ombudsman allocations were received for both Napa and Solano programs: apx \$30,000 for Napa and \$63,000 for Solano. Both require quarterly visits to all facilities.
2. Older Americans Act reauthorization stalled in the senate. Plan was to vote this week before summer recess, but it isn't going to happen. We need to contact senators to urge them to vote. This is noncontroversial.

CDA Update

1. New acting Director in place.



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General

1. Elaine Clark presented the AAA overview to the Solano Paratransit Coordinating Council.
2. Circulated immigration resource list.
3. Collecting "Provider Profiles" from all our service providers. This gives us an overview of all the services provided, not just the AAA-funded services. I'm sharing those with other providers and will share them with the ACOA as well.



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**Advisory Council on Aging
Committee Meeting Calendar
July 2019- June 2020**

| Committee | Meeting Location | Meeting Dates | Meeting Time |
|------------------|----------------------------------------------------|---------------------------|---------------------|
| Communications | 650 Imperial Way, Napa | Last Tuesday of the month | 10:00 – 11:00 |
| Executive | Paradise Valley Estates, Room varies, Fairfield | Third Friday of the month | 10:00 – 11:00 |
| Legislative | Paradise Valley Estates, Room varies, Fairfield | Third Friday of the month | 11:00 – 12:00 |
| Programs | 650 Imperial Way, Napa | Last Tuesday of the month | 11:15 – 12:30 |
| Bylaws | 650 Imperial Way, Napa | TBD, when needed | |
| Membership | TBD | TBD, when needed | |

Everyone is invited to participate in committee work.



A Division of Community & Governmental Services

Napa/Solano Area Agency on Aging 2019-2020 Annual Calendar Fiscal Year July - June



| Month | Operational Tasks | Fiscal Tasks | Advisory Council on Aging (ACOA) Tasks | Oversight Board Tasks | Notes |
|------------------|---------------------------------------------------------------------------------|-----------------------------------------------|---------------------------------------------------------------|-------------------------------------------|--------------------------|
| July | Staff submits ACOA Bylaws to County Counsel for review | Year-end invoices due from Service Providers | ACOA submits draft of Bylaws to full Council | | Start of new Fiscal Year |
| July – September | Staff finalize annual meeting plans for ACOA meetings and committees | | ACOA establishes priorities and work plans for 2019-2020 year | | |
| July 30 | SNAP-Ed Quarterly Report | Close-out due to CDA | | | |
| July | Fall Prevention Program framework created | Data report due to CDA 7/31 | | | |
| July | Provider Contract scope of service negotiated/established | Contracts finalized with providers | | Review provider list and units of service | |
| July-October | Analyze needs assessment survey results; draft FY 2020-2024 Four-year Area Plan | | Review needs assessment survey results | Review needs assessment survey results | |
| August | Providers notified of program monitoring dates | Providers notified of fiscal monitoring dates | Fall Prevention RFP review, Membership recommendations | Approve CDA SNAP-Ed contract | |

| Month | Tasks Operational | Tasks Fiscal | Tasks Advisory Council On Aging (ACOA) | Tasks Oversight Board | Notes |
|------------|------------------------------------------------------------------------|-----------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------|----------------------------------------------------------------|
| August | Quarterly Provider Meeting | | ACOA votes to approve Bylaws | Review ACOA Bylaws | |
| August | Prepare BOS template for SNAP-Ed Contract in September and ACOA Bylaws | | Annual Activity Report due to OB and BOS – Chris Rogers, CAO office | Review CDA annual data report and closeout report | |
| September | California Area Agencies on Aging (C4A) Annual Board meeting | Submit SNAP-Ed contract to CDA | Committees submit work plans Area Plan data review | | Fall Prevention Month |
| September | Revise 2019-2020 budget allocations from CDA | Revise provider budgets | Approve FP RFP Quarterly BOS report | | |
| October | SNAP-Ed/Cal Fresh Contract scope and units of service finalized | SNAP-Ed/Cal Fresh Contract begins | Establish Legislative Platform | Review RFP prior to release | Solano Senior Forum participation – ACOA member represents AAA |
| October | 2 nd Quarterly Provider Meeting | | | | |
| October 30 | SNAP-ED Final Report | | | | |
| November | First draft of Area Plan submitted to AAA staff | | Review 1 st draft of Area Plan | Oversight Board final meeting prior to new leadership in January | |
| November | California Area Agencies on Aging (C4A) Annual meeting | | Quarterly Activity Report due to BOS and OB | | Family Caregiver Month |
| | | | | | |

| Month | Tasks | Tasks | Tasks | Tasks | Notes |
|---------------|-------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|---------------------------------------|-----------------------------------------|------------------------------------------------------------------|
| | Operational | Fiscal | Advisory Council On Aging (ACOA) | Oversight Board | |
| November | Release RFP Hold bidders conference | | | | |
| December | | | Provider Presentations | | |
| January-March | Program Monitoring all providers | Fiscal Monitoring all providers | Attend program monitoring site visits | | |
| January 2020 | 3 rd Quarterly Provider meeting | Data Report due to CDA 1/31 | | Change of OB chair and alternate member | |
| January 2020 | Review and finalize RFP selections for FY 2020-2024 | | RFP review | | |
| February 2020 | Draft Area Plan Completed | | | Selected RFP Providers presented to OB | Schedule Public Hearing 30 days in advance, Notice in newspapers |
| February 2020 | Provider contracts created and submitted for July 1 start dates All contracts for Master Contracts List to BOS for contracts >\$75,000 | Provider budgets for 2020 | | | |
| March 2020 | Draft Area Plan completed | | Q3 BOS Report | | March for Meals Hold public hearings |

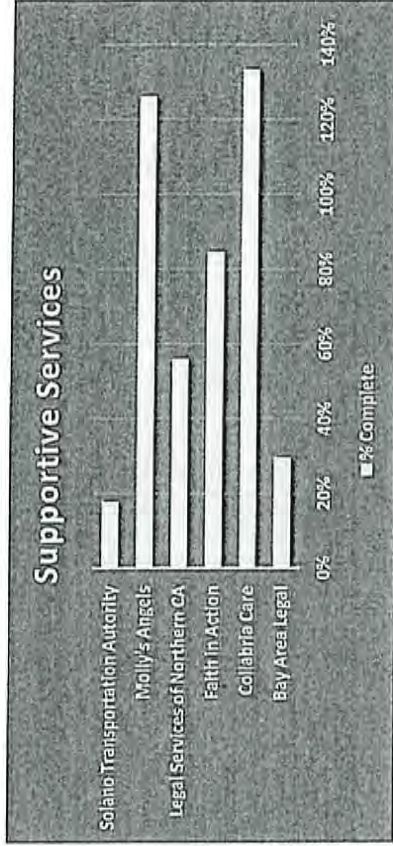
| Month | Tasks | Tasks | Tasks | Tasks | Notes |
|------------------|-----------------------------------------------------------------------------------------|--------------------------------------------------------|------------------------------------------------|---------------------------------|-----------------------------------------------------------------|
| | Operational | Fiscal | Advisory Council On Aging (ACOA) | Oversight Board | |
| March 2020 | Place holder for BOS meeting for acceptance of CDA Contract in April | | | | Primary Elections |
| March 2020 | Provider contracts created and submitted for July 1 start dates for contracts <\$75,000 | Provider budgets for 2020 | | | |
| April 2020 | 4 th Quarterly Provider meeting | Data report due to CDA 4/30 | | | |
| April – May 2020 | Area Plan Community Meetings | | Review 4-year Area Plan | Review 4-year Area Plan | Schedule public hearing 30 days in advance, Notice in newspaper |
| April 2020 | | FY 2020-21 Area Plan Budget received from CDA | Advisory Council nominating committee selected | | |
| May 2020 | FY 2020-2024 Area Plan due to CDA | | | | Older Americans Month |
| May 2020 | Contract Approval by Solano County Board of Supervisors | | | 2020-2021 CDA Contract Approval | |
| May – June 2020 | | Contracts created and submitted for July 1 start dates | ACOA nominations for new officers | | |
| June 2020 | | | ACOA Leadership election Q4 BOS Report | | Elder Abuse Awareness Month, Gay Pride Month |

**N/S AAA Service Provider List
2019-2020**

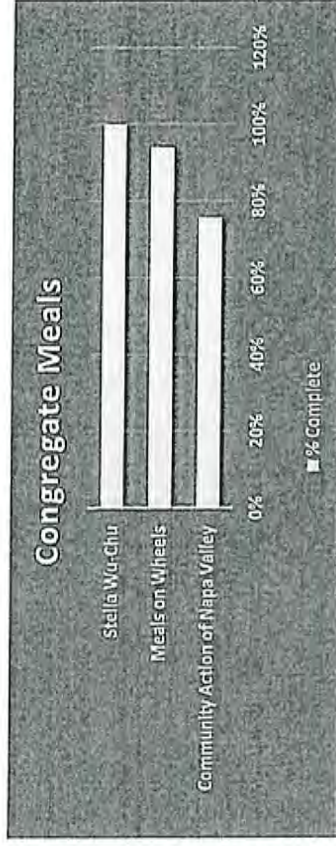
| Provider | Contact | Contact Email | Phone | Service Area | Services Provided |
|--------------------------------------|----------------------|--------------------------------------------------------------------------------------------|-------------------|---------------|-----------------------------------------------------------------------------------------|
| Community Action of Napa Valley | Drene Johnson | djohnson@can-v.org | 707-253-6100 | Napa | Home Delivered Meals, Congregate Meals |
| Faith in Action | Robert Fuentes | faithact@pacbell.net | 707-425-6164 | Solano & Napa | Solano: Information and Assistance, Rides, Visiting; Napa & Solano: A Matter of Balance |
| Bay Area Legal Aid | Kristi Lesnewich | KLesnewich@baylegal.org | 707-603-1373 | Napa | Legal Services |
| Legal Services of Northern CA | Oliver Ehlinger | oehlinger@linc.net | 707-643-0054 | Solano | Legal Services |
| Meals on Wheels | Laurie Hartmann | lhartmann@mowsc.org | 707-425-0638 | Solano | Home Delivered Meals, Congregate Meals |
| Molly's Angels | Julia Orr | julia@mollysangels.com | 707-224-8885 | Napa | Rides and Visiting |
| Collabria Care | Celine Regalia | cregalia@collabriacare.org | 707-258-9080 | Napa | Information and Assistance, Caregiver Referrals, Respite Care, Case Management |
| Ombuds Services of Contra Costa | Nicole Howell | nicolehowell@ccombudsman.org | 707-644-4194 | Solano | Ombudsman Services |
| Ombudsman Services of Napa | Leisa Matthes | leisam@napaombudsman.org | 707-255-4236 | Napa | Ombudsman Services |
| Solano Transportation Authority | Ron Grassi | rgrossi@sta.ca.gov | 707-399-3233 | Solano | Transportation |
| Alzheimer's Assoc | Grace Liu | gliu@alz.org | | Solano | Information and Outreach |
| Choice in Aging | Tara Cantu-Nishimoto | tcantu-nishimoto@choiceinaging.org | 925-682-6343 x140 | Solano | Respite Care |
| Redwood Caregiver | Nancy Powers Stone | nps@redwoodcrc.org | 707-542-0282 x101 | Solano & Napa | Respite Care, su[prt services |
| Solano Pride | Jonathan Cook | jonathan@solanopride.org | 707-207-3430 | Solano | Phone reassurance, case management |
| Innovative Health Solutions | Norma Lisenko | normalisenko@gmail.com | 707-205-5572 | Solano & Napa | Healthy Eating Classes, Outreach, Tai Chi, Bingocize |
| Food Bank of Contra Costa and Solano | Caitlin Sly | cssly@foodbankcccs.org | 925-676-7543 | Solano & Napa | Cal Fresh Expansion |

NAPA SOLANO AREA AGENCY ON AGING
 SERVICE UNITS PACING REPORT
 01/01/2019 - 05/31/2019

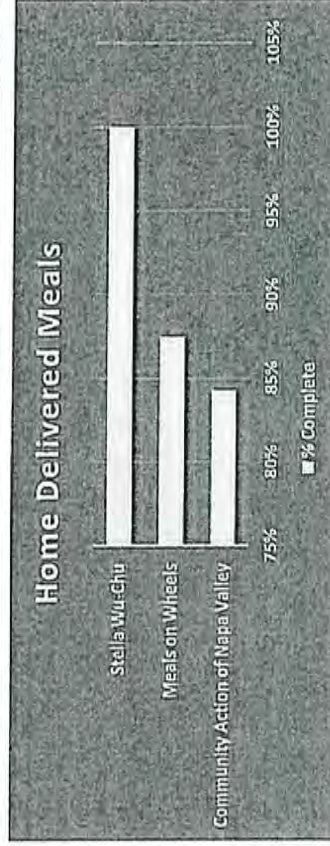
| Contractors | Supportive Services | | |
|---------------------------------|---------------------|----------------|------------|
| | Units Completed | Contract Goals | % Complete |
| Bay Area Legal | 228 | 769 | 30% |
| Collabria Care | 4,242 | 3,182 | 133% |
| Faith in Action | 9,492 | 11,226 | 85% |
| Legal Services of Northern CA | 679 | 1,214 | 56% |
| Molly's Angels | 7,021 | 5,565 | 126% |
| Solano Transportation Authority | 89 | 500 | 18% |
| Grand Total | 21,751 | 22,456 | 97% |



| Contractors | Congregate Meals | | |
|---------------------------------|------------------|----------------|------------|
| | Units Completed | Contract Goals | % Complete |
| Community Action of Napa Valley | 11,843 | 15,645 | 76% |
| Meals on Wheels | 14,469 | 15,387 | 94% |
| Stella Wu-Chu | 50 | 50 | 100% |
| Grand Total | 26,362 | 31,082 | 85% |

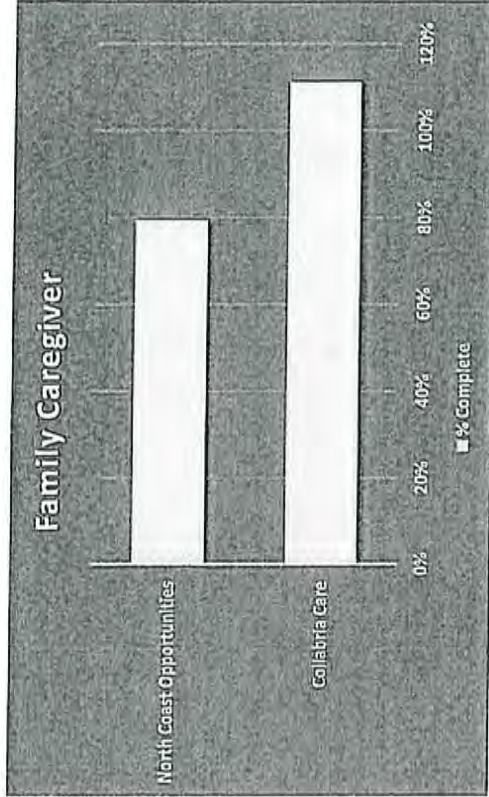


| Contractors | Home Delivered Meals | | |
|---------------------------------|----------------------|----------------|------------|
| | Units Completed | Contract Goals | % Complete |
| Community Action of Napa Valley | 35,916 | 42,626 | 84% |
| Meals on Wheels | 82,667 | 94,513 | 87% |
| Stella Wu-Chu | 50 | 50 | 100% |
| Grand Total | 118,633 | 137,189 | 86% |

