

NAPA/SOLANO AREA AGENCY ON AGING



ASSISTANCE - ADVOCACY - ANSWERS



Advisory Council on Aging

MEETING AGENDA

November 1, 2022 - 10:00 AM Pacific Time

Join Zoom Meeting:

<https://us02web.zoom.us/j/84114455081>

Meeting ID: 841 1445 5081

NAPA/SOLANO AREA AGENCY ON AGING MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID 19

California Governor Gavin Newsom issued Executive Order N-25-20 on March 12, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic. The Napa/Solano Area Agency on Aging hereby provides notice that it will continue to convene its regularly scheduled public meetings of the Oversight Board and the Advisory Council telephonically, as provided in the publicly posted agenda notice, and until further notice. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, the Napa/Solano Area Agency on Aging will allow Board members and Council members to attend the meetings telephonically and to participate in the meetings to the same extent as if they were present.

Members of the public who wish to participate may participate telephonically. For members of the public who wish to participate but not to attend telephonically, you may submit written comments on any matter within the Board or Council's subject matter jurisdiction, regardless of whether it is on the agenda for Board or Council consideration or action, and those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the Napa/ Solano Area Agency on Aging staff no later than 9:00 a.m. on the morning prior to the noticed meeting. To submit written comments by email, please forward them to eclark@solanocounty.com. To submit such comments by U.S. Mail, please forward them to:

Elaine Clark
Napa/Solano Area Agency on Aging
275 Beck Avenue
Fairfield, CA 94533

NAPA/SOLANO AREA AGENCY ON AGING



ASSISTANCE - ADVOCACY - ANSWERS



Advisory Council on Aging

AGENDA
November 1, 2022

CALL TO ORDER – 10:00 a.m.
ROLL CALL

CONFIRMATION OF VIRTUAL MEETING: Discussion: Consider adopting a resolution of the Advisory Council on Aging to the Napa/Solano Area Agency on Aging authorizing remote teleconferenced meetings from the period November 1 through December 1, 2022 as a result of the continuing Covid-19 pandemic state of emergency.

COMMENTS FROM THE PUBLIC

This is your opportunity to address the Advisory Council on a matter not on the Agenda, but it must be within the subject matter jurisdiction of the ACOA. Please limit comments to three minutes. Items from the public will be taken under consideration without discussion by the Advisory Council and may be referred to staff.

APPROVAL OF THE AGENDA / APPROVAL OF THE DRAFT MINUTES

REPORTS

- **Executive Committee:** Verneal Brumfield
- **Member Recruitment:** Richard White
- **AgeWell:** Cheryl Johnson
- **Advocacy/Legislation:** Tony Provine Legislative Update; Richard White CSL Update
- **Staff Report:** -- verbal -- Elaine Clark

PRIORITY GOALS UPDATES: Work Groups

PLANS FOR DECEMBER MEETING: Verneal Brumfield – Consider replacing December Advisory Council Meeting with individually scheduled Priority Work Group meetings.

ACTION ITEMS:

- Approve remote teleconferenced meetings from the period November 1 through December 1, 2022
- Approve recommendation for Alternate Membership for Kim Ocampo representing Solano.
- Approve replacing the December Advisory Council Meeting with Priority Work Group meetings.

ADJOURN – 12:00 p.m.

NAPA/SOLANO AREA AGENCY ON AGING



ASSISTANCE - ADVOCACY - ANSWERS



Advisory Council on Aging

DRAFT MINUTES

October 4, 2022

CALL TO ORDER – 10:00

PRESENT: Elaine Clark, Executive Director AAA; Verneal Brumfield, Chair; Richard White, Past Chair; Fern Yaffa, Vice Chair; Susan Ensey, Secretary; Jerry Castanon; Linda Chandler, Arnold Koenig; Cheryl Johnson; Anne Payne; Tony Provine; Dane Reeves; Alan Warblin. **ABSENT:** Donna Altes; Kris Coryell; Donna Harris; Fran Rosenberg.
GUESTS: Gwendolyn Gill; John Pearson.

CONFIRMATION OF VIRTUAL MEETING: Consider adopting a resolution of the Advisory Council on Aging to the Napa/Solano Area Agency authorizing remote teleconferenced meetings from the period October 4 through November 4, 2022 as a result of the continuing Covid-19 pandemic state of emergency.

APPROVAL OF AGENDA: Addition to agenda: Approve recommendation for new Regular Member, Elizabeth Murphy. Motion to approve revised agenda by Fern Yaffa: Seconded by Tony Provine; Approved.

APPROVAL OF MINUTES: Motion by Fern Yaffa: Seconded by Anne Payne; Approved.

REPORTS:

Executive Committee: Verneal Brumfield

Member Recruitment: Richard White

- Ongoing recruitment with resignation of Shellie Coleman, Solano, and Heather Luna, Napa.
- Motion to approve Regular Membership for Elizabeth Murphy, Solano by Richard White; Seconded by Tony Provine; Approved.
- Discussion and approval for Linda Chandler moving from Alternate to Regular Member, Solano. Approved.

