

Oversight Board Meeting

AGENDA

July 6, 2026

1. **CALL TO ORDER – 1:00 pm**
2. **WELCOME – Joelle Gallagher, Chair**
3. **ITEMS FROM THE PUBLIC** – This portion of the meeting is your opportunity to address the Oversight Board on a matter not listed on the agenda, but it must be within the subject matter jurisdiction of the Oversight Board. Items from the public will be taken into consideration without discussion by the Oversight Board and may be referred to staff.
4. **APPROVAL OF THE AGENDA / APPROVAL OF THE DRAFT MINUTES June 22, 2026**
5. **REPORTS – Presented by NS AAA staff, no ACTION required**
 - a. Receive budget update – As of May 31, 2026
6. **ACTION ITEMS** - These items require Action by the Oversight Board. If no quorum exists, these items will be for discussion only, and they will be carried over to a subsequent meeting of the Oversight Board for Action
- VOTE TO APPROVE**
 - a. N/S AAA Service Provider List of Contracts for FY 26-27
7. **BOARD MEMBER COMMENTS**
8. **NEW BUSINESS:**
9. **OLD BUSINESS:**
10. **ADJOURN 2:00 pm**

Next meeting – September 28, 2026 – 675 Texas Street, Solano County Board of Supervisor Chambers, Fairfield, CA 94533.



Oversight Board Minutes

June 22, 2026

Supervisor Joelle Gallagher called the meeting to order at 10:00 a.m. There was no administrative support at the meeting. Chairperson Joelle Gallagher; Mary Palmer, and Melissa Lamattina were present in the meeting. Gwendolyn Gill served as the minute taker for this meeting.

We did not have a meeting quorum for board meeting, so we discussed some improvements in processes. We need to send out the Oversight Board meeting agenda at least two days or more in advance. The N/S AAA fiscal team did not attend the meeting today. The OB FY 25-26 Fiscal Report was in the meeting packet, but the report was not given in the meeting.

Ashley Cumpas presented the N/S AAA Service Provider Pacing Report which measures how the FY 25-26 services providers are meeting their deliverables for units of services and number of clients served for their contracts. Most service providers are on track or have exceeded their contract goals. Ashley discussed each provider in our service categories. More than 37, 000 meals were served at our congregate meal sites in Napa and Solano sites. Over 8000 phone calls to seniors have been made. There are two services providers - Collabria Care and Independent Living Resource Center who have more funds to spend. The final fiscal report after June 30, 2026, will show the total expenditure of funds. Chair Gallagher, Mary Palmer and Melissa Lamattina commented on the numbers in the pacing report that perhaps the deliverables/goals were understated which resulted in over-inflated results. There was discussion about client outreach and needing more details about how client outreach occurs. Ashley noted there are some refinements that need to be made in the data collection and reporting so that there is better alignment with service units, clients served and data collection. AAA program staff plan to meet with all service providers regularly in FY 26-27 to ensure goals for service units and clients served are met and funds are expended timely.

Gwendolyn Gill presented on the Solano County Request for Proposals (RFPs) process and timelines as this was requested at the last OB meeting. RFPs are for four years 2027- 2031. In September 2026, we will meet with procurement, release the proposal in October 2026 and then review the proposals in February 2027. The release of the RFP would be widespread on several platforms such as our AAA website, Oversight Board, newsletters, Advisory Council on Aging, county websites, newspapers etc. Reviewer will include other (non-Napa/Solano) Area Agency on Aging Managers/Directors and other neutral parties. The Oversight Board will review the proposals in April 2027. All the Napa/Solano AAA service providers with their services were outlined in the presentation. Melissa Lamattina asked if the North Bay Health takeover of Providence Community Health Napa Valley would impact their services in any way. Gwendolyn stated that she was unaware of this change and would need to check in with the director of Providence for more details. Chair Gallagher noted that she had a meeting with medic vendors who were interested in the AAA RFP process. Ashley has a “medic” contact and will give them a call. OB members reminded us that they can spread the word about the AAA RFP once we have a formal notice.

