

Oversight Board Meeting

AGENDA

September 28, 2026

1. **CALL TO ORDER – 10:00 am**
2. **WELCOME – Joelle Gallagher, Chair**
3. **ITEMS FROM THE PUBLIC** – This portion of the meeting is your opportunity to address the Oversight Board on a matter not listed on the agenda, but it must be within the subject matter jurisdiction of the Oversight Board. Items from the public will be taken into consideration without discussion by the Oversight Board and may be referred to staff.
4. **APPROVAL OF THE AGENDA / APPROVAL OF THE DRAFT MINUTES July 6, 2026**
5. **REPORTS – Presented by NS AAA staff, no ACTION required**
 - a. NSAAA Fiscal Year-End Closeout Report FY 25-26 – as of June 30, 2026
 - b. NSAAA Fiscal Report FY 26-27 – as of August 31, 2026
6. **ACTION ITEMS** - These items require Action by the Oversight Board. If no quorum exists, these items will be for discussion only, and they will be carried over to a subsequent meeting of the Oversight Board for Action

VOTE TO APPROVE

7. **BOARD MEMBER COMMENTS**
8. **NEW BUSINESS:**
 - a. Oversight Board Assignments and Vacancies
 - b. Advisory Council Update
 - c. Upcoming 1:1 Service Provider Meetings with NSAAA Team
9. **OLD BUSINESS:**
 - a. NSAAA Executive Director Status
 - b. Request for Proposal Update

10. ADJOURN 12:00 pm

Next meeting – November 16, 2026 – 1195 Third Street, Napa County Board of Supervisor Chambers, Napa, CA 94559



NAPA/SOLANO AREA AGENCY ON AGING

275 Beck Ave.
Fairfield, CA 94533
(707) 784-8960



OVERSIGHT BOARD

Meeting Minutes

July 6, 2026

1:00pm

650 Imperial Way, 1st Floor, Napa, CA 94559

Special Meeting

1. Call to Order

Meeting called to order at 1:10pm by Chairperson Joelle Gallagher

2. Roll Call

Board Members: Supervisor Joelle Gallagher, Mayor Edwin Okamura, Council Member Melissa Lamattina, Supervisor Cassandra James.

AAA Staff: Gwendolyn Gill, Bonnie Mirante, Ashely Cumpas, Mark Manalo, Isabel Devoy

Guest(s): Norma Lisenko

Quorum established.

3. Public Comment

None

4. Agenda Items

Item 1: Reports Presented by Napa Solano Area Agency on Aging Staff (N/S AAA)

A) Budget Update- As of May 31, 2026

A brief introduction of the N/S AAA Fiscal team and the work they do. Several clarifying questions were asked by all board members such as the breakdown and clarification of whom is receiving monies (Gallagher and James); data on what services certain cities within the county are

receiving (Okamura and Lamattina); the importance of family friendly outreach and information for the “sandwich generation” (James and Gallagher); how and where potential and current service providers can apply (Okamura). Several suggestions and ideas were made regarding outreach and collaboration efforts between service providers. It was brought out there are certain limitations of funding and what the providers are allowed to do with the monies from the California Department of Aging (Gill and Cumpas); The creation of a newsletter, website, and social media platforms for services provided by the N/S AAA (Gill and Cumpas); How and where the potential service providers can apply and the criteria needed for application such as background checks, review periods and the commitment of a four (4) year term (Gill).

Item 2: Vote to Approve

A) N/S AAA Service Provider List of Contracts for Fiscal Year 2026-2027

Interim Director Gwendolyn Gill presented. Several clarifying questions were asked such as the designation of monies for mental health services and why the monies for adult abuse appear low (Okamura); what is the difference between the Area Plan and the Master Plan for Aging (James); where are the congregate meals located (James); and what allows a service provider to have ‘designated’ status (Okamura). It was determined that monies for mental health are not explicitly funded but are addressed through services such as telephone calls to seniors and meal drop-offs to combat isolation (Cumpas). Services funded are based on the Area Plan which incorporates feedback and priorities from community health needs assessments (Cumpas). It was explained that The Master Plan does not receive funding to implement needed resources but gathers the information on what an ideal living situation for a senior would look like in the county- it is the Area Plan that receives the monies to help build those services to make some aspects of the local Master Plan a reality (Gill). To achieve ‘designated’ status an Aging Disability Resource Center (ADRC) service provider would be a fully-fledged ADRC that has structure, Memorandums of Understanding (MOUs) with service providers etc. and they work with the N/S AAA and the California Department of Aging to achieve that status (Gill). In response to James’s question about where congregate meals were provided Lisenko was able to list all 7 city centers in Solano County where her company provides meals.

Joelle Gallagher called to vote on the contracts for fiscal year 2026-2027.
Cassandra James moved to vote, Edwin Okamura seconded the motion.
All votes in favor- The motion passes unanimously.

5. Board Member Comment

Supervisor Joelle Gallagher thanked Supervisor Cassandra James for her active participation and clearing her schedule to attend the meeting.

6. New Business

None.

7. Old Business

None.

8. Adjournment

Meeting adjourned at 2:19pm by Chairperson Joelle Gallagher.

**Next Meeting- September 28, 2026- 675 Texas Street, Solano County Board of
Supervisor Chambers, Fairfield, CA 94533**

Fiscal Year-End Closeout Report

As of June 30, 2026

Napa
Solano



AREA AGENCY ON AGING
assistance ► advocacy ► answers

I. Area Plan

FY 2025-2026 Area Plan

Period of Funding:

07/01/25 – 06/30/26

Funding Amount:

\$4,449,748

Funding Allocated to Administration:

\$375,981

Funding Allocated to Direct Services:

\$4,073,767

Balance to be Allocated:

\$0

Total Expenditures Reported at Closeout*

\$4,365,836

% of Expenditures to Total Funding:

98.11%

**This amount reflects the total expenditures reported to CDA at closeout for the FY25/26 Area Plan funding, which ended on 06/30/2026.*



