

NAPA/SOLANO AREA AGENCY ON AGING



ASSISTANCE - ADVOCACY - ANSWERS



Advisory Council on Aging

MEETING AGENDA

August 2, 2022 - 10:00 AM Pacific Time

601 Texas Street, Fairfield, CA
Solano County Events Center
Conference Room B

August 2, 2022
10:00 am - 12:00 pm

The Advisory Council on Aging does not discriminate against persons with disabilities. Meetings are held in accessible facilities. If you wish to attend this meeting and require assistance in order to participate, please call the Area Agency on Aging at least 24 hours in advance of the event to make reasonable arrangements, 707/784-8960.

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council on Aging after distribution of the agenda packet are available for public inspection during normal business hours at the Solano County Older and Disabled Adult Services receptionist's desk at 275 Beck Avenue, Fairfield, 1st Floor.

If you wish to address any items on the Agenda, please participate in the discussion so the Advisory Council on Aging can fulfill its purpose of being an informed community champion of older adults, advising the AAA, the Oversight Board, and the Napa and Solano Boards of Supervisors.

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AGENDA
August 2, 2022

CALL TO ORER – 10:00 a.m.

ROLL CALL

10:00 - 10:20 COUNCIL BUSINESS

COMMENTS FROM THE PUBLIC

This is your opportunity to address the Advisory Council on a matter not on the Agenda, but it must be within the subject matter jurisdiction of the ACOA. Please limit comments to three minutes. Items from the public will be taken under consideration without discussion by the Advisory Council and may be referred to staff.

APPROVAL OF THE AGENDA / APPROVAL OF THE DRAFT MINUTES

APPROVAL OF MEMBERSHIPS: Verneal Brumfield

- Approve Donna Harris representing Solano County transferring from Regular to Alternate.
- Approve Shellie Coleman representing Solano County transferring from Alternate to Regular.
- Recommendation from interview team on Heather Luna to represent Napa as Regular Member. Approval of Heather for membership.

INTRODUCTION AND APPROVAL OF NEW PROJECT FOR MEMBER RECRUITMENT TO BE CHAIRED BY RICHARD WHITE: Verneal Brumfield

10:20 - 12:00 STRATEGY WORKSHOP: Elaine Clark

WHERE ARE WE: Review of Area Plan in light of constituents

SET ADVISORY COUNCIL GOALS AND FOCUS FOR 2022-23:

DEFINE WAYS AND MECHANISMS FOR ACHIEVING GOALS (Council Committees, AgeWell, community meetings, ...)

IDENTIFY MEMBER COMMITMENTS AND RESPONSIBILITIES

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11:50 – 12:00 – Discussion on Meeting Dates for 2022-23: Verneal Brumfield

Consider four quarterly on-site visits (August in Solano, November in Napa, February in Solano, May in Napa) and Zoom meetings for all other months.

Options to cancel December and July meetings will be considered closer to actual dates.

MEETING ACTION ITEMS:

- Approve Donna Harris transferring from Regular to Alternate Member, representing Solano County.
- Approve Shellie Coleman transferring from Alternate to Regular Member, representing Solano County.
- Approve Heather Luna as Regular Member, representing Napa County.
- Approve Member Recruitment Project, chaired by Richard White.
- Approve Council meeting dates for fiscal year 2022-2023.

12:00 ADJOURN

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DRAFT MINUTES
June 7, 2022

CALL TO ORER – 10:02

PRESENT: Elaine Clark, Executive Director AAA; Richard White, Chair; Verneal Brumfield, Vice Chair; Susan Ensey, Acting Secretary; Donna Altes; Jerry Castanon; Cheryl Johnson; Arnold Koenig; Tony Provine; Fern Yaffa.

ABSENT: Linda Chandler; Shellie Coleman; Donna Harris; Dane Reeves; Fran Rosenberg; Julie Spencer.

GUESTS: Gwendolyn Gill; John Pearson, Commission on Aging, Napa County.

CONFIRMATION OF VIRTUAL MEETING: Discussion and Motion

APPROVAL OF AGENDA: Motion by Donna Altes: Seconded by Tony Provine; Approved.

APPROVAL OF MINUTES: Motion by Donna Altes; Seconded by Tony Provine; Approved.

WELCOME: Council welcomed Anne Payne, new Council Member representing Napa County.

REPORTS

- **Executive Committee:** Richard White
- **AgeWell:** Cheryl Johnson. Articles due June 15.
- **Advocacy/Legislation:** Tony Provine provided updates to his written report.
- **Age Friendly Designation Update:** Elaine Clark and Richard White reported that both Solano and Napa Counties have adopted the designation, as well all all cities in Solano, and most in Napa. The positive results are due to all the advocacy efforts.
- **Staff Report:** Elaine Clark reviewed her written report. Elaine explained how she is communicating a perspective to service providers that their business objective is not just to provide the designated service, but their business is a tool in the broader objective of helping older adults remain independent and healthy.