On July 8, 2026, we will have a virtual Service Provider Orientation with our program and fiscal team members.

N/S AAA Staffing Report:

1. Executive Director “Social Services Manager” position will go to the Solano County Board of Supervisors on June 23, 2026, for approval. This may be a 3-4 month hiring process.
2. Part-time Office Assistant to the AAA started on June 22, 2026.
3. Gina Garcia – AAA Staff Analyst promoted to a Public Health fiscal position. Bonnie Mirante (Director of Admin Services) and Mark Manalo (Accountant) will support the AAA in her absence until this position is filled.

There was some discussion about Oversight Board Meeting logistics and organizing.

- Ideally, members should have 5 days minimum to respond to regular meeting invites to establish a quorum. Calls and emails should be made to ensure proper notice.
- If there is no meeting quorum, we do not need to meet.
- OB members should inform about attendance or not so that alternate OB members can plan to attend.
- Brown Act requires publishing the notice two days ahead of time.

Due to no OB quorum today, we could not vote on approving the FY 26-27 N/S AAA Contracts. Gwendolyn will reach out to the Solano County CAO office to query about timeline when we need to have another Oversight Board Meeting and inform Chair Gallagher.

Chair Gallagher adjourned the meeting at 10:30 am.

FY26/27 N/S AAA Funding Allocations & Contracts

Napa
Solano



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FY26/27 Funding Allocations

Funding Source	Service	Amount
Area Plan Funding		\$4,078,737
IIIB Supportive Services	Fall prevention, home modification, information & assistance, legal assistance, case management, transportation, senior meal boxes	\$700,000
III-C1 & C2 Congregate & Home Delivered Meals	Congregate & home delivered meals	\$2,216,770
IIID Disease Prevention	Disease prevention	\$42,383
VII Elder Abuse Prevention	Elder abuse prevention	\$7,762
IIIE Family Caregivers	Family caregiver: access assistance, respite care, information services	\$277,899
Ombudsman	Ombudsman	\$459,555
Aging & Disability Resource Connection		Napa: \$90,000 Solano: \$267,450



FY26/27 Area Plan Contracts



Title III-B Funding: Supportive Services



Service Provider	Service	Service Area	Funding Amount
Independent Living Resources	Cash/Material Aid and Home Modifications	Both	\$80,000
Independent Living Resources	Information & Assistance and Case Management	Solano	\$70,000
Collabria Care	Information & Assistance and Case Management	Napa	\$52,480
Legal Services of Northern CA	Legal Assistance	Both	\$88,000
Solano Pride Center	Telephone Reassurance, Case Management and Peer Counseling	Solano	\$50,000
Faith in Action	Transportation Access	Solano	\$74,980
Molly's Angels	Transportation Access and Telephone Reassurance	Napa Both	\$122,020
Food is Free Bay Area	Senior Meal Boxes	Solano	\$102,520
Meals on Wheels	Fall Prevention	Solano	\$44,100
Share the Care	Fall Prevention	Napa	\$15,900



Title III-C Funding: Congregate & Home Delivered Meals



Service Provider	Service	Service Area	Funding Amount
Community Action Napa Valley	Congregate Meals and Home Delivered Meals	Napa	\$571,546
Meals on Wheels Solano County	Home Delivered Meals	Solano	\$1,067,861
Innovative Health Solutions	Congregate Meals	Solano	\$517,372
Stella Wu-Chu*	Congregate Meals and Home Delivered Meals	Both	\$60,000

*Monitors all 3 nutrition providers for compliance with CDA requirements



Title III-D Funding: Disease Prevention/Health Promotion



Service Provider	Service	Service Area	Funding Amount
Innovative Health Solutions	Disease Prevention/ Health Promotion	Both	\$42,383



Title VII Funding: Elder Abuse Prevention



Service Provider	Service	Service Area	Funding Amount
Collabria Care	Elder Abuse Prevention/ Education	Napa	\$7,762