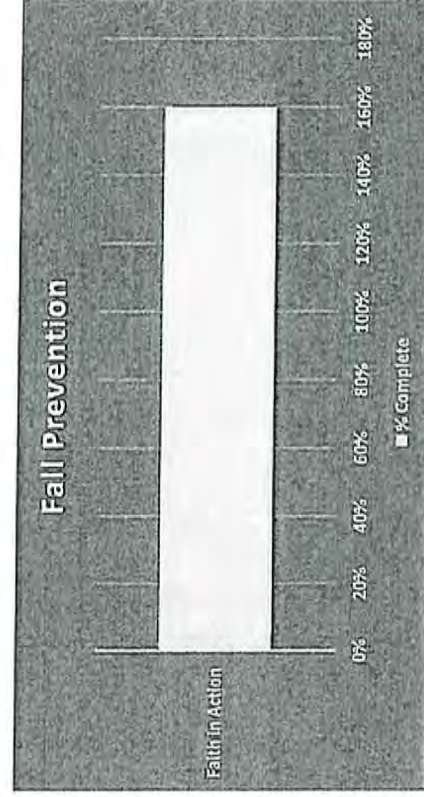


NAPA SOLANO AREA AGENCY ON AGING
 SERVICE UNITS PACING REPORT
 01/01/2019 - 05/31/2019

| Contractors | Family Caregiver | | |
|---------------------------|------------------|----------------|------------|
| | Units Completed | Contract Goals | % Complete |
| Collabria Care | 2,011 | 1,808 | 111% |
| North Coast Opportunities | 605 | 761 | 80% |
| Grand Total | 2,616 | 2,569 | 102% |



| Contractors | Fall Prevention | | |
|-----------------|-----------------|----------------|------------|
| | Units Completed | Contract Goals | % Complete |
| Faith in Action | 80 | 50 | 160% |
| Grand Total | 80 | 50 | 160% |



Ombudsman Program activities are reported directly to the Office of State Ombudsman by Napa Ombudsman and Ombudsman Services of Contra Costa. Elder Abuse Prevention Program activities are reported on a quarterly basis by completing CDA 1037 Elder Abuse Prevention Quarterly Report. For FY 1819 third quarter, there are 350 educational and training sessions conducted by Napa Ombudsman. Choice in Aging and Alzheimer's Association are in the process of completing their data reporting for this time period.



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Area Agency on Aging Napa/Solano Advisory Council on Aging Agenda

**675 Texas Street, Fairfield, CA
Multipurpose Room, 1st Floor**

**September 3, 2019
10:00 am – 12:00 pm**

The Advisory Council on Aging does not discriminate against persons with disabilities. Meetings are held in accessible facilities. If you wish to attend this meeting and require assistance in order to participate, please call the Area Agency on Aging at least 24 hours in advance of the event to make reasonable arrangements, 707/784-8960.

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council on Aging after distribution of the agenda packet are available for public inspection during normal business hours at the Solano County Older and Disabled Adult Services receptionist's desk at 275 Beck Avenue, Fairfield, 1st Floor.

If you wish to address any items on the Agenda, please participate in the discussion so the Advisory Council on Aging can fulfill its purpose of being an informed community champion of older adults, advising the AAA, the Oversight Board, and the Napa and Solano Boards of Supervisors.



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AGENDA

CALL TO ORDER – 10:00 am

ROLL CALL

COMMENTS FROM THE PUBLIC

This is your opportunity to address the Advisory Council on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the ACOA. Please limit your comments to three minutes. Items from the public will be taken under consideration without discussion by the Advisory Council and may be referred to staff.

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES FROM AUGUST 6, 2019 MEETING

PRESENTATION – 10:15 – 11:00

Senior Advocacy -- Suzanne Reed, Vice Chair, Yolo Healthy Aging Alliance -- Attached

REPORTS

COMMITTEES

Executive

Legislative -- Attached

Communications -- Attached

Program -- Attached

STAFF -- Attached

BREAK (11:00 – 11:10)

OLD BUSINESS

None

NEW BUSINESS

Action Item

- Approval of Funding Priorities for 2020-2021

Discussion Topics

- Formation of Listening Session/Calendar – Brenda Crawford
- TACC Meeting – Brenda Crawford
- Move ACOA meetings to senior locations – Brenda Crawford

ANNOUNCEMENTS

Emergency Preparedness Event -- Dane Reeves

ADJOURN (Noon)

To the next scheduled meeting of the Advisory Council on Aging 2019, 10:00 am – noon in Napa, 650 Imperial Way, Napa, CA 94559.



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Napa/Solano Advisory Council on Aging (ACOA) Minutes August 6, 2019

Location 650 Imperial Way
Napa, CA
Date: Tuesday, August 6, 2019
Time: 10:00 – 12:00

Attendees:

| | |
|------------------------------|------------------------|
| Elaine Clark, Staff | Deanna DuPont, Member |
| Brenda Crawford, Chairperson | Donna Harris, Member |
| Dane Reeves, Vice Chair | Arnold Koenig, Member |
| Susan Ensey, Secretary | Robert Padilla, Member |
| Donna Altes, Member | Fran Rosenberg, Member |
| Linda Chandler, Member | Julie Spencer, Member |
| Jenalee Dawson, Member | Richard White, Member |

Absent: None

Call to Order: 9:58 a.m.

- Roll Call
- Motion to Approve Agenda M/S/A
- Motion to Approve Minutes M/S/A

Public Comments:

There were no comments from the community.

Presentation: Meileen Acosta, Solano Epidemiologist on Senior Health Survey Results

Reports:

Committees:

- Executive – Brenda Crawford – Reviewed recommendation to hold ACOA meetings in different locations and to include listening sessions. Topic of how housing money is being spent will be included in a future meeting. Minutes attached.
- Legislative – Richard White -Minutes attached.
- Programs – Elaine Clark - Minutes attached and to be discussed later in the meeting.



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- Bylaws – Deanna DuPont - Minutes attached and to be discussed later in the meeting.
- Communication – Deanna Dupont – Minutes attached. Committee proposed revised Mission Statement for Napa / Solano AAA.

Staff:

- Staff Report – Elaine Clark - Update attached including committee schedule and AAA calendar. Formulating RFP for Fall Prevention Program. AAA providers meeting held August 1st.

Old Business – Action Items

- Vote on new Solano ACOA Member: Verneal Brumfield M/S/A
- Vote on two new Napa ACOA Members: Mary Kaufmann and Brenda Burke M/S/A
- Vote on proposed changes to the Bylaws: M/S/A

New Business – Action Items

- Approve Fall Prevention Program and begin RFP process: Elaine Clark presented overview materials which included summaries of Strategies; Key Learnings; Proposed Budget Allocations; and Funding. Phase 1 will cover the next six months, and Phase 2 will cover the year beginning July 2020. M/S/A
- Create an ACOA Senior Justice Committee: Arnold Koenig reviewed his recommendation to create a standing committee. Discussion centered on whether such committee would fit within ACOA. Proposal made to work with Program Committee on broader topic of education.
- Approve Napa / Solano AAA Mission Statement as proposed by the Communication Committee. M/S/A

The mission of the NSAAA is to advocate for and enhance the quality of life, health, independence, and dignity of older adults in Napa and Solano counties.

Announcements: Dane announced Workshop on Emergency Preparedness, September 19.

Adjourned: 11:57 a.m.

Next Meeting: Tuesday, September 3, 675 Texas Street, Fairfield, CA 94533



"ADVOCATING FOR CHANGE"
SUZANNE REED
VICE CHAIR, YOLO HEALTHY AGING ALLIANCE
JUNE 27, 2019

YOU CAN MAKE A
DIFFERENCE!

Advocacy Begins at Home!

- Knowledge is Power and Relationships Matter!
- Elected officials respond to their constituents and constituent groups.
- In-person meetings are a powerful way to influence decisions.
- Meeting and developing relationships with staff are important too.
- Repetition and consistency of message are essential.

Opportunities for Action!

City Councils

County Boards of Supervisors

- Adopt Age-friendly policies and programs
 - housing and transportation
 - universal design/access
 - parks & recreation
- Become an Age-Friendly City or County
- Pass resolutions supporting state legislation
- Partner with/contribute to your organizations

You!

- Meet with Supervisors and Council Members
- Maintain contact and communications
- Attend Council and Board meetings
- Propose policies and programs
- Invite elected officials to your events
- Research & develop grant proposals
- Serve on a commission, advisory board, or working group

State Legislator Roles

- Introduce bills, vote for or against bills you support or oppose
- Fight for a budget item
- Write letters in support of a grant request
- Conduct casework/agency intervention
- Partner with you to host a local event or be a sponsor for one of yours
- Hold a Town Hall where seniors can express their concerns
- Send staff to your meetings to listen and provide updates
- Lend support to a local project, e.g., adult day services, expanded food services.

Your Role

- Be a resource for further information
 - Legislative proposals
 - More detailed information on senior issues
 - Access to experts on aging and long-term care
- Support their legislative agenda
 - Letters of support to Committees and the Governor for their bills
 - Testimony in support of their legislation at public hearings
- Share connections and increase visibility
 - Introductions to area organizations and their members
 - Invitations to local events
 - Assistance in organizing local events

Meeting with your Senator or Assembly Member

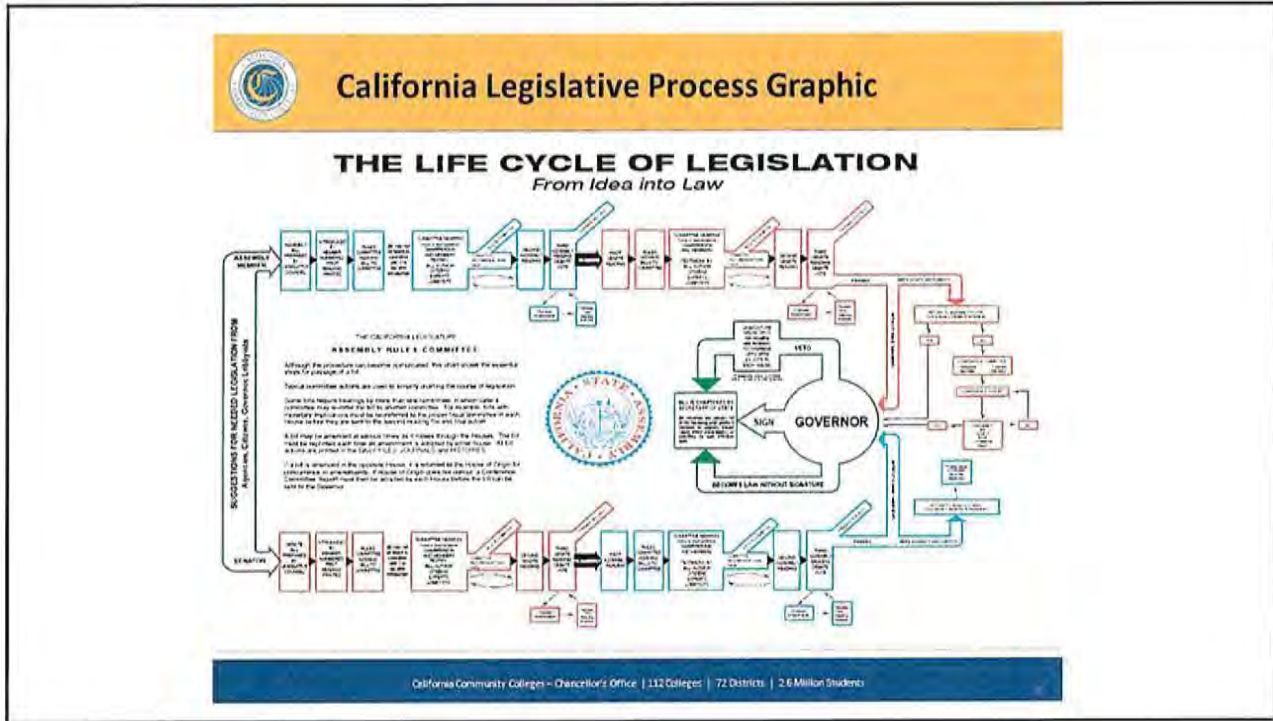
- Meetings with State Legislators are hard to schedule in the Capitol.
- Call and ask the scheduler for a meeting in the District – Thursday afternoon or Friday, or during Spring, Summer and Fall Recess.
- Find your Legislators and their office phone numbers here: <http://findyourrep.legislature.ca.gov/>.
- Understand Legislation and Budget Timing and Process.
(https://www.senate.ca.gov/sites/senate.ca.gov/files/2019_senate_legislative_deadlines.pdf)
- Review the Legislator's website and note legislation and committee assignments. Check voting record on key A<C bills. (www.senate.ca.gov or www.assembly.ca.gov)
- Create documents summarizing localized facts, issues, organizations, and contact information.
- Think through in advance what stories you can tell from your own experience that help illustrate the challenges seniors face today.
- Prepare a clear and concise **ASK!**

The Meeting

- Take notes, or if in a group, designate a note-taker in advance.
- The Leader thanks the legislator and staff for the meeting and group members introduce themselves and their organization(s).
- The Leader presents the packet (take two) and quickly summarizes each document (*Do not read the documents verbatim, just touch on the highlights. Practice in advance*).
- Team members tell their stories.
- Reply to any questions or promise to follow-up with answers or more information.
- In the face of disagreement, be polite and offer to provide further information.
- Leave and take follow-up contact information.
- Follow-up with thank you notes to the legislator, the scheduler, and the staff person who was in the meeting.

Further Contact to Create a Relationship

- Follow-up the meeting by sending any information that was promised to the designated staff or District Director.
- Occasionally send reports or articles of interest.
- Invite the Legislator to visit senior services (e.g., day care center or residential facility, congregate meal site) or to senior organization events e.g., fundraisers/awards banquets.



