

Advisory Council on Aging  
March 4, 2025 Meeting Agenda  
10:00 – 12:00  
650 Imperial Way, 1<sup>st</sup> Floor, Napa, CA 94559.

*The Advisory Council on Aging does not discriminate against persons with disabilities. Meetings are held in accessible facilities. If you wish to attend this meeting and require assistance in order to participate, please call the Area Agency on Aging at least 24 hours in advance of the event to make reasonable arrangements. 707/784-8960.*

*Non-confidential materials related to an item on this Agenda submitted to the Advisory Council on Aging after distribution of the agenda packet are available for public inspection during normal business hours at the Solano County Older and Disabled Adult Services receptionist's desk at 275 Beck Avenue, Fairfield, 1st Floor.*

*If you wish to address any items on the Agenda, please participate in the discussion so the Advisory Council on Aging can fulfill its purpose of being an informed community champion of older adults, advising the AAA, the Oversight Board, and the Napa and Solano Boards of Supervisors.*

## AGENDA

March 4, 2025

**CALL TO ORDER** – 10:00 a.m. Richard White

**1. MEMBER UPDATES ON RECENT ACTIVITIES AS PART OF ROLL CALL**

**2. COMMENTS FROM THE PUBLIC**

*This is your opportunity to address the Advisory Council on a matter not on the Agenda, but it must be within the subject matter jurisdiction of the ACOA. Please limit comments to three minutes. Items from the public will be taken under consideration without discussion by the Advisory Council and may be referred to staff.*

**3. APPROVAL OF THE AGENDA / APPROVAL OF THE DRAFT MINUTES**

**4. REPORTS**

- **Executive Committee:** Richard White. Approve three-member officer nomination committee including the third member selected by the council.
- **Staff Report:** Elaine Clark
- **Member Recruitment:** Riitta DeAnda. Fern Yaffa will introduce and recommend Kristi Morrow for alternate member representing Napa County.
- **AgeWell:** Cheryl Johnson
- **Legislative Update and CSL:** Richard White

**5. 2024/25 GOALS PROGRESS – FULL REPORT BY HEALTH PROVIDERS TEAM:** Lynne Baker, Cathy Kahn, Linda Chandler.

**6. NEW BUSINESS**

- **Scheduling follow-up visits for Nutrition Study at each congregate meal site:** Cathy Wagner

**7. OLD BUSINESS**

- **Communications to encourage public attendance at ACOA meetings:** Riitta DeAnda

**ACTION ITEM:**

**Approve Kristi Morrow for alternate member representing Napa County.**

**ADJOURN 12:00 to next meeting April 1, 2025 - 675 Texas Street, County Events Center, Room B, Fairfield, CA 94533.**

## Advisory Council on Aging February 4, 2025 Meeting Minutes

**CALL TO ORER** – 10:05 a.m.

**PRESENT:** Richard White, Chair. Riitta DeAnda, Vice Chair; Susan Ensey, Secretary; Lynne Baker; Linda Chandler; Olga Curtright; Cheryl Johnson; Cathy Kahn; Michelle Marin; Elizabeth Murphy; Anne Payne; Sandy Stevens; Cathy Wagner; Neil Watter; Alan Werblin; Jaquetta, AAA.

**ABSENT:** Linda Giglio; Donna Harris; Fran Rosenberg; Fern Yaffa; Elaine Clark, AAA Executive Director.

**GUESTS:** Shannon Lovelace White, Care Calls Program Manager, Molly's Angels; Dominique Lee, Salvation Army; Jillian Stevens, Program Manager Meals on Wheels Solano County.

### WELCOME AND UPDATES ON ACTIVITIES BY MEMBERS

**APPROVAL OF AGENDA / APPROVAL OF MINUTES:** Motion by Elizabeth Murphy to approve the Agenda amended to include Action Item for approving extension of term dates for members; Seconded by Michelle Marin; Approved. Motion by Anne Payne to approve the Minutes; Seconded by Olga Curtright; Approved.