Title III-E Funding: Family Caregivers



Service Provider	Service	Service Area	Funding Amount
Alzheimer's Association	Family Caregiver	Solano	\$34,000
Collabria Care	Family Caregiver	Napa	\$73,643
Redwood Caregiver Resource Center	Family Caregiver	Solano	\$144,700
Innovative Health Solutions	Grandparents Family Caregiver	Solano	\$25,556



Ombudsman



Service Provider	Service	Service Area	Funding Amount
Molly's Angels	Ombudsman	Napa	\$177,483
Empowered Aging	Ombudsman	Solano	\$282,072



FY26/27 Aging & Disability Resource Connection Contracts



Aging & Disability Resource Connection



Service Provider	Service	Service Area	Funding Amount
Independent Living Resources	ADRC	Solano	\$170,000
Collabria Care	ADRC	Napa	\$77,273
Diane Kaljian	Consultant	Both	\$8,600
Brown Miller Communications	Senior Resource Guides & ADRC outreach	Both	\$20,450



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Fiscal Report

As of May 31, 2026

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I. Area Plan



Period of Funding:

07/01/25 – 06/30/26

Funding Amount:

\$4,449,748

Funding Allocated to Administration:

\$375,981

Funding Allocated to Direct Services:

\$4,073,767

Balance to be Allocated:

\$0

Total Expenditures as of 05/31/2026:

\$3,504,400

% of Expenditures to Total Funding:

78.76%



I. Area Plan – Provider Actual Expenditures



Provider	Service Area	Contract No.	Total Budget	Claims Paid	Budget Remaining	Services
Alzheimer's Association	Solano	AP-2526-14	32,960	25,362	7,598	Family Caregiver: Access Assistance, Support Services
Collabria Care	Napa	AP-2526-09	71,178	71,178	-	Supportive Services: Information and Assistance, Case Management
Collabria Care	Napa	AP-2526-29	77,333	42,350	34,983	Family Caregiver: Support Services, Respite Care, Access Assistance
Community Action of Napa Valley	Napa	AP-2526-01	658,465	533,177	125,288	Congregate Meals, Home-Delivered Meals, and Nutrition Education
Faith in Action	Solano	AP-2526-02	85,000	55,022	29,978	Transportation
Legal Services of Northern California	Both	AP-2526-05	94,160	83,067	11,093	Legal Services
Meals on Wheels Solano County	Solano	AP-2526-06	1,257,681	1,005,234	252,447	Home-Delivered Meals and Nutrition Education
Molly's Angels of Napa Valley	Both	AP-2526-08	135,136	113,384	21,752	Supportive Services: Transportation, Telephone Reassurance
Molly's Angels of Napa Valley	Napa	AP-2526-26	180,095	157,320	22,775	Ombudsman Services
North Coast Opportunities - DBA Redwood Caregivers	Solano	AP-2526-16	144,691	131,717	12,974	Family Caregiver: Support Services, Supplemental Services, Respite Care
Empowered Aging	Solano	AP-2526-10	280,174	221,374	58,800	Ombudsman Services
Solano Pride Center	Solano	AP-2526-17	55,000	41,407	13,593	Supportive Services: Telephone Reassurance, Case Management, Peer Counseling
Independent Living Resources of Solano & Contra Costa	Both	AP-2526-50	100,000	42,063	57,937	Supportive Services: Cash/Material Aid, Residential Repairs/Modifications
Independent Living Resources of Solano & Contra Costa	Solano	AP-2526-51	95,000	78,853	16,147	Supportive Services: Information and Assistance, Case Management
Innovative Health Solutions	Solano	AP-2526-52	548,168	403,398	144,770	Congregate Meals
Innovative Health Solutions	Both	AP-2526-21	49,373	33,110	16,263	Disease Prevention and Health Promotion
Innovative Health Solutions	Solano	AP-2526-30	34,436	16,292	18,144	Grandparents Family Caregiver: Information Services, Access Assistance
Food is Free Solano	Solano	AP-2526-53	111,419	74,034	37,385	Supportive Services: Senior Meal Boxes
Stella Wu-Chu	Both	AP-2526-11	55,000	51,950	3,050	Senior Nutrition Program Guidance, Inspection and Education
Collabria Care	Napa	AP-2526-46	8,498	5,526	2,972	Elder Abuse Prevention
DIRECT SERVICES			\$ 4,073,767	\$ 3,185,818	\$ 887,949	
Napa / Solano Area Agency on Aging Admin	Both		375,981	318,582	57,399	Administration
ADMINISTRATION			\$ 375,981	\$ 318,582	\$ 57,399	
GRAND TOTAL			\$ 4,449,748	\$ 3,504,400	\$ 945,348	
PERCENTAGE			100.00%	78.76%	21.24%	