Legislative Calendar/Deadlines 2019

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Jan. 1 Statutes take effect</p> <p>Jan. 7 Legislature reconvenes</p> <p>Jan. 10 Budget must be submitted by Governor</p> <p>Jan. 21 Martin Luther King, Jr. Day.</p> <p>Jan. 25 Last day to submit bill requests to the Office of Legislative Counsel.</p> <p>Feb. 18 Presidents' Day.</p> <p>Feb. 22 Last day for bills to be introduced</p> <p>Mar. 29 Cesar Chavez Day observed.</p> <p>Apr. 11 Spring Recess begins upon adjournment</p> <p>Apr. 22 Legislature reconvenes from Spring Recess</p> <p>Apr. 26 Last day for policy committees to hear and report to fiscal committees fiscal bills introduced in their house</p> <p>May 3 Last day for policy committees to meet and report to the floor non-fiscal bills introduced in their house</p> <p>May 10 Last day for policy committees to meet prior to June 3</p> <p>May 17 Last day for fiscal committees to meet and report to the floor bills introduced in their house. Last day for fiscal committees before June 3</p> <p>May 27 Memorial Day.</p> <p>May 28-May 31 Floor session only. No committee may meet for any purpose except for Rules Committee, bills referred pursuant to A.R. 77.2, and Conference Committees</p> <p>May 31 Last day for each house to pass bills introduced in that house</p> | <p>June 3 Committee meetings may resume</p> <p>June 15 Budget Bill must be passed by midnight</p> <p>July 4 Independence Day.</p> <p>July 10 Last day for policy committees to hear and report fiscal bills to fiscal committees</p> <p>July 12 Last day for policy committees to meet and report bills Summer Recess begins on adjournment, provided Budget Bill has been passed).</p> <p>Aug. 12 Legislature reconvenes from Summer Recess</p> <p>Aug. 30 Last day for fiscal committees to meet and report bills</p> <p>Sept. 2 Labor Day.</p> <p>Sept. 3-13 Floor session only. No committee may meet for any purpose, except Rules Committee, bills referred pursuant to Assembly Rule 77.2, and Conference Committees</p> <p>Sept. 6 Last day to amend on floor</p> <p>Sept. 13 Last day for any bill to be passed. Interim Recess begins upon adjournment</p> <p>INTERIM RECESS</p> <p>2019</p> <p>Oct. 13 Last day for Governor to sign or veto bills passed by the Legislature on or before Sept. 13 and in the Governor's possession after Sept. 13</p> <p>2020</p> <p>Jan. 1 Statutes take effect</p> <p>Jan. 6 Legislature reconvenes</p> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

What's Happening?

Legislature

- SB 228 (Jackson), Master Plan
- SB 611 (Caballero), Housing for Seniors and Disabled
- SB 512 (Pan), Long-Term Care Financing
- AB 1287 (Nazarian), Universal Assessment, No Wrong Door
- AB 1382 (Aguiar-Curry), Master Plan
- AB 567 (Calderon), Long-Term Care Financing Task Force

The Governor

- Executive Order directing development of a Master Plan for Aging (<https://www.gov.ca.gov/wp-content/uploads/2019/06/6.10.19-Master-Plan-for-Aging-EO.pdf>)
- Cabinet-level work group
- Advisory Committee and sub-committee (LTC and Research)
- Long-Term Care Subcommittee report due March 2020
- Master Plan due October 1, 2020

Resources

- Find your legislator <http://findyourrep.legislature.ca.gov/>
- The Legislative Calendar (https://www.senate.ca.gov/sites/senate.ca.gov/files/2019_senate_legislative_deadlines.pdf)
- Legislators/Committee Memberships/Activities (www.senate.ca.gov or www.assembly.ca.gov)
- Track Legislation (<http://leginfo.legislature.ca.gov/faces/billSearchClient.xhtml>)
- Participate in the Master Plan development process (<https://www.chhs.ca.gov/home/master-plan-for-aging/>)

NAPA/SOLANO AGENCY ON AGING

275 Beck Avenue, Fairfield, CA 94533

(707) 784-8960

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Napa/Solano Advisory Council on Aging (ACOA)

Legislative Committee Minutes

Location: Paradise Valley Estates

Date: 8/16/2019

Time: 11:00 am – 12:45 pm

Attendees: Richard White, Chair
Deanna Dupont, Member
Dane Reeves, Member/Vice-Chair ACOA
Robert Padilla, Member
Elaine Clark, Program Oversight, N/S AAA

Call To Order (time): 11:15 am

Action Items

- Place on council calendar and re-visit in Q1 2020 a guest speaker to provide an update on the Master Plan on Aging.
- Brenda and Robert will coordinate with September guest speaker Suzanne Reed on the logistics of Suzanne's presentation. A projection screen will be needed.
- Richard will develop and regularly update the committee's annual goals centered on housing, transportation, and healthcare.
- Robert and Deanna will attend the "senior council" seminar at the DNC meeting in San Francisco on 8/22 and report back to the committee in September. The focus will be LTC and its potential inclusion into the DNC's 2020 platform.
- Deanna and Richard will begin contacting local municipal aging councils, planning commissions, and elected officials to identify urgent senior and caregiver issues.
- Dane will coordinate a visit by the committee to the offices of the Gasser Foundation in Napa; the foundation funds projects that promote and advocate for the health, education, the environment, and the Napa community.

Discussion Items

- Elaine announced that stakeholders have been selected to serve on California's Master Plan on Aging, including: Dr. Robert Chernof, President/CEO of The Scan Foundation;

Clay Kempf, Senior Council Executive Director of the Santa Cruz AAA; and Debbie Toth, Executive Director/CEO, Choice in Aging.

- The committee discussed establishing annual goals and objectives related to senior housing, transportation, and healthcare challenges. The initial “deep dive” was housing, with further discussions on the other two issues scheduled for future committee meetings (see attachment).
- Robert informed the committee that a rent control initiative may appear on the California November 2020 ballot. This measure would permit municipalities to adopt rent control on selected types of housing units. A similar measure was defeated in 2018.

Adjourned (time): 12:45 pm

Next Meeting Date: 9/20/2019

Respectfully Submitted,

Richard J. White, Chair

Our mission is to identify, study, review, and advocate for issues related to the independence, well-being, health, and community involvement of senior adults, adults with disabilities, and caregivers across all communities and make recommendations to the full Council.



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Napa / Solano Advisory Council on Aging (ACOA) Program Committee Minutes

Location: Napa County Health and Human Services
Silver Lupine Conference Room
650 Imperial Way, Napa

Date: Tuesday, August 27, 2019

Time: 11:30 – 12:30

| | | |
|-------------------|-----------------------------------------|-----------------------------------------|
| Attendees: | Arnold Koenig, Advisory Council Member | Fran Rosenberg, Advisory Council Member |
| | Julie Spencer, Advisory Council Member | Susan Ensey, Secretary Advisory Council |
| | Elaine Clark, Program Oversight, AAA | Mary Kaufmann, Advisory Council Member |
| | Jenalee Dawson, Advisory Council Member | Donna Harris, Advisory Council Member |
| | Donna Altes, Advisory Council Member | Linda Chandler, Advisory Council Member |

Call to Order: 11:15 a.m.

Action Items:

Elaine will send general recommendations and request feedback from this Program Committee on two areas in preparation for review at the ACOA meeting next week:

1. **Recommendation for minimum percentages for allocation of the 3B Category - Supportive Services:** The Budget Allocation for 3B is \$624K. There are 3 areas within 3B that we have to set minimum percentages for allocation. The full ACOA needs to review and make a recommendation for the Oversight Board. The following are the current minimums and actuals:

| | <u>Current Min</u> | <u>Current Actual</u> |
|---------------------------------------|--------------------|-----------------------|
| • Access | 32% | 50% |
| o Transportation | | |
| o Info. & Asst. / Registry / Outreach | | |
| • Legal Services | 10.5% | 18% |
| • In-Home | 10.5% | 32% |
| o Visiting | | |
| o Modifications | | |
| o Case Management | | |

2. **What big-picture types of services we want to focus upon within 3B for the the total area, including Napa and Solano.** One example is Transportation as it continues to be rated as the top need.

Representation at other meetings: Fran Rosenberg and Julie Spencer will attend and represent ACOA at the monthly HAPI meetings; and Donna Altes and Susan Ensey will do so for the monthly Commission on Aging meetings.

Length of Program Committee Meetings: Donna Altes recommended, and the committee agreed, to hold two-hour Program Committee meetings. The next meeting will be from 11:00 to 1:00. Bringing a brown bag lunch is encouraged.

Discussion Items:

Review of RFP for Fall Prevention Services:

Elaine explained that home modification and fall prevention classes were the two areas most wanted. The revised RFP which focuses on modifications and measurable outcomes will be released August 30th.

Review of Health Needs Assessment Results:

Elaine reviewed Health Needs Assessment materials, Area Agency on Agency Funding Priorities, and Area Plan Budget. Of the top 10 issues, Transportation continues to be the leading topic.

Adjourn

Napa/Solano Area Agency on Aging

Advisory Council Communications Committee

MINUTES

Location: 630 Imperial Drive, Napa

Time: 10:00 am - 11:00 am

Attending: Donna Altes, Linda Chandler, Elaine Clark, Deanna DuPont, Donna Harris, Mary Kaufmann, Arnold Koenig, Robert Padilla, Julie Spencer

Action and Discussion Items

- A Vice-Chair was called for from the Committee Chairman. There were no volunteers.
- Discussion on proposed Newsletter. It will be quarterly and be sent by email. It was determined that news should be cross referenced with other agencies when appropriate. News should give pertinent information. Mary Kaufmann has offered to head up the efforts for the newsletter.
- Discussion on Logo. It was determined that Logo will be selected after further color and font decisions have been made by the Committee.
- Discussion on website. Work will continue on the website with inquiries to community volunteers to assist with website construction.
- Discussion on social media. Committee agreed that a social media presence is premature at this time.
- Discussion on "who answers the phone"? Ideally one number and resource person to navigate caller through the system and give appropriate references and service agency. The goal is a single point of contact for the caller.

Adjourned at 11:10 am

Next meeting: Tuesday, September 24, 2019

Submitted
Deanna DuPont



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Advisory Council on Aging Staff Report September 3, 2019

Program

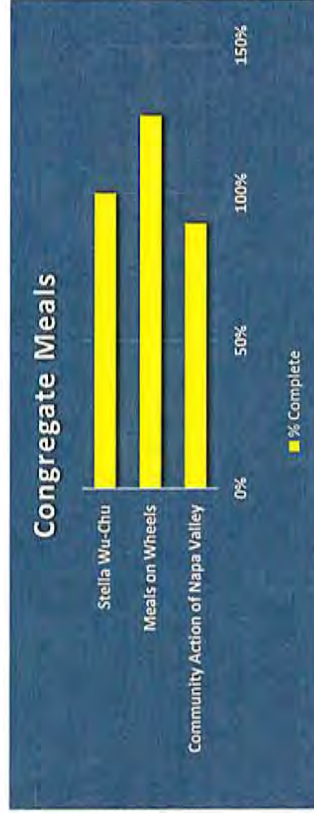
1. Bylaws were approved by the Oversight Board on September 26, 2019. Solano Board of Supervisors will review/approve at the September 24th meeting. Napa Board of Supervisors will review/approve in September.
2. Both Boards of Supervisors will review/approve ACOA appointments in September.
3. RFP for Fall Prevention was released August 30th.
4. RFP for Disease Prevention Classes will be released mid-September.
5. Senior Management for both Counties discussed cutting the number of meetings the N/S AAA staff attend and asked the ACOA to regularly attend instead. Members would then report back to the full ACOA and conversely, share information about the work of the N/S AAA.
 - o HAPI, 2nd Wednesday of each month, 11:15 – 12:45, 3448 Villa Lane, Napa
 - o Napa Commission on Aging, fourth Monday of each month, 2:00 – 3:30, Napa BOS Chambers
 - o UpValley, fourth Wednesday of each month, Rianda House, St. Helena
6. 2018-2019 year was closed out with California Department of Aging. Report is attached.
7. ACOA Provider Profiles are attached. Profiles give information about each contracted provider and all the services they provide, even the ones not covered by AAA funding.
8. Next month, ACOA will discuss and recommend service priorities for 2020-2024. Those priorities will be presented to the full Oversight Board in September. Once finalized, RFP's will be released for services to begin July 1, 2020. These recommendations will also create the foundation for the next 4-year Area Plan.

NAPA SOLANO AREA AGENCY ON AGING (NSAAA)
 FY18/19 SERVICE UNITS CLOSEOUT REPORT
 01/01/2019 - 06/30/2019

| Supportive Services | | | |
|---------------------------------|-----------------|----------------|------------|
| Contractors | Units Completed | Contract Goals | % Complete |
| Bay Area Legal | 474 | 385 | 123% |
| Collabria Care | 4,840 | 3,182 | 152% |
| Faith in Action | 11,464 | 11,226 | 102% |
| Legal Services of Northern CA | 1,394 | 1,214 | 115% |
| Molly's Angels | 8,039 | 5,565 | 144% |
| Solano Transportation Authority | 386 | 500 | 77% |
| Grand Total | 26,597 | 22,072 | 121% |



| Congregate Meals | | | |
|---------------------------------|-----------------|----------------|------------|
| Contractors | Units Completed | Contract Goals | % Complete |
| Community Action of Napa Valley | 14,035 | 15,645 | 90% |
| Meals on Wheels | 19,430 | 15,387 | 126% |
| Stella Wu-Chu | 50 | 50 | 100% |
| Grand Total | 33,515 | 31,082 | 108% |

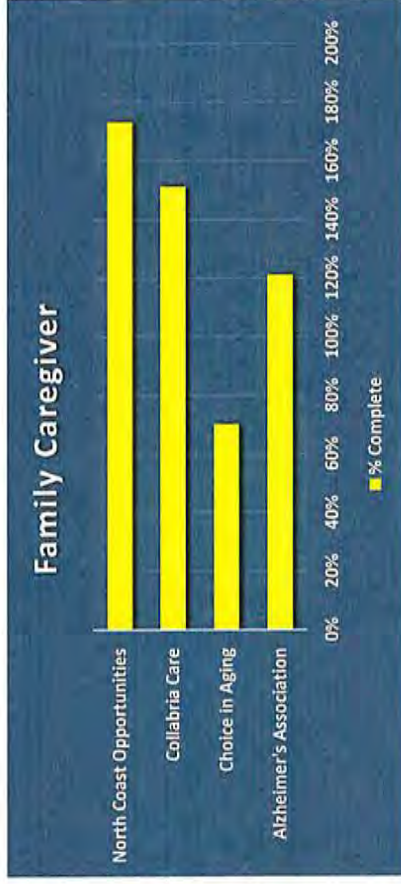


| Home Delivered Meals | | | |
|---------------------------------|-----------------|----------------|------------|
| Contractors | Units Completed | Contract Goals | % Complete |
| Community Action of Napa Valley | 43,279 | 42,626 | 102% |
| Meals on Wheels | 108,246 | 94,513 | 115% |
| Stella Wu-Chu | 50 | 50 | 100% |
| Grand Total | 151,575 | 137,189 | 110% |



NAPA SOLANO AREA AGENCY ON AGING (NSAAA)
 FY18/19 SERVICE UNITS CLOSEOUT REPORT
 01/01/2019 - 06/30/2019

| Contractors | Family Caregiver | | |
|---------------------------|------------------|----------------|------------|
| | Units Completed | Contract Goals | % Complete |
| Alzheimer's Association | 506 | 418 | 121% |
| Choice in Aging | 1,256 | 1,790 | 70% |
| Collabria Care | 2,736 | 1,808 | 151% |
| North Coast Opportunities | 1,319 | 761 | 173% |
| Grand Total | 5,817 | 4,777 | 122% |



| Contractors | Fall Prevention | | |
|-----------------|-----------------|----------------|------------|
| | Units Completed | Contract Goals | % Complete |
| Faith in Action | 149 | 50 | 298% |
| Grand Total | 149 | 50 | 298% |



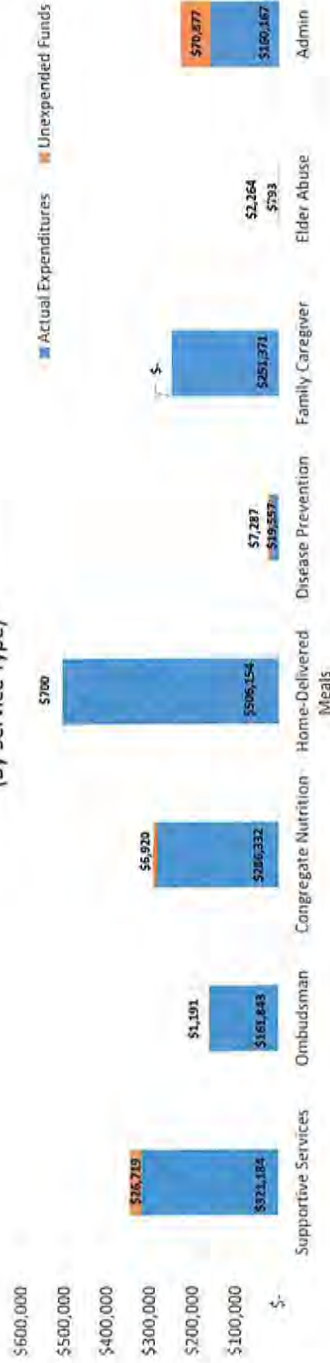
Notes:
 Ombudsman Program activities are reported directly to the Office of State Ombudsman by Napa Ombudsman and Ombudsman Services of Contra Costa.
 Elder Abuse Prevention Program activities are reported on a quarterly basis by completing CDA 1037 Elder Abuse Prevention Quarterly Report.
 For FY 1819, there is a total of 750 educational and training sessions conducted by Napa Ombudsman.