I. Area Plan – Provider Actual Expenditures



Provider	Service Area	Contract No.	Total Budget	Claims Paid	Budget Remaining	Services
Alzheimer's Association	Solano	AP-2526-14	32,960	32,960	-	Family Caregiver: Access Assistance, Support Services
Collabria Care	Napa	AP-2526-09	71,178	71,178	-	Supportive Services: Information and Assistance, Case Management
Collabria Care	Napa	AP-2526-29	77,333	53,522	23,811	Family Caregiver: Support Services, Respite Care, Access Assistance
Community Action of Napa Valley	Napa	AP-2526-01	658,465	658,465	-	Congregate Meals, Home-Delivered Meals, and Nutrition Education
Faith in Action	Solano	AP-2526-02	85,000	76,660	8,340	Transportation
Legal Services of Northern California	Both	AP-2526-05	94,160	94,160	-	Legal Services
Meals on Wheels Solano County	Solano	AP-2526-06	1,257,681	1,257,681	-	Home-Delivered Meals and Nutrition Education
Molly's Angels of Napa Valley	Both	AP-2526-08	135,136	135,136	-	Supportive Services: Transportation, Telephone Reassurance
Molly's Angels of Napa Valley	Napa	AP-2526-26	180,095	180,095	-	Ombudsman Services
North Coast Opportunities - DBA Redwood Caregivers	Solano	AP-2526-16	144,691	144,691	-	Family Caregiver: Support Services, Supplemental Services, Respite Care
Empowered Aging	Solano	AP-2526-10	280,174	280,174	-	Ombudsman Services
Solano Pride Center	Solano	AP-2526-17	55,000	53,060	1,940	Supportive Services: Telephone Reassurance, Case Management, Peer Counseling
Independent Living Resources of Solano & Contra Costa	Both	AP-2526-50	100,000	50,179	49,821	Supportive Services: Cash/Material Aid, Residential Repairs/Modifications
Independent Living Resources of Solano & Contra Costa	Solano	AP-2526-51	95,000	95,000	-	Supportive Services: Information and Assistance, Case Management
Innovative Health Solutions	Solano	AP-2526-52	548,168	548,168	-	Congregate Meals
Innovative Health Solutions	Both	AP-2526-21	49,373	49,373	-	Disease Prevention and Health Promotion
Innovative Health Solutions	Solano	AP-2526-30	34,436	34,436	-	Grandparents Family Caregiver: Information Services, Access Assistance
Food is Free Solano	Solano	AP-2526-53	111,419	111,419	-	Supportive Services: Senior Meal Boxes
Stella Wu-Chu	Both	AP-2526-11	55,000	55,000	-	Senior Nutrition Program Guidance, Inspection and Education
Collabria Care	Napa	AP-2526-46	8,498	8,498	-	Elder Abuse Prevention
DIRECT SERVICES			\$ 4,073,767	\$ 3,989,855	\$ 83,912	
Napa / Solano Area Agency on Aging Admin	Both		375,981	375,981	-	Administration
ADMINISTRATION			\$ 375,981	\$ 375,981	\$ -	
GRAND TOTAL			\$ 4,449,748	\$ 4,365,836	\$ 83,912	
PERCENTAGE			100.00%	98.11%	1.89%	

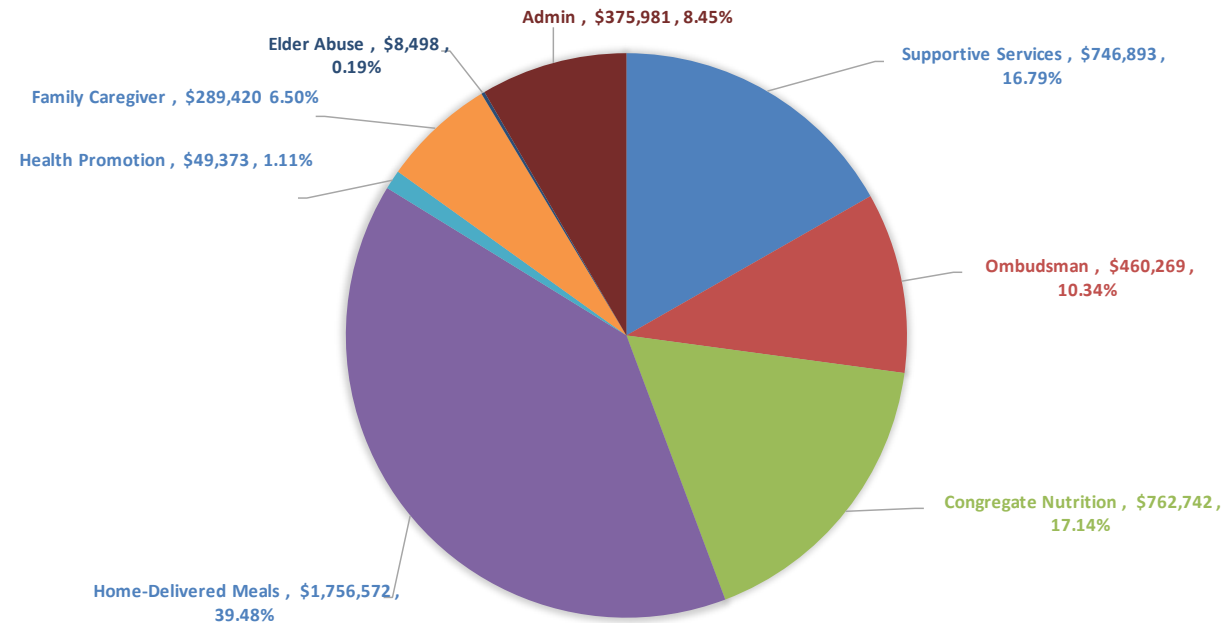


I. Area Plan - Contract Funding by Service Type

Baseline
Adjustments/Transfers
One Time Only (OTO)
Total Funding - AP-2526-28
Less: Allocated Funding
Unallocated Funding

	Supportive Services	Ombudsman	Congregate Nutrition	Home-Delivered Meals	Health Promotion	Family Caregiver	Elder Abuse	Admin	Total
Baseline	\$ 568,536	\$ 420,257	\$ 952,441	\$ 1,255,224	\$ 42,511	\$ 276,544	\$ 7,752	\$ 375,981	\$ 3,899,246
Adjustments/Transfers	136,523	37,571	(235,115)	488,802	-	-	-	-	427,781
One Time Only (OTO)	41,834	2,441	45,416	12,546	6,862	12,876	746	-	122,721
Total Funding - AP-2526-28	\$ 746,893	\$ 460,269	\$ 762,742	\$ 1,756,572	\$ 49,373	\$ 289,420	\$ 8,498	\$ 375,981	\$ 4,449,748
Less: Allocated Funding	(746,893)	(460,269)	(762,742)	(1,756,572)	(49,373)	(289,420)	(8,498)	(375,981)	(4,449,748)
Unallocated Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FY25-26 AREA PLAN (AAA-2425-28 MOU YEAR 2) TOTAL FUNDING BY SERVICE TYPE



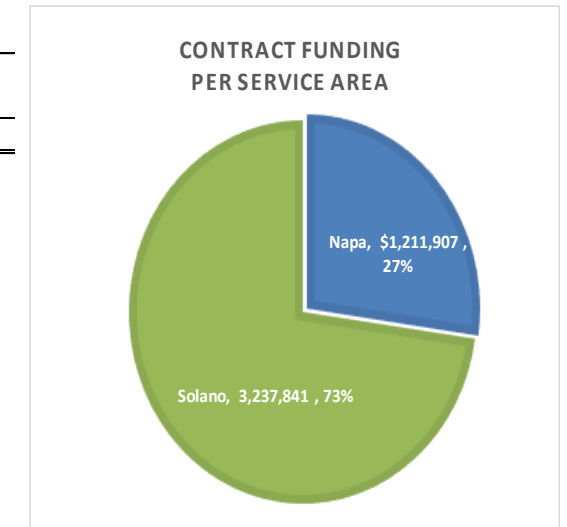
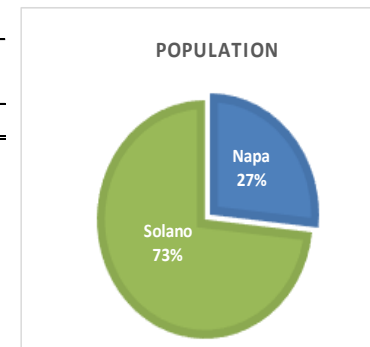
I. Area Plan - Contract Funding by Service Area

