



NAPA / SOLANO AREA AGENCY ON AGING

275 Beck Avenue, Fairfield, CA 94533



## OVERSIGHT BOARD MEETING

**Monday, April 25, 2022**  
**10:00 am to 12:00 pm (noon)**

**Virtual Meeting: Zoom**

<https://us02web.zoom.us/j/85088486016?pwd=b1YyMTRnZElzVjNuYnlVOGVzZzJlQT09>

Meeting ID -- 850 8848 6016

Passcode -- 551321

Phone: 669-900-6833

### **NAPA/SOLANO AREA AGENCY ON AGING MEETING ROTOCOL**

#### **IN RESPONSE TO CORONAVIRUS COVID-19**

California Governor Gavin Newsom issued Executive Order N-25-20 on March 12, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic. The Napa/Solano Area Agency on Aging hereby provides notice that it will continue to convene its regularly scheduled public meetings of the Oversight Board and Advisory Council telephonically, as provided in the publicly posted agenda notice, and until further notice. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, the Napa/Solano Area Agency on Aging will allow Board members and Council members to attend the meetings telephonically and to participate in the meetings to the same extent as if they were present.

Members of the public who wish to participate may participate telephonically. For members of the public who wish to participate, but not to attend telephonically, you may submit written comments on any matter within the Board or Council's subject matter jurisdiction, regardless of whether it is on the agenda for Board or Council consideration or action, and those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the Napa/Solano Area Agency on Aging staff no later than 9:00 a.m. on the morning prior to the noticed meeting. To submit written comments by email, please forward them to [eclark@solanocounty.com](mailto:eclark@solanocounty.com). To submit such comments by U.S. Mail, please forward them to:

Elaine Clark

Napa/Solano Area Agency on Aging

275 Beck Avenue

Fairfield, CA 94533

All meetings are recorded.

Agenda available online at: <https://www.aaans.org/oversight-board>



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## Agenda

**CALL TO ORDER – 10:00am**

**ROLL CALL**

**WELCOME** – Brad Wagenknecht

**CONFIRMATION OF VIRTUAL MEETING** -- Discussion: Consider adopting a resolution of the Oversight Board of the Napa/Solano Area Agency on Aging authorizing remote teleconferenced meetings from the period April 25, 2022 through May 24, 2022 as a result of the continuing Covid-19 pandemic state of emergency.

**ITEMS FROM THE PUBLIC** --This portion of the meeting is your opportunity to address the Oversight Board on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the Oversight Board. Items from the public must be submitted in advance and will be taken under consideration without discussion by the Oversight Board and may be referred to staff.

**APPROVAL OF THE AGENDA**

**APPROVAL OF THE MINUTES FROM February, 2022 -- Attached**

**PRESENTATION:** Area Plan Update – **Attached** -- Elaine Clark

**REPORTS** – Presented by N/S AAA staff; no Action required

1. Receive budget update – **Attached** – Elaine Clark
2. Proposed FY2223 Contract allocations – **Attached** – Elaine Clark

**ACTION ITEMS** – These items require Action by the Oversight Board; if no quorum exists, these items will be for discussion only, and they will carry over to a subsequent meeting of the Oversight Board for Action.

1. Approve Area Plan Update for FY2223
2. Approve CDA Funding allocation percentages for FY2223: Napa 25.79%, Solano 74.21%
3. Approve proposed FY2223 Contracts

**BOARD MEMBER COMMENTS**

**ADJOURN**

To the next scheduled meeting of the Napa/Solano AAA Oversight Board on May 23, 2022.



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**Napa/Solano Area Agency on Aging Oversight Board**

**Meeting Minutes February 28, 2022**

Location: Virtual Meeting – Zoom: <https://us02web.zoom.us/j/85088486016?pwd=b1YyMTRnZElzVjNuYnlVOGVzZzllOT09>

Meeting ID: 850 8848 6016

Passcode: 551321

Phone: 1-669-900-6833

Date: Monday, February 28, 2022

Time: 10:00 am – 12:00 pm

Attendees: Board Members: Supervisor Monica Brown, Supervisor Brad Wagenknecht, Mayor Robert McConnell, Councilwoman Liz Alessio, Steve Sillen, Cookie Clark, Mary Palmer  
AAA Staff: Elaine Clark, Gwendolyn Gill, Jay Peno, Roselle Tamoro  
Public: Kris Brown

Confirmation of virtual meeting from February 28, 2022 through March 28, 2022 by AB361 moved by Liz Alessio, seconded by Mary Palmer, passed unanimously.

Approval of Agenda moved by Monica Brown, seconded by Cookie Clark and passed unanimously.

Approval of Minutes from December 6, 2021, moved by Liz Alessio, seconded by Steve Sillen and passed unanimously.

**Reports**

1. Receive budget update – Jay Peno
2. Receive update on Amendment 3, which includes American Rescue Plan and OTO funding – Elaine Clark
3. Receive update on current year administrative funding allocations – Elaine Clark
4. Receive update on Emerging Aging and Disability Resource Connection designation for Solano County – Elaine Clark
5. Discussion about Age Friendly designation – Brad Wagenknecht

**Action Items**

1. Approve One-Time-Only contract amendments
  - Moved by Liz Alessio, seconded by Steve Sillen, passed unanimously.

**Board Member Comments**

1. Community Action Napa Valley to present on current programming; new staff changes at food bank that reduced number of outlets providing food – Liz Alessio
2. Help refugees in Ukraine – Monica Brown
3. AAA did a very nice job E-newsletter last month – Cookie Clark

Meeting adjourned 11:09 a.m. to March 28, 2022.