**PLANNING AND SERVICE AREA (PSA) 28
 NAPA/SOLANO AREA AGENCY ON AGING
 FY 2018/19 CLOSEOUT - AP-1819-28**

A. TOTAL FEDERAL & STATE FUNDING INCLUDING FUNDS REMAINING AT CLOSEOUT

| | Supportive Services | Ombudsman | Congregate Nutrition | Home-Delivered Meals | Disease Prevention | Family Caregiver | Elder Abuse | Admin | Total |
|-----------------------------------|---------------------|------------|----------------------|----------------------|--------------------|------------------|-------------|------------|-----------|
| Updated Baseline (Inc. Transfers) | \$ 318,408 | \$ 162,192 | \$ 260,225 | \$ 502,690 | \$ 22,843 | \$ 228,565 | \$ 2,517 | \$ 231,044 | 1,728,484 |
| One Time Only (OTO) | 29,495 | 842 | 33,027 | 4,164 | 4,001 | 22,806 | 540 | - | 94,875 |
| Total Funding - AP1819-28 | \$ 347,903 | \$ 163,034 | \$ 293,252 | \$ 506,854 | \$ 26,844 | \$ 251,371 | \$ 3,057 | \$ 231,044 | 1,823,359 |
| Actual Expenditures | 321,184 | 161,843 | 286,332 | 506,154 | 19,557 | 251,371 | 793 | 160,167 | 1,707,401 |
| Unexpended Funds | \$ 26,719 | \$ 1,191 | \$ 6,920 | \$ 700 | \$ 7,287 | \$ - | \$ 2,264 | \$ 70,877 | 115,958 |

**AP1819-28 Actual Expenditures
 (By Service Type)**



B. ACTUAL EXPENDITURES BY SERVICE AREA

| Service Area | Supportive Services | Ombudsman | Congregate Nutrition | Delivered Meals | Home-Disease Prevention | Family Caregiver | Elder Abuse | Admin | Total | % to Total |
|--------------|---------------------|------------|----------------------|-----------------|-------------------------|------------------|-------------|------------|--------------|------------|
| | | | | | | | | | | |
| Napa | \$ 159,825 | \$ 75,216 | \$ 78,751 | \$ 134,339 | \$ - | \$ 136,442 | \$ 793 | \$ - | \$ 585,366 | 34.28% |
| Solano | 161,359 | 86,627 | 207,581 | 371,815 | - | 114,929 | - | - | 942,311 | 55.19% |
| Both | - | - | - | - | 19,557 | - | - | 160,167 | 179,724 | 10.53% |
| Total | \$ 321,184 | \$ 161,843 | \$ 286,332 | \$ 506,154 | \$ 19,557 | \$ 251,371 | \$ 793 | \$ 160,167 | \$ 1,707,401 | 100.00% |

| FY18/19 Closeout - Funding Utilization | |
|----------------------------------------|-----------|
| Funds Rec'd | 1,823,359 |
| Actual Exp | 1,707,401 |
| % Expended | 94% |
| % Unexpended | 6% |

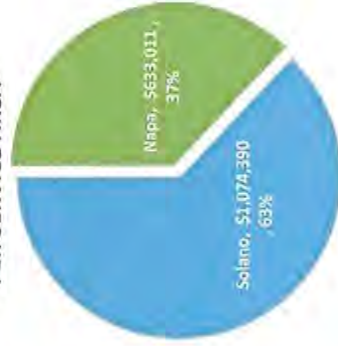
| Service Area | Contracts Serving Napa or Solano | | Contracts Serving Both Counties * | | Total | |
|--------------|----------------------------------|---------|-----------------------------------|---------|--------------|---------|
| | Amount | % | Amount | % | Amount | % |
| Napa | \$ 585,366 | 38.32% | \$ 47,645 | 26.51% | \$ 633,011 | 37.07% |
| Solano | 942,311 | 61.68% | 132,079 | 73.49% | 1,074,390 | 62.93% |
| Total | \$ 1,527,677 | 100.00% | \$ 179,724 | 100.00% | \$ 1,707,401 | 100.00% |

* Percentage of allocations based on prorated share of population served in each County as Provided by California Department of Aging

| County | Population | % |
|--------|------------|---------|
| Napa | 36,069 | 26.51% |
| Solano | 99,982 | 73.49% |
| Total | 136,051 | 100.00% |



CONTRACT FUNDING PER SERVICE AREA



FY18/19 Funding Utilization %



C. CONTRACT/ADMINISTRATION EXPENDITURES

| Provider | Service Area | Total Budget | Actual Expenditures | Unexpended Funds | Services |
|--------------------------------------------|--------------|--------------|---------------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Northern CA and Northern NV | Solano | 23,400 | 23,400 | - | Family Caregiver |
| Alzheimer's Association | | | | | |
| Bay Area Legal Aid | Napa | 31,529 | 31,529 | - | Supportive Services: Legal Services |
| Collabria Care | Napa | 164,321 | 164,321 | - | Supportive Services: Information and Assistance, Outreach, Registry, Case Management Caregiver: Information Services, Access Assistance, Support Services, Respite Care |
| Community Action of Napa Valley | Napa | 213,090 | 213,090 | - | Congregate Meals and Nutrition Education, Home Delivered Meals and Nutrition Education |
| Faith in Action | Both | 22,836 | 19,557 | 3,279 | Disease Prevention |
| Faith in Action | Solano | 65,732 | 39,611 | 26,121 | Supportive Services: Phone Reassurance, Home Visiting, Transportation, Information and Assistance |
| Choice in Aging | Solano | 91,529 | 91,529 | - | Family Caregiver |
| Legal Services of Northern California | Solano | 47,346 | 47,346 | - | Supportive Services: Legal Services |
| Meals on Wheels Solano County | Solano | 586,316 | 579,396 | 6,920 | Congregate Meals, Home Delivered Meals |
| Molly's Angels | Napa | 44,417 | 44,417 | - | Supportive Services: Transportation and Telephone Reassurance |
| Redwood Care Givers DBA Northcoast | Napa | 56,000 | 56,000 | - | Family Caregiver |
| Opportunities, Inc. | | | | | |
| Ombuds Services of Contra Costa and Solano | Solano | 87,616 | 86,628 | 988 | Ombudsman Services |
| Solano | | | | | |
| PSA 4 (Greater Sacramento) | Napa | 77,285 | 76,008 | 1,277 | Ombudsman Services, and Elder Abuse Prevention |
| Solano Transportation Authority | Solano | 75,000 | 74,402 | 598 | Supportive Services: Transportation |
| Stella Wu-Chu | Both | 10,000 | 10,000 | - | Administration: Nutrition Counseling |
| Napa/Solano Area Agency on Aging | Both | 221,044 | 150,167 | 70,877 | Administration |
| Sub-Total - Contracts and Admin | | \$ 1,817,461 | \$ 1,707,401 | \$ 110,060 | |
| Undistributed Funds | | 5,898 | - | 5,898 | |
| Total | | 1,823,359 | 1,707,401 | 115,958 | |



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**Area Agency on Aging Napa/Solano Advisory Council on Aging
Agenda**

650 Imperial Way, Napa CA

**October 1, 2019
10:00 a.m. - 12:00 p.m.**

The Advisory Council on Aging does not discriminate against persons with disabilities. Meetings are held in accessible facilities. If you wish to attend this meeting and require assistance in order to participate please call the Area Agency on Aging at least 24 hours in advance of the event to make reasonable arrangements 707/784-8960.

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council on Aging after distribution of the agenda packet are available for public inspection during normal business hours at the Solano County Older and Disabled Adult Services receptionist's desk at 275 Beck Avenue Fairfield 1st Floor

If you wish to address any items on the Agenda, please participate in the discussion so the Advisory Council on Aging can fulfill its purpose of being an informed community champion of older adults advising the AAA, the Oversight Board, and the Napa and Solano Boards of Supervisors



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AGENDA
October 1, 2019

CALL TO ORDER - 10:00 a.m.
ROLL CALL

COMMENTS FROM THE PUBLIC

This is your opportunity to address the Advisory Council on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the ACOA. Please limit your comments to three minutes. Items from the public will be taken under consideration by the Advisory Council and may be referred to staff.

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES FROM SEPTEMBER 3, 2019 MEETING

REPORTS

COMMITTEES

- Executive
- Legislative
- Communications
- Program

STAFF

BREAK (11:00 - 11:10)

OLD BUSINESS

Updates:

- TACC Meeting – Brenda Crawford
- Formation of Listening Sessions and Meetings in senior locations – Brenda Crawford
- Update from the Master Plan for Aging – Dane Reeves
- Update from Emergency Preparedness Training September 19 – Dane Reeves
- Update from Partnership Health Plan Meeting on September 5 – Dane Reeves
- Elder Justice League Training in Solano – Arnold Koenig
- Task Force Meeting of U.S. Attorneys in San Francisco – Arnold Koenig

Discussion Item:

- Reconsider creating an Elder Justice Committee within the Advisory Council – Arnold Koenig

NEW BUSINESS

Approve Initiative for ACOA Representation at City Council Meetings: The Legislative Committee requests participation in planning ACOA Member attendance at City Council meetings in both Solano and Napa Counties – Deanna DuPont

ADJOURN - 12:00 p.m.

Next scheduled meeting: Tuesday, November 5, 2019, 10:00 a.m. – 12:00 p.m.
675 Texas Street, Fairfield, CA – Multipurpose Room, 1st Floor.

NAPA/SOLANO AREA AGENCY ON AGING

275 Beck Avenue, Fairfield, CA 94533

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Napa/Solano

Council on Aging (ACOA)

Minutes September 3, 2019

Location: Solano County Administration Center, Multi-Purpose
Rooms, 675 W Texas St., Fairfield

Date: Tuesday, September 3, 2019

Attendees: Brenda Crawford, Chair; Dane Reeves, Vice Chair;
Donna Altes, Member; Verneal Brumfield, Member;
Linda Chanler, Member; Elaine Clark, Programs
Oversight, N/S AAA; Janalee Dawson, Member; Deanna
DuPont, Member; Joyce Goodwin, AAA, Director; Donna
Harris, Member; Arnold Koenig, Member; Robert Padilla,
Member; Fran Rosenberg, Member; Julie Spenser,
Member; and Richard White, Member

Absent: Susan Ensey, Secretary

Call to order: 10:12 A.M.
Roll Call - Motion to Approve Agenda for today's
meeting, M/S/A; Motion to Approve Minutes of 8/6/19,
M/S/A.

Public Comments: None

Committee Reports:

Executive Committee – Brenda Crawford reported that she is communicating with contacts regarding venues in the community where the public would be better able to attend Advisory Council meetings. She plans to attend a statewide meeting of chairs of the Area Agency on Aging In Sacramento to acquaint herself with the organization.

Communications Committee – Deanna Du Pont reported that no one has volunteered to be vice chair. She believes it's premature to consider a website at this time. After one is established, the Committee will need to identify a volunteer to maintain it. She believes it's advisable to have one person responding to queries from the public.

Legislative Committee – Robert Padilla reported in chairman White's place because he wasn't able to arrive on time. A copy of Richard's report was included in the info packet for the meeting.

Guest Speaker: Suzanne Reed – Advocating for Change

Ms. Reed's Power Point, shared with members prior to the meeting, summarizes the presentation. The following is her contact info: Suzanne Reed, Vice Chair of the Yolo Healthy Aging Alliance, 600 A Street, Suite C, Davis, CA 95616, (916) 233 9466, csuzanereed48@gmail.com; www.yolohealthyaging.Org. Ms. Reed feels her ongoing presentations to groups like ours, is her personal effort to train legislative advocates. She believes competition for funding does not enhance cooperation in general, much less coordination of lobby days, among advocacy groups. Reed suggested that the Council collaborate with Yolo Aging Alliance by sharing information regarding programs for which we chose to advocate.

Old Business: None

New Business - Elaine Clark elaborated on the Priority Service Recommendations, 2020 – 2024. In preparing the report all the data from the surveys, current

programming, and options were reviewed. Her update was based on the “service request themes” in the Survey Data. The biggest change is in IIIB, #3 Information/Care Coordination. She suggested that Information and Assistance (I&A) be more robust and include outreach and light case management. According to Mrs. Clark this will strengthen the coordination, reach more people, and ensure better connections and outcomes. Pages, 3 and 4 of her report include detailed services requested, current services, and proposed approaches to addressing the need. She believes innovation is required because continuing to do the same is ineffective. The following are the Advisory Council’s follow-ups to Elaine’s recommendations:

1. Motion to increase administrative expenditures to cover costs for an administrative assistant to allow Elaine time to attend more community meetings. M/S/A
2. Motion to approve allocation of funding to create printed resource materials for seniors and caregivers who do not have access to, or are not comfortable, using electronic media. M/S/A.

Announcements: Dane plans to invite the Partnership Health Plan and the Gasser Foundation to speak to the Advisory Council.

Adjourned: 11: 52 A.M.

Next Meeting: will be October 1, 2019, 10 A.M., 650 Imperial Way, Napa.