Service Area	Supportive Services	Ombudsman	Congregate Nutrition	Home-Delivered Meals	Health Promotion	Family Caregiver	Elder Abuse	Admin	Total	% to Total
Napa	\$ 71,178	\$ 180,095	\$ 199,878	\$ 458,587	\$ -	\$ 77,333	\$ 8,498	\$ -	\$ 995,569	22.37%
Solano	346,419	280,174	548,168	1,257,681	-	212,087	-	-	2,644,529	59.43%
Both	329,296	-	14,696	40,304	49,373	-	-	375,981	809,650	18.20%
Total	\$ 746,893	\$ 460,269	\$ 762,742	\$ 1,756,572	\$ 49,373	\$ 289,420	\$ 8,498	\$ 375,981	\$ 4,449,748	100.00%

Service Area	Contracts Serving Napa or Solano		Contracts Serving Both Counties **		Total	%
	Amount	%	Amount	%		
Napa	\$ 995,569	27.35%	\$ 216,338	26.72%	\$ 1,211,907	27.24%
Solano	2,644,529	72.65%	593,312	73.28%	3,237,841	72.76%
Total	\$ 3,640,098	100.00%	\$ 809,650	100.00%	\$ 4,449,748	100.00%

County	Population	%
Napa	40,949	26.72%
Solano	112,310	73.28%
Total	153,259	100.00%

**Percentage of allocation are based on prorated share of population served in each County as Provided by California Department of Aging (2025 Statistical Data)



I. Area Plan

FY 2024-2025 Area Plan OMB PHL&C OTO

Period of Funding:

07/01/24 – 06/30/26

Funding Amount:

\$2,945

Funding Allocated to Administration:

\$0

Funding Allocated to Direct Services:

\$2,945

Balance to be Allocated:

\$0

Total Expenditures Reported at Closeout*

\$2,945

% of Expenditures to Total Funding:

100.00%

**This amount reflects the total expenditures reported to CDA at closeout for the FY24/25 Area Plan funding, which ended on 06/30/2026.*



II. SNAP-Ed & CalFresh Expansion

FFY 2026 SNAP-Ed

Period of Funding:	10/01/25 – 03/31/26
Funding Amount:	\$86,112
Funding Allocated to Administration:	\$7,828
Funding Allocated to Direct Services:	\$78,284
Balance to be Allocated:	\$0
Total Expenditures Reported at Closeout*	\$86,112
% of Expenditures to Total Funding:	100.00%

**This amount reflects the total expenditures reported to CDA at closeout for the FFY 2026 SNAP-Ed funding, which ended on 03/31/2026.*



II. SNAP-Ed & CalFresh Expansion

FFY 2026 CalFresh Expansion

Period of Funding:	10/01/25 – 09/30/26
Funding Amount:	\$51,145
Funding Allocated to Administration:	\$0
Funding Allocated to Direct Services:	\$51,145
Balance to be Allocated:	\$0
Total Expenditures as of 06/30/2026:	\$48,325
% of Expenditures to Total Funding:	94.49%



III. Aging & Disability Resource Connection (ADRC)

FY24/25 Allocation

Period of Funding:

07/01/24 – 06/30/26

Funding Amount:

\$267,763

Funding Allocated to Administration:

\$26,775

Funding Allocated to Direct/Contracted Services:

\$240,988

Balance to be allocated

\$0

Total Expenditures Reported at Closeout*

\$267,763

% of Expenditures to Total Funding:

100.00%

**This amount reflects the total expenditures reported to CDA at closeout for the FY24/25 ADRC funding, which ended on 06/30/2026.*



III. Aging & Disability Resource Connection (ADRC)

FY25/26 Allocation

Period of Funding:

07/01/25 – 06/30/26

Funding Amount:

\$269,440

Funding Allocated to Administration:

\$49,440

Funding Allocated to Direct/Contracted Services:

\$220,000

Balance to be allocated

\$0

Total Expenditures Reported at Closeout*

\$151,309

% of Expenditures to Total Funding:

56.16%

**This amount reflects the total expenditures reported to CDA at closeout for the FY25/26 ADRC funding, which ended on 06/30/2026.*



IV. Modernizing Older Californians Act (OM)

(Fall Prevention Home Repairs/Modifications)

Period of Funding:	01/01/23 – 03/31/26
---------------------------	----------------------------

Funding Amount:	\$920,783
------------------------	------------------

Funding Allocated to Administration:	\$83,708
--------------------------------------	----------

Funding Allocated to Direct Services:	\$837,075
---------------------------------------	-----------

Balance to be Allocated:	\$0
--------------------------	-----

Total Expenditures Reported at Closeout*	\$913,456
---	------------------

% of Expenditures to Total Funding:	99.20%
-------------------------------------	--------

**This amount reflects the total expenditures reported to CDA at closeout for the OM funding, which ended on 03/31/2026.*



IV. Modernizing Older Californians Act (OM)

(Fall Prevention Home Repairs/Modifications)

Continued...

**Multi-Year Contract	Contract Term	Total Funding
Term – 1	01/01/2023 – 03/31/2025	\$549,733
Term – 2	07/01/2023 – 03/31/2026	\$371,050
	Total	\$920,783



V. Modernizing the Older Californian's Act Nutrition (NM)

(Home-Delivered Meals)

Period of Funding:	07/01/23 – 03/31/29
---------------------------	----------------------------

Funding Amount:	\$2,198,830
------------------------	--------------------

Funding Allocated to Administration:	\$7,550
--------------------------------------	---------

Funding Allocated to Direct Services:	\$906,340
---------------------------------------	-----------

Balance to be Allocated:	\$1,284,940
--------------------------	-------------

Total Expenditures for Term II & III as of 06/30/2026:	\$913,890
---	------------------

% of Expenditures to Total Funding:	41.56%
-------------------------------------	--------



V. Modernizing the Older Californian's Act Nutrition (NM)

(Home-Delivered Meals)

Continued...