### REPORTS:

- **Executive Committee:** Richard White reviewed membership renewals for the upcoming fiscal year, and the formation of the Officer Nominating Committee.
- **Staff Report:** Richard White referenced Elaine Clark's staff report. Highlights: The CDA approved emerging status for Napa's ADRC; Senior Resource Guides are being delivered to Tiffanie Walker at Providence in Napa and to the ADRC in Solano; The new AAA website will be up in March.
- **Recruitment:** Riitta DeAnda reminded members to continue to identify potential members for both counties. Candidate, Kristi Morrow will be interviewed for the alternate member opening representing Napa County.
- **AgeWell:** Cheryl Johnson requested articles for the newsletter. Personal stories and legislative updates receive the most clicks. The next due date for articles is February 15. Members can check the Council calendar for future due dates and publication dates. Cheryl reported that the distribution includes 21,000 emails.

- **Legislative Update and CSL:** Richard White referenced Senate Bill 5 which concerns California Forever and the intent is to limit the project. Two bills are being considered which address open meetings: AB259 and SB239.

#### **MEMBERSHIP:**

- Motion to approve renewal of two-year terms of office for Solano County Members Olga Curtright, Riitta DeAnda, Elizabeth Murphy, Alan Weblin and Alternate Member Sandra Stevens for July 2025 through June 2027 by Neil Watter; Seconded by Michelle Marin; Approved.
- Motion to approve renewal of two-year terms of office for Napa County Members Lynne Baker, Michelle Marin, Anne Paine, Linda Giglio (pending approval by BOS), Kristi Morrow (Alternate and pending approval by ACOA and BOS) for July 2025 through June 2027 by Neil Watter; Seconded by Michelle Marin; Approved.

**TRANSPORTATION TEAM UPDATE ON 2024/25 GOALS PROGRESS:** Richard White, Neil Watter, Donna Harris, Riitta DeAnda. Riitta reported on the transportation services provided by Faith In Action in Solano County. Neil reported on transportation services provided by Molly's Angels in Napa County.

The Health Providers team will provide an update at the March meeting. The team includes Lynne Baker, Cathy Kahn and Linda Chandler.

#### **OLD BUSINESS:**

- **Public Attendance at ACOA Meetings** – Discussion deferred to February meeting. The Communications team is to come back with recommendations on advertising including what, where and who.

#### **ACTION ITEM:**

- **Motion to approve renewal of two-year terms of office for five Solano County Members for July 2025 through June 2027 by Neil Watter; Seconded by Michelle Marin; Approved.**
- **Motion to approve renewal of two-year terms of office for five Napa County Members for July 2025 through June 2027 by Neil Watter; Seconded by Michelle Marin; Approved.**

Motion to Adjourn by Kathy Wagner; Seconded Riitta DeAnda; Approved.

**ADJOURNED 12:08 to next meeting March 4, 2025 – 650 Imperial Way, 1<sup>st</sup> Floor, Napa, CA 94559.**

## Advisory Council on Aging Executive Committee Agenda/Minutes

### March 4, 2025 Agenda

CALL TO ORDER: 12:30

ROLL CALL / APPROVE MINUTES / APPROVE AGENDA

REVIEW HIGHLIGHTS AND NEXT STEPS RESULTING FROM TODAY'S MEETING

PLAN NEXT MEETING AND SELECT TEAM TO PRESENT GOALS PROGRESS

REVIEW AND CONFIRM LIST OF RESPONSIBILITIES FOR EACH ACOA OFFICER

**SENIOR EVENTS:** Riitta DeAnda. Discussion of the role of our outreach at senior events. Do we need a lead to find out about events, get volunteers and coordinate with ADRC?

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### February 4, 2025 Minutes

CALL TO ORDER: 12:10

ROLL CALL: Present: Richard White, Chair; Riitta DeAnda, Vice Chair; Susan Ensey Secretary. Absent: Elaine Clark, Executive Director AAA

PLANS FOR MARCH MEETING

- Appoint officer nomination committee, including selection of third member from the floor.
- Health Providers team presentation
- Team progress on goals
- Action Item to include recommendation and approval of Kristi Morrow, alternate for Napa.

ADJOURNED: 12:30



# Staff Report

March 2025

## Area Plan Update

Working with Diane Kaljian on the annual Area Plan Update. The Update is due to CDA May 1 and will be presented to the Advisory Council at the April meeting. The Update notes any changes to the plan and progress toward goals. CDA released the funding allocation between Napa and Solano, which is insignificant, a .23% change in favor of Solano (Napa 26.72%, Solano 73.28%) and will be noted in the Updated Plan. Little else will change. However, CDA has not released the official "guidance". Once guidance is released, we may need to revise some of the work completed. If we wait for the official guidance to start the work, we will not have time to complete the work before the May 1 deadline.