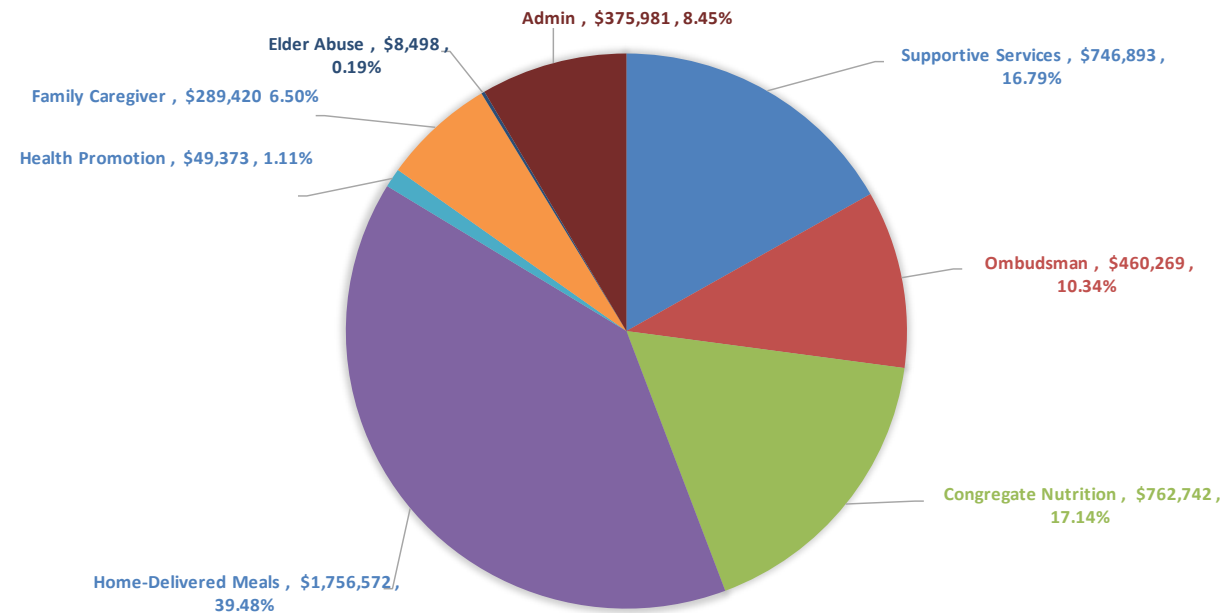


I. Area Plan - Contract Funding by Service Type

Baseline
Adjustments/Transfers
One Time Only (OTO)
Total Funding - AP-2526-28
Less: Allocated Funding
Unallocated Funding

	Supportive Services	Ombudsman	Congregate Nutrition	Home-Delivered Meals	Health Promotion	Family Caregiver	Elder Abuse	Admin	Total
\$	568,536	\$ 420,257	\$ 952,441	\$ 1,255,224	\$ 42,511	\$ 276,544	\$ 7,752	\$ 375,981	\$ 3,899,246
	136,523	37,571	(235,115)	488,802	-	-	-	-	427,781
	41,834	2,441	45,416	12,546	6,862	12,876	746	-	122,721
\$	746,893	\$ 460,269	\$ 762,742	\$ 1,756,572	\$ 49,373	\$ 289,420	\$ 8,498	\$ 375,981	\$ 4,449,748
	(746,893)	(460,269)	(762,742)	(1,756,572)	(49,373)	(289,420)	(8,498)	(375,981)	(4,449,748)
\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

AP-2526-28 TOTAL AP FUNDING BY SERVICE TYPE



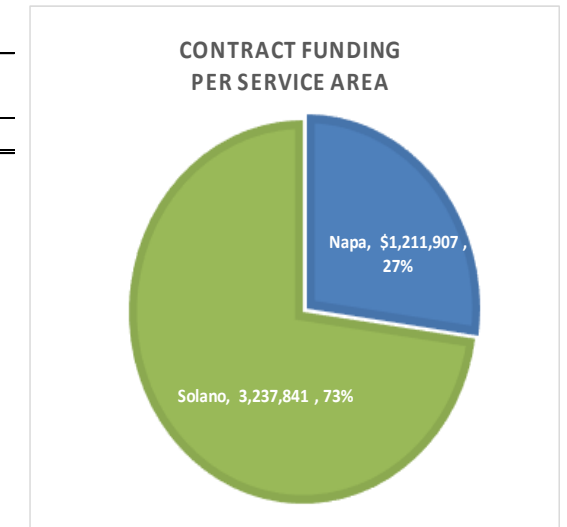
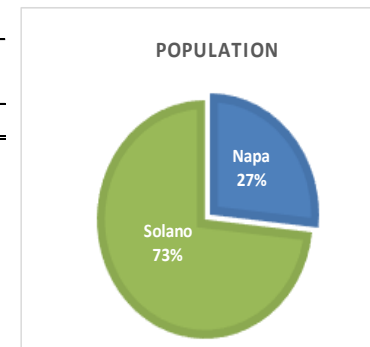
I. Area Plan - Contract Funding by Service Area

Service Area	Supportive Services	Ombudsman	Congregate Nutrition	Home-Delivered Meals	Health Promotion	Family Caregiver	Elder Abuse	Admin	Total	% to Total
Napa	\$ 71,178	\$ 180,095	\$ 199,878	\$ 458,587	\$ -	\$ 77,333	\$ 8,498	\$ -	\$ 995,569	22.37%
Solano	346,419	280,174	548,168	1,257,681	-	212,087	-	-	2,644,529	59.43%
Both	329,296	-	14,696	40,304	49,373	-	-	375,981	809,650	18.20%
Total	\$ 746,893	\$ 460,269	\$ 762,742	\$ 1,756,572	\$ 49,373	\$ 289,420	\$ 8,498	\$ 375,981	\$ 4,449,748	100.00%

Service Area	Contracts Serving Napa or Solano		Contracts Serving Both Counties **		Total	%
	Amount	%	Amount	%		
Napa	\$ 995,569	27.35%	\$ 216,338	26.72%	\$ 1,211,907	27.24%
Solano	2,644,529	72.65%	593,312	73.28%	3,237,841	72.76%
Total	\$ 3,640,098	100.00%	\$ 809,650	100.00%	\$ 4,449,748	100.00%

County	Population	%
Napa	40,949	26.72%
Solano	112,310	73.28%
Total	153,259	100.00%

**Percentage of allocation are based on prorated share of population served in each County as Provided by California Department of Aging (2025 Statistical Data)



II. SNAP-Ed & CalFresh Expansion

FFY 2026 SNAP-Ed

Period of Funding:

10/01/25 – 03/31/26

Funding Amount:

\$86,112

Funding Allocated to Administration:

\$7,828

Funding Allocated to Direct Services:

\$78,284

Balance to be Allocated:

\$0

Total Expenditures Reported at Closeout*

\$86,112

% of Expenditures to Total Funding:

100%

**This amount reflects the total expenditures reported to CDA at closeout for the FFY 2026 SNAP-Ed program, which ended on 03/31/2026.*



II. SNAP-Ed & CalFresh Expansion

FFY 2026 CalFresh Expansion

Period of Funding:	10/01/2025 – 09/30/26
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Funding Amount:	\$51,145
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Funding Allocated to Administration:	\$0
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Funding Allocated to Direct Services:	\$51,145
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Balance to be Allocated:	\$0
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Total Expenditures as of 05/31/2026:	\$36,277
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% of Expenditures to Total Funding:	70.93%
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III. Aging & Disability Resource Connection (ADRC)

Period of Funding:

07/01/24 – 06/30/26

Funding Amount:

\$267,763

Funding Allocated to Administration:

\$26,775

Funding Allocated to Direct/Contracted Services:

\$240,988

Balance to be allocated

\$0

Total Expenditures as of 05/31/2026:

\$187,983

% of Expenditures to Total Funding:

70.20%



III. Aging & Disability Resource Connection (ADRC)

Period of Funding:

07/01/25 – 06/30/26

Funding Amount:

\$269,440

Funding Allocated to Administration:

\$49,440

Funding Allocated to Direct/Contracted Services:

\$220,000

Balance to be allocated

\$0

Total Expenditures as of 05/31/2026:

\$52,380

% of Expenditures to Total Funding:

19.44%



IV. Modernizing Older Californians Act (OM)

(Fall Prevention Home Repairs/Modifications)

Period of Funding:	01/01/23 – 03/31/26
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Funding Amount:	\$920,783
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Funding Allocated to Administration:	\$83,708
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Funding Allocated to Direct Services:	\$837,075
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Balance to be Allocated:	\$0
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Total Expenditures Reported at Closeout*	\$913,456
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% of Expenditures to Total Funding:	99.20%
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**This amount reflects the total expenditures reported to CDA at closeout for the OM program, which ended on 03/31/2026.*



IV. Modernizing Older Californians Act (OM)

(Fall Prevention Home Repairs/Modifications)

Continued...

**Multi-Year Contract	Contract Term	Total Funding
Term – 1	01/01/2023 – 03/31/2025	\$549,733
Term – 2	07/01/2023 – 03/31/2026	\$371,050
	Total	\$920,783



V. Modernizing the Older Californian's Act Nutrition (NM)

(Home-Delivered Meals)

Period of Funding:	07/01/23 – 03/31/29
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Funding Amount:	\$2,198,830
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Funding Allocated to Administration:	\$7,550
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Funding Allocated to Direct Services:	\$906,340
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Balance to be Allocated:	\$1,284,940
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Total Expenditures for Term II & III as of 05/31/2026:	\$669,843
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% of Expenditures to Total Funding:	30.46%
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V. Modernizing the Older Californian's Act Nutrition (NM)

(Home-Delivered Meals)

Continued...

**Multi-Year Contract	Contract Term	Total Funding
Term – II	07/01/2023 – 03/31/2026	\$271,420
Term – III	07/01/2024 – 03/31/2027	\$642,470
Term – IV	07/01/2025 – 03/31/2028	\$642,470
Term – V	07/01/2026 – 03/31/2029	\$642,470
	Total	\$2,198,830



VI. Medicare Improvements for Patients & Providers Act (MIPPA)

(Outreach, Education, and Medicare Application Assistance)

Period of Funding:

09/01/25 – 08/31/26

Funding Amount:

\$5,904

Funding Allocated to Administration:

\$0

Funding Allocated to Direct Services:

\$5,904

Balance to be allocated:

\$0

Total Expenditures as of 05/31/2026:

\$0

% of Expenditures to Total Funding:

0%



VII. Total CDA Funding for Providers

Providers	AP	Snap-Ed/ CalFresh FFY2026	ADRC	OM	NM	MIPPA FY25/26	Total
1 Alzheimer's Association	32,960	-	-	-	-	-	32,960
2 Brown-Miller Communications, Inc.	-	-	20,000	-	-	-	20,000
3 City of Benicia	-	-	-	210,626	-	-	210,626
4 Collabria Care	157,009	-	-	-	-	-	157,009
5 Community Action of Napa Valley	658,465	-	-	-	242,799	-	901,264
6 Empowered Aging	280,174	-	-	-	-	-	280,174
7 Faith in Action	85,000	-	-	-	-	-	85,000
8 Food is Free Solano	111,419	-	-	-	-	-	111,419
9 Food Bank of Contra Costa and Solano County	-	51,145	-	-	-	-	51,145
10 Independent Living Resources of Solano & Contra Costa Counties	195,000	-	400,000	-	-	5,904	600,904
11 Innovative Health Solutions	631,977	78,284	-	-	-	-	710,261
12 Legal Services of Northern California	94,160	-	-	-	-	-	94,160
13 Meals on Wheels Solano County	1,257,681	-	-	404,230	663,541	-	2,325,452
14 Molly's Angels of Napa Valley	315,231	-	-	-	-	-	315,231
15 North Coast Opportunities - DBA Redwood Caregivers	144,691	-	-	-	-	-	144,691
16 Share the Care Napa Valley	-	-	-	222,219	-	-	222,219
17 Solano Pride Center	55,000	-	-	-	-	-	55,000
18 Stella Wu-Chu	55,000	-	-	-	-	-	55,000
19 OneEach Technologies, LLC	-	-	4,665	-	-	-	4,665
20 ADRC - Other Costs	-	-	36,323	-	-	-	36,323
Total Direct Services	\$ 4,073,767	\$ 129,429	\$ 460,988	\$ 837,075	\$ 906,340	\$ 5,904	\$ 6,413,503
Admin	375,981	7,828	76,215	83,708	7,550	-	551,282
Total Funding	\$ 4,449,748	\$ 137,257	\$ 537,203	\$ 920,783	\$ 913,890	\$ 5,904	\$ 6,964,785



VIII. Area Plan Funding for Providers

Provider	Service Area	Total Budget	Services
Alzheimer's Association	Solano	32,960	Family Caregiver: Access Assistance, Support Services
Collabria Care	Napa	71,178	Supportive Services: Information and Assistance, Case Management
Collabria Care	Napa	77,333	Family Caregiver: Support Services, Respite Care, Access Assistance
Community Action of Napa Valley	Napa	658,465	Congregate Meals, Home-Delivered Meals, and Nutrition Education
Faith in Action	Solano	85,000	Transportation
Legal Services of Northern California	Both	94,160	Legal Services
Meals on Wheels	Solano	1,257,681	Home-Delivered Meals and Nutrition Education
Molly's Angels	Both	135,136	Supportive Services: Transportation, Telephone Reassurance
Molly's Angels	Napa	180,095	Ombudsman Services
North Coast Opportunities - DBA Redwood Caregivers	Solano	144,691	Family Caregiver: Support Services, Supplemental Services, Respite Care
Empowered Aging	Solano	280,174	Ombudsman Services
Solano Pride Center	Solano	55,000	Supportive Services: Telephone Reassurance, Case Management, Peer Counseling
Independent Living Resources of Solano & CC	Solano	100,000	Supportive Services: Cash/Material Aid, Residential Repairs/Modifications
Independent Living Resources of Solano & CC	Solano	95,000	Supportive Services: Information and Assistance, Case Management
Innovative Health Solutions	Solano	548,168	Congregate Meals
Innovative Health Solutions	Both	49,373	Disease Prevention and Health Promotion
Innovative Health Solutions	Solano	34,436	Grandparents Family Caregiver: Information Services, Access Assistance
Food is Free Solano	Solano	111,419	Supportive Services: Senior Meal Boxes
Stella Wu-Chu	Both	55,000	Senior Nutrition Program Guidance, Inspection and Education
Collabria Care	Napa	8,498	Elder Abuse Prevention
DIRECT SERVICES		\$ 4,073,767	
Napa / Solano Area Agency on Aging Admin	Both	375,981	Administration
ADMINISTRATION		\$ 375,981	
GRAND TOTAL		\$ 4,449,748	
PERCENTAGE		100.00%	



Thank You

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