**Multi-Year Contract	Contract Term	Total Funding
Term – II	07/01/2023 – 03/31/2026	\$271,420
Term – III	07/01/2024 – 03/31/2027	\$642,470
Term – IV	07/01/2025 – 03/31/2028	\$642,470
Term – V	07/01/2026 – 03/31/2029	\$642,470
	Total	\$2,198,830



VI. Medicare Improvements for Patients & Providers Act (MIPPA)

(Outreach, Education, and Medicare Application Assistance)

Period of Funding:

09/01/25 – 08/31/26

Funding Amount:

\$5,904

Funding Allocated to Administration:

\$0

Funding Allocated to Direct Services:

\$5,904

Balance to be allocated:

\$0

Total Expenditures as of 06/30/2026:

\$0

% of Expenditures to Total Funding:

0%



VII. Total CDA Funding for Providers

Providers	AP FY25/26	AP FY24/25 PHL&C OTO	Snap-Ed/ CalFresh FFY2026	ADRC	OM	NM	MIPPA FY25/26	Total
1 Alzheimer's Association	32,960	-	-	-	-	-	-	32,960
2 Brown-Miller Communications, Inc.	-	-	-	20,000	-	-	-	20,000
3 City of Benicia	-	-	-	-	210,626	-	-	210,626
4 Collabria Care	157,009	-	-	-	-	-	-	157,009
5 Community Action of Napa Valley	658,465	-	-	-	-	242,799	-	901,264
6 Empowered Aging	280,174	2,158	-	-	-	-	-	282,332
7 Faith in Action	85,000	-	-	-	-	-	-	85,000
8 Food is Free Solano	111,419	-	-	-	-	-	-	111,419
9 Food Bank of Contra Costa and Solano County	-	-	51,145	-	-	-	-	51,145
10 Independent Living Resources of Solano & Contra Costa Counties	195,000	-	-	400,000	-	-	5,904	600,904
11 Innovative Health Solutions	631,977	-	78,284	-	-	-	-	710,261
12 Legal Services of Northern California	94,160	-	-	-	-	-	-	94,160
13 Meals on Wheels Solano County	1,257,681	-	-	-	404,230	663,541	-	2,325,452
14 Molly's Angels of Napa Valley	315,231	787	-	-	-	-	-	316,018
15 North Coast Opportunities - DBA Redwood Caregivers	144,691	-	-	-	-	-	-	144,691
16 Share the Care Napa Valley	-	-	-	-	222,219	-	-	222,219
17 Solano Pride Center	55,000	-	-	-	-	-	-	55,000
18 Stella Wu-Chu	55,000	-	-	-	-	-	-	55,000
19 OneEach Technologies, LLC	-	-	-	4,665	-	-	-	4,665
20 ADRC - Other Costs	-	-	-	36,323	-	-	-	36,323
Total Direct/Contracted Services (Program)	\$ 4,073,767	\$ 2,945	\$ 129,429	\$ 460,988	\$ 837,075	\$ 906,340	\$ 5,904	\$ 6,416,448
Total Admin	375,981	-	7,828	76,215	83,708	7,550	-	551,282
Total Funding	\$ 4,449,748	\$ 2,945	\$ 137,257	\$ 537,203	\$ 920,783	\$ 913,890	\$ 5,904	\$ 6,967,730



VIII. Area Plan Funding for Providers

Provider	Service Area	Total Budget	Services
Alzheimer's Association	Solano	32,960	Family Caregiver: Access Assistance, Support Services
Collabria Care	Napa	71,178	Supportive Services: Information and Assistance, Case Management
Collabria Care	Napa	77,333	Family Caregiver: Support Services, Respite Care, Access Assistance
Community Action of Napa Valley	Napa	658,465	Congregate Meals, Home-Delivered Meals, and Nutrition Education
Faith in Action	Solano	85,000	Transportation
Legal Services of Northern California	Both	94,160	Legal Services
Meals on Wheels Solano County	Solano	1,257,681	Home-Delivered Meals and Nutrition Education
Molly's Angels of Napa Valley	Both	135,136	Supportive Services: Transportation, Telephone Reassurance
Molly's Angels of Napa Valley	Napa	180,095	Ombudsman Services
North Coast Opportunities - DBA Redwood Caregivers	Solano	144,691	Family Caregiver: Support Services, Supplemental Services, Respite Care
Empowered Aging	Solano	280,174	Ombudsman Services
Solano Pride Center	Solano	55,000	Supportive Services: Telephone Reassurance, Case Management, Peer Counseling
Independent Living Resources of Solano & Contra Costa	Solano	100,000	Supportive Services: Cash/Material Aid, Residential Repairs/Modifications
Independent Living Resources of Solano & Contra Costa	Solano	95,000	Supportive Services: Information and Assistance, Case Management
Innovative Health Solutions	Solano	548,168	Congregate Meals
Innovative Health Solutions	Both	49,373	Disease Prevention and Health Promotion
Innovative Health Solutions	Solano	34,436	Grandparents Family Caregiver: Information Services, Access Assistance
Food is Free Solano	Solano	111,419	Supportive Services: Senior Meal Boxes
Stella Wu-Chu	Both	55,000	Senior Nutrition Program Guidance, Inspection and Education
Collabria Care	Napa	8,498	Elder Abuse Prevention
DIRECT SERVICES		\$ 4,073,767	
Napa / Solano Area Agency on Aging Admin	Both	375,981	Administration
ADMINISTRATION		\$ 375,981	
GRAND TOTAL		\$ 4,449,748	
PERCENTAGE		100.00%	



Thank You

www.aaans.org



AREA AGENCY ON AGING
assistance ► advocacy ► answers

Fiscal Report

As of August 31, 2026

Napa
Solano



AREA AGENCY ON AGING
assistance ► advocacy ► answers

I. Area Plan

FY 2026-2027 Area Plan

Period of Funding:	07/01/26 – 06/30/27
---------------------------	----------------------------

Funding Amount:	\$4,078,737
------------------------	--------------------

Funding Allocated to Administration:	\$374,359
--------------------------------------	-----------

Funding Allocated to Direct Services:	\$3,704,378
---------------------------------------	-------------

Balance to be Allocated:	\$0
--------------------------	-----

Total Expenditures as of 08/31/2026:	\$75,156
---	-----------------

% of Expenditures to Total Funding:	1.84%
-------------------------------------	-------