## ADRC

**Napa ADRC is branded as Connections Napa County.** An Advisory Committee has been formed and will meet monthly to advise on the establishment of priorities. Elaine is checking with CDA for the next steps/need for submitting an annual work plan for approval by CDA since there is no state funding available.

**Solano ADRC Distributing Informational Kiosks.** The ADRC set up several informational kiosks and is beginning to place them in various locations. The first 2 kiosks were set up at the Workforce Development Board offices in Fairfield and Vallejo. These offices requested them early and allowed us to "practice" set up and training. The Fairfield office is next to the ADRC office. Some Solano County Senior Centers have completed the paperwork and requested kiosks so they will be next. Goal is to have all kiosks deployed by the end of March. I do not have a full list of locations.

## Senior Resource Guides

The Guides were delivered and available from Tiffanie at Providence in Napa and the ADRC in Solano. Guides were ordered in Spanish and English. The Solano guides have an incorrect phone number on the cover. A sticker is ordered and will be placed over the incorrect number. Once the cover is fixed, the guides will be available for distribution.

## Website

The new N/S AAA website should be up and running the end of March. Riitta is participating in the review process. Outreach will begin once the site is up, so we have a place to direct people.

## **Federal Funding**

Although we are operating under a Continuing Resolution budget, all service provider funding is in place and will continue through the current fiscal year. Although we are concerned about future funding, it is important to note that uncertainties regarding Older Americans Act funding have occurred under multiple administrations. In the end, funding has been included in every federal budget. We, along with the California Department of Aging, are proceeding as if all programs will be funded at about the same levels.

## **Master Plan for Aging and Disabilities Solano (MPAD)**

The timeline for finalizing the MPAD is as follows:

March 30 – Final edits to the MPAD incorporated into the document

April 30 – Printed version available for distribution

May 6 – Presentation to the Solano Board of Supervisors

June 30 – MPAD pages added to the new Solano County website

July – September – Community presentations

January 2026 – Strategies and workplan approved and uploaded to the website, community advisory members begin work.

## **New Staff**

**Kobie Good** has begun supporting the AAA in an administrative role. Kobie brings a lot of experience and enthusiasm and I'm excited to have his help. Anything you would have requested from Jaquetta, you can now ask of Kobie.

**Ashley Cumpas** has been hired to assist with contracting and data support for service providers. Ashley currently assists Public Health with community outreach and other duties. Ashley currently oversees the SolanoCares.org website and is familiar with a lot of resources. We anticipate Ashley starting in mid-March. Ashley has done an amazing job in her current role and I am excited to be working with her.

## **Program Monitoring**

**The CalFresh Healthy Living/SNAP-Ed program is being monitored for compliance.**

The monitoring meetings were completed the week of February 24<sup>th</sup> (last week). I will give an update on the findings at the meeting. I don't anticipate anything substantive as Innovative Health Solutions does a great job with this program.

**Area Plan services will be monitored March 10 – 14<sup>th</sup>.** I anticipate minor findings for these programs as I have been unable to keep up with the massive internal reporting needs that have grown over the years. The addition of a new staff person will allow us to return to compliance.

## General

**The passage of SB1249 outlines the plan for CDA** to review and perhaps reshape PSA's and AAAs. The work is divided into the following areas:

- PSA Designation Criteria – should they remain the same, be changed based on minimum size/number of seniors, etc.
- Intrastate Funding Formula – should it remain the same or change?
- AAA Core Programs – should all AAAs at a minimum offer the same core programs? If so, what are those?

C4A, the AAA association, is leading discussions with AAAs and advocating for CDA to include AAAs in ongoing meetings that will affect local AAAs. A lot of AAAs have concerns about CDA imposing drastic changes. If changes are made, I believe they will be gradual and in the best interest of local consumers. We will deal with the potential changes as they arise.

**A Place2Live Housing organization.** Sheralyn at the ADRC Solano mentioned this housing organization so I contacted them. They've been around for apx 22 years helping Solano residents with bad credit obtain housing. They provide a service called "Master Lease Scattered Sites". They hold the lease with landlords and sublease to people, guaranteeing the rent. The landlords agree to this in advance. Interesting concept.

**Ombudsman Programs and Legal Services.** Discussed updates to the Ombudsman services for the Area Plan Update with each of the organizations.