Respectfully submitted,
Robert Padilla, Member

###



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**Napa / Solano Advisory Council on Aging (ACOA)
Executive Committee Minutes**

LOCATION: Conference Call: 605-313-5111

DATE: Friday, September 20, 2019

TIME: 10:00 – 11:00 a.m.

ATTENDEES: Brenda Crawford, President; Susan Ensey, Secretary; Richard White, Member;
Arnold Koenig, Member
Absent: Elaine Clark, Program Oversight AAA, Dane Reeves, Vice President

CALL TO ORDER: 10:08 a.m.

ACTION ITEM: Agenda and Topics for October 1st Meeting:

Old Business Topics for Agenda:

Action Items:

- **ACOA Meetings in Communities:** Request Members to step to the plate for contacts, facilities and to set up Advisory Council meetings within the communities we serve. The objective is to take our work to the seniors we are working on behalf of – Brenda Crawford
- **Additional Resources from AAA Program Support:** A motion was approved previously to develop a letter to the AAA Oversight Board and the Board of Supervisors requesting additional resources for Elaine Clarke and staff to achieve work of ACOA – Brenda Crawford

Updates:

- **TACC Meeting** in Sacramento on September 24 – Brenda Crawford
- Update from the **Master Plan on Aging** – Dane Reeves
- Update from **Emergency Preparedness Training** on September 19 – Dane Reeves
- Update from **Partnership Health Plan Meeting** on September 5 – Dane Reeves
- **Elder Justice League Training** in Solano – Arnold Koenig
- **Task Force Meeting of U.S. Attorneys** in San Francisco – Arnold Koenig

Discussion Item:

- Reconsider creating an **Elder Justice Committee** within the Advisory Council – Arnold Koenig

New Business Topics for Agenda:

Action Items:

- **Approve Initiative for ACOA Representation at City Council Meetings:** The Legislative Committee requests participation in planning ACOA Member attendance at City Council meetings in both Solano and Napa Counties – Deanna DuPont

DISCUSSION: Attendance at BOS Meeting September 24 to receive Proclamation recognizing Fall Prevention Week. Richard will send an email to the full Advisory Council asking for participation and to meet-up at 8:30 a.m. Dane will be primary spokesperson.

ADJOURNED: 10:29

SOLANO AREA AGENCY ON AGING
Advisory Council
275 Beck Avenue, Fairfield, CA 94533
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Legislative Committee Minutes

Location: The meeting was conducted via telephone conference.

Date: Friday, September 20, 2019

Attendees: Richard White, Chair; Susan Ensey, Member;
Deanna DuPont, Member; Arnold Koenig, Member; and
Robert Padilla, Member

Call to order: 1107 A.M.

Topics Discussed :

City of Vacaville - Richard recently spoke with Ron Rowlett, Vacaville Mayor, to advocate for Vacaville's renewed participation in AAA. He will be speaking with council members to further advocate for the importance of services to the ever increasing senior population.

Advisory Council Agenda – The Legislative Committee recommends the following be included on the Council's agenda at its next meeting: (1) expansion of the Council's goals, (2) involvement of Council members in presentations to city councils and planning commissions, informing them AAA is active and seeks their participation to enhance much needed services to seniors; (3) and informing Advisory Council members regarding amounts and categories of AAA funding available to cities to facilitate our communications with them.

Legislative Updates

SB 127 Transportation Funding (2019/2020) Part of these monies will be spent to assist low-income communities with low access to private vehicles and high percentage of disabled.

SB 228 - Master Plan on Aging, (2019/2020) Promotes healthy aging and prepares the state for ongoing increased numbers of seniors.

SB 280 - Fall Prevention (2019/2020) According to Richard who has been following this legislation, SB 280 will be on the governor's desk soon.

AB 671 (2019/2020) Assessor Building Units, Incentives – Identification of adequate sites for housing. State standards would mandate local governments to see that low cost homes be produced to relieve homelessness. Deanna has communicated with Assemblywoman Friedman's reps and planning commissions regarding the above. She recommends we (1) continue advocating for affordable housing legislation; (2) coordinate Council members' attendance at local events to share resources and information on related legislation; (3) and conduct issues forums in communities addressing, and inviting participation of seniors and caregivers, as we advocate for pertinent legislation.

AB 1382 – Master Plan on Aging (2019/2020) – Funds programs and strategies to support California's elder population. According to Richard who is following this legislation, this bill has been on governor's desk as of 9/17/19

Schools and Communities First Funding Act - New signatures are being collected in support of a provision increasing the top limit of small business revenues. Passage of the Act would restore \$11 Billion per year to under funded services in schools, community colleges, health clinics, senior programs, and other vital local programs.

Solano County Board of Supervisors meeting

Richard and Arnold will attend the Board of Supervisors meeting, 9/24/19, which will include a Declaration of Fall Prevention Week.

New Business

Motion - The Legislative Committee recommends the Advisory Council make special efforts to encourage the City of Vacaville to renew its participation in AAA. M/S/A

Adjourned: 11: 55 A.M.

Next Meeting: October 18, 11 A.M., Paradise Valley Estates, 2600 Estates Drive, Fairfield

**Respectfully submitted,
Robert Padilla**

###



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Napa / Solano Advisory Council on Aging (ACOA) Program Committee Minutes

Location: Napa County Health and Human Services
Silver Lupine Conference Room
650 Imperial Way, Napa

Date: Tuesday, September 24, 2019

Time: 11:00 – 1:00

Attendees: Susan Ensey, Secretary Advisory Council
Elaine Clark, Program Oversight, AAA
Mary Kaufmann, Advisory Council Member
Donna Harris, Advisory Council Member

Call to Order: 11:30 a.m.

Action Items:

RFP Selection Meeting for the Fall Prevention and Disease Prevention contracts: Elaine reported that two organizations, one from each county, are interested in the fall prevention RFP; and at least one organization is interested in the disease prevention RFP. The disease prevention RFP is for evidence based classes, and would apply to both counties. The RFPs are due October 15. Elaine is scheduling an RFP review and ranking meeting on Wednesday, October 30 which will include four representatives from the Program Committee: Mary Kaufmann and Susan Ensey from Napa; and Elaine Clarke and Donna Harris from Solano.

Scheduling Provider Program Reviews: Elaine recommended that each provider be scheduled to make a 15-minute presentation to the ACOA. Two two-hour sessions would be required to cover all providers. Tentative dates for one meeting in each county are Tuesday, January 13 and Wednesday, February 18, 2020.

Oversight Board approved the ACOA funding recommendations in their September 23 meeting. Next Steps: Over the next six weeks Elaine will be developing the RFPs for these recommendations. One change in funding involves Information and Assistance services. Currently each county has a different Information and Assistance program. We are going to roll all of that funding into a contract called Information and Assistance. One contract covering both counties would be preferable. The contract will add follow-up aspects, including a 30-day follow-up, and will have a social worker involved.

Adjourn

Next Meeting: The October 22 Program Committee Meeting is cancelled as Elaine Clarke will be on vacation.

Napa/Solano Area Agency on Aging

Advisory Council
Communications Committee

MINUTES

Tuesday, September 24, 2019

Location: 650 Imperial Drive, Napa

Call to order: 10:00 am

Attending: Elaine Clark, Deanna DuPont, Suan Ensey, Donna Harris, Mary Kaufmann,
Robert Padilla

Action and Discussion Items

- Robert Padilla has volunteered to be Vice-Chair of the Communications Committee.
- The State Master Plan "for" Aging was discussed. It was agreed that it would be helpful to the Master plan if input from community members could be included. The Advisory Council will be apprised of this suggestion by the Communications Committee that we hold a "public" meeting in both counties to get input from seniors and other community members and submit the results from these in writing to the State Master Plan for Aging Stakeholder Advisory Committee.
- Donna Harris suggested that we also have Advisory Council members contact local meeting places where seniors congregate and ask for input (questions and topics will be pre-written so there will be consistency). This more personal level of contact may generate another level of concern from seniors and care givers.
- Discussion on Logo and website was discussed. Communication Committee members will review 5 websites offered as potential templates for the Area Agency on Aging website. Members will review and report on their viewpoints, opinions, feedback at the October meeting.
- Discussion on an assistant for Manager Elaine Clark, the operation for this to occur is complicated.
- Oversight Board approved a resource guide.

Adjourned at 11:10 am

Next meeting: Tuesday, October 22, 2019 --- 10:00am

Submitted
Deanna DuPont



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Advisory Council on Aging Staff Report October 1, 2019

Program

1. The Oversight Board approved the funding minimums and allocation percentages for 2020-2021. They also unanimously approved creating a printed resource guide and supporting the ACOA recommendation for additional staff support of the ACOA.
2. The submission date is October 16 for both Fall Prevention and Health Promotion proposals. The Program Committee will help rank the proposals. Proposed meeting date is October 30th. Once contractors are selected, the contracts will be developed with anticipated start dates of January 1, 2020. Contracts will end June 30, 2020.
3. RFP's for all other services, except Legal Services, which will be "sole source", will begin soon. Estimated completion date is March 2020, with contract start dates July 1, 2020.
4. October 31st is the second quarterly Provider meeting for our service providers. Primary focus will be creating emergency plans and the RFP process.
5. Long Term Care Ombudsman Services received additional funding from California Department of Aging. Those contracts are being amended.

Other

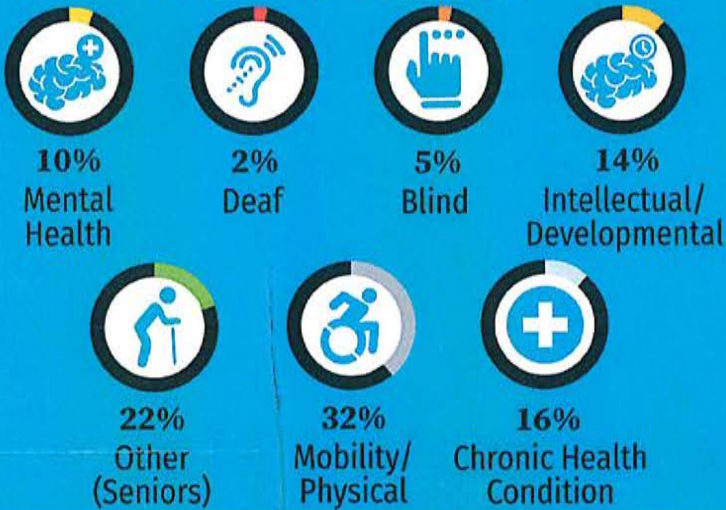
1. Solano County members are invited to attend a Senior Issues Forum in Fairfield on October 29th. The meeting is at the County offices from 1:00 – 4:00. This is an opportunity to discuss senior issues facing the community. The event is hosted by Solano Health and Social Services.
2. The Communications Committee agreed to host community discussions that will contribute to a larger "ask" for consideration presented to the Master Plan for Aging work groups. Elaine Clark is talking with two activists/providers, about co-hosting meetings to gather input. Goal is to have a single set of proposals from the N/S AAA by February.
3. New ACOA members approved by both Boards of Supervisors: Verneal Brumfield, Solano County; Brenda Burke, Napa County; and Mary Kaufmann, Napa County.
4. C4A Board meeting was September 18-20. Joyce Goodwin, Executive Director, Kris Brown in Napa, and Elaine Clark attended. Sessions included Housing programs in San Francisco, Emergency Preparedness, Master Plan for Aging, and a session with the new director of the California Department on Aging. Recognizing that the Master Plan for Aging will be released October 2020 and the possible new requirements, local PSAs may be asked to significantly revise their Four-Year Area Plans in 2 years instead of 4.

| Last Name | First Name | Napa/Solano | Cell Number | Email | Start Date | End Date |
|-----------|--------------|-------------|----------------|-----------------------------------|------------|-----------|
| Altes | Donna | Napa | (707) 815-1388 | daltes@sbcglobal.net | 5/1/2019 | 4/30/2021 |
| Brumfield | Verneal | Solano | (707)592-7875 | vernealb@aol.com | 9/1/2019 | 8/30/2021 |
| Burke | Brenda | Napa | (707)322-4563 | brenda@jamesonrescueranch.org | 9/1/2019 | 8/30/2021 |
| Chandler | Linda | Solano | (707) 344-3042 | tiffally@sbcglobal.net | 5/1/2019 | 4/30/2021 |
| Crawford | Brenda | Solano | (510) 502-8699 | brencraw@aol.com | 5/1/2019 | 4/30/2021 |
| Dawson | Jenalee | Solano | (707) 816-0665 | Jenalee.Dawson@cahumandevlopment. | 5/1/2019 | 4/30/2021 |
| DuPont | Deanna | Solano | (707) 631-1683 | deannadupont@hotmail.com | 5/1/2019 | 4/30/2021 |
| Ensey | Susan | Napa | (415) 518-9927 | susanensey@gmail.com | 5/1/2019 | 4/30/2021 |
| Harris | Donna | Solano | (707) 290-9496 | djsspace12@yahoo.com | 5/1/2019 | 4/30/2021 |
| Kaufmann | Mary | Napa | (510)378-5162 | mls Kaufmann@yahoo.com | 9/1/2019 | 8/30/2021 |
| Koenig | Arnold | Napa | (707) 337-4550 | arnold_koenig@yahoo.com | 5/1/2019 | 4/30/2021 |
| Padilla | Robert | Solano | (707) 980-0005 | rpadilla713@gmail.com | 5/1/2019 | 4/30/2021 |
| Reeves | Dane | Napa | (707) 398-1387 | daner@pvestates.com | 5/1/2019 | 4/30/2021 |
| Rosenburg | Fran | Napa | (707) 738-3056 | frannapa@comcast.net | 5/1/2019 | 4/30/2021 |
| Spencer | Julie | Napa | (805) 455-0553 | julie@riandahouse.org | 5/1/2019 | 4/30/2021 |
| White | Richard John | Solano | (707) 513-4063 | richardjwhite.51@gmail.com | 5/1/2019 | 4/30/2021 |

Access and Function Needs Disaster Survey Results

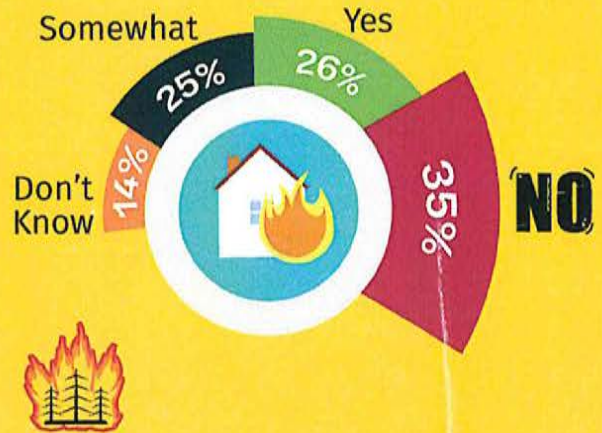
Type of Disability

Out of 445 total respondents.



Disaster Readiness

Are you personally prepared for a disaster?



Needs Should A Disaster Occur

As an individual with a disability/senior what would you need if a disaster or power outage were to hit today? (May select more than one option.)