I. Area Plan – Provider Actual Expenditures

Provider	Service Area	Contract No.	Total Budget	Claims Paid	Budget Remaining	Services
Alzheimer's Association	Solano	AP-2627-14	34,000	-	34,000	Family Caregivers: Information Services, Access Assistance, Support Services
Collabria Care	Napa	AP-2627-09	52,480	13,120	39,360	Supportive Services: Information and Assistance, Case Management
Collabria Care	Napa	AP-2627-29	73,643	7,769	65,874	Family Caregivers: Support Services, Respite Care, Access Assistance
Collabria Care	Napa	AP-2627-46	7,762	376	7,386	Elder Abuse Prevention
Community Action of Napa Valley	Napa	AP-2627-01	571,546	-	571,546	Congregate Meals, Home-Delivered Meals, and Nutrition Education
Empowered Aging	Solano	AP-2627-10	282,072	-	282,072	Ombudsman Services
Faith in Action	Solano	AP-2627-02	74,980	-	74,980	Supportive Services: Transportation
Food is Free Solano	Solano	AP-2627-53	102,520	-	102,520	Supportive Services: Senior Meal Boxes
Independent Living Resources of Solano & Contra Costa	Both	AP-2627-50	80,000	-	80,000	Supportive Services: Cash/Material Aid, Residential Repairs/Modifications
Independent Living Resources of Solano & Contra Costa	Solano	AP-2627-51	70,000	-	70,000	Supportive Services: Information and Assistance, Case Management
Innovative Health Solutions	Both	AP-2627-21	42,383	6,246	36,137	Disease Prevention and Health Promotion
Innovative Health Solutions	Solano	AP-2627-30	25,556	4,911	20,645	Older Relative Caregivers: Information Services, Access Assistance
Innovative Health Solutions	Solano	AP-2627-52	517,372	-	517,372	Congregate Meals
Legal Services of Northern California	Both	AP-2627-05	88,000	-	88,000	Supportive Services: Legal Assistance
Meals on Wheels Solano County	Solano	AP-2627-06	1,067,861	-	1,067,861	Home-Delivered Meals and Nutrition Education
Meals on Wheels Solano County	Solano	AP-2627-60	44,100	-	44,100	Supportive Services: Home Modifications
Molly's Angels of Napa Valley	Both	AP-2627-08	122,020	-	122,020	Supportive Services: Transportation, Telephone Reassurance
Molly's Angels of Napa Valley	Napa	AP-2627-26	177,483	16,553	160,930	Ombudsman Services
North Coast Opportunities - DBA Redwood Caregivers	Solano	AP-2627-16	144,700	8,050	136,650	Family Caregivers: Support Services, Supplemental Services, Respite Care
Share the Care Napa Valley	Napa	AP-2627-47	15,900	-	15,900	Supportive Services: Home Modifications
Solano Pride Center	Solano	AP-2627-17	50,000	4,284	45,716	Supportive Services: Telephone Reassurance, Case Management, Peer Counseling
Stella Wu-Chu	Both	AP-2627-11	60,000	7,015	52,985	Senior Nutrition Program Guidance, Inspection and Education
DIRECT SERVICES			\$ 3,704,378	\$ 68,324	\$ 3,636,054	
Napa / Solano Area Agency on Aging Admin	Both		374,359	6,832	367,527	Administration
ADMINISTRATION			\$ 374,359	\$ 6,832	\$ 367,527	
GRAND TOTAL			\$ 4,078,737	\$ 75,156	\$ 4,003,581	
PERCENTAGE			100.00%	1.84%	98.16%	

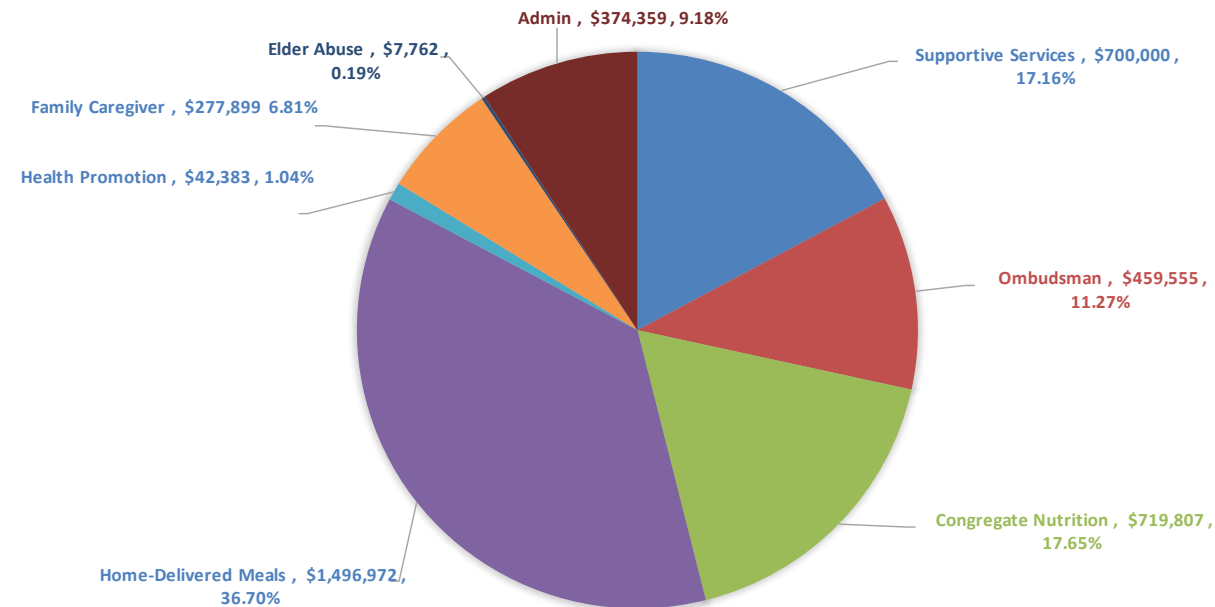


I. Area Plan - Contract Funding by Service Type

Baseline
Adjustments/Transfers
One Time Only (OTO)
Total Funding - FY26-27 Area Plan
Less: Allocated Funding
Unallocated Funding

Supportive Services	Ombudsman	Congregate Nutrition	Home-Delivered Meals	Health Promotion	Family Caregiver	Elder Abuse	Admin	Total
\$ 535,875	\$ 459,555	\$ 983,358	\$ 1,397,546	\$ 42,383	\$ 277,899	\$ 7,762	\$ 374,359	\$ 4,078,737
164,125	-	(263,551)	99,426	-	-	-	-	-
-	-	-	-	-	-	-	-	-
\$ 700,000	\$ 459,555	\$ 719,807	\$ 1,496,972	\$ 42,383	\$ 277,899	\$ 7,762	\$ 374,359	\$ 4,078,737
(700,000)	(459,555)	(719,807)	(1,496,972)	(42,383)	(277,899)	(7,762)	(374,359)	(4,078,737)
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FY26-27 AREA PLAN (AAA-2425-28 MOU YEAR 3) TOTAL FUNDING BY SERVICE TYPE



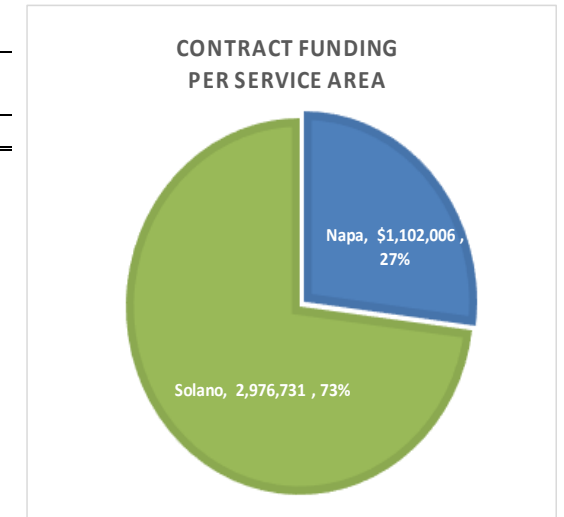
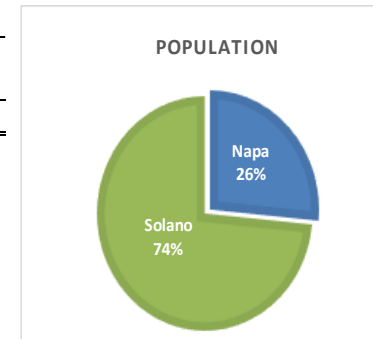
I. Area Plan - Contract Funding by Service Area