### Advisory Council Attendance

**Regular Members**

Seat / Term Date	Name	Phone	2024				2025											
			FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	
N - 6/30/25	Lynne Baker	707-666-1172	Y	Y	Y		Y	Y	Y	Y	A	Y		Y	Y			
S - 6/30/26	Linda Chandler	707-344-3042	Y	Y	Y		A	Y	Y	Y	Y	Y		Y	Y			
S - 6/30/25	Olga Curtright	619-599-5320	Y	Y	Y		Y	Y	Y	Y	Y	Y		Y	Y			
S - 6/30/25	Riitta DeAnda	707-330-7588	Y	Y	Y		Y	Y	Y	Y	Y	Y		Y	Y			
N - 6/30/26	Susan Ensey	415-518-9927	Y	Y	Y		Y	Y	Y	Y	Y	Y		Y	Y			
N - 6/30/25	Linda Giglio	707-495-1533													A			
S - 6/30/26	Cheryl Johnson	707-628-4184	Y	Y	Y		Y	A	Y	A	Y	Y		Y	Y			
S - 6/30/26	Cathy Kahn	707-386-5425	Y	Y	Y		Y	Y	Y	Y	Y	Y		Y	Y			
N - 6/30/25	Michelle Marin	707-321-8568			Y		Y	Y	Y	Y	A	Y		Y	Y			
S - 6/30/25	Elizabeth Murphy	707-580-8572	Y	Y	Y		Y	Y	Y	Y	Y	Y		Y	Y			
N - 6/30/25	Anne Payne	707-738-5976	Y	Y	Y		Y	A	Y	Y	Y	Y		Y	Y			
N - 6/30/26	Cathy Wagner	707-738-4992						Y	Y	A	Y	A		Y	Y			
N - 6/30/26	Neil Watter	707-287-5418	Y	Y	Y		Y	A	Y	Y	Y	Y		Y	Y			
S - 6/30/25	Alan Werblin	510-376-9372	Y	Y	Y		Y	A	Y	A	Y	Y		Y	Y			
S - 6/30/26	Richard White	615-513-4063	Y	Y	A		Y	Y	Y	Y	Y	Y		Y	Y			
N - 6/30/26	Fern Yaffa	415-271-0263	A	Y	Y		Y	Y	Y	A	Y	Y		Y	A			

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# INTERNAL CALENDAR - Napa / Solano Advisory Council on Aging - FY 24-25