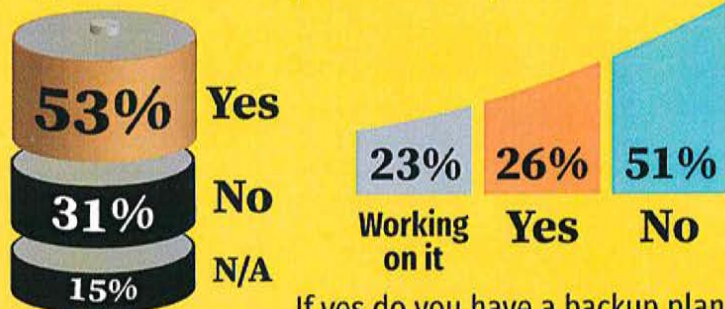
| | |
|------------------------------------|-----|
| Accessible/reliable transportation | 113 |
| Back up generation/battery | 111 |
| Disaster Preparedness Kit | 99 |
| A place to stay (temp housing) | 94 |
| Someone to check on you | 85 |

| | |
|-----------------|----|
| Food | 74 |
| Land line phone | 65 |
| Cell phone | 57 |
| Other | 52 |
| First aid kit | 29 |



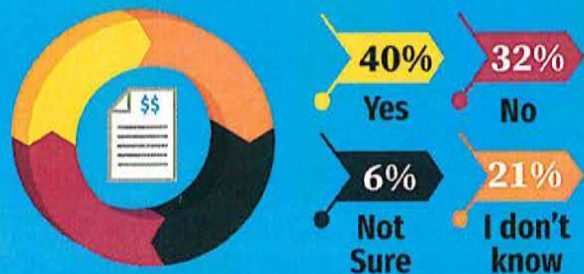
Electric Medical Equipment

Do you use medical equipment on a regular basis that requires electricity?



If yes do you have a backup plan to keep it usable for up to 5 days?

Are you enrolled in your utility companies Medical Baseline Program?



Survey conducted in 2019. 445 total surveys. Stats rounded to nearest whole number.



Who Will Care For Me When I No Longer Can?

“Options for Older Adults in Napa County”
Information For Your Best Possible Choice”

Special presentation by Yvonne Baginski
Senator, California Senior Legislature
Director, Share the Care

Tuesday, October 22, 2019

10 a.m. to noon

The Elks Lodge, 2840 Soscol Ave., Napa

This event always sells out.

Please let us know if you're coming,
and send us a check for \$10 to reserve your seat.

RSVP: (707) 492-3198

Send check to:

Share the Care Napa Valley, 3205 Montclair Ave., Napa, CA 94558

Online tickets: www.napavalleysharethecare.com



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WHY?



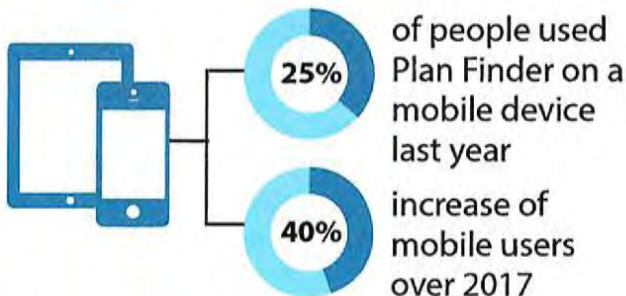
61 million people enrolled in Medicare



20 million people used Plan Finder during Open Enrollment 2018



10,000 people enroll in Medicare **EACH DAY**



Medicare.gov is now **completely mobile optimized!**

COMING SOON



Real-time plan data API for 3rd party users



WHAT'S NEW?



Personalized search to find and compare plans



More information about extra plan benefits



Improved comparison of coverage options



Simpler drug list built from prescriptions you filled



More **accurate drug pricing**

HOW TO ENROLL IN A PLAN



Medicare.gov/plan-compare



1-800-MEDICARE
(1-800-633-4227)



Find a **local SHIP counselor**



Ask a **trusted agent or broker**



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**Area Agency on Aging Napa/Solano Advisory Council on Aging
Agenda**

675 Texas Street, Fairfield, CA – Multipurpose Room, 1st Floor

**November 5, 2019
10:00 a.m. - 12:00 p.m.**

The Advisory Council on Aging does not discriminate against persons with disabilities. Meetings are held in accessible facilities. If you wish to attend this meeting and require assistance in order to participate, please call the Area Agency on Aging at least 24 hours in advance of the event to make reasonable arrangements 707/784-8960

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council on Aging after distribution of the agenda packet are available for public inspection during normal business hours at the Solano County Older and Disabled Adult Services receptionist's desk at 275 Beck Avenue, Fairfield 1st Floor

If you wish to address any items on the Agenda, please participate in the discussion so the Advisory Council on Aging can fulfill its purpose of being an informed community champion of older adults, advising the AAA, the Oversight Board, and the Napa and Solano Boards of Supervisors



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AGENDA
November 5, 2019

CALL TO ORDER - 10:00 a.m.
ROLL CALL

COMMENTS FROM THE PUBLIC

This is your opportunity to address the Advisory Council on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the ACOA. Please limit your comments to three minutes. Items from the public will be taken under consideration without discussion by the Advisory Council and may be referred to staff.

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES FROM SEPTEMBER 3, 2019 MEETING

GUEST SPEAKER – Leza Coleman, Executive Director of California’s LTC Ombudsman Program

REPORTS

COMMITTEES

- Executive
- Legislative
- Communications
- Program

STAFF -- Elaine Clark

BREAK (11:00 - 11:10)

OLD BUSINESS

Updates:

- Formation of Listening Sessions and ACOA Meetings in senior locations – Updates on scheduling from Richard White, Julie Spencer, Susan Ensey, Dane Reeves, Brenda Crawford
- Requesting need for additional Program Support for Elaine Clarke – Brenda Crawford
- Communications Committee to take lead in planning for ACOA to gather community input for the Master Plan on Aging – Communications Committee
- Solano Elder Justice League training program for seniors held November 1 – Jenalee Dawson

NEW BUSINESS

- Communication Committee role and responsibilities – Brenda Crawford
- ACOA Members to become knowledgeable of County Budgeting Process – Brenda Crawford
- Share information on senior Holiday gatherings that Members can participate in – Brenda Crawford

ADJOURN - 12:00 p.m.

Next scheduled meeting: Tuesday, December 3, 10:00 a.m. – 12:00 p.m.
650 Imperial Way, Napa, CA



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Napa/Solano Advisory Council on Aging Minutes October 1, 2019

LOCATION 650 Imperial Way, Napa, CA
DATE Tuesday, October 1, 2019
TIME 10:00 – 12:00

ATTENDEES: Brenda Crawford, Chairperson; Dane Reeves, Vice Chair; Susan Ensey, Secretary; Elaine Clark, Program Staff; Donna Altes; Brenda Burke; Linda Chandler, Jenalee Dawson; Donna Harris; Mary Kaufmann; Robert Padilla; Fran Rosenberg; Julie Spencer; Richard John White
ABSENT: Deanna DuPont; Arnold Koenig, Verneal Brumfield

CALL TO ORDER - 10:00 a.m.

- ROLL CALL
- MOTION TO APPROVE AGENDA: M/S/A
- MOTION TO APPROVE MINUTES: M/S/A

PUBLIC COMMENTS: There were no comments from the community.

REPORTS

COMMITTEES

- **EXECUTIVE:** Brenda Crawford reported that the Executive Committee discussed importance of convening our ACOA Meetings at different locations so that diverse voices can be heard from our various communities.
Action Item: Members volunteered to make location arrangements. Richard White will send out the list of members and locations.
- **LEGISLATIVE:** Richard White reported on the committee's tracking of legislation. Dane Reeves reported on the recognition received from the Solano BOS for Fall Prevention Week.
- **COMMUNICATIONS:** The Master Plan on Aging is moving along quickly with a deadline of October 2020. Elaine Clark distributed a page with the Master Plan's four visioning topic statements that frame the Plan. The four statements are to be utilized by ACOA Members as we gather community input. Julie Spencer recommended that information introducing and explaining the Master Plan needs to be included with the four statements. Brenda Crawford called out the lack of grass roots input so far for the Master Plan.
Action Item: The Communications Committee is asked to take the lead in planning this effort of gathering more input, and to set an emergency meeting in the near future to develop a plan.
- **PROGRAM:** Elaine Clarke reported that the RFP's for Fall Prevention and Health Promotion Classes are coming in. A meeting is set for October 30 to review the proposals which will include members from ACOA.

(See Minutes from each Committee included with the Agenda)



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ACOA Minutes October 1, 2019 – page 2

OLD BUSINESS

- **TACC Meeting:** Brenda Crawford attended the meeting and reported that she did not find it useful.
- **Master Plan on Aging meeting in San Francisco:** Dane Reeves reported that it was informational and foundational. While there was good representation at the meeting, Dane found nothing new.
- **Update from Emergency Preparedness Training September 19 hosted by Paradise Valley:** Dane Reeves reported that the training was effective and they had a good turnout of people.
Action Item: Brenda recommended that Richard White be the formal representative of ACOA to COAD for Solano County, and Brenda Burke be the formal representative for Napa County.
- **Update from Partnership Health Plan Meeting on September 5:** Dane Reeves reported that he met with two directors regarding supporting local low income housing. At this stage they are looking for a business plan and data to support the efforts. Dane is optimistic that momentum has begun.
- **Need for additional Program Support:** Brenda Crawford led the discussion regarding the need and development of a strategy for requesting additional program support for Elaine Clarke. A position paper and conversations need to be comprehensive, compelling and include: The value and mission of AAA beyond just being an administrative pass-through for contracts; Our work in community advocacy and information; How lack of oversight and administrative support contributed to the failure of the last AAA; and How the Napa / Solano budget is so much less than other AAAs.
Action Item: Richard White will be the driver for this effort.

NEW BUSINESS

- **Approve Legislative Committee's recommendation for ACOA Representation at City Council Meetings:** Discussion was positive and the recommendation is for ACOA Members to commit to attend city council meetings once a month.
Action Item: Brenda Crawford said she will be the representative for the city of Vallejo, and Julie Spencer said she would be for St. Helena.
- **Elder Justice League:** Jenalee Dawson will participate in the Solano Elder Justice League training program for seniors on November 1.
- **Summary Points for Communicating ACOA Activities:** The request was made to summarize the most important topics that Members can use when speaking and representing ACOA at other meetings.
Action Item: Discussion was positive and this will be an Agenda Topic for the end of each meeting.

ADJOURNED - 12:00 p.m.

NEXT SCHEDULED MEETING: Tuesday, November 5, 2019, 10:00 a.m. – 12:00 p.m.
675 Texas Street, Fairfield, CA – Multipurpose Room, 1st Floor.



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**Napa / Solano Advisory Council on Aging (ACOA)
Executive Committee Minutes**

LOCATION: Conference Call: 605-313-5111

DATE: Friday, October 18, 2019

TIME: 10:00 – 11:00 a.m.

ATTENDEES: Brenda Crawford, President; Susan Ensey, Secretary. Dane Reeves, Vice President, and Brenda Burke, Member in follow-up call. Absent: Elaine Clark, Program Oversight AAA

CALL TO ORDER: 10:00 a.m.

ACTION ITEM: Agenda and Topics for November 5 Meeting:

Guest Speaker: Richard White arranging.

Old Business Topics for Agenda:

Updates:

- Formation of Listening Sessions and ACOA Meetings in senior locations – Updates on scheduling from Richard White, Julie Spencer, Susan Ensey, Dane Reeves, Brenda Crawford
- Requesting need for additional Program Support for Elaine Clarke – Brenda Crawford
- Communications Committee to take lead in planning for ACOA to gather community input for the Master Plan on Aging – Communications Committee
- Solano Elder Justice League training program for seniors held November 1 – Jenalee Dawson

New Business Topics for Agenda:

- ACOA Members to become knowledgeable of County Budgeting Process – Brenda Crawford
- Share information on senior Holiday gatherings that Members can participate in – Brenda Crawford

ADJOURNED: 10:20

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Napa/Solano Advisory Council on Aging (ACOA)

Legislative Committee – Minutes

Location: Conference Call

Date: Friday, October 18, 2019

Call to Order: 11:00 AM

Attendees: Richard White, Chair
Deanna Dupont, Member
Dane Reeves, Member/Vice-Chair ACOA
Robert Padilla, Member
Arnold Koenig, Member
Susan Ensey, Council Secretary

Motion to approve agenda M/S/A

Motion to approve 9/20/19 minutes M/S/A

Communications

- Susan continues to attend Napa City Council meetings.
- Arnold reported having attended Yolo County's Senior Resources Fair.
- Arnold informed the committee that the Elder Justice League will conduct an elder abuse class in Fairfield in Friday, 11/1, from 9-11 am. A "volunteer training" class on elder abuse awareness is scheduled in June 2020 (Arnold will provide details as they become available).
- Richard continues to pursue a committee goal of persuading Vacaville to restart its Commission on Aging and recently attended a "senior issues" forum with Senator Dodd at Vacaville's McBride Center. Ron Rowlett, Vacaville's mayor, also attended and introduced Senator Dodd.

Networking

- All committee members should actively monitor local and state legislation affecting seniors and caregivers.

- With limited time and resources, committee members are encouraged to track significant legislative initiatives through key organizations with greater resources, e.g. CARA AND CSL.
- Deanna continues to research senior housing legislation in Solano County.
- Arnold reported that the US ADA's Western Division office is actively seeking a financial and/or physical elder abuse test case through the Family Justice Center.
- Two organization sin Solano County are addressing emergency preparedness challenges: COAD (Communities Organized Against Disaster) and VOAD (Voluntary Organizations Against Disaster). Richard will contine as the committee's "point person" with these groups and attend meetings, when possible. The next meeting is October22 at the Red Cross HQ in Fairfield. Deanna agreed to communicate this meeting to residents at Rancho BBenicia Mobile Home Park.
- Closing comment: "Let's be more visible".

Adjourned (time): 11:35 AM

Next Meeting Date: November 15, 2019 (place TBD)

Respectfully Submitted,

Robert Padilla, Member

Our mission is to identify, study, review, and advocate for issues related to the independence, well-being, health, and community involvement of senior adults, adults with disabilities, and caregivers across all communities and make recommendations to the full Council.



Fact Sheet

COMMITTEE ON EDUCATION & LABOR

EDLABOR.HOUSE.GOV

The Hon. Robert C. "Bobby" Scott • Chairman

Dignity in Aging Act of 2019

A bipartisan reauthorization of the Older Americans Act that provides aging Americans the support they need to age independently and with dignity.

Background

The *Older Americans Act* (OAA) was first passed in 1965, alongside Medicare, Medicaid, and landmark civil rights laws, as part of President Lyndon B. Johnson's Great Society initiative. OAA authorizes funds to state and local programs to ensure aging seniors have adequate access to food, transportation, and other basic services they need to live independently and with dignity.

OAA Today

OAA currently provides assistance to 11 million Americans age 60 and over every year. It funds a wide range of popular programs and services that millions of seniors rely upon every day, including Meals on Wheels, transportation services, and part-time job opportunities to support financial security and combat social isolation. For many older individuals, OAA programs are vital to their health, wellbeing, and independence.