DISCUSSION:

- **In-person Advisory Council strategy setting workshop planned for Tuesday, August 2nd in Fairfield.**
- **Future Council Meetings:** Each council member provided their thoughts on future in-person meetings.
- **Organizing meetings throughout our communities:** Members discussed the desirability of involvement, and will practice sharing ideas, dates and information.

ACTION ITEMS:

- Adopt resolution authorizing remote teleconferenced meetings from the period June 7, 2022 through July 7, 2022 as a result of the continuing Covid-19 pandemic state of emergency. Motion by Fern Yaffa; Seconded by Verneal Brumfield; Approved.
- Motion to approve letter of support to the governor dated June 6, 2022 regarding funding for older adult programs made by Tony Provine; Seconded by Fern Yaffa; Approved.

ADJOURN – 11:33 Motion to adjourn by Fern Yaffa; Seconded by Donna Altes; Approved.

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EXECUTIVE COMMITTEE AGENDA July 18, 2022 – 9:00–10:30 – Zoom Meeting

CALL TO ORDER 9:00

ROLL CALL

APPROVAL OF AGENDA, AND DRAFT MINUTES

PLAN AGENDA FOR AUGUST 2 MEETING AND STRATEGY WORKSHOP

ADJOURN 10:30

EXECUTIVE COMMITTEE DRAFT MINUTES June 7, 2022 – Zoom Meeting

CALL TO ORDER: 12:00

ROLL CALL: Richard White, Chair; Verneal Brumfield, Vice Chair; Susan Ensey, Secretary; Elaine Clark, Staff; Fern Yaffa.

DISCUSSION TOPICS

- Review of Council Meeting.
- Plans for Strategy Workshop on August 2nd. Set Executive Committee Meeting for Monday, July 18 at 9:00.
- Add Action Item to August meeting for approving Shellie Coleman moving from regular to alternate member.
- Recruitment of members: Richard White will head up a project to focus on recruitment. Approval for Project to be added to August 2nd Agenda.

ADJOURNED

Internal Calendar - Napa / Solano Advisory Council on Aging - FY22-23

Updated 07.08.22

Month	Meetings / Membership	Project & Advocacy Milestones	Key AAA / Contract Activities
JANUARY	-Approved members for extended terms. -Approved recommendation of Shellie Coleman and Linda Chandler as Council Alternates 1 and 2 for Solano.	-Review opportunities for focus on Advocacy.	-Planning / programmatic decisions for Solano County ADRC.
FEBRUARY	-Review Officer Nomination process. -	-Quarterly Report -Approve Support Letter for AB98	-Planning on the Livable Communities (Age Friendly) designation
MARCH March for Meals	-Approved Officer Nomination Comm. -Approved Past Chair as fourth Executive Officer position. Approved Fran Rosenberg as Council Alternate for Napa -Removed 2 Members due to absences	-March 15 <i>AgeWell</i> articles due. -Members active in communicating and gaining support for Age Friendly Designation in Napa and Solano.	-Age-Friendly Talking Points distributed to Council Members.
APRIL	-Slate of Officers presented; No nominations from floor. -Approved Recommendation of Anne Payne Regular Member for Napa -Slide presentation on Area Plan Update	-Initiatives and tracking of outreach for Age Friendly Designations in Napa and Solano - <i>AgeWell</i> increases in # articles and distribution list.	-Area Plan Update / Community Forum. -Communications and outreach for advocating Age Friendly Designations.
MAY Older Americans	-Election of Officers. -Approval of CSL candidates. -Short meeting to accommodate Senior Raley Day	-Quarterly Report -Progress in advocating Age Friendly Designations	-Present budget and funding for Service Providers to members. -Communication and outreach for advocating Age Friendly Designations
JUNE Gay Pride & Elder Abuse	- Terms end for current Officers 6/30.	-June 15 <i>AgeWell</i> articles due -Progress in advocating Age Friendly Designations	-Communication and outreach for advocating Age Friendly Designations
JULY	-Officers begin terms. -July Meeting canceled. -07/18 Exec Committee Meeting to plan August Strategy workshop.	-Plan Strategy Workshop - <i>AgeWell</i> published mid month.	-FY21-22 provider contracts begin. -Plan Strategy Workshop -
AUGUST	-Strategy Workshop. -Approve Shellie Coleman's move to Regular, and Linda Harris' move to Alternate membership. -Approve recommendation of Heather Luna Regular Member for Napa.	-Quarterly Report -Approve Member Recruitment project.	
SEPTEMBER Fall Prevention Month	-9/17 Napa Valley Alzheimer's team walk.	-Sept 15 <i>AgeWell</i> articles due.	
OCTOBER Emergency Preparedness	-10/22 Solano Alzheimer's team walk.	-Quarterly Report. - <i>AgeWell</i> published mid month.	
NOVEMBER Family Caregiver Month			
DECEMBER		-Dec 15 <i>AgeWell</i> articles due.	