Service Area	Supportive Services	Ombudsman	Congregate Nutrition	Home-Delivered Meals	Health Promotion	Family Caregiver	Elder Abuse	Admin	Total	% to Total
Napa	\$ 68,380	\$ 177,483	\$ 186,535	\$ 385,011	\$ -	\$ 73,643	\$ 7,762	\$ -	\$ 898,814	22.04%
Solano	341,600	282,072	517,372	1,067,861	-	204,256	-	-	2,413,161	59.16%
Both	290,020	-	15,900	44,100	42,383	-	-	374,359	766,762	18.80%
Total	\$ 700,000	\$ 459,555	\$ 719,807	\$ 1,496,972	\$ 42,383	\$ 277,899	\$ 7,762	\$ 374,359	\$ 4,078,737	100.00%

Service Area	Contracts Serving Napa or Solano		Contracts Serving Both Counties **		Total	%
	Amount	%	Amount	%		
Napa	\$ 898,814	27.14%	\$ 203,192	26.50%	\$ 1,102,006	27.02%
Solano	2,413,161	72.86%	563,570	73.50%	2,976,731	72.98%
Total	\$ 3,311,975	100.00%	\$ 766,762	100.00%	\$ 4,078,737	100.00%

County	Population	%
Napa	41,359	26.50%
Solano	114,737	73.50%
Total	156,096	100.00%

**Percentage of allocation are based on prorated share of population served in each County as Provided by California Department of Aging (2026 Statistical Data)



II. CalFresh Expansion

FFY 2026 CalFresh Expansion

Period of Funding:

10/01/25 – 09/30/26

Funding Amount:

\$51,145

Funding Allocated to Administration:

\$0

Funding Allocated to Direct Services:

\$51,145

Balance to be Allocated:

\$0

Total Expenditures as of 08/31/2026:

\$48,325

% of Expenditures to Total Funding:

94.49%



III. Aging & Disability Resource Connection (ADRC)

FY 2026-2027 Solano County ADRC

Period of Funding:	07/01/26 – 06/30/27
---------------------------	----------------------------

Funding Amount:	\$267,450
------------------------	------------------

Funding Allocated to Administration:	\$51,600
--------------------------------------	----------

Funding Allocated to Direct/Contracted Services:	\$215,850
--	-----------

Balance to be Allocated:	\$0
--------------------------	-----

Total Expenditures as of 08/31/2026:	\$26,918
---	-----------------

% of Expenditures to Total Funding:	10.06%
-------------------------------------	--------



III. Aging & Disability Resource Connection (ADRC)

FY 2026-2027 Napa County ADRC

Period of Funding:	07/01/26 – 06/30/27
---------------------------	----------------------------

Funding Amount:	\$90,000
------------------------	-----------------

Funding Allocated to Administration:	\$12,727
--------------------------------------	----------

Funding Allocated to Direct/Contracted Services:	\$77,273
--	----------

Balance to be Allocated:	\$0
--------------------------	-----

Total Expenditures as of 08/31/2026:	\$0
---	------------

% of Expenditures to Total Funding:	0%
-------------------------------------	----



IV. Modernizing the Older Californian's Act Nutrition (NM)

(Home-Delivered Meals)

Period of Funding:	07/01/23 – 03/31/29
---------------------------	----------------------------

Funding Amount:	\$2,198,830
------------------------	--------------------

Funding Allocated to Administration:	\$71,218
--------------------------------------	----------

Funding Allocated to Direct Services:	\$1,485,142
---------------------------------------	-------------

Balance to be Allocated:	\$642,470
--------------------------	-----------

Total Expenditures for Term II, III & IV as of 08/31/2026:	\$913,890
---	------------------

% of Expenditures to Total Funding:	41.56%
-------------------------------------	--------



IV. Modernizing the Older Californian's Act Nutrition (NM)

(Home-Delivered Meals)

Continued...

**Multi-Year Contract	Contract Term	Total Funding
Term – II	07/01/2023 – 03/31/2026	\$271,420
Term – III	07/01/2024 – 03/31/2027	\$642,470
Term – IV	07/01/2025 – 03/31/2028	\$642,470
Term – V	07/01/2026 – 03/31/2029	\$642,470
	Total	\$2,198,830



V. Medicare Improvements for Patients & Providers Act (MIPPA)

(Outreach, Education, and Medicare Application Assistance)

FY 2025-2026 MIPPA

Period of Funding:	09/01/25 – 08/31/26
---------------------------	----------------------------

Funding Amount:	\$5,904
------------------------	----------------

Funding Allocated to Administration:	\$0
--------------------------------------	-----

Funding Allocated to Direct Services:	\$5,904
---------------------------------------	---------

Balance to be allocated:	\$0
--------------------------	-----

Total Expenditures Reported at Closeout*	\$5,904
---	----------------

% of Expenditures to Total Funding:	100.00%
-------------------------------------	---------

**This amount reflects the total expenditures reported to CDA at closeout for the FY25-26 MIPPA funding, which ended on 08/31/2026.*



VI. Total CDA Funding for Providers

Providers	AP	CalFresh FFY2026	ADRC Solano	ADRC Napa	NM	MIPPA	Total
1 Alzheimer's Association	34,000	-	-	-	-	-	34,000
2 Brown-Miller Communications, Inc.	-	-	20,450	-	-	-	20,450
3 Collabria Care	133,885	-	-	77,273	-	-	211,158
4 Community Action of Napa Valley	571,546	-	-	-	323,034	-	894,580
5 Empowered Aging	282,072	-	-	-	-	-	282,072
6 Faith in Action	74,980	-	-	-	-	-	74,980
7 Food is Free Solano	102,520	-	-	-	-	-	102,520
8 Food Bank of Contra Costa and Solano County	-	51,145	-	-	-	-	51,145
9 Independent Living Resources of Solano & Contra Costa Counties	150,000	-	170,000	-	-	5,904	325,904
10 Innovative Health Solutions	585,311	-	-	-	-	-	585,311
11 Legal Services of Northern California	88,000	-	-	-	-	-	88,000
12 Meals on Wheels Solano County	1,111,961	-	-	-	890,688	-	2,002,649
13 Molly's Angels of Napa Valley	299,503	-	-	-	-	-	299,503
14 North Coast Opportunities - DBA Redwood Caregivers	144,700	-	-	-	-	-	144,700
15 Share the Care Napa Valley	15,900	-	-	-	-	-	15,900
16 Solano Pride Center	50,000	-	-	-	-	-	50,000
17 Stella Wu-Chu	60,000	-	-	-	-	-	60,000
18 ADRC - Other Costs	-	-	25,400	-	-	-	25,400
Total Direct/Contracted Services (Program)	\$ 3,704,378	\$ 51,145	\$ 215,850	\$ 77,273	\$1,213,722	\$ 5,904	\$5,268,272
Total Admin	374,359	-	51,600	12,727	71,218	-	509,904
Total Funding	\$ 4,078,737	\$ 51,145	\$ 267,450	\$ 90,000	\$1,284,940	\$ 5,904	\$5,778,176