However, as the population of Americans age 60 and over has grown, funding for OAA is not keeping pace. In 2010, OAA funding was \$42.95 per senior in today's dollars. Today it is \$27.25 per senior.

As a result, 83 percent of low-income older Americans who experience food insecurity do not receive any meal services through OAA, according to a 2015 report by the Government Accountability Office (GAO). The same report found that two-thirds of older Americans who struggle with daily activities received limited or no home-based care services.

About the *Dignity in Aging Act of 2019*

The *Dignity in Aging Act* is a bipartisan update to OAA that responds to the challenges facing a growing generation of aging Americans.

◇ Increases Funding for All Older Americans Act Programs

The *Dignity in Aging Act* authorizes robust funding increases for OAA programs, which will help expand access to food assistance, transportation, and other basic services that a growing population of seniors need to live independently and with dignity. All OAA programs will receive an immediate 7 percent increase in fiscal year 2020 (FY2020) and a 6 percent increase every year thereafter. This results in more than a 35 percent total increase in program funding over the five-year reauthorization period, boosting OAA funding above its historical high watermark in FY2010.

◇ Provides Support to Caregivers

Recognizing the vital role of family caregivers in supporting aging Americans, the *Dignity in Aging Act* extends the authorization of the *RAISE Family Caregivers Act*, which requires the development of a national strategy to recognize and support family caregivers. The bill improves the process for determining what types of support caregivers need, including the use of caregiver assessments. It also eliminates the funding cap that limits the support older relative caregivers – often grandparents raising grandchildren – can receive under the National Family Caregiver Support Program.

- ◇ Puts a Greater Focus on Social Isolation
The *Dignity in Aging Act* empowers local organizations to evaluate solutions for social isolation, which greatly increases the risk of stroke, heart disease, dementia, and premature death, and incorporates social isolation screening into the health and supportive services that seniors receive. It also directs the Assistant Secretary for Aging at the Department of Health and Human Services (“Assistant Secretary”) to create a new focus on the issue of social isolation among older adults at the national level.
- ◇ Gives the Assistant Secretary New Tools for Research, Evaluation, and Demonstration Efforts
The *Dignity in Aging Act* establishes a National Research, Demonstration, and Evaluation Center for the Aging Network in the Office of the Assistant Secretary of HHS. The Center will be responsible for conducting, promoting, and coordinating research, including evaluation and demonstration projects, and related technical assistance throughout the Act. The Center will increase the repository of information on evidence-based programs and interventions available to the Aging Network. The bill authorizes \$20,000,000 in additional discretionary spending annually for the new Center.
- ◇ Improves Economic Opportunity & Engagement for Older Individuals
The *Dignity in Aging Act* adds individuals who are justice-involved as a priority population for the Senior Community Service Employment Program. The bill further allows for demonstration funds to be used for multigenerational collaboration projects that provide opportunities for older individuals to participate in multigenerational activities and civic engagement activities.
- ◇ Strengthens the Services Available to Native Americans
The *Dignity in Aging Act* creates a demonstration program and authorizes over \$500,000 in additional annual funding to provide grants to tribal organizations to carry out in-home and community supportive services. The bill also provides \$500,000 for technical assistance for tribal organizations implementing OAA programs in FY20.
- ◇ Promotes the Ability of Older Individuals to Age in Place
The *Dignity in Aging Act* requires the Government Accountability Office to study and issue a report on federal resources to promote the independence and safety of adults living at home as they age, including resources targeting falls prevention, home assessments, and home modifications. Additionally, the bill codifies the highly successful existing Falls Prevention and Chronic Disease Self-Management Education programs into the Act. The bill also adds a focus on expanding and improving the direct care workforce through demonstration projects under Title IV as well as Title V.
- ◇ Helps Communities Address the Needs of Older Individuals
The *Dignity in Aging Act* establishes the Interagency Coordinating Committee on Age-Friendly Communities and tasks the Committee with coordinating efforts to promote safe and accessible independent living environments.
- ◇ Ensures Coordination with Resource Centers
Resource centers funded under the Act focus on populations that may need additional or unique services. The *Dignity in Aging Act* requires states and area agencies on aging (AAAs) to collect data on the services needed by these populations; the bill also requires states and AAAs to conduct outreach to identify individuals eligible for assistance under the OAA, with an emphasis on these populations. The bill further requires the Assistant Secretary to publish a list of the resource centers as well as demonstration projects funded through the Act on an annual basis.



Informing California's Master Plan for Aging

CALIFORNIA ASSOCIATION OF AREA AGENCIES ON AGING

Informing California's Master Plan on Aging

October 2019

Prepared for:

California Association of Area Agencies on Aging

Prepared by:

Sandra Fitzpatrick, M.A., Consultant

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EXECUTIVE SUMMARY

On June 10, 2019 Governor Gavin Newsom signed an executive order calling for the creation of a Master Plan for Aging (Master Plan) to be developed by October 1, 2020. The executive order is the first time in recent history that a Gubernatorial-endorsed effort has been launched to foster a comprehensive plan to address the challenges and opportunities of an aging California.

The California Association of Area Agencies on Aging (C4A) is a not-for-profit organization representing California's 33 area agencies on aging and is recognized as an important stakeholder in the Master Plan process. The C4A devoted a portion of its 2019 annual retreat to a discussion of what the area agency on aging network would recommend for inclusion in the Master Plan. The framework for the discussion followed the five values of the association: *Choice, Dignity, Diversity, Inclusiveness and Independence*.

The C4A recommends that the 2020 person-centered Master Plan for Aging include:

Efforts to address the fragmentation in the state's long term services and support system by creating the California Department of Community Living, which would streamline and eliminate the current programmatic and funding silos between aging and disability services by improving coordination between state entities serving the same clients to enhance data sharing; and by integrating California's health and long-term care systems.

Commitments to use the existing area agency on aging network to enhance a service delivery system that is based on an expansive local planning process, promotes local decision-making and flexibility in program implementation.

Recognition of geographic diversity and community uniqueness by ensuring community-based organizations are resourced at an appropriate level so information and services are accessible and equally distributed throughout the state.

Intent to fund and expand the Aging & Disability Resource Connection Programs as California's primary vehicle to provide information and referrals, short term service coordination, person centered options

counseling and transition services to all older Californians and adults with disabilities.

Commitments to support elder and dependent adult abuse prevention efforts at the state and county levels and to realize restitution programs for victims of abuse.

Implementation of a statewide data collection paradigm that would include predictive modeling and methods to capture service needs/inclusion levels of marginalized and underserved populations.

The Master Plan for Aging represents a once-in-a-lifetime opportunity to design a system for an increasing aging population that is more diverse than ever before. The C4A welcomes the opportunity to be part of the Stakeholder Advisory Committee and as a participating influencer. The C4A looks forward to continuing a dialogue with the Administration as the process continues.

GOVERNOR'S EXECUTIVE ORDER

Governor's executive order calls for the Secretary of the Health and Human Services (HHS) Agency to convene a cabinet-level Workgroup for Aging to advise the Secretary in developing and issuing the Master Plan

The order also directs HHS to convene a Master Plan for Aging Stakeholder Advisory Committee, which will include a Research Subcommittee and a Long-Term Care Subcommittee with an interest in building an age-friendly California

Governor's Office Press Release, June 10, 2019

On June 10, 2019 Governor Gavin Newsom signed an executive order calling for the creation of a Master Plan for Aging (Master Plan) to be developed by October 1, 2020. According to a press release issued by the Governor's office on that date, "The Master Plan will serve as a blueprint that can be used by state government, local communities, private organizations and philanthropy to build environments that promote healthy aging."

The executive order calls on the California Health and Human Services Agency Secretary to convene both a cabinet-level Workgroup for Aging (Workgroup) and a Master Plan Stakeholder Advisory Committee (Committee). The Committee will include two Subcommittees. One will focus on research and one will focus on long-term care. The second Subcommittee will prepare and submit a report to the Governor by March 2020 on stabilizing the state's long-term care programs.

As of September 30, 2019, the Workgroup has started meeting; the Committee membership has been announced and the Committee has held its first meeting. The Subcommittees were still being formed.

The executive order is the first time in recent history that a Gubernatorial-endorsed effort has been launched to foster a comprehensive plan to address the challenges and opportunities of an aging California. The Master Plan effort has

been met with enthusiasm by stakeholders, advocates, providers and consumers. California voters support the executive order by an overwhelming majority

“An overwhelming majority of California voters support Governor Newsom’s Executive Order calling for a Master Plan for Aging (Master Plan), according to a recent We Stand With Seniors statewide survey.

Beyond supporting the plan’s development and examining the top aging-related priorities that voters want addressed, the survey found seven out of 10 voters – nearly half of whom are providing or have provided caregiving support – want the state to be held accountable for the Master Plan’s investment and implementation.”

We Stand With Seniors, Press Release, August 1, 2019

In addition, the executive order is the first time that gubernatorial recognition and inclusion have been given to the state’s intersection of aging, disability and longevity, moving the dialogue towards a truly person-centered approach and a comprehensive system of supports.

The Administration has committed to a robust effort to engage with stakeholders, local and county government partners and the Legislature in establishing a Master Plan. The California Association of Area Agencies on Aging is recognized as an important stakeholder in the Master Plan process.

CALIFORNIA ASSOCIATION OF AREA AGENCIES ON AGING

The California Association of Area Agencies on Aging (C4A) is a not-for-profit organization representing California’s 33 area agencies on aging and is the leading voice on aging issues in California. The C4A’s website states that “the association is an advocate for meeting the needs of the elderly and adults with disabilities.” The C4A works on policy initiatives that benefit older persons, including making

transportation and meals available to older adults and helping family caregivers find supports and services.

Collectively the 33 agencies are known as the area agency on aging network. Across California this network coordinates, administers and implements a wide range of programs and supports. Yet their efforts to meet the needs of consumers has faced challenges in recent years, including program eliminations during California's recession, fund reductions/stagnant funds at the time consumer demand is increasing and the seeming lack of focused attention by state decision makers.

In 2015 C4A undertook a strategic planning session to develop a response to these challenges. *Vision 2025: Sustainable Aging Services* reiterated C4A's core mission, which is to "protect the rights of older adults and persons with disabilities to live as independently as possible for as long as possible with dignity and choice."

The effectiveness of the network rests with their individual efforts in each of the 33 planning and service areas. While the current service array is mostly prescribed by federal funding, the network has long supported local flexibility, authority in responding to local need, and designing paradigms that reflect the uniqueness, diversity and preferences in a given community.

The C4A's core mission, successful partnerships, state-wide provision of information, resources, services and supports and an "on the ground" connection to consumers is unparalleled in the state. The C4A is uniquely positioned to add the association's expertise and experiences to inform California's Master Plan process. The C4A is pleased that Clay Kempf, Area Agency on Aging Director representing Santa Cruz and San Benito Counties was selected to be a member of the Master Plan Stakeholder Advisory Committee.

INFORMING THE PROCESS

The C4A commends the Administration for issuing the executive order; particularly the integration focus at the Cabinet Level, and for the opportunity for stakeholders to lend their voice to the process. The C4A devoted a portion of its 2019 annual retreat to a discussion of what the area agency on aging network would recommend for inclusion in the Master Plan. The framework for the discussion followed the five values of the association: Choice, *Dignity*, *Diversity*, *Inclusiveness* and *Independence*.

C4A PRINCIPLES

The C4A requests that the Master Plan be built upon and inclusive of the following eight principles:

The right of individuals to age in place by choosing how to live, where to live, and the right to receive person-centered services.

The right of Californians to expect a coordinated, comprehensive, and efficient long-term services and supports system, not one that is fragmented at the state, regional and local levels.

The right to easily access services based on need, not the age of the consumer.

The right to an easily accessible continuum of information, care, services and supports with equal access and availability throughout the state.

The right to access a service system based on self-determination that is responsive to the total needs of the person, including the individual's mental, physical, social and health needs (i.e. the "no wrong door" approach).

The right to secure and maintain accessible and affordable housing.

The right of caregivers to be offered services and supports, particularly for those families impacted by Alzheimer's and other dementias.

The right of older adults and persons with disabilities to be seen as contributing, engaged, constructive members of the community and the right of those who are marginalized and/or vulnerable to receive appropriate protections and supports.

C4A RECOMMENDATIONS

Building on the above principles, the C4A recommends that the 2020 person-centered Master Plan for Aging include:

Efforts to address the fragmentation in the state's long-term services and supports system by creating the California Department of Community Living, which would streamline and eliminate the current programmatic and funding silos between aging and disability services by improving coordination between state entities serving the same clients to enhance data sharing and by integrating California's health and long-term care systems.

Commitments to use the existing area agency on aging network to enhance and promote a service delivery system that is based on an expansive local planning process and decision-making to promote flexibility in program implementation.

Recognition of geographic diversity and community uniqueness by ensuring community-based organizations are resourced at an appropriate level, so information and services are accessible and equally distributed throughout the state.

Intent to fund and expand the Aging & Disability Resource Connection Programs as California's primary vehicle to provide information and referrals, short-term service coordination, person centered options counseling and transition services to all older Californians and adults with disabilities.

Commitments to support elder and dependent adult abuse prevention efforts at the state and county levels and to realize restitution programs for victims of abuse.

Implementation of a statewide data collection paradigm that would include predictive modeling and methods to capture service needs/inclusion levels of marginalized and underserved populations.

CONCLUSION

The Master Plan represents a once-in-a-lifetime opportunity to design a system for an increasing aging population that is more diverse than ever before. The Master Plan paradigm must extend beyond current concepts and methods of support. An age-friendly California will provide locales with a blueprint so that communities will be appropriate, attractive and safe for all ages.

For the Master Plan to be declared successful, older adults and people with disabilities, will have access to necessary resources, be empowered to make informed choices, and live and age with dignity. In addition, the Master Plan objectives need to be actionable, funded and regularly evaluated.

The C4A welcomes the opportunity to be part of the Stakeholder Advisory Committee and as a participating influencer. The C4A looks forward to continuing a dialogue with the Administration as the process continues.



TEMPORARY VISITOR PARKING PERMIT

If you are parking in Solano County parking lots, you must display this card, with this side facing up, in your front driver's side windshield. Failure to display this card may result in you receiving a parking citation.

**VISITOR ELIGIBLE TO PARK BEYOND THE TWO HOUR LIMIT IN
SOLANO COUNTY VISITOR PARKING ON THE DATE(s) LISTED BELOW**

DATE(S): **November 5, 2019**

CONTACT/PHONE: **Elaine Clark, 707/784-8792**

ISSUING DEPARTMENT: **ODAS/AAA**



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**Area Agency on Aging Napa/Solano Advisory Council on Aging
Agenda
650 Imperial Way, Napa, CA**

**December 3, 2019
10:00 a.m. - 12:00 p.m.**

The Advisory Council on Aging does not discriminate against persons with disabilities. Meetings are held in accessible facilities. If you wish to attend this meeting and require assistance in order to participate please call the Area Agency on Aging at least 24 hours in advance of the event to make reasonable arrangements 707/784-8960

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council on Aging after distribution of the agenda packet are available for public inspection during normal business hours at the Solano County Older and Disabled Adult Services receptionist's desk at 275 Beck Avenue Fairfield 1st Floor

If you wish to address any items on the Agenda, please participate in the discussion so the Advisory Council on Aging can fulfill its purpose of being an informed community champion of older adults, advising the AAA, the Oversight Board, and the Napa and Solano Boards of Supervisors



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AGENDA
December 3, 2019

CALL TO ORDER - 10:00 a.m.

ROLL CALL

COMMENTS FROM THE PUBLIC

This is your opportunity to address the Advisory Council on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the ACOA. Please limit your comments to three minutes. Items from the public will be taken under consideration without discussion by the Advisory Council and may be referred to staff.

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES FROM NOVEMBER 5, 2019 MEETING

GUEST SPEAKER – George Fuller, Sons in Retirement (SIR's). Introduction to SIR's activities and branches in Napa and Solano County.

REPORTS

COMMITTEES

- Executive
- Legislative
- Program
- Communications

STAFF - Elaine Clark

OLD BUSINESS

Updates:

- Communications Committee leading planning for ACOA to gather community input for the Master Plan on Aging. Updates on scheduling of listening sessions. Deanna DuPont
- Share information on senior Holiday gatherings that Members can participate in – Brenda Crawford
- Review and formalize ACOA Member responsibilities for connections with city and county organizations.

NEW BUSINESS

- Joint Oversight Board and Advisory Council Meeting – Elaine Clark
- Written Report to TACC – Brenda Crawford
- Creating climate within the ACOA of total involvement while staying on task – Brenda Crawford

SECOND INVITATION TO VISITORS TO COMMENT

ADJOURN - 12:00 p.m.

Next scheduled meeting: Tuesday, January 7, 10:00 a.m. – 12:00 p.m.
675 Texas Street, Fairfield, CA – Multipurpose Room, 1st Floor



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Area Agency on Aging Napa / Solano Advisory Council on Aging

MINUTES

November 5, 2019

675 Texas Street, Fairfield, CA – Multipurpose Room, 1st Floor

CALL TO ORDER - 10:02 a.m.

PRESENT: Brenda Crawford, Chairperson; Dane Reeves, Vice Chair; Susan Ensey, Secretary; Elaine Clark, Program Staff; Donna Altes; Verneal Brumfield; Brenda Burke; Linda Chandler, Jenalee Dawson; Deanna Dupont; Donna Harris; Mary Kaufmann; Arnold Koenig; Robert Padilla; Fran Rosenberg; Julie Spencer; Richard John White

COMMENTS FROM THE PUBLIC – No Comments

APPROVAL OF THE AGENDA: M/S/A

APPROVAL OF THE MINUTES FROM OCTOBER 1, 2019 MEETING: M/S/A

GUEST SPEAKER – Leza Coleman, Executive Director of California's LTC Ombudsman Program.

Leza reviewed pending legislation and statistics on aging and care in California. See presentation materials.

REPORTS

COMMITTEES

- Executive: Brenda Crawford reported that the committee developed the agenda and discussed the need for a consistent place for the Executive and Legislative committees to meet each month.
- Legislative: Jenalee reported on the Solano Elder Justice League training which was an introductory type of meeting. Richard White reviewed highlights of committee activities and legislation.
- Communications: They are developing plans for Senior Issues Forums to inform seniors what AAA does, as well as to gather input for the Master Plan for Aging. First venue will be in Solano County.
- Program: The committee met to review RFPs for Fall Prevention and Program Health Education and chose providers to put forth to the Oversight Board which meets November 14. Two applicants were for Fall Prevention, and one for Health Education. Until the Oversight Board votes, the information remains confidential.

STAFF

- Elaine Clark presented examples of logo designs. Advisory Council members will have the opportunity to vote on the designs.
- Contractors have been selected and the contract is being written for creating a website.
- RFPs for current vendors will be sent out in the next couple of weeks for the July 2020 – June 2021 period. Every RFP will request information on broad outcomes such as health outcomes. A review committee will be organized.
- Senator Bill Dodd will hold a Senior Issues Forum on Wednesday, November 20 from 9:00 a.m. to 10:30 at the Napa Senior Activity Center, 1500 Jefferson Street, Napa.



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OLD BUSINESS

Updates:

- Formation of Listening Sessions and holding ACOA Meetings in locations with senior communities: Updates were from Richard White, Julie Spencer, Susan Ensey, Dane Reeves, Brenda Crawford. Brenda Crawford to organize the first meeting in Vallejo. This will be an Agenda item for December.
- Need for additional Program Support for Elaine Clark: Brenda Crawford led the discussion with a recommendation that we get data on staffing in other Area Agency on Aging organizations. Elaine Clark explained that she is looking to the near future at what activities will be needed and therefore would expand services to those we are not reaching. We can write those needs and expanded services into the Area Plan and use some of the additional funding for county support staff.
- Communications Committee to take lead in planning for ACOA to gather community input for the Master Plan on Aging: Deanna Dupont explained that the committee's goal is to establish a timeline for community meetings, gatherings, and listening sessions. Julie Spencer recommended that the committee also develop the tools for communication.

NEW BUSINESS

- Communication Committee role and responsibilities – Brenda Crawford reviewed expectations.
- ACOA Members to become knowledgeable of County Budgeting Process: Brenda Crawford recommended training for the ACOA Members.
- Share information on senior Holiday gatherings that Members can participate in: Susan Ensey volunteered to be the central point of information.
- Agenda Item to be included in December: Discussion on how to focus on vulnerable seniors for future power outages and emergencies.

ADJOURNED - 12:05 p.m.

Next scheduled meeting: Tuesday, December 3, 10:00 a.m. – 12:00 p.m.
650 Imperial Way, Napa, CA



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**Napa / Solano Advisory Council on Aging (ACOA)
Executive Committee Minutes**

LOCATION: Gotomeeting: 141449605; 571-317-3122

DATE: Friday, November 15, 2019

TIME: 10:00 – 11:00 a.m.

ATTENDEES: Brenda Crawford, President; Susan Ensey, Secretary

CALL TO ORDER: 10:15 a.m.

ACTION ITEM: Additional Agenda Topics for December 3 ACOA Meeting:

Addition to Old Business:

- Review and formalize ACOA connections to county and city organizations - Brenda Crawford

Addition to New Business:

- Joint Oversight Board and Advisory Council Meeting – Elaine Clark
- Written Report to TACC – Brenda Crawford
- Creating a climate of total involvement for ACOA members while staying on task – Brenda Crawford

Add Agenda Item: Towards end of meeting add invitation for any additional comments from visitors.

ADJOURNED: 10:30



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Staff Report Advisory Council on Aging December 2019

1. **RFP for all programs released.** Varying deadlines. Glitches in the new online release service. We may have to extend some of the deadlines due to software issues. Will let you know if that happens.
2. Tentative meeting dates selected for program review of current service providers. January 14 and January 15. Room and meeting times to be scheduled. Will need 4-6 ACOA members to attend meetings. More to come.
3. **Fall Prevention Home Modification and Health Promotion service providers selected,** thanks to Program Committee. Vendors have been notified. Contracting process will begin. Anticipate February start date.
4. **New Oversight Board Chair begins in January.** Napa Board of Supervisor Brad Wagenknecht assumes Monica Brown's role. Monica Brown is still on the Board.
5. Attended C4A Conference in Glendale. Key Take-aways
 - Spoke with potential new meal provider, Trio Community Meals. They will reach out to discuss meal options for the contract with our Meals on Wheels organizations.
 - **Spoke with RTZ, the reporting service company we are switching to.** The current organization is not user friendly and difficult. The data reporting system is used by staff and all our service providers.
 - Spoke with Serve Tracker, company Meals on Wheels Solano is now using for data collection, meal/volunteer/route organization. Learned they have a module that will link to RTZ, which will save Meals on Wheels time and give the AAA more accurate data.
 - **Reconnected with colleagues, one of whom is now leading the efforts at CDA to increase and evaluate ADRCs (Aging and Disability Resource Center), which will be the center piece for the Master Plan for Aging.** Neither Napa nor Solano have any. I am committed to start the process of creating one in Solano County and then expanding to Napa. This is a years-long process. ADRCs follow designation criteria based on the federal Administration on Community Living, No Wrong Door approach. Must collaborate with Independent Living Centers (ILC).



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- California Department of Aging (CDA) will not give us a release date for additional funding. Money exists for meals, falls prevention, and IIB services. Don't anticipate funds being released for 30-60 days. It will then take 60 days for County contracts to be implemented.
 - Area Plan, a requirement every 4 years, is due May 1. The report takes months to write. CDA does not yet have the directions/forms available. CDA is trying to streamline the process. We hope to hire a consultant to help with the writing as Elaine Clark does not have the time.
 - Excellent session with AAA Planners throughout the state. Spent 3 hours sharing best practices and learning from each other.
 - Learned of a different shared housing model that uses volunteers as well as paid staff. Adding it to my list of items to research after RFPs and new contracts are in place. Program is called Vermont.org. Seems to be more successful than the Covia model. I want to research both.
 - One AAA organization hosts two-hour weekly meetings at various senior centers using Information and Assistance money to show seniors how to use online tools to connect with resources. Great idea that can easily be folded into our I&A services by our providers.
 - Sacramento County is partnering with IHSS to work on a home share program. Sacramento adopted a campaign to end homelessness by ... (can't remember the date). Aspirational but they think it is doable.
 - Master Plan for Aging community remarks/suggestions are due December 13. All individuals are encouraged to sign in and make suggestions. The more a suggestion is made, the better chance it will make it into the plan. <https://www.chhs.ca.gov/home/master-plan-for-aging/> Click on Stakeholder Feedback under Navigation. Click on Pledge for Action under Stakeholder Feedback.
 - Learned how other ACOAs function/prioritize their work. Bottom line: it is totally up to you how you want to function, the type of work you want to engage in. The body of the organization needs to decide.
6. Elaine will attend the Cal Fresh Healthy Living implementation conference in February. This meeting establishes the priorities and "how-to" for the SNAP-Ed integrated work plan starting in October 2020. The integrated work plan process takes 8 months to complete. The service provider will attend with me.
7. Count Counsel is reviewing the option to hold committee meetings electronically. They are not in favor and are researching the law and county policies to let me know whether electronic committee meetings are acceptable. Until we have an answer, all committee meetings should be in-person.

Share your ideas and suggestions on how we collectively build an age-friendly California.



Master Plan for Aging



 engAGE@aging.ca.gov

 [@CalAging](https://twitter.com/CalAging)

 [@CaliforniaAging](https://www.facebook.com/CaliforniaAging)

Adopted 11/20/19

RECOMMENDED C4A LEGISLATIVE PLATFORM FOCUS AREAS

AB 1136 (Nazarian) two year bill to create a California Department of Community Living.

Recommendation – continue to sponsor in cooperation with our established partners, and others.

AB 1137 (Nazarian) Review status on bill designed to update Older Californians Act

Recommendation – Discuss status with the Assemblyman and either reintroduce or revive

Falls Prevention – \$5 million pilot funding provided in FY 2019-20

Recommendation: Work with Senator Hannah-Beth Jackson to introduce a new bill similar to the original version of SB 280.

\$150K Baseline Increase to all AAA's. Discussed last year but not pursued; proposal would provide additional funding for each AAA above and separate from current allocation process. *for administrative SVCS.*

Recommendation: Work with CSL as partners as this was/is one of their proposals. *John Pointer @ CSL is sponsoring. This will be general fund & (convert to fed \$)*

ADRC Funding Seek increased funding beyond allocation provided in /SB 453 (Hurtado), to create an expansion of ADRCs

Recommendation: ADRCs (and Information and Assistance programs) are high on Master Plan for Aging's radar, and are likely to be one of the key elements in the plan. We should support those efforts, along with the work being developed through the State ADRC Advisory Committee to promote expansion of and funding for the creation of more ADRC models

Create a Protection for Homeless Seniors Bill, incorporating some of the key items discussed during our September Retreat

Recommendation: Discuss the concept and decide whether or not to move forward, and how. *work w/ CWDA Joint Mtg w/ CWDA @ after noon board mtg*

Increased Involvement of the C4A membership in Legislative Priorities

We're recommending that our Legislative Leadership Team (Victoria Jump, Clay Kempf, Kathy Mossburg, Shireen McFadden, Derrell Kelch) engage the full membership in moving our platform forward, including reaching out to key

members that live in the districts of bill sponsors; that have special knowledge of a prioritized topic; etc. These strategic actions might include:

- Actively endorse and promote the C4A Legislative Platform
- Assist in strategies to successfully implement C4A priorities
- Contact state representatives in local areas to promote C4A's legislative priorities
- Promote activities that engage service providers and consumers to advocate for our priorities

December 31, 2020 **sunset of augmented Nutrition Funding**. Work with legislative staff, CDA, Meals on Wheels of California, etc. to develop reports to legislature regarding the impact of the sunset date. Work with CDA to accelerate the release of funding and collection of data that measures the benefit and importance of the augmentation.

MASTER PLAN FOR AGING

Undoubtedly, the Governor's Master Plan for Aging (MPA) will be an influential document for moving forward policy and funding issues for older adults. Our legislative strategy should include ways to incorporate our ideas into the MPA, as well as closely tracking the opportunities that the MPA creates. The MPA is due to be completed in October of 2020. Our involvement in its development is key, as is our ability to not only influence the plan's content, but to take advantage of areas of the plan that have meaningful traction and to work with the legislature to support them. MPA activities should be incorporated into the strategy for each component of our legislative platform.

Senior Homelessness Protection Act – Potential topic of Inclusion
Question – should this be part of Older Californian’s Act ??

- 1) Legislative Asks:
 - a) Mandate the establishment of shelters for seniors and individuals with physical disabilities (could also be used as shelters during a disaster)
- 2) Establish legislation that mandates language that homeless grants include seniors and adults with disabilities (designation specific portion for this purpose)
- 3) Legislation to provide accurate data collection (Riverside model)
- 4) Model veterans’ functional zero goal: define high risk age and mandate “functional zero” plan to house oldest homeless seniors
- 5) Legislation to support/change eligibility age for homeless @ 50 because discrepancy in eligibility for safety net services, i.e., MediCal, AAA, when need is at 50.
- 6) Partner with behavioral health on joint legislation to better coordinate on older adults with behavioral health needs
- 7) Push for legislation that requires shelters serving people with disabilities and seniors to provide accommodation, attend to ADLs and consider universal design in bathrooms, bathing facilities.
- 8) Legislate housing projects with coordinated services. Set a percentage for low income housing service our populations
- 9) Mandate that a portion of shelters that give priority to seniors, as a specifically high needs population.
- 10) Housing funds for Public Guardian clients at risk of becoming homeless
- 11) Dedicated \$ for older adults homeless assessments
- 12) \$ for shared housing models or other programs that prevent homelessness among older adults