Updated 02.17.25

Month	Meetings / Membership	Calendar of Events	Project & Advocacy Milestones	Key AAA / Contract Activities
<b>JUL</b>	<ul style="list-style-type: none"> <li>-Napa.</li> <li>-Officers begin terms.</li> <li>-Speaker: Napa Older Adults Assessment (NOAA).</li> </ul>		<ul style="list-style-type: none"> <li>-Plan Strategy meeting.</li> <li>-Continue Outreach Committee commitments.</li> <li>-Agewell published.</li> <li>-Quarterly Report.</li> </ul>	<ul style="list-style-type: none"> <li>-FY24/25 provider contracts begin.</li> <li>-New AAA website.</li> <li>-Progress with Solano ADRC.</li> <li>-Input to NOAA next steps.</li> </ul>
<b>AUG</b>	<ul style="list-style-type: none"> <li>-Solano</li> <li>-Strategy and Goal Setting for 24/25</li> <li>-Approved extension of terms for Harris, White, Chandler, Johnson, Ensey, Watter, Yaffa and Rosenberg.</li> </ul>	<ul style="list-style-type: none"> <li>-Progress in creating detailed ACOA Calendar.</li> <li>-Senior Day @ McBride on 08.22</li> <li>-Senior Roundtable @ Florence Douglas on 08.29</li> </ul>	<ul style="list-style-type: none"> <li>-2024/25 written project plan developed with goals and process outlined.</li> </ul>	<ul style="list-style-type: none"> <li>-Lead Strategy meeting.</li> <li>-Progress with Solano ADRC; and Letter of Intent for Napa ADRC.</li> </ul>
<b>SEP</b>	<ul style="list-style-type: none"> <li>-Napa</li> <li>-Continue Strategy and Goal Setting</li> </ul>	<ul style="list-style-type: none"> <li>-Fall Prevention Month.</li> </ul>	<ul style="list-style-type: none"> <li>-Agewell published.</li> <li>-2024/25 goals defined and teams assigned.</li> </ul>	<ul style="list-style-type: none"> <li>-Resource Guides published.</li> <li>-Napa ADRC progressing.</li> </ul>
<b>OCT</b>	<ul style="list-style-type: none"> <li>-Solano</li> <li>-Speaker - Solano County Ombudsman program</li> <li>-Teams begin the Goals process.</li> </ul>	<ul style="list-style-type: none"> <li>-Emergency Preparedness Month.</li> <li>-Ageism Awareness Day.</li> <li>-Benicia Resource Fair 10.09 @ Benicia Sr Ctr</li> <li>-Lori Frank Memorial Health Fair 10.12 Fairfield</li> <li>-10.19 Dixon Sr Fair</li> <li>-10.24 Health &amp; Tech Fair Florence Douglas Vallejo</li> </ul>	<ul style="list-style-type: none"> <li>-Agewell articles due.</li> <li>-Quarterly Report.</li> <li>-Team progress on Goals</li> </ul>	<ul style="list-style-type: none"> <li>-Napa ADRC application submitted; and Advisory Committee being formed..</li> <li>-Drafting Solano Master Plan.</li> <li>-Fiscal close-out revealed funds not spent.</li> <li>-Communications Plan proposed by Brown Miller.</li> </ul>
<b>NOV</b>	<ul style="list-style-type: none"> <li>-Napa</li> <li>-Speaker - Care Calls program.</li> <li>-Review RFP process.</li> </ul>	<ul style="list-style-type: none"> <li>-Family Caregiver Month.</li> <li>-Dia De Los Muertos 11.02 @ Andrews Park</li> <li>-California Alzheimer's Awareness &amp; Family Caregivers Month</li> </ul>	<ul style="list-style-type: none"> <li>-Agewell published</li> <li>-Team progress on Goals.</li> <li>-AgeWell articles submitted early.</li> </ul>	<ul style="list-style-type: none"> <li>-Napa ADRC to facilitate work on the Master Plan. Application under review by CDA.</li> <li>-Refresh of AAA website underway.</li> <li>-Senior Resource Guides ready</li> </ul>

Month	Meetings / Membership	Calendar of Events	Project & Advocacy Milestones	Key AAA / Contract Activities
				for printing. -Solano Information Kiosks being prepared.
<b>DEC</b>	-Recess		-Agewell/ articles due.	-Draft of Solano Master Plan to be introduced to members.
<b>JAN</b>	-Napa -Approved Linda Riglio membership representing Napa County.	-Senior Resource Fair at McBride Senior Center 01.16 -MLK Vacaville celebration 01.20 -Health & Safety Fair 01.25 at the Vista Club at Trilogy in Rio Vista	-Agewell/ published. -Quarterly Report. -Teams finalizing and submitting 24/25 Goals reports.	-Final edits to Solano Master Plan. -Completing draft of AAA website. -CDA is conducting program monitoring. -Distributing OTO funds.
<b>FEB</b>	-Solano -Review Officer Nomination process. -Approved term extensions for 5 Solano and 5 Napa Members.	-Napa Town Hall 02.19 at Crosswalk Community Church.	-Agewell/ articles due 02.15 -Transportation Team presentation.	-New Resource Guides available. -Napa approved as an Emerging ADRC. -Solano ADRC receives 600 client calls per month.
<b>MAR</b>	-Napa -Officer Nomination Committee formed. -Approve Kristi Morrow alternate membership representing Napa County.	-March for Meals. -Health Resource Fair at Kroc Center Suisun City 03.07 10 - 2PM, 585 Wigeon Way.	-Agewell/ published 03.15 -Health Providers Team presentation.	-Work on Area Plan update. -New AAA website online. -Information kiosks being deployed in Solano.
<b>APR</b>	-Solano -Presentation of Slate of Officers. -Presentation of Area Plan Update.		-Agewell/ articles due 04.15 -Quarterly Report.	-Work on Area Plan Update and presentation to Solano BOS.
<b>MAY</b>	-Napa	-Older Americans Month.	-Agewell/ published 05.15	-Submit Area Plan Update May 1.
<b>JUN</b>	-Solano -Election of Officers	-Gay Pride Month. -Elder Abuse Awareness 06.15.	-Agewell/ articles due 06.15	-Review 25/26 provider contracts with council.