VII. Area Plan Funding for Providers

Provider	Service Area	Total Budget	Services
Alzheimer's Association	Solano	34,000	Family Caregivers: Information Services, Access Assistance, Support Services
Collabria Care	Napa	52,480	Supportive Services: Information and Assistance, Case Management
Collabria Care	Napa	73,643	Family Caregivers: Support Services, Respite Care, Access Assistance
Collabria Care	Napa	7,762	Elder Abuse Prevention
Community Action of Napa Valley	Napa	571,546	Congregate Meals, Home-Delivered Meals, and Nutrition Education
Empowered Aging	Solano	282,072	Ombudsman Services
Faith in Action	Solano	74,980	Supportive Services: Transportation
Food is Free Solano	Solano	102,520	Supportive Services: Senior Meal Boxes
Independent Living Resources of Solano & Contra Costa	Both	80,000	Supportive Services: Cash/Material Aid, Residential Repairs/Modifications
Independent Living Resources of Solano & Contra Costa	Solano	70,000	Supportive Services: Information and Assistance, Case Management
Innovative Health Solutions	Both	42,383	Disease Prevention and Health Promotion
Innovative Health Solutions	Solano	25,556	Older Relative Caregivers: Information Services, Access Assistance
Innovative Health Solutions	Solano	517,372	Congregate Meals
Legal Services of Northern California	Both	88,000	Supportive Services: Legal Assistance
Meals on Wheels Solano County	Solano	1,067,861	Home-Delivered Meals and Nutrition Education
Meals on Wheels Solano County	Solano	44,100	Supportive Services: Home Modifications
Molly's Angels of Napa Valley	Both	122,020	Supportive Services: Transportation, Telephone Reassurance
Molly's Angels of Napa Valley	Napa	177,483	Ombudsman Services
North Coast Opportunities - DBA Redwood Caregivers	Solano	144,700	Family Caregivers: Support Services, Supplemental Services, Respite Care
Share the Care Napa Valley	Napa	15,900	Supportive Services: Home Modifications
Solano Pride Center	Solano	50,000	Supportive Services: Telephone Reassurance, Case Management, Peer Counseling
Stella Wu-Chu	Both	60,000	Senior Nutrition Program Guidance, Inspection and Education
DIRECT SERVICES		\$ 3,704,378	
Napa / Solano Area Agency on Aging Admin	Both	374,359	Administration
ADMINISTRATION		\$ 374,359	
GRAND TOTAL		\$ 4,078,737	
PERCENTAGE		100.00%	



Thank You

www.aaans.org



AREA AGENCY ON AGING
assistance ► advocacy ► answers

NAPA/SOLANO AREA AGENCY ON AGING

275 Beck Ave.
Fairfield, CA 94533
(707) 784-8960



OVERSIGHT BOARD ASSIGNMENTS

	<u>Term Expires</u>	<u>Alternates</u>	<u>Term Expires</u>
County Board of Supervisors Napa Supervisor Joelle Gallagher Chairs Even Years	4-year term Exp. 12/31/27	County Board of Supervisors Napa Liz Alessio	4-year term Exp. 12/31/29
County Board of Supervisors Solano Supervisor Monica Brown Chairs Odd Years	4-year term Exp. 11/7/26	County Board of Supervisors Solano Supervisor Cassandra James	4-year term Exp. 11/7/26
City Council Napa TBD (Previously Liz Alessio)	4-year term Exp. 12/5/26	City Council American Canyon Melissa Lamattina	4-year term Exp. 12/31/28
City Council Solano Mayor Edwin Okamura (Rio Vista)	4-year term Exp. 11/2/26	City Council Solano Mayor Alma Hernandez (Suisun City)	4-year term Exp. 11/2/26
Community Member 60+ Napa Mary Palmer	6-year term Exp. 12/31/27	Community Member 60+ Napa TBD	6-year term Exp. 12/5/24
Community Member 60+ Solano TBD	6-year term Exp. 12/5/24	Community Member 60+ Solano TBD	6-year term Exp. 12/5/24
Member-At-Large Napa TBD Votes Odd Years	6-year term Exp. 12/5/24	Member-At-Large TBD Votes Odd Years	6-year term Exp. 12/5/24
Member-At-Large Solano TBD Votes Even Years	6-year term Exp. 12/5/24	Member-At-Large Solano TBD Votes Even Years	6-year term Exp. 12/5/24

Oversight Board Functions

The following guidelines provide the scope and functions of the Oversight Board as it operates in Napa and Solano Counties:

1. The primary function is to ensure the Napa/Solano Area Agency on Aging is allocating services and funding in accordance with the Joint Exercise Powers Agreement (JEPA).
2. The Council reviews the Area Plan and provides input.
3. Oversight members inform Boards of Supervisors, community members, and local organizations about the work of the Area Agency on Aging.

The Oversight Board provides information as to the community's concerns and priorities, giving direction to the Napa/Solano Area Agency on Aging staff regarding needed programs and services.

Qualifications

The Oversight Board shall consist of seven (7) members as follows:

- i. One (1) member from each County Board of Supervisors, or its designees, and an alternate to attend and vote at meetings of the member in his or her absence.
- ii. One (1) member from a City Council in each County, appointed by the respective city selection committee established pursuant to Section 50270 of the Government Code, and an alternate to attend and vote at meetings of the member in his or her absence.
- iii. One (1) member of the senior (60+) community in each County, appointed by the respective Board of Supervisors, and an alternate to attend and vote at meetings of the member in his or her absence.
- iv. One (1) member at large from each County, appointed by the respective Board of Supervisors, and an alternate to attend and vote at meetings of the member in his or her absence, with one member a voting member and the other member a non-voting member, who shall rotate annually. The first voting member to be determined by the Oversight Board by lot, effective January 1.

Term of Office

The initial term of the members in Section (iii) and (iv) shall be six years from the effective date of appointment. The term of the remaining members in Section 1 shall be four years from the effective date of appointment. Upon the expiration of each member's term, the term of each succeeding member shall be four years. Any member of the Oversight Board may be removed at any time by their appointing authority, if required by these Bylaws, or if the member ceases to be a Supervisor or City Council member.

Vacancies

Any vacancy shall be filled by the appointing authority within 60 days, with the new member's term coinciding with the vacating member's term.

Napa / Solano Area Agency on Aging
275 BECK AVE, FAIRFIELD CA 94533

(707) 784-8207 FAX (707) 784-2440

Napa / Solano Area Agency on Aging Oversight Board

BY-LAWS

ADOPTED (1-22-19)

ARTICLE I – NAME AND AUTHORITY

SECTION 1. NAME

The name of this organization shall be the Napa / Solano Area Agency on Aging Oversight Board (“Oversight Board”).

SECTION 2. AUTHORIZATION

The Oversight Board shall function according to the provisions of the Joint Exercise of Powers Agreement Between Napa County and Solano County (“JEPA Agreement”) approved by the Napa and Solano County Board of Supervisors on September 11, 2018. The JEPA Agreement established the Napa / Solano Area Agency on Aging, the agency designated by the California Department of Aging (CDA) within PSA 28 pursuant to 22 C.C.R. § 7206 (“AAA”), and the joint operation of it.

The Oversight Board shall be deemed to be a legislative body for purposes of the Ralph M. Brown Act (Government Code § 54950 *et seq.*; “Brown Act”).

ARTICLE II – DUTIES AND RESPONSIBILITIES

SECTION 1. DUTIES AND RESPONSIBILITIES

The Oversight Board shall:

1. Review the activities of the AAA and provide advice to the AAA executive director, county staff, Advisory Council, and the County Boards of Supervisors.
2. Receive monthly reports from the AAA staff and the Advisory Council.
3. Ensure high quality oversight, ethical and responsible decision-making, accountability and transparency on the part of the AAA.

4. Approve contracts and grants entered into and administered by the AAA with CDA, service providers, or any other party, including request for proposals (RFP's), grant proposals, bids and awardees for service provider subcontractors of the AAA.
5. Conduct at a minimum once each fiscal year a public hearing, and discuss and approve a report, concerning the activities carried out by the AAA under the current Area Plan, which report shall be submitted annually to both County Boards of Supervisors.
6. Perform such other duties as necessary and as determined by the Oversight Board.

ARTICLE III – MEMBERSHIP

SECTION 1. QUALIFICATIONS

The Oversight Board shall consist of seven (7) members as follows:

- i. One (1) member from each County Board of Supervisors, or its designees, and an alternate to attend and vote at meetings of the member in his or her absence.
- ii. One (1) member from a City Council in each County, appointed by the respective city selection committee established pursuant to Section 50270 of the Government Code, and an alternate to attend and vote at meetings of the member in his or her absence.
- iii. One (1) member of the senior (60+) community in each County, appointed by the respective Board of Supervisors, and an alternate to attend and vote at meetings of the member in his or her absence.
- iv. One (1) member at large from each County, appointed by the respective Board of Supervisors, and an alternate to attend and vote at meetings of the member in his or her absence, with one member a voting member and the other member a non-voting member, who shall rotate annually. The first voting member to be determined by the Oversight Board by lot, effective January 1.

SECTION 2. TERM OF OFFICE

The initial term of the members in Section 1(iii) and (iv) shall be six years from the effective date of appointment. The term of the remaining members in Section 1 shall be four years from the effective date of appointment. Upon the expiration of each member's term, the term of each succeeding member shall be four years. Any member of the Oversight Board may be removed at any time by their appointing authority, if required by these Bylaws, or if the member ceases to be a Supervisor or City Council member.

SECTION 3. VACANCIES

Any vacancy shall be filled by the appointing authority within 60 days, with the new member's term coinciding with the vacating member's term.

SECTION 4. COMPENSATION

The members of the Oversight Board shall serve without compensation.

SECTION 5. CONFLICTS OF INTEREST

No member shall make, participate in making or in any way attempt to use his official position to influence a governmental decision in which he knows or has reason to know he has a financial interest. The Oversight Board shall adopt a conflict of interest code pursuant to the Political Reform Act (Government Code § 81000 *et seq.*), which may entail the incorporation by reference of the Fair Political Practices Commission's regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code.

ARTICLE IV – MEETINGS

SECTION 1. SCHEDULE

The Oversight Board shall meet at least quarterly or as often as necessary at a stated date, time, and place to be decided by the Oversight Board. All meetings shall be subject to the Brown Act.

SECTION 2. QUORUM

A majority of the Oversight Board, with a minimum of 2 members from each county, shall constitute a quorum for the transaction of business.

SECTION 3. RULES OF ORDER

The meetings of the Oversight Board shall be governed by the authority of "Robert's Rules of Order."

SECTION 4. ATTENDANCE

If any Oversight Board member should miss more than three (3) meetings in a calendar year, without good cause, the Oversight Board shall recommend to that member's appointing authority that the member should be removed and replaced.

ARTICLE V – OFFICERS

SECTION 1. OFFICERS

The officers of the Oversight Board shall be the Chair and Vice-Chair, who shall be the members from each County Board of Supervisors, or its designees.

SECTION 2. ELECTION

At the first meeting and at the last meeting of every year, the Oversight Board shall elect its officers for the following year. The Chair shall be the member of the County Board of Supervisors (or its designee) from the county not represented by the at-large member. Terms for officers shall commence January 1 and be held for one (1) year.

SECTION 3. DUTIES

The Chair shall preside at all regular and special meetings of the Oversight Board and shall act as the official representative of the Oversight Board in its communications with other organizations and individuals. In the absence of the Chair, the Vice-Chair shall assume the duties of that position on an interim basis.

SECTION 4. OTHER OFFICERS

The Oversight Board may choose such other officers as they deem necessary to perform such duties as determined by the Oversight Board.

ARTICLE VI – AMENDMENTS

SECTION 1. AMENDMENT OF BYLAWS

The Bylaws may be amended at any meeting of the Oversight Board by a two-thirds (2/3) vote. Bylaw amendments shall be introduced at a meeting of the Oversight Board at least thirty (30) days prior to the subsequent meeting at which the vote is taken, and may be altered after introduction. Except when reading is waived by regular motion adopted by majority vote, all Bylaw amendments shall be read in full either at the time of introduction or passage.



Solano County

675 Texas Street
Fairfield, California 94533
www.solanocounty.com

Meeting Minutes - Action Only Board of Supervisors

Erin Hannigan (Dist. 1) Chairwoman
(707) 553-5363

Monica Brown (Dist. 2), Vice-Chair
(707) 784-3031

James P. Spering (Dist. 3)
(707) 784-6136

John M. Vasquez (Dist. 4)
(707) 784-6129

Skip Thomson (Dist. 5)
(707) 784-6130

Tuesday, January 22, 2019

8:30 AM

Board of Supervisors Chambers

27 19-64

Receive an update on the Napa Solano Area Agency on Aging; Approve the Area Agency on Aging Oversight Board requested changes to the Oversight Board bylaws; Authorize the County Administrative Officer to execute contract amendments with current providers to distribute remaining Area Agency on Aging funds through June 30, 2019; and Approve 2 Appropriations Transfer Requests, one for \$83,579 of unanticipated Supplemental Nutrition Assistance Program-Education services federal revenue, and the other for \$132,549 to reclassify appropriations and transfer revenue to the Area Agency on Aging from the Mental Health Reserve (4/5 vote required)

On motion of Supervisor Vasquez, seconded by Supervisor Brown, the Board received an update on the Napa Solano Area Agency on Aging; **Approved the Area Agency on Aging Oversight Board requested changes to the Oversight Board bylaws; Authorized the County Administrative Officer to execute contract amendments with current providers to distribute remaining Area Agency on Aging funds through June 30, 2019; and Approved 2 Appropriations Transfer Requests, one for \$83,579 of unanticipated Supplemental Nutrition Assistance Program-Education services federal revenue, and the other for \$132,549 to reclassify appropriations and transfer revenue to the Area Agency on Aging from the Mental Health Reserve. So ordered by 5-0 vote.**