AgeWell: Cheryl Johnson

Advocacy/Legislation: Tony Provine

Staff Report: Elaine Clark

PRIORITY GOALS UPDATE:

- Three of five Goal Statements defined.
- Group meetings to be held before the November Meeting to finalize Goal Statements.

MEETING ACTION ITEMS:

- Approved remote teleconferenced meetings from the period October 4 through November 4, 2022.
- Approved Elizabeth Murthy for Regular Member representing Solano.
- Approved Linda Chandler moving from Alternate to Regular Member representing Solano.

ADJOURNED 11:30 Motion to adjourn by Linda Chandler; Seconded by Alan Warblin; Approved.

NAPA/SOLANO AREA AGENCY ON AGING



ASSISTANCE - ADVOCACY - ANSWERS



Advisory Council on Aging

EXECUTIVE COMMITTEE AGENDA November 1, 2022 –Zoom Meeting

CALL TO ORDER 12:00
ROLL CALL

APPROVAL OF DRAFT MINUTES / TODAY'S AGENDA

DISCUSSION TOPICS:

- Plan January 3 Meeting Agenda
- Review Priority Goals Progress by Work Groups

ADJOURN 12:30

EXECUTIVE COMMITTEE DRAFT MINUTES October 4, 2022

ROLL CALL: Verneal Brumfield, Chair; Richard White, Past Chair; Fern Yaffa, Vice Chair; Susan Ensey, Secretary; Elaine Clark, Executive Director AAA.

DISCUSSION TOPICS

- Planned follow-up email to members regarding deadlines for Priority Goals.
- Planned November 1 Meeting Agenda.
- Planned to have individual Priority Group meetings replace regular ACOA meeting in December.

ADJOURNED

HOUSING TRUST FUND INITIATIVE – SOLANO COUNTY

In what ways will the Advisory Council secure the commitment of the Solano County Board of Supervisors by June 30, 2023, that will result in allocating a minimum of 30% (\$1M) for all future housing developments funded from the *Solano County Housing Trust Fund* to the construction of affordable housing units for older adults over the age of sixty-five and residing in Solano County. **Securing this commitment will happen as a result of** consistent, targeted advocacy by the Council, supported by sufficient **tools and resources**, as follows:

- BOS presentations (2X/year); secure a “champion”
- Letters to the Editor; (4X/year in major newspapers)
- Social Media (age-related articles; *AgeWell*; upcoming events)
- Ongoing collaboration with subject-matter experts and other city and county housing stakeholders, e.g. CAP Solano
- Quarterly reports to the BOS on Council activities
- Create “Council Advocacy Day” with local legislators to promote funding initiative

HOME REPAIR ASSISTANCE – NAPA AND SOLANO COUNTY

In what ways will the Advisory Council obtain the support of the Napa and Solano BOS’s by June 30, 2023, **that will result** in an allocation of an additional \$20,000 for Napa and \$60,000 for Solano for home repair assistance not funded under other federal, state, or county programs? The Council will employ the following tools and resources to support this advocacy initiative:

- Identify and collaborate regularly with key housing officials in both counties
- Identify specific home repairs to be authorized

- Conduct one BOS presentation to advocate for allocation
- Gain “home repair” feedback at four community forums
- Promote repair program at CAP Solano meetings
- Utilize “Senior Moments” radio program to reach community
- Social Media (Facebook, newspaper, letters, etc)

VACAVILLE - SENIOR HOME IMPROVEMENT PROGRAM

In what ways will the Advisory Council secure a commitment from Vacaville’s City Council by June 30, 2023, that will result in restarting its *Senior Home Improvement Program* to provide needed minor home repair, landscaping assistance, and other home modification services that support personal dignity and safe in-home independence? The Council will use the following **tools and services** to gain Vacaville’s support:

- Meet with Vacaville’s Community Development and Housing and Community Services departments to educate and inform
- Collaborate with city departments to develop a needs assessment
- Identify specific repairs, landscaping, and modification services included in program
- Conduct community forum at McBride Center for service ideas
- Social media announcements
- KUIC radio program

Clark, Elaine

From: Fern Yaffa <fernyaffa@gmail.com>
Sent: Sunday, October 23, 2022 11:31 PM
To: Verneal Brumfield
Cc: Alan Werblin; Donna R Altes; Clark, Elaine; Fern Yaffa
Subject: Care Givers Group Meeting

Alan, Donna and I met on October 20, 2022.

The following tasks were agreed upon:

Alan will contact some high schools in Solano County to see if the students need to complete volunteer hours in order to graduate. Donna will contact the high schools in Napa County.

Donna reached out to Vintage High School and there is no volunteer hours requirement. She also reached out to various other administrative offices with no response.

Alan will be working on gathering information for Solano County on Monday.

Pending Alan's report, we may have to adjust our proposal for Care Giving.

Fern

[EXTERNAL Email Notice!] External communication is important to us. Be cautious of phishing attempts. Do not click or open suspicious links